

DRAFT TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN FOR 2016/17

Ref	Directorate [R]	GFS Classification	National KPA [R]	Back-to-Basics	STRATEGIC Objective [R]	Municipal KPA [R]	KPI [R]	Unit of Measurement	Ward	Program Driver [R]	Baseline	SOE	Annual Target	Q1	Q2	Q3	Q4	2017/2018	2018/2019	2019/2020
1	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing	Good Governance and Community Participation	Facilitate Councillors/Management Strategic Session by December 2016	Number of Strategic Sessions facilitated	All	Municipal Manager	New KPI	Attendance Register	1		1			1	1	1
2	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing	Good Governance and Community Participation	Facilitate quarterly DCF Tech meetings to enhance IGR in the Overberg	Number of DCF Tech meetings facilitated per annum	All	Municipal Manager	4 per annum	Minutes of meetings	4	1	1	1	1	4	4	4
3	Office of the Municipal Manager	Executive and council	Municipal Transformation and Institutional Development	Robust Institutions with skilled and capable staff	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation and Institutional Development	Implement revised organisational structure by November 2016	Revised organisational structure implemented	All	Municipal Manager	New KPI	Extract from Payroll system	1		1					
4	Office of the Municipal Manager	Executive and council	Local Economic Development		To promote local economic development by supporting initiatives in the District for the development of a sustainable district economy	Local Economic Development	Create temporary job opportunities through the municipality's EPWP programme as per FTE target, by June 2017(Reg)	Number of Full-Time Equivalent (FTE's) created during the financial year	All	Municipal Manager	7 FTE's	Quarterly EPWP reports	7				7	7	7	7
5	Office of the Municipal Manager	Executive and council	Municipal Transformation and Institutional Development	Robust Institutions with skilled and capable staff	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation and Institutional Development	People from employment equity target groups employed in the three highest levels of management in compliance with the approved Employment Equity Plan, by June 2017 (Reg)	Number of people from EE target groups employed per annum	All	Municipal Manager	37	Quarterly Employment Equity Report	1				1	0	0	0
6	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Annual review & adoption of Communication Strategy by June 2017	Communication Strategy reviewed and submitted to Council for adoption	All	Municipal Manager	Communication Strategy	Minutes of Council meeting where the reviewed Communication Strategy was tabled	1				1	1	1	1
7	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Publishing of bi-annually External newsletter to Stakeholders	Number of external newsletters and published per annum	All	Municipal Manager	2 per annum	Newsletters & distribution list	2		1		1	2	2	2
8	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Publishing of quarterly Internal Newsletter "Decus Nostrum"	Number of internal newsletters published per annum	All	Municipal Manager	4 per annum	Internal Newsletters & distribution list	4	1	1	1	1	4	4	4
9	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Develop a Communication Action Plan for 2016/2017 and submit to DPLG - Communications by September 2016	Communication Action Plan developed and submitted	All	Municipal Manager	1 per annum	Communication Action Plan & Proof of submission	1	1				1	1	1
10	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Facilitate quarterly Audit and Performance Audit Committee meetings.	Number quarterly Audit & Performance Audit Committee meetings facilitated per annum	All	Municipal Manager	4 per annum	Minutes of meetings	4	1	1	1	1	4	4	4
11	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Develop annual Risk Based Audit Plan (RBAP) for 2017/18 financial year by June 2017	Annual RBAP developed	All	Municipal Manager	RBAP	Minutes of Audit and Performance Committee meeting where RBAP was tabled	1				1	1	1	1

12	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Facilitate quarterly Risk Management Committee meetings	Number of quarterly Risk Management Committee meetings facilitated per annum	All	Municipal Manager	4 per annum	Minutes of meetings	4	1	1	1	1	4	4	4
13	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Submit quarterly a report to the DCF Tech Committee regarding the status of the Shared Services for risk management	Number of quarterly reports submitted per annum	All	Municipal Manager	New KPI	Minutes of DCF Tech meetings	4	1	1	1	1	4	4	4
14	Office of the Municipal Manager	Executive and council	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Table quarterly risk register update report at Risk Management Committee Meetings	Number of reports tabled per annum	All	Municipal Manager	New KPI	Minutes of meetings	4	1	1	1	1	4	4	4
15	Management Services	Budget and treasury office	Municipal Financial Viability and Management	Sound financial management and accounting	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Table draft District Funding Research Initiative (Costing Research model) to Finance Portfolio Committee by September 2016	Draft District Funding Research Initiative tabled	All	Director: Management Services	Roll over from previous year	Minutes of Finance Portfolio Meeting where document was tabled	1	1						
16	Management Services	Budget and treasury office	Municipal Financial Viability and Management	Sound financial management and accounting	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Develop and table a Preferential Procurement Policy to Council by June 2017	Preferential Procurement Policy developed and tabled to Council	All	Director: Management Services	New KPI	Minutes of Council meeting where policy was tabled	1				1			
17	Management Services	Budget and treasury office	Municipal Financial Viability and Management	Sound financial management and accounting	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Measured financial viability in terms of the municipality's ability to meet it's service debt obligations by 30 June 2017 (Debt coverage) (Reg)	% the municipality was able to meet it's Debt obligation ((Total operating revenue received - operating grants)/debt service payments))	All	Director: Management Services	66%	Financial Statements					30	30	30	30
18	Management Services	Budget and treasury office	Municipal Financial Viability and Management	Sound financial management and accounting	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Measured financial viability in terms of the available cash to cover fixed operating expenditure by 30 June 2017 (Cost coverage) (Reg)	Number of days Cash were available to cover fixed operating expenditure ((All available cash at a particular time + investments)/monthly fixed operating expenditure)	All	Director: Management Services	40 days	Financial Statements					30	30	30	30
19	Management Services	Budget and treasury office	Municipal Financial Viability and Management	Sound financial management and accounting	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Measured financial viability in terms of percentage outstanding service debtors by June 2017 (Service Debtors) (Reg)	% Outstanding service debtors per annum (Total outstanding service debtors/annual revenue received for services)	All	Director: Management Services	3%	Financial Statements					3	3	3	3
20	Office of the Municipal Manager	Executive and council	Municipal Financial Viability and Management	Sound financial management and accounting	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Report on Percentage Capital budget actually spend on capital projects by 30 June 2017 (Reg)	% of capital budget actually spent on capital projects for the annum (Actual spent on capital projects/Total capital budget)	All	Municipal Manager	95%	Extract from SAMRAS	95				95	95	95	95
21	Management Services	Planning and development	Local Economic Development	Putting people first: let's listen and communicate	To promote local economic development by supporting initiatives in the District for the development of a sustainable district economy	Local Economic Development	Review Municipal Policy on EPWP and table to Council by October 2016	Revised Municipal EPWP Policy tabled to Council	All	Director: Management Services	EPWP Policy	Minutes of Council meeting where policy was tabled	1		1			1	1	1
22	Management Services	Planning and development	Local Economic Development	Putting people first: let's listen and communicate	To promote local economic development by supporting initiatives in the District for the development of a sustainable district economy	Local Economic Development	Table District LED/Tourism Strategy to Council by September 2016	District LED/Tourism Strategy tabled to Council	All	Director: Management Services	Draft	Minutes of Council meeting where Strategy was tabled	1	1						
23	Management Services	Planning and development	Good Governance and Public Participation	Putting people first: let's listen and communicate	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Table to Council the Draft IDP for 2017/2021 by March 2017	Draft IDP for 2017/2021 tabled to Council	All	Director: Management Services	February	Minutes of Council meeting where the Draft IDP for 2017/2021 were tabled	1			1		1	1	1

24	Management Services	Planning and development	Good Governance and Public Participation	Putting people first: let's listen and communicate	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Table to Council the Final IDP for 2017/2021 by May 2017	Final 2017/2021 IDP tabled to Council	All	Director: Management Services	April 2016	Minutes of Council meetings where Final 2017/2021 IDP was tabled	1							1	1	1	
25	Management Services	Corporate services	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Prepare Top Layer SDBIP for approval by Mayor within 28 days after the adoption of 2016/2017 Budget	Top Layer SDBIP Submitted to Mayor for approval	All	Director: Management Services	June 2016	Approved Top Layer SDBIP	1								1	1	1
26	Management Services	Corporate services	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Develop and table a draft Incentive Policy on Performance to the Corporate Portfolio meeting by March 2017	Draft Incentive Policy developed and tabled	All	Director: Management Services	New KPI	New KPI	1				1						
27	Management Services	Corporate services	Municipal Transformation and Institutional Development	Robust Institutions with skilled and capable staff	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation and Institutional Development	Coordinate Local Labour Forum (LLF) meetings in accordance with the Main Collective Agreement	Number of LLF meetings coordinated per annum	All	Director: Management Services	10 per annum	Minutes of LLF meetings or mutual agreement between parties if no meeting was held	10	3	2	2	3				10	10	10
28	Management Services	Corporate services	Municipal Transformation and Institutional Development	Robust Institutions with skilled and capable staff	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation and Institutional Development	Percentage of identified Staff to be trained by June 2017 as per Workplace Skills Plan	% of identified staff trained (Staff received training /Number of staff identified)	All	Director: Management Services	100%	Minutes of Training Committee WSP	80				80				80	80	80
29	Management Services	Corporate services	Municipal Transformation and Institutional Development	Robust Institutions with skilled and capable staff	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation and Institutional Development	Compile and submit Workplace Skills Plan to LG Seta by April 2017	Workplace Skills Plan compiled and submitted to LG Seta	All	Director: Management Services	April	Confirmation of submission	1				1				1	1	1
30	Management Services	Corporate services	Municipal Transformation and Institutional Development	Robust Institutions with skilled and capable staff	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation and Institutional Development	Compile and submit Employment Equity (EE) Plan to Department of Labour by November 2016	EE Plan submitted	All	Director: Management Services	November	Confirmation of submission	1		1						1	1	1
31	Management Services	Corporate services	Municipal Transformation and Institutional Development	Robust Institutions with skilled and capable staff	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation and Institutional Development	Coordinate bi-annually health & safety evacuation drills at head office & Bredasdorp Fire Station	Number of drills coordinated per annum	All	Director: Management Services	2 per annum	Report on Evacuation drills	2		1		1				2	2	2
32	Management Services	Corporate services	Municipal Transformation and Institutional Development	Robust Institutions with skilled and capable staff	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation and Institutional Development	Percentage of Municipal budget actually spend on the implementing of the Workplace Skills Plan by 30 June 2017 (Reg)	% of budget spent on the WSP per annum (Actual spent on Training/Total Budget)	All	Director: Management Services	March	Financial Statements	1				1				0.3	0.3	0.3
33	Management Services	Corporate services	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Coordinate quarterly Ordinary Council meetings	Number of Council meetings coordinated per annum	All	Director: Management Services	4 per annum	Minutes of Council meetings	4	1	1	1	1				4	4	4
34	Management Services	Corporate services	Good Governance and Public Participation	Good governance and transparent administration	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through existing IDP structures	Good Governance and Community Participation	Prepare and distribute Portfolio Committee, Ordinary Council meeting & Mayco meeting agendas 5 calendar days prior to meetings	Number of agenda distributions distributed 5 calendar days prior to the meetings per annum	All	Director: Management Services	12 per annum	Distribution list	30	8	7	7	8				30	30	30

35	Community Services	Environmental protection	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Take domestic drinking water samples in towns and communities to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	All	Director: Community Services	400 per annum	Laboratory results / submission forms	420	105	105	105	105	420	420	420
36	Community Services	Environmental protection	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Take food samples to monitor the quality of Food ito the FCD Act and legislative requirements	Number of samples taken per annum	all	Director: Community Services	340 per annum	Laboratory results / submission forms	360	90	90	90	90	360	360	360
37	Community Services	Environmental protection	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Inspect waste management sites wrt generators and couriers of medical waste according to Municipal Health By-Law of Council	Number of sites inspected per annum	All	Director: Community Services	120 per annum	Inspection forms	120		60		60	120	120	120
38	Community Services	Environmental protection	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Take water sample at Sewerage Final Outflow to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	All	Director: Community Services	120 per annum	Laboratory results / submission forms	120	30	30	30	30	120	120	120
39	Community Services	Environmental protection	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Inspect Food Premises to monitor hazardous substances according to National Health Act	Number of food Premises inspected per annum	All	Director: Community Services	1200	Inspection form	1200	300	300	300	300	1200	1200	1200
40	Community Services	Environmental protection	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Report quarterly to the Community Service Portfolio meeting on the discussions of the Municipal Coastal Committee	Number of quarterly reports submitted per annum	All	Director: Community Services	4 per annum	Minutes of Community Portfolio meeting where reports were tabled	4	1	1	1	1	4	4	4
41	Community Services	Environmental protection	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Report quarterly the outcomes of Karwyderskraal Landfill Committee and adherence to the lease agreement to the Community Portfolio Committee	Number of quarterly reports submitted per annum	All	Director: Community Services	4	Minutes of Community Portfolio meeting where reports were tabled	4	1	1	1	1	4	4	4
42	Community Services	Environmental protection	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Report quarterly on the outcomes of the Regional Waste Forum to the Community Services Portfolio Committee	Number of quarterly reports submitted per annum	All	Director: Community Services	4 meetings	Minutes of Community Portfolio meeting where reports were tabled	4	1	1	1	1	4	4	4
43	Community Services	Sport and recreation	Local Economic Development	Adequate and community-oriented service provision	To promote local economic development by supporting initiatives in the District for the development of a sustainable district economy	Local Economic Development	Report quarterly to the Community Services Portfolio Committee on complaints received vs reservations (camp site & Bungalows) at resorts	Number of quarterly reports tabled per annum	All	Director: Community Services	4 per annum	Minutes of Portfolio Committee meeting where report serve	4	1	1	1	1	4	4	4
44	Community Services	Sport and recreation	Local Economic Development	Putting people first: let's listen and communicate	To promote local economic development by supporting initiatives in the District for the development of a sustainable district economy	Local Economic Development	Update annually the Resorts information on the ODM website by June 2017	Updated information on website	All	Director: Community Services	New KPI	Screenshot of municipal website	1				1	1	1	1
45	Community Services	Sport and recreation	Local Economic Development	Putting people first: let's listen and communicate	To promote local economic development by supporting initiatives in the District for the development of a sustainable district economy	Local Economic Development	Hold monthly Resort Managers meeting to discuss strategic and operational matters	Number of monthly meetings held per annum	All	Director: Community Services	12 per annum	Minutes of meetings	12	3	3	3	3	12	12	12

46	Community Services	Sport and recreation	Local Economic Development	Putting people first: let's listen and communicate	To promote local economic development by supporting initiatives in the District for the development of a sustainable district economy	Local Economic Development	Hold bi-annually Camp Committee stakeholders meetings (Uilenkraalsmond & Die Dam)	Number of meetings held per annum	All	Director: Community Services	New KPI	Minutes of meetings	4		2		2	4	4	4
47	Community Services	Public safety	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Table the revised Disaster Risk Management Plan to Council by June 2017	Disaster Management Plan tabled to Council	All	Director: Community Services	Disaster Management Plan	Minutes of Council meeting where plan was tabled	1				1	1	1	1
48	Community Services	Public safety	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Table the revised Disaster Management Framework to Council by June 2017	Disaster Management Framework tabled to Council	All	Director: Community Services	Disaster Management Framework	Minutes of Council meeting where Framework was tabled	1				1	1	1	1
49	Community Services	Public safety	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Revised Safer Community Project Plan and submit to the Disaster Management Advisory Committee by September 2016	Safer Community Project Plan reviewed and submitted	All	Director: Community Services	New KPI	Minutes of Disaster Management Advisory Committee where plan was tabled	1	1				1	1	1
50	Community Services	Public safety	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Revised Festive and Fire Season Readiness Plan to be implemented on 1 December 2016	Plan tabled to Community Services Portfolio Committee	All	Director: Community Services	Readiness Plan	Minutes of Portfolio Committee meeting where plan was tabled	1		1			1	1	1
51	Community Services	Road transport	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Upgrading of DR 1318 (3.46km) and DR 1239 (1.56km) to permanent surface by June 2017	Number of KM road upgraded per annum	All	Director: Community Services	New KPI	Completion Certificate	5.02km				5.02			
52	Community Services	Road transport	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Km of gravel roads to be re-gravelled per quarter	Number of km of roads re-gravelled per annum	All	Director: Community Services	64.22 km per annum	Monthly summary of Km's re-gravelled against planned (graphs)	42.00km	12	11	8	11	42	42	42
53	Community Services	Road transport	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Km of gravel roads to be bladed per quarter	Number of km roads bladed per annum	All	Director: Community Services	6000 km per annum	Monthly IMMs report	6000km	1700	1400	1200	1700	6000	6000	6000
54	Community Services	Road transport	Basic Service Delivery	Adequate and community-oriented service provision	To ensure the health and safety of all in the Overberg District through the provision of efficient basic services and infrastructure in terms of disaster management, municipal health and environmental management	Basic Services and Infrastructure	Submit annually business plan for provincial roads budget allocation to Dept of Transport and Public Works by March 2017	Annual business plan submitted	All	Director: Community Services	March	Confirmation of submission	1			1		1	1	1

Capital projects for the 2016/17 financial year

Community Services	Resorts	27	10.1	Camping Site (Die Dam)	Upgrade Ablution facilities by September 2016	Other	01/06/2016	2016/09/30	All	1									45000,00	45000	45000	0
Community Services	Resorts	28	10.1	Camping Site (Die Dam)	Purchase Mobile Toilets by October 2016	Other	01/06/2016	2016/10/31	All	1									15000,00	15000	15000	0
Community Services	Resorts	29	10.1	Camping Site (Die Dam)	Upgrade bungalows by October 2016	Other	01/06/2016	2016/10/31	All	1									20000,00	20000	0	0
Community Services	Resorts	30	10.1	Computer equipment	Purchase Computer Equipment/Laptop by January 2017	Other	01/06/2016	2017/01/31	All	1									13000,00	13000	13000	13000
Office of the Municipal Manager	Internal Audit			Computer equipment	Purchase Computer Equipment	Other	2018/19	2018/19	All	1									0,00			12000
Office of the Municipal Manager	Internal Audit			Sundry equipment	Purchase office furniture and other equipment	Other	2018/19	2018/19	All	1									0,00			6000
Office of the Municipal Manager	Shared Services			Computer equipment	Purchase Computer Equipment	Other	2018/19	2018/19	All	1									0,00			12000
Office of the Municipal Manager	Shared Services			Sundry equipment	Purchase office furniture and other equipment	Other	2018/19	2018/19	All	1									0,00			6000
Management Services	Record Management			Computer equipment	Purchase Computer Equipment	Other	2018/19	2018/19	All	1									0,00			12000
Management Services	Human Resources			Projector	Purchase Projector	Other	2017/18	2017/18	All	1									0,00			5000
Management Services	Human Resources			Projector screen	Purchase Projector screen	Other	2017/18	2017/18	All	1									0,00			1000
Management Services	Human Resources			White board	Purchase White board	Other	2017/18	2017/18	All	1									0,00			800
Management Services	Human Resources			Sundry equipment	Recording device	Other	2017/2018	2017/2018											0,00			1500
Management Services	Human Resources			Computer equipment	Purchase Computer equipment	Other	2018/19	2018/19	All	1									0,00			12000
Management Services	Human Resources			Sundry Equipment	Purchase office furniture and other equipment	Other	2018/19	2018/19	All	1									0,00			6000
Management Services	Support Services			Electrical Appliances	Purchase Electrical Appliances	Other	2017/18	2017/18	All	1									0,00			10000
Management Services	IDP/LED & Tourism			Computer equipment	Purchase Computer	Other	2018/19	2018/19	All	1									0,00			12000
Management Services	Performance Management			Sundry Equipment	Purchase office furniture and other equipment	Other	2018/19	2018/19	All	1									0,00			6000
Management Services	Performance Management			Computer equipment	Purchase Computer equipment	Other	2018/19	2018/19	All	1									0,00			12000
Management Services	Financial Services			Sundry Equipment	Purchase office furniture and other equipment	Other	2017/2018	2017/2018	All	1									0,00			1000
Management Services	Financial Services			Computer equipment	Computer hardware/equipment	Other	2017/2018	2017/2018	All	1									0,00			2000
Community Services	Resorts			Camping Site (Uitenkraalsmond)	Sewerage Plant	Other	2017/18	2017/18	All	1									0,00			130000
Community Services	Resorts			Camping Site (Die Dam)	Upgrade Buildings	Other	2017/18	2017/18	All	1									0,00			30000
Community Services	Environmental Management			Computer equipment	Purchase GIS Computer	Other	2017/18	2017/18	All	1									0,00			15000
Community Services	Environmental Management			Sundry Equipment	Purchase office furniture and other equipment	Other	2018/19	2018/19	All	1									0,00			6000
Community Services	Disaster Management & Fire Services			Computer equipment	Purchases Computer equipment	other	2017/2018	2017/2018	All	1									0,00			30000
Community Services	Disaster Management & Fire Services			Buildings	Upgrade Office Building	Other	2017/2018	2017/2018	All	1									0,00			181900

Monthly Cashflow for the 2016/17 financial year

Sub-Directorate [R]		GFS Classification [R]	July			August			September			October			November			December		
Directorate	List	List	Revenue	Operational Exp.	Capital Exp.															
Office of the Municipal Manager	Municipal Manager	Executive and council	795182	1158402		795182	1158402		795182	1158402		795182	1158402		795182	1707396		795182	1158402	
Management Services	Financial Services	Budget and treasury office	25806694	1186911		556720	1186911		145234	1186911		145234	1186911		17659024	1934487		145234	1186911	
Management Services	Director: Management Services/CFO	Corporate services	1960,833333	597825		1960,833333	597825		1960,833333	597825		1960,833333	597825		1960,833333	957413		1960,833333	597825	
Community Services	Resorts	Sport and recreation	1075073,85	904948		1075073,85	904948		1075073,85	904948	95000	1075073,85	904948	115000	1075073,85	1271207	50000	1075073,85	904948	
Community Services	Disaster Management & Fire Services	Public safety	8125	1574077		8125	1574077		8125	1574077		8125	1574077		8125	2773314		8125	1574077	
Management Services	Director: Management Services/CFO	Health	11692,08333	11692,05891		11692,08333	11692,05891		11692,08333	11692,05891		11692,08333	11692,05891		11692,08333	11692,05891		11692,08333	11692,05891	
Management Services	IDP/LED & Tourism	Planning and development		112416			112416			112416			112416			214408			112416	
Community Services	Roads	Road transport	3558	5496418		10316832	5496418		13081533	5496418		15146445	5496418		3766	8552759		3766	5496418	
Community Services	Municipal Health	Environmental protection	10500	1186952		10500	1186952		10500	1186952		10500	1186952		10500	1976007		10500	1186952	
Community Services	Environmental Management	Waste management	352073,3333	384204		352073,3333	384204		352073,3333	384204		352073,3333	384204		352073,3333	384204		352073,3333	384204	

Monthly Cashflow for the 2016/17 financial year

January			February			March			April			May			June			TOTAL		
Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.															
795182	1158402	15000	795182	1158402		795182	1158402		795182	1158402		795182	1158402		795177	1158401,629		9542179	14449817,63	15000
145234	1186911	83000	445234	1186911		13185984	1186911	75000	145234	1186911	400000	145234	1186911		-6560	1186910,539		58518500	14990507,54	558000
1960,833333	597825	22500	1960,833333	597825		1960,833333	597825		1960,833333	597825		1960,833333	597825		1960,833333	597825,4383		23530	7533488,438	22500
1075073,85	904948	85000	1075073,85	904948		1075073,85	904948		1075073,85	904948		1075073,85	904948		1075073,85	904948,9389		12900886,2	11225635,94	345000
8125	1574077		8125	1574077		8125	1574077	100000	8125	1574077		8125	1574077		8125	1574077,277		97500	20088161,28	100000
11692,08333	11692,05891		11692,08333	11692,05891		11692,08333	11692,05891		11692,08333	11692,05891		11692,08333	11692,05891		11692,08333	11692,05891		140305	140304,707	0
	112416	15000		112416			112416			112416			112416			112416,3022		0	1450984,302	15000
17211355	5496418		6198498	5496418		3766	5496418		6886802	5496418		3766	5496418		153270	5496418		69013357	69013357	0
10500	1186952	41900	10500	1186952		10500	1186952		10500	1186952		10500	1186952		10500	1186205,835		126000	15031732,84	41900
352073,3333	384204		352073,3333	384204		352073,3333	384204		352073,3333	384204		352073,3333	384204		352073,3333	384206,3		4224880	4610450,3	0

Revenue by Source for the 2016/17 financial year

Line Item (200 chars)	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
<i>200 characters</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>	<i>Number</i>	
Service charges - other	38069	38069	38069	38069	38069	38069	38069	38069	38069	38069	38069	38069	456828,1667
Rental of facilities and equipment	1027233	1027441	1027441	1027441	1027441	1027441	1027441	1027441	1027441	1027441	1027441	1025149	12326790
Interest earned - external investments	100000	100000	100000	100000	100000	100000	100000	100000	100000	100000	100000	100000	1200000
Interest earned - outstanding debtors	8	8	8	8	8	8	8	8	8	8	8	8	100
Licences and permits	2167	2167	2167	2167	2167	2167	2167	2167	2167	2167	2167	2167	26000
Agency services	688304	688304	688304	688304	688304	688304	688304	688304	688304	688304	688304	688304	8259643
Transfers recognised - operational	25702319	10765412	13118627	15183537	17554649	40859	17248448	6535591	13081609	6923894	40859	40858	126236662
Other revenue	506760	506760	506760	506760	506760	506760	506760	506760	506760	506760	506760	506760	6081114
TOTAL	R 28 064 859	R 13 128 160	R 15 481 375	R 17 546 285	R 19 917 397	R 2 403 607	R 19 611 196	R 8 898 339	R 15 444 357	R 9 286 642	R 2 403 607	R 2 401 314	R 154 587 137