

**OVERBERG DISTRICT MUNICIPALITY**



**CONTRACT NO. T03-2018/19**

**OPERATION OF CELL 4 AT KARWYDERSKRAAL LANDFILL**

**TENDER ADJUDICATION REPORT  
(Technical Evaluation)**

**COMPILED BY:**



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**SEPTEMBER 2018**

**OVERBERG DISTRICT MUNICIPALITY**

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# OVERBERG DISTRICT MUNICIPALITY

## OPERATION OF CELL 4 AT KARWYDESKRAAL LANDFILL

CONTRACT NO. T03-2018/19

### TENDER ADJUDICATION REPORT (Technical Evaluation)

## EXECUTIVE SUMMARY

Exec.-1 SHORT DESCRIPTION OF WORKS	:	The Contract comprises the operation of Cell 4 at the Karwyderskraal Landfill
Exec.-2 TENDER CLOSING DATE	:	17 September 2018
Exec.-3 TENDER VALIDITY PERIOD	:	90 days
Exec.-4 TENDERS REJECTED	:	Three
Exec.-5 TENDERS ACCEPTED/CONSIDERED	:	Two

DESCRIPTION	TENDER AMOUNT (R)		
	Enviroserv Waste Management (Pty) Ltd	Averda South Africa (Pty) Ltd	Sikhumbuze Aborist & General Services
Tender Sum (excluding VAT)	39,052,550.91	38,772,107.99	No amount on Form of Offer
PROCUREMENT PREFERENCE POINTS	99.42	94.00	20.00
Responsiveness	Responsive	Responsive	Non-Responsive
Eligibility	Eligible	Eligible	Not Eligible

Exec.-8 RECOMMENDATION: It is recommended that CONTRACT NO. T03-2018/19 shall be awarded to:

**Enviroserv Waste Management (Pty) Ltd**

# OVERBERG DISTRICT MUNICIPALITY

## OPERATION OF CELL 4 OF KARWYDERSKRAAL LANDFILL

### CONTRACT NO. T03-2018/19

## TENDER ADJUDICATION REPORT (Technical Evaluation)

### TENDER ANALYSES AND TENDER RECOMMENDATION

Herewith the Engineer's tender adjudication report in respect of the above contract for which tenders closed on 17 September 2018.

#### 1. INTRODUCTION

##### 1.1 SCOPE OF TENDER FOR CONTRACT NO. T03-2018/19

The tender comprises quotations for an Admeasurement Contract for the supply of all labour, plant and materials for the operation of Cell 4 of the Karwyderskraal Landfill and the composting of chipped garden waste for Overberg District Municipality.

##### 1.2 CONTRACT DURATION

The contract duration is the life of Cell 4 of the Karwyderskraal landfill which is currently estimated to be 96 months.

##### 1.3 CONTRACT PRICE ADJUSTMENT

The rates and prices stated in the Pricing Data shall be adjusted monthly by applying the Contract Price Adjustment Formula as specified under Sub-Clause 17 in the Contract Data. The base month will be taken as August 2018.

##### 1.4 ALTERNATIVE OFFERS

In accordance with clause F.2.12 of the Tender Data, alternative offers will be considered under specified conditions. No alternative offer has been received.

##### 1.5 CLARIFICATION MEETING

A clarification meeting was conducted on 29 August 2018 and in clause F.2.7 of the Tender Data it was stated that attendance of the clarification meeting was compulsory.

All the tenderers attended the Clarification Meeting. The minutes of the Clarification Meeting is attached.

#### 2. TENDERS RECEIVED

Tenders closed at 12:00 on Monday, 17 September 2018 at the Municipal Offices and three (3) tenders were received.

The tenders were checked for correctness by the Consultant in accordance with clause F.3.9, contained in Annex F of Board Notice 86 of 2010. As per clause F.3.9 the line total governs and the total of prices governs and if there are any mathematical errors then the tenderer must adjust his rates accordingly.

A complete list of the Tenders received is given in **Table 2-1**.

**Table 2-1: Tenders Received**

No	Full Name and Address of Tenderer	Total Tender Sum incl VAT
		As Received
1	<b>Enviroserv Waste Management (Pty) Ltd</b> PO Box 3306 Tygerpark 7536	In Figures: R 44,910,433.53
		In Words: Four four nine one zero four three three and five three cents
2	<b>Averda South Africa (Pty) Ltd</b> PO Box 2 Blackheath 7592	In Figures: R 44,584,802.13
		In Words: Forty four million, five hundred and eighty four, eight hundred and two rand and thirteen cents
3	<b>Sikhumbuze Aborist &amp; General Services</b> 16689 Dimbaza Road Brown's Farm 7705	In Figures: No amount filled in on Form of Offer
		In Words: No amount filled in on Form of Offer

**Note 1:** Messrs Sikhumbuze Aborist & General Services has not filled in an amount on the Form of Offer and thereby has not submitted an offer. Their tender is therefore non-responsive.

**Note 2:** Messrs Averda South Africa filled the line totals in in the Bill of Quantities and then divided the line total by the quantity to arrive at a rate. Unfortunately the rate is rounded off to the cent which means that the product of the rate and the quantity is not equal to the line total. Should this tenderer be awarded the tender he must confirm the adjustment of his rates to meet the line totals because the line totals govern.

### 3. RESPONSIVENESS OF TENDERS

The Tenders received were first tested for responsiveness in accordance with Clause F3.8 of the Condition of Tender contained in Annex F of Board Notice 86 of 2010.

#### **F.3.8 Test for responsiveness**

**F.3.8.1** Determine, after opening and before detailed evaluation, whether each tender offer properly received:

- a) Complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

**F.3.8.2** A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:

- a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,
- b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified.

**F.3.8.3** Tenders will be considered non-responsive if, inter alia:

- the tenderer did not sign and complete the Form of Offer part,
- the tenderer does not comply with the eligibility criteria listed above,
- the tender is not in compliance with the Scope of Work;
- The tenderer has failed to clarify or submit any supporting documentation within the time for submission stated in the employer's written request.
- The tenderer has failed to submit a valid original Tax Clearance Certificate; a valid original certificate may be requested; and
- The tenderer has failed to submit an original or original certified B-BBEE certificate, whereas points were claimed and a copy of certificated was supplied, a certified copy of the B-BBEE certificate may be requested.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.

**Responsiveness of the Tenders received were checked and the following tender was found to be non-responsive:**

- **Messrs Sikhumbuze Aborist & General Services**

#### 4. ELIGIBILITY OF TENDERER

The Tenderers were checked for eligibility by the Consultant in accordance with clause F.2.1, contained in Annex F of Board Notice 136 of 2015.

The eligibility criteria were listed in the Tender Document as:

- 1) Registration as Service Provider on the Municipality's Supplier Database, and
- 2) A minimum score of 70% for Functionality.
- 3) Registered as Service Provider on the Central Supplier's Database

##### 4.1 DISRICT MUNICIPALITY'S SUPPLIERS DATABASE

Messrs Enviroserv Waste Management is registered on the Overberg District Municipality's Suppliers Database with registration number E00010.

Messrs Averda SA is not registered but has submitted the registration documents to the Municipality.

Messrs Sikhumbuze Aborist & General Services is not registered and has supplied no information whether or not they have submitted registration forms to the Municipality **and may therefore be not eligible to submit a tender.**

##### 4.2 PRE-QUALIFICATION

In accordance with clause F.2.1.2 the following Pre-Qualification Criteria are to be scored:

*"Only those tenderers who obtain a **minimum total score of 70** for Pre-Qualification are eligible to have their tenders evaluated.*

*Functionality shall be scored independently by not less than three evaluators of which at least one must be a Supply Chain Management official of the Municipality in accordance with the schedules indicated in **Annexure A** to the Tender Requirements where after the scores of each of the evaluators will then be averaged, weighted and then totalled to obtain the final score for functionality.*

***Please Note: Tenderers who fail to supply the information requested in any of these schedules and in the specific format with their tender offers by closing date of the tender, will not score any points in the particular regard.***

The Scoring for Pre-Qualification based on the criteria explained above with sub-minimums required for Organisation, Key Personnel and Tenderer’s Track Record, was conducted independently by three adjudicators. The individual scores were averaged, weighted and totalled as follows in.

Quality criteria	Sub criteria	Maximum number of points					Enviroserv Waste Management LTD	Averda South Africa (Pty) Ltd	Sikhumbuze Aborist & General Services			
Tenderer's Company	Company Structure	5	Excellent (5)	Good (4)	Average (3)	Poor (1)	5	Staff Ownership	4	Pty	4	Pty
			PTY or CC AND Employee Shareholding	Pty or CC or Partnership	Sole Proprietor	No formal company structure						
	No of Years in Business	5	Excellent (5)	Good (4)	Average (3)	Poor (1)	5	>7yrs	5	> 7 yrs	5	> 7 yrs
			>= 7 yrs	>= 5 yrs	>= 3 yrs	< 3 yrs						
Sub-Total							10		9		9	
Key Personnel	Landfill Manager: Highest Education	10	Excellent (10)	Good (8)	Average (6)	Poor (1)	8	BSc	8	B Tech	0	No CV
			Honours, Masters or Doctorate degree	B Degree or Nat. Dipl.	Gr 12	< Gr 12						
	Landfill Manager: IWMSA	5	Excellent (5)	Good (4)	Average (3)	Poor (1)	3	<3yrs	5	> 5 yrs	0	No CV
			Membership of IWMSA for > 5 yrs	Membership of IWMSA for > 3 yrs	Membership of IWMSA for < 3 yrs	No Membership of IWMSA						
	Landfill Manager: Experience	10	Excellent (10)	Good (8)	Average (6)	Poor (3)	10	>7yrs	10	> 7 yrs	0	No CV
			>= 7 years relevant Landfill Management experience	>= 5 years relevant Landfill management experience	>= 3 years relevant Landfill management experience	< 3 years relevant Landfill management experience						
	Landfill operator: Highest Education	5	Excellent (5)	Good (4)	Average (3)	Poor (1)	4	Gr 12	3	Gr 10	0	No CV
Tertiary Qualification			Gr 12	Gr 10	< Gr 10							
Landfill Operator: Experience	10	Excellent (10)	Good (8)	Average (6)	Poor (1)	10	>7yrs	8	> 5 yrs	0	No CV	
		>= 7 years relevant experience in Landfill Operation	>= 5 years relevant experience in Landfill operation	>= 3 year relevant experience in Landfill Operation	< 3 year relevant experience in Landfill Operation							
Chipping Operator: Experience	10	Excellent (10)	Good (8)	Average (6)	Poor (1)	8	5 yrs	8	5 yrs	0	No CV	
		>= 7 years relevant experience in Chipping Operation	>= 5 years relevant experience in Chipping operation	>= 3 year relevant experience in Chipping Operation	< 3 year relevant experience in Chipping Operation							
Sub-Total							43		42		0	
Company's Experience	Technical Experience	25	Excellent (25)	Good (20)	Average (10)	Poor (5)	25	> 7 yrs	25	> 7 yrs	5	< 3 yrs
			>= 7 years' experience in Landfill Operation	>= 5 years' experience in Landfill Operation	>= 3 years' experience in Landfill Operation	< 3 years' experience in Landfill Operation						
	Track Record	15	Excellent (15)	Good (10)	Average (7)	Poor (3)	10	References confirmed an overall "Good" rating	15	Referenc es confirmed an overall "Excellent" rating	0	No List
			References confirmed excellent track record related to Full Scope of the Works	References confirmed Good track record related to Full Scope of the Works	References confirmed average track record related to Full Scope of the Works	References confirmed poor track record related to Scope of the Works						
Sub-Total							35		40		5	
Minimum Score = 70		Total				88		91		14		
Result						eligible		eligible		not eligible		
Signed by Adjudicator: .....												
											J Palm	

**Table 4-2: Details of Functionality Scoring**

The following Tenderer was found to be not eligible to submit a tender:

- Messrs Sikhumbuze Aborist & General Services
  - Due to not obtaining the minimum score of 70% for Functionality

**This tenderer should therefore not be considered any further.**

#### 4.3 REGISTERED ON THE CENTRAL SUPPLIER'S DATABASE

All three tenderers are registered on the Central Supplier's database.

The eligibility criteria as set out in the Tender Document have the result that both responsive tenders, i.e. Messrs Enviroserv Waste Management and Messrs Averda South Africa are eligible to submit a Tender.

Messrs Sikhumbuze Aborist & General Services has been found to be not eligible to submit a tender based on their inability to achieve the minimum scoring for Functionality and their tender has been found to be non-responsive in that they failed to complete the Form of Offer.

### 5. EVALUATION OF TENDERS

#### 5.1 FINANCIAL SCORING

In accordance with clause F.3.11.7 the Financial offers of the responsive and eligible tenderers have been scored as shown in **Table 5-1**:

**Table 5-1: Financial Scoring**

	<b>Enviroserv Waste Management LTD</b>	<b>Averda South Africa (Pty) Ltd</b>
<b>SECTION A : PRELIMINARY AND GENERAL</b>	19,310,218.56	21,504,000.00
<b>SECTION B: DISPOSAL OF GENERAL WASTE</b>	6,505,138.00	7,206,756.80
<b>SECTION C: COMPOSTING OF GARDEN WASTE</b>	3,021,750.00	-
<b>SECTION D: WASTE CHARACTERISATION</b>	465,306.08	376,921.60
<b>SECTION E: PRIME COST ITEMS</b>	600,000.00	600,000.00
<b>SUM OF SECTIONS</b>	<b>29,902,412.64</b>	<b>29,687,678.40</b>
<b>Provision for Escalation (30.6%)</b>	9,150,138.27	9,084,429.59
<b>Net Tender Sum</b>	<b>39,052,550.91</b>	<b>38,772,107.99</b>
<b>VAT (15%)</b>	5,857,882.64	5,815,816.20
<b>Grand Total</b>	<b>44,910,433.54</b>	<b>44,587,924.19</b>
<b>Relative to lowest Tender</b>	0.7%	0.0%
<b>Financial Points</b>	79.42	80.00

#### 5.2 PREFERENCE SCORING

Points allocated for the adjudication of the tender according to the prescribed Procurement Policy of Overberg District Municipality as set out in MBD 6.1 for Preference is summarized in **Table 5.2**.

**Table 5-2: Preference Scoring**

<b>TENDERER</b>	<b>Enviroserv Waste Management LTD</b>	<b>Averda South Africa (Pty) Ltd</b>
<b>BBBEE Level Contributor</b>	1	3
<b>Preferential Points</b>	20	14

#### 5.3 TOTAL SCORING

The total procurement points allocated to each Tenderer is indicated in **Table 5-2**.



**Table 5-3: Total Procurement Points**

TENDERER	Enviroserv Waste Management LTD	Averda South Africa (Pty) Ltd
Price Points	79.42	80.00
Preferential Points	20	14
<b>Total Points (80/20)</b>	<b>99.42</b>	<b>94.00</b>

**Messrs Enviroserv Waste Management (Pty) Ltd has been found to have to highest procurement score made up of Price and Preference even though they do not have the lowest Tender price.**

## 6. ALTERATIONS AND ALTERNATIVES

### 6.1 ALTERATIONS AND QUALIFICATIONS

None.

### 6.2 ALTERNATIVE OFFERS

No alternative offers were received.

## 7. EVALUATION REPORT ON THE HIGHEST SCORING TENDER

### 7.1 FINANCIAL RISK

In order to determine the financial risk the Tenderer represent in terms of their ability to manage the Contract Price, their bankers are requested to provide a financial code that represents the bank's perception, based on recent financial management, of the Tenderer's ability to manage the Contract Price over the duration of the Contract. According to the enquiries made by the Consultant the following financial code was given to the highest scoring Tenderer:

**Enviroserv - "C" (Good for the amount if strictly in the way of business)**

**Averda - "B" (Good for the amount)**

The purpose of obtaining the financial codes as listed above is to determine the financial risk the municipality would be exposed to in the event of the Contractor not exercising proper financial management. Generally a code of "E" or worse would indicate a financial risk to the Municipality.

*The bank codes have the following interpretation:*

*"H" would indicate that a person frequently has cheques returned due to lack of funds,  
 "G" would indicate that a person occasionally has cheques returned due to lack of funds,  
 "F" would indicate an unknown financial account, maybe due to it being a new account or savings account,  
 "E" would indicate that the amount is too big,  
 "D" would be considered a fair trade risk,  
 "C" would indicate good for the amount if strictly in business and  
 "B" would indicate good for the amount.*

### 7.2 PREVIOUS EXPERIENCE

Only the experience of the responsive AND eligible tenderers will be evaluated below.

### 7.2.1 Enviroserv Waste Management

The consultant is familiar with this tenderer. The tenderer is active in the waste industry and should be able to complete the scope of works successfully according to their work experience. The tenderer was the previous contractor for the operation of Cell 2 with the same Scope of Works for Overberg District Municipality.

### 7.2.2 Averda South Africa

The consultant is familiar with this tenderer. The tenderer is active in the waste industry and should be able to complete the scope of works successfully according to their work experience. The tenderer is the contractor of the current contract for the operation of Cell 3 with the same Scope of Works for Overstrand Municipality.

## 7.3 OTHER COMMITMENTS

The Tenderers' commitments on other Contracts must be taken into consideration before awarding the contract

### 7.3.1 Enviroserv Waste Management

The Tenderer should be able to undertake the Contract in conjunction with his present workload according to the schedules of current contracts and equipment included in the tender document. This tenderer is however also the recommended tenderer for the operation of the Gansbaai landfill, but has in the past operated both landfills simultaneously.

### 7.3.2 Averda South Africa

The Tenderer should be able to undertake the Contract in conjunction with his present workload according to the schedules of current contracts and equipment included in the tender document. This tenderer is currently rendering the specified services for Cell 3 to the Overstrand Municipality.

## 8. SUMMARY

### 8.1 ENVIROSERV WASTE MANAGEMENT

Enviroserv Waste Management is the second lowest eligible and responsive tenderer, being only 0.7% higher than Averda South Africa and has achieved highest points with allocation of points to tender price and preference. This tenderer has satisfied the minimum requirement with regards to functionality and should be able to complete the scope of works successfully. This tenderer does not pose an obvious financial risk according to their "C" bank rating.

## 9. TENDER RECOMMENDATION

With the foregoing tender analyses as premise, the Consultant recommends as follows:

### Contract No. T03-2018/19 should be awarded to:

Enviroserv Waste Management (Pty) Ltd  
P O BOX 3306  
Tygerpark  
7536

Although the tender amount was used for tender evaluating purposes, the tender should, due to a long contract duration that is linked to the available airspace of Cell 4 of Karwyderskraal landfill, be awarded on the tender tariffs and not on the tender sum.

The Tender validity expires on 17 December 2018.

Based on the current estimation of waste volumes and airspace consumption, the following financial implications are anticipated.

**Table 9-1: Estimated Project Cost**

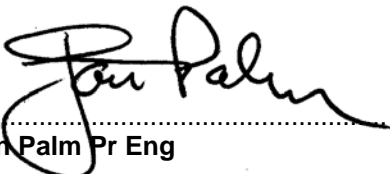
	<b>Enviroserv Waste Management Pty Ltd</b>
<b>SECTION A : PRELIMINARY AND GENERAL</b>	19,310,218.56
<b>SECTION B: DISPOSAL OF GENERAL WASTE</b>	6,505,138.00
<b>SECTION C: COMPOSTING OF GARDEN WASTE</b>	3,021,750.00
<b>SECTION D: WASTE CHARACTERISATION</b>	465,306.08
<b>SECTION E: PRIME COST ITEMS</b>	600,000.00
<b>SUM OF SECTIONS</b>	<b>29,902,412.64</b>
<b>Provision for Escalation (30.6%)</b>	9,150,138.27
<b>Net Tender Sum</b>	<b>39,052,550.91</b>
<b>VAT (15%)</b>	5,857,882.64
<b>Grand Total</b>	<b>44,910,433.54</b>


The above tender award will result in the following estimated budget requirements for the applicable financial years:

<b>Financial Year</b>	<b>Value of Work Done plus Escalation</b>	<b>15% VAT</b>	<b>Total</b>
<b>2018 -2019</b>	1,389,242.96	208,386.44	1,597,629.40
<b>2019 -2020</b>	3,890,066.88	583,510.03	4,473,576.92
<b>2020 -2021</b>	4,141,861.55	621,279.23	4,763,140.78
<b>2021 -2022</b>	4,411,273.47	661,691.02	5,072,964.49
<b>2022 -2023</b>	4,699,587.55	704,938.13	5,404,525.68
<b>2023 -2024</b>	5,027,738.15	754,160.72	5,781,898.87
<b>2024 -2025</b>	5,342,291.79	801,343.77	6,143,635.56
<b>2025 -2026</b>	5,704,416.57	855,662.49	6,560,079.06
<b>2026 -2027</b>	4,446,071.99	666,910.80	5,112,982.79
<b>Total</b>	<b>39,052,550.91</b>	<b>5,857,882.64</b>	<b>44,910,433.55</b>

Please do not hesitate to call us should you have any questions in this regard.

THIS REPORT COMPILED FOR OVERBERG DISTRICT MUNICIPALITY BY:

  
 .....  
 Jan Palm Pr Eng

	<b>JPCE (Pty) Ltd</b> • Specialist Consulting Engineers PROJECT MANAGEMENT	Page 1
		Ref.: A254
<b>CLIENT:</b> OVERBERG DISTRICT MUNICIPALITY	<b>PROJECT:</b> TENDER ADJUDICATION REPORT	

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