



OVERBERG

DISTRIKSMUNISIPALITEIT
DISTRICT MUNICIPALITY
UMASIPALA WESITHILI

**Quarterly Report by Executive
Mayor**

December 2019

TABLE OF CONTENTS

PAGES

Mayor's Report

Recommendations

Municipal Manager's Quality Certificate

PART 1 - EXECUTIVE SUMMARY

- Introduction.....1
- Consolidated Performance.....1

PART 2 - SUMMARY INCOME AND EXPENDITURE.....2-3

PART 3 - SUPPORTING DOCUMENTATION

- Budget Statement - Summary.....4
- Budget Statement - Financial Performance.....5
- Revenue and Expenditure by Municipal Vote.....6
- Statement of Financial Performance (Revenue and Expenditure).....7
- Capital Expenditure.....8
- Statement of Financial Position.....9
- Cash Flow Statement.....10
- Debtors' Analysis.....11
- Creditors' Analysis.....12
- Investment Report.....13
- Transfers and Grants Receipt.....14
- Transfers and Grants Expenditure.....15
- Councillor and Staff Benefits.....16
- Capital Expenditure Trend.....17
- Municipal Bank Account Withdrawals.....18
- Top Layer SDBIP Report Summary Graphs.....19
- Top Layer SDBIP Report.....20-32
- General Summary: Expenditure per vote.....33

Legislative Framework

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium term planning and policy choices on service delivery.

This report has been prepared in terms of the following legislative framework:

- The Municipal Finance Management Act – No.56 of 2003, Section 52 and
- The Municipal Budget and Reporting Regulations

The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.


Mayor's Report

In accordance with Section 52(d) of the Municipal Finance Management Act, I submit the required statement on implementation of the budget and the financial state of affairs of the municipality as at **December 2019**.

Service Delivery and Budget Implementation Plan (non-financial performance) for the **second** quarter, **October 2019 – December 2019** is also included.

Recommendations

- The content of this report and supporting documentation for the **second quarter** ended **December 2019** is noted.
- It be noted that the budget is implemented in accordance with the Service Delivery and Budget Implementation Plan projections and in accordance with the budget;
- It be noted that any material variances will receive remedial and corrective actions.



Ald A Franken
Executive Mayor

Date: 23/01/2020

QUALITY CERTIFICATE

I, DP Beretti, Municipal Manager of Overberg District Municipality, hereby certify that –

(mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid- year budget and performance assessment

for the quarter ending **December 2019** has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name **Mr. DP Beretti**

Municipal Manager of **Overberg District Municipality DC3**

Signature -----

Date 23.1.2020.-----

EXECUTIVE SUMMARY

Introduction

The Executive Mayor is required by Section 52(d) of the Municipal Finance Management Act (MFMA) to submit a report on the implementation of the budget and the financial state of affairs of the Municipality, to the Council within 30 days after the end of each quarter.

Consolidated Performance

The following table summarises the overall position on the capital and operating budgets.

	Capital Expenditure	Operating Expenditure	Operating Revenue
Budget	R 13 250 111.00	R222 412 209	R219 985 634
Budget to date (BTD)	R 3 919 000.00	R113 915 192	R129 847 889
Year to date (YTD)	R 1 672 400.01	R106 450 993	R119 438 390
Variance to SDBIP	-R 2 246 599.99	-R7 464 199	-R10 409 499
YTD% Variance to SDBIP	-57%	-7%	-8%
% of Annual Budget	13%	48%	54%

Relevant information

- Revenue to date is below anticipated with a variance of 8%.
- Expenditure to date has a variance of 7% below budgeted expenditure to date.
- Capital expenditure is below anticipated.

Conclusion

- Year to date operating revenue amounts to 54% of the total budgeted for the financial year.
- Year to date operating expenditure amounts to 48% of the total budgeted for the financial year.

SUMMARY INCOME & EXPENDITURE 2019/2020 EXCLUDING ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R 10 723 096.00	R 897 880.33	R 5 223 910.84	R 5 361 548.00
RENT OF FACILITIES&EQUIPMENT	R 12 024 330.00	R 1 800 058.53	R 5 476 223.12	R 6 012 165.00
INTEREST EARNED-EXTERNAL INVES	R 2 500 000.00	R 8 771.48	R 29 417.16	R 1 250 000.00
INTEREST EARNED-OUTST DEBTORS	R 100 000.00	R -	R 0.00	R 50 000.00
LICENSES & PERMITS	R 300 000.00	R 9 779.29	R 81 345.55	R 150 000.00
INCOME FOR AGENCY SERVICES	R 9 581 366.00	R -	R -	R 4 790 683.00
GRANT&SUBSIDIES (OPERATING)	R 77 601 358.00	R 23 940 503.04	R 56 263 522.20	R 40 252 179.00
GRANT&SUBSIDIES (CAPITAL)	R 1 100 000.00	R -	R -	R 1 100 000.00
OTHER REVENUE	R 9 134 055.39	R 283 760.68	R 1 248 012.31	R 4 567 027.70
PROFIT ON SALE	R 5 100 000.00	R -	R -	R 5 100 000.00
	R 128 164 205.39	R 26 940 753.35	R 68 322 431.18	R 68 633 602.70

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 71 688 344.00	R 5 166 529.83	R 33 337 179.99	R 37 710 952.08
REMUNERATION OF COUNCILLORS	R 6 606 537.60	R 501 850.57	R 3 084 722.12	R 3 303 268.80
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R 3 575 545.00	R -	R -	R 1 787 772.50
OTHER MATERIAL	R 2 847 103.00	R 533 220.18	R 1 601 986.96	R 1 423 551.50
INTEREST EXPENSE - EXTERNAL	R 9 159 827.26	R -	R -	R 4 579 913.63
CONTRACTED SERVICES	R 19 713 589.59	R 1 526 410.12	R 5 818 803.52	R 9 856 794.79
GRANTS & SUBSIDIES PAID	R 380 000.00	R -	R -	R 190 000.00
GENERAL EXPENSES - OTHER	R 16 619 833.73	R 1 707 229.51	R 7 399 674.18	R 8 309 916.86
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 130 590 780.17	R 9 435 240.21	R 51 242 366.77	R 67 162 170.16

Total	R -2 426 574.78	R 17 505 513.14	R 17 080 064.41	R 1 471 432.53
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Revenue by source

Reasons for variance:

-Total income to date is lower than anticipated with a variance of 0.45%.

Expenditure by type:

Reasons for variance:

-Total expenditure is 23.70% lower than anticipated .

Some allocations for new financial year's expenditure needs to be allocated e.g provisions and depreciation

SUMMARY INCOME & EXPENDITURE 2019/2020 ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R -	R -	R -	R -
RENT OF FACILITIES&EQUIPMENT	R -	R -	R -	R -
INTEREST EARNED-EXTERNAL INVES	R -	R -	R -	R -
INTEREST EARNED-OUTST DEBTORS	R -	R -	R -	R -
LICENSES & PERMITS	R -	R -	R -	R -
INCOME FOR AGENCY SERVICES	R -	R -	R -	R -
GRANT&SUBSIDIES (OPERATING)	R 91 821 429.00	R -	R 51 107 355.36	R 61 214 286.00
GRANT&SUBSIDIES (CAPITAL)	R -	R -	R -	R -
OTHER REVENUE	R -	R 180.00	R 8 603.10	R -
PROFIT ON SALE	R -	R -	R -	R -
	R 91 821 429.00	R 180.00	R 51 115 958.46	R 61 214 286.00

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 31 513 000.00	R 3 306 311.29	R 21 762 340.70	R 16 598 807.69
REMUNERATION OF COUNCILLORS	R -	R -	R -	R -
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R -	R -	R -	R -
OTHER MATERIAL	R 50 083 429.00	R 4 608 569.61	R 26 469 830.50	R 25 041 714.50
INTEREST EXPENSE - EXTERNAL	R 5 000.00	R -	R -	R 2 500.00
CONTRACTED SERVICES	R 1 280 000.00	R 5 154.77	R 341 720.91	R 640 000.00
GRANTS & SUBSIDIES PAID	R -	R -	R -	R -
GENERAL EXPENSES - OTHER	R 8 940 000.00	R 624 780.00	R 6 634 733.98	R 4 470 000.00
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 91 821 429.00	R 8 544 815.67	R 55 208 626.09	R 46 753 022.19

Total	R -	R -8 544 635.67	R -4 092 667.63	R 14 461 263.81
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Revenue by source

Reasons for variances:

-Total revenue actual versus budgeted varies 16.50% lower than anticipated to date.

Expenditure by type

Reasons for variances:

-Total expenditure is 18.09% lower than anticipated .

DC3 Overberg - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	10 723	10 723	898	5 224	5 362	(138)	-3%	10 723
Investment revenue	-	2 500	2 500	9	29	1 250	(1 221)	-98%	2 500
Transfers and subsidies	-	169 423	169 423	23 941	107 371	101 466	5 904	6%	169 423
Other own revenue	-	36 240	36 240	2 094	6 814	20 670	(13 856)	-67%	36 240
Total Revenue (excluding capital transfers and contributions)	-	218 886	218 886	26 941	119 438	128 748	(9 309)	-7%	218 886
Employee costs	-	103 201	103 201	8 473	55 100	54 310	790	1%	103 201
Remuneration of Councillors	-	6 607	6 607	502	3 085	3 303	(219)	-7%	6 607
Depreciation & asset impairment	-	3 576	3 576	-	-	1 788	(1 788)	-100%	3 576
Finance charges	-	9 165	9 165	-	-	4 582	(4 582)	-100%	9 165
Materials and bulk purchases	-	52 931	52 931	5 142	28 072	26 465	1 607	6%	52 931
Transfers and subsidies	-	380	380	-	-	190	(190)	-100%	380
Other expenditure	-	46 553	46 553	3 864	20 195	23 277	(3 082)	-13%	46 553
Total Expenditure	-	222 412	222 412	17 980	106 451	113 915	(7 464)	-7%	222 412
Surplus/(Deficit)	-	(3 527)	(3 527)	8 961	12 987	14 833	(1 845)	-12%	(3 527)
Transfers and subsidies - capital (monetary allocations)	-	1 100	1 100	-	-	1 100	(1 100)	-100%	1 100
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	-	(2 427)	(2 427)	8 961	12 987	15 933	(2 945)	-18%	(2 427)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	-	(2 427)	(2 427)	8 961	12 987	15 933	(2 945)	-18%	(2 427)
Capital expenditure & funds sources									
Capital expenditure	-	11 353	13 250	103	1 672	3 919	(2 247)	-57%	13 250
Capital transfers recognised	-	1 100	1 100	-	46	825	(779)	-94%	-
Borrowing	-	6 128	6 128	-	-	-	-	-	-
Internally generated funds	-	4 125	6 022	103	1 626	3 094	(1 468)	-47%	-
Total sources of capital funds	-	11 353	13 250	103	1 672	3 919	(2 247)	-57%	-
Financial position									
Total current assets	43 929	39 249	39 249		53 519				39 249
Total non current assets	119 699	118 736	118 736		121 371				118 736
Total current liabilities	31 030	29 519	29 519		29 442				29 519
Total non current liabilities	107 129	116 540	116 540		107 129				116 540
Community wealth/Equity	25 468	11 926	11 926		38 319				11 926
Cash flows									
Net cash from (used) operating	-	4 750	4 750	7 606	5 051	11 520	6 469	56%	4 750
Net cash from (used) investing	-	(6 253)	(6 253)	(103)	(1 672)	1 181	2 853	242%	(6 253)
Net cash from (used) financing	-	(2 872)	(2 872)	-	-	(1 436)	(1 436)	100%	(2 872)
Cash/cash equivalents at the month/year end	-	35 153	35 153	-	41 827	50 793	8 966	18%	34 073
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	2 279	98	43	25	27	23	115	173	2 783
Creditors Age Analysis									
Total Creditors	7 339	-	-	-	-	2	-	-	7 340

DC3 Overberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q2 Second Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue - Functional										
<i>Governance and administration</i>		-	94 141	94 141	23 961	56 325	50 450	5 874	12%	94 141
Executive and council		-	14 681	14 681	-	-	9 891	(9 891)	-100%	14 681
Finance and administration		-	79 459	79 459	23 961	56 325	40 560	15 765	39%	79 459
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	23 158	23 158	2 082	6 724	12 750	(6 027)	-47%	23 158
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	17 658	17 658	2 054	8 438	9 451	(1 013)	-11%	17 658
Public safety		-	5 184	5 184	3	(1 889)	3 142	(5 031)	-160%	5 184
Housing		-	-	-	-	-	-	-	-	-
Health		-	315	315	25	174	158	17	11%	315
<i>Economic and environmental services</i>		-	91 964	91 964	0	51 159	61 286	(10 127)	-17%	91 964
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	91 821	91 821	0	51 116	61 214	(10 098)	-16%	91 821
Environmental protection		-	143	143	-	43	72	(29)	-40%	143
<i>Trading services</i>		-	10 723	10 723	898	5 231	5 362	(130)	-2%	10 723
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	10 723	10 723	898	5 231	5 362	(130)	-2%	10 723
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	-	219 986	219 986	26 941	119 438	129 848	(10 409)	-8%	219 986
Expenditure - Functional										
<i>Governance and administration</i>		-	51 593	51 593	3 615	19 512	26 455	(6 943)	-26%	51 593
Executive and council		-	11 191	11 191	692	4 350	5 670	(1 320)	-23%	11 191
Finance and administration		-	39 035	39 035	2 820	14 480	20 066	(5 586)	-28%	39 035
Internal audit		-	1 366	1 366	104	682	719	(37)	-5%	1 366
<i>Community and public safety</i>		-	64 657	64 657	5 198	28 343	33 443	(5 100)	-15%	64 657
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	18 820	18 820	1 741	8 183	9 647	(1 464)	-15%	18 820
Public safety		-	30 876	30 876	2 337	12 912	15 982	(3 070)	-19%	30 876
Housing		-	-	-	-	-	-	-	-	-
Health		-	14 962	14 962	1 120	7 248	7 814	(566)	-7%	14 962
<i>Economic and environmental services</i>		-	95 923	95 923	8 793	57 016	48 897	8 120	17%	95 923
Planning and development		-	1 312	1 312	113	651	686	(34)	-5%	1 312
Road transport		-	91 821	91 821	8 545	55 209	46 753	8 456	18%	91 821
Environmental protection		-	2 790	2 790	135	1 156	1 458	(301)	-21%	2 790
<i>Trading services</i>		-	10 239	10 239	374	1 579	5 120	(3 541)	-69%	10 239
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	10 239	10 239	374	1 579	5 120	(3 541)	-69%	10 239
<i>Other</i>		-	-	-	-	-	-	-	-	-
Total Expenditure - Functional	3	-	222 412	222 412	17 980	106 451	113 915	(7 464)	-7%	222 412
Surplus/ (Deficit) for the year		-	(2 427)	(2 427)	8 961	12 987	15 933	(2 945)	-18%	(2 427)

DC3 Overberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Municipal Manager		-	15 220	15 220	-	-	10 160	(10 160)	-100.0%	15 220
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	24	24	23	34	12	23	192.8%	24
Vote 4 - Finance		-	79 998	79 998	23 938	56 290	41 379	14 911	36.0%	79 998
Vote 5 - Community Services		-	124 745	124 745	2 980	63 114	78 298	(15 184)	-19.4%	124 745
Total Revenue by Vote	2	-	219 986	219 986	26 941	119 438	129 848	(10 409)	-8.0%	219 986
Expenditure by Vote	1									
Vote 1 - Municipal Manager		-	15 563	15 563	971	6 090	7 963	(1 874)	-23.5%	15 563
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	11 620	11 620	631	4 478	6 001	(1 523)	-25.4%	11 620
Vote 4 - Finance		-	24 521	24 521	2 036	9 069	12 545	(3 475)	-27.7%	24 521
Vote 5 - Community Services		-	170 708	170 708	14 343	86 813	87 406	(592)	-0.7%	170 708
Total Expenditure by Vote	2	-	222 412	222 412	17 980	106 451	113 915	(7 464)	-6.6%	222 412
Surplus/ (Deficit) for the year	2	-	(2 427)	(2 427)	8 961	12 987	15 933	(2 945)	-18.5%	(2 427)

DC3 Overberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		10 723	10 723	898	5 224	5 362	(138)	-3%	10 723	
Rental of facilities and equipment		12 024	12 024	1 800	5 476	6 012	(536)	-9%	12 024	
Interest earned - external investments		2 500	2 500	9	29	1 250	(1 221)	-98%	2 500	
Interest earned - outstanding debtors		100	100	-	0	50	(50)	-100%	100	
Dividends received		-	-	-	-	-	-	-	-	
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	
Licences and permits		300	300	10	81	150	(69)	-46%	300	
Agency services		9 581	9 581	-	-	4 791	(4 791)	-100%	9 581	
Transfers and subsidies		169 423	169 423	23 941	107 371	101 466	5 904	6%	169 423	
Other revenue		9 134	9 134	284	1 257	4 567	(3 310)	-72%	9 134	
Gains on disposal of PPE		5 100	5 100	-	-	5 100	(5 100)	-100%	5 100	
Total Revenue (excluding capital transfers and contributions)		-	218 886	218 886	26 941	119 438	128 748	(9 309)	-7%	218 886
Expenditure By Type										
Employee related costs		103 201	103 201	8 473	55 100	54 310	790	1%	103 201	
Remuneration of councillors		6 607	6 607	502	3 085	3 303	(219)	-7%	6 607	
Debt impairment		-	-	-	-	-	-	-	-	
Depreciation & asset impairment		3 576	3 576	-	-	1 788	(1 788)	-100%	3 576	
Finance charges		9 165	9 165	-	-	4 582	(4 582)	-100%	9 165	
Bulk purchases		-	-	-	-	-	-	-	-	
Other materials		52 931	52 931	5 142	28 072	26 465	1 607	6%	52 931	
Contracted services		20 994	20 994	1 532	6 161	10 497	(4 336)	-41%	20 994	
Transfers and subsidies		380	380	-	-	190	(190)	-100%	380	
Other expenditure		25 560	25 560	2 332	14 034	12 780	1 254	10%	25 560	
Loss on disposal of PPE		-	-	-	-	-	-	-	-	
Total Expenditure		-	222 412	222 412	17 980	106 451	113 915	(7 464)	-7%	222 412
Surplus/(Deficit)		-	(3 527)	(3 527)	8 961	12 987	14 833	(1 845)	(0)	(3 527)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		1 100	1 100	-	-	1 100	(1 100)	(0)	1 100	
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	
Surplus/(Deficit) after capital transfers & contributions		-	(2 427)	(2 427)	8 961	12 987	15 933			(2 427)
Taxation		-	-	-	-	-	-	-	-	
Surplus/(Deficit) after taxation		-	(2 427)	(2 427)	8 961	12 987	15 933			(2 427)
Attributable to minorities		-	-	-	-	-	-	-	-	
Surplus/(Deficit) attributable to municipality		-	(2 427)	(2 427)	8 961	12 987	15 933			(2 427)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	
Surplus/ (Deficit) for the year		-	(2 427)	(2 427)	8 961	12 987	15 933			(2 427)

DC3 Overberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2 Second Quarter

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Finance		-	-	-	-	-	-	-	-	-
Vote 5 - Community Services		-	6 128	6 128	-	-	-	-	-	6 128
Total Capital Multi-year expenditure	4,7	-	6 128	6 128	-	-	-	-	-	6 128
Single Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	300	450	1	94	-	94	#DIV/0!	450
Vote 4 - Finance		-	65	65	-	16	54	(38)	-71%	65
Vote 5 - Community Services		-	4 860	6 607	102	1 563	3 865	(2 302)	-60%	6 607
Total Capital single-year expenditure	4	-	5 225	7 122	103	1 672	3 919	(2 247)	-57%	7 122
Total Capital Expenditure		-	11 353	13 250	103	1 672	3 919	(2 247)	-57%	13 250
Capital Expenditure - Functional Classification										
Governance and administration		-	365	515	1	109	54	55	102%	-
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		-	365	515	1	109	54	55	102%	-
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		-	4 860	6 607	102	1 563	3 865	(2 302)	-60%	-
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	360	660	11	126	40	86	215%	-
Public safety		-	4 500	5 947	91	1 437	3 825	(2 388)	-62%	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		-	-	-	-	-	-	-	-	-
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	6 128	6 128	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	6 128	6 128	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	-	11 353	13 250	103	1 672	3 919	(2 247)	-57%	-
Funded by:										
National Government		-	-	-	-	-	-	-	-	-
Provincial Government		-	1 100	1 100	-	46	825	(779)	-94%	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		-	1 100	1 100	-	46	825	(779)	-94%	-
Borrowing	6	-	6 128	6 128	-	-	-	-	-	-
Internally generated funds		-	4 125	6 022	103	1 626	3 094	(1 468)	-47%	-
Total Capital Funding		-	11 353	13 250	103	1 672	3 919	(2 247)	-57%	-

DC3 Overberg - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

Description	Ref	2018/19	Budget Year 2019/20			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		38 448	35 153	35 153	41 827	35 153
Call investment deposits		-	-	-	-	-
Consumer debtors		3 135	1 282	1 282	9 082	1 282
Other debtors		1 511	1 789	1 789	1 550	1 789
Current portion of long-term receivables		-	-	-	-	-
Inventory		836	1 026	1 026	1 060	1 026
Total current assets		43 929	39 249	39 249	53 519	39 249
Non current assets						
Long-term receivables		28 433	28 433	28 433	28 433	28 433
Investments		-	-	-	-	-
Investment property		12 880	1 199	1 199	12 880	1 199
Investments in Associate		-	-	-	-	-
Property, plant and equipment		64 492	81 990	81 990	66 164	81 990
Biological		-	-	-	-	-
Intangible		305	226	226	305	226
Other non-current assets		13 589	6 889	6 889	13 589	6 889
Total non current assets		119 699	118 736	118 736	121 371	118 736
TOTAL ASSETS		163 628	157 985	157 985	174 890	157 985
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Borrowing		2 872	2 949	2 949	2 872	2 949
Consumer deposits		8	12	12	8	12
Trade and other payables		16 029	14 450	14 450	15 830	14 450
Provisions		12 121	12 108	12 108	10 731	12 108
Total current liabilities		31 030	29 519	29 519	29 442	29 519
Non current liabilities						
Borrowing		25 161	22 211	22 211	25 161	22 211
Provisions		81 968	94 329	94 329	81 968	94 329
Total non current liabilities		107 129	116 540	116 540	107 129	116 540
TOTAL LIABILITIES		138 160	146 059	146 059	136 571	146 059
NET ASSETS	2	25 468	11 926	11 926	38 319	11 926
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		25 468	11 926	11 926	38 319	11 926
Reserves		-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	25 468	11 926	11 926	38 319	11 926

DC3 Overberg - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

Description	Ref	2018/19	Budget Year 2019/20								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands	1										
CASH FLOW FROM OPERATING ACTIVITIES											
Receipts											
Property rates			-	-	-	-	-	-	-	-	
Service charges			10 723	10 723	898	6 392	5 362	1 031	19%	10 723	
Other revenue			31 040	31 040	933	11 185	15 520	(4 335)	-28%	31 040	
Government - operating			169 423	169 423	23 941	109 242	101 466	7 775	8%	169 423	
Government - capital			1 100	1 100	-	-	-	-	-	1 100	
Interest			2 600	2 600	9	29	1 300	(1 271)	-98%	2 600	
Dividends			-	-	-	-	-	-	-	-	
Payments											
Suppliers and employees			(206 679)	(206 679)	(18 174)	(121 797)	(107 355)	14 442	-13%	(206 679)	
Finance charges			(3 076)	(3 076)	-	-	(4 582)	(4 582)	100%	(3 076)	
Transfers and Grants			(380)	(380)	-	-	(190)	(190)	100%	(380)	
NET CASH FROM/(USED) OPERATING ACTIVITIES			-	4 750	4 750	7 606	5 051	11 520	6 469	56%	4 750
CASH FLOWS FROM INVESTING ACTIVITIES											
Receipts											
Proceeds on disposal of PPE			5 100	5 100	-	-	5 100	(5 100)	-100%	5 100	
Decrease (Increase) in non-current debtors			-	-	-	-	-	-	-	-	
Decrease (increase) other non-current receivables			-	-	-	-	-	-	-	-	
Decrease (increase) in non-current investments			-	-	-	-	-	-	-	-	
Payments											
Capital assets			(11 353)	(11 353)	(103)	(1 672)	(3 919)	(2 247)	57%	(11 353)	
NET CASH FROM/(USED) INVESTING ACTIVITIES			-	(6 253)	(103)	(1 672)	1 181	2 853	242%	(6 253)	
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts											
Short term loans			-	-	-	-	-	-	-	-	
Borrowing long term/refinancing			-	-	-	-	-	-	-	-	
Increase (decrease) in consumer deposits			-	-	-	-	-	-	-	-	
Payments											
Repayment of borrowing			(2 872)	(2 872)	-	-	(1 436)	(1 436)	100%	(2 872)	
NET CASH FROM/(USED) FINANCING ACTIVITIES			-	(2 872)	-	-	(1 436)	(1 436)	100%	(2 872)	
NET INCREASE/ (DECREASE) IN CASH HELD			-	(4 375)	(4 375)	7 503	3 379	11 265		(4 375)	
Cash/cash equivalents at beginning:			39 528	39 528		38 448	39 528			38 448	
Cash/cash equivalents at month/year end:			-	35 153	35 153		41 827	50 793		34 073	

DC3 Overberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description	NT Code	Budget Year 2019/20								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	7 339	-	-	-	-	-	-	-	7 339
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	2	-	2
Total By Customer Type	1000	7 339	-	-	-	-	-	2	-	7 340

DC3 Overberg - Supporting Table SC5 Monthly Budget Statement

Investments by maturity Name of institution & investment ID	Ref	Type of Investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands							
Municipality							
ABSA Depositor Plus - 9287551045		Call Account	10 840	146			10 987
ABSA Depositor Plus - 9287550641		Call Account	2	1		142	146
Nedbank Call Account - 037881714042		Call Account	10 759	178	(10 000)	15 000	15 937
ABSA Depositor Plus - 9354440777		Investment	-	159		10 000	10 159
							-
							-
							-
Municipality sub-total			21 602		(10 000)	25 142	37 228
Entities							
							-
							-
							-
							-
							-
							-
Entities sub-total			-		-	-	-
TOTAL INVESTMENTS AND INTEREST	2		21 602		(10 000)	25 142	37 228

References

2. List investments in expiry date order
3. If 'variable' is selected in column F, input interest rate range
4. Withdrawals to be entered as negative

DC3 Overberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		-	76 826	76 826	23 925	57 668	50 078	7 590	15.2%	76 826
Local Government Equitable Share			71 776	71 776	23 925	53 832	46 242	7 590	16.4%	71 776
Finance Management			1 000	1 000	-	1 000	1 000	-		1 000
Municipal Systems Improvement			-	-	-	-	-	-		-
EPWP Incentive			1 243	1 243	-	871	871	-		1 243
Rural Roads Asset Management Grant			2 807	2 807	-	1 965	1 965	-		2 807
Other transfers and grants [insert description]										
Provincial Government:		-	92 597	92 597	16	51 574	51 389	101	0.2%	92 597
PT - PAWK			91 821	91 821	-	51 107	51 370	(262)	-0.5%	91 821
Seta			100	100	-	94	10			100
Health Subsidy			15	15	16	93	10	83	867.6%	15
Human Capacity Building Grant	4		660	660	-	280	-	280	#DIV/0!	660
Other transfers and grants [insert description]										
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
Total Operating Transfers and Grants	5	-	169 423	169 423	23 941	109 242	101 466	7 692	7.6%	169 423
Capital Transfers and Grants										
National Government:		-	-	-	-	-	-	-		-
Other capital transfers [insert description]										
Provincial Government:		-	1 100	1 100	-	-	-	-		1 100
Fire Safety Plan			1 100	1 100	-	-	-	-		1 100
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
Total Capital Transfers and Grants	5	-	1 100	1 100	-	-	-	-		1 100
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	170 523	170 523	23 941	109 242	101 466	7 692	7.6%	170 523

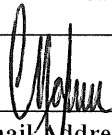
DC3 Overberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter

Summary of Employee and Councillor remuneration	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages			4 257	4 257	313	1 958	2 128	(171)	-8%	4 257
Pension and UIF Contributions			218	218	14	98	109	(12)	-11%	218
Medical Aid Contributions			-	-	-	-	-	-		-
Motor Vehicle Allowance			1 732	1 732	141	830	866	(36)	-4%	1 732
Cellphone Allowance			400	400	33	200	200	-		400
Housing Allowances			-	-	-	-	-	-		-
Other benefits and allowances			-	-	-	-	-	-		-
Sub Total - Councillors			6 607	6 607	502	3 085	3 303	(219)	-7%	6 607
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Senior Managers of the Municipality	3									
Basic Salaries and Wages			3 980	3 980	316	1 716	2 143	(427)	-20%	3 980
Pension and UIF Contributions			143	143	22	107	71	36	50%	143
Medical Aid Contributions			-	-	3	5	-	5	#DIV/0!	-
Overtime			-	-	-	-	-	-		-
Performance Bonus			288	288	-	15	144	(129)	-90%	288
Motor Vehicle Allowance			512	512	31	188	256	(68)	-27%	512
Cellphone Allowance			72	72	4	23	36	(13)	-37%	72
Housing Allowances			3	3	0	2	2	1	39%	3
Other benefits and allowances			71	71	3	16	35	(20)	-56%	71
Payments in lieu of leave			-	-	-	-	-	-		-
Long service awards			-	-	-	-	-	-		-
Post-retirement benefit obligations	2		-	-	-	-	-	-		-
Sub Total - Senior Managers of Municipality			5 069	5 069	380	2 072	2 688	(615)	-23%	5 069
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Other Municipal Staff										
Basic Salaries and Wages			66 456	66 456	5 493	38 109	35 784	2 325	6%	66 456
Pension and UIF Contributions			11 684	11 684	978	5 842	5 842	(0)	0%	11 684
Medical Aid Contributions			4 646	4 646	347	2 108	2 323	(215)	-9%	4 646
Overtime			1 908	1 908	306	1 016	954	62	6%	1 908
Performance Bonus			-	-	-	-	-	-		-
Motor Vehicle Allowance			5 092	5 092	392	2 326	2 546	(220)	-9%	5 092
Cellphone Allowance			412	412	30	181	206	(25)	-12%	412
Housing Allowances			749	749	60	361	375	(14)	-4%	749
Other benefits and allowances			4 372	4 372	370	2 121	2 186	(65)	-3%	4 372
Payments in lieu of leave			516	516	37	492	258	234	91%	516
Long service awards			378	378	80	472	189	283	150%	378
Post-retirement benefit obligations	2		1 918	1 918	-	-	959	(959)	-100%	1 918
Sub Total - Other Municipal Staff			98 132	98 132	8 093	53 027	51 622	1 405	3%	98 132
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Total Parent Municipality			109 808	109 808	8 975	58 184	57 613	571	1%	109 808
			#DIV/0!	#DIV/0!						#DIV/0!
Unpaid salary, allowances & benefits in arrears:										
Sub Total - Other Staff of Entities			-	-	-	-	-	-		-
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Total Municipal Entities			-	-	-	-	-	-		-
TOTAL SALARY, ALLOWANCES & BENEFITS			109 808	109 808	8 975	58 184	57 613	571	1%	109 808
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
TOTAL MANAGERS AND STAFF			103 201	103 201	8 473	55 100	54 310	790	1%	103 201

DC3 Overberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q2 Second Quarter

Month	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	1 648	4	4	-	-	4	4	100.0%	0%
August	15	4	4	105	105	8	(97)	-1212.9%	3%
September	3 278	129	129	647	752	137	(615)	-448.7%	19%
October	3 386	1 239	1 239	693	1 445	1 376	(69)	-5.0%	37%
November	5 085	1 284	1 284	124	1 569	2 660	1 091	41.0%	40%
December	2 063	1 259	1 259	103	1 672	3 919	2 247	57.3%	43%
January	109					3 919	-		
February	562					3 919	-		
March	185					3 919	-		
April	3 849					3 919	-		
May	2 934					3 919	-		
June	13 868					3 919	-		
Total Capital expenditure	36 982	3 919	3 919	1 672					

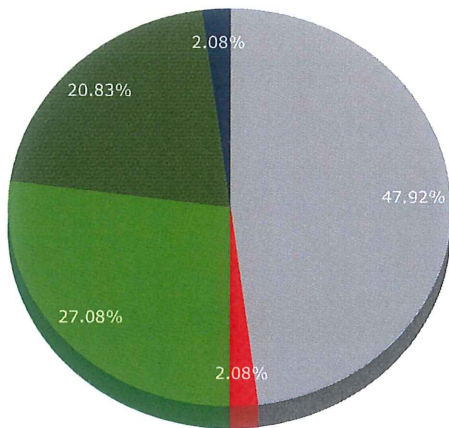
PROVINCIAL TREASURY
Withdrawals from Municipal Bank Accounts
In accordance with Section 11, Sub-section 1 (b) to (j)

NAME OF MUNICIPALITY:		OVERBERG DISTRICT MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:		DC3	
QUARTER ENDED:		December 2019	
<p>MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -</p> <p>(b) to defray expenditure authorised in terms of section 26(4);</p> <p>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);</p> <p>(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;</p> <p>(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -</p> <p>(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or</p> <p>(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;</p> <p>(f) to refund money incorrectly paid into a bank account;</p> <p>(g) to refund guarantees, sureties and <i>security</i> deposits;</p> <p>(h) for cash management and <i>investment</i> purposes in accordance with section 13;</p> <p>(i) to defray increased expenditure in terms of section 31; or</p> <p>(j) for such other purposes as may be <i>prescribed</i>.</p>	Amount	Reason for withdrawal	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
		R 0.00	
	(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	Name and Surname: CF Hoffmann	
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	Rank/Position: CFO		
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	Signature: 		
Tel number	Fax number	Email Address	
028 425 1157	028 425 1014	cfo@odm.org.za	

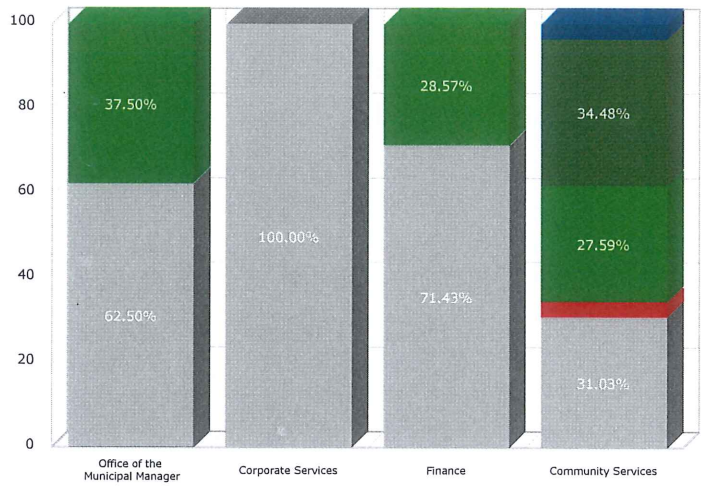
Top Layer KPI Report

Report drawn on 20 January 2020 at 14:54
for the months of Quarter ending September 2019 to Quarter ending December 2019.

Overberg District Municipality



Responsible Directorate



	Overberg District Municipality	Responsible Directorate				
		Council	Office of the Municipal Manager	Corporate Services	Finance	Community Services
Not Yet Applicable	23 (47.92%)	-	5 (62.50%)	4 (100.00%)	5 (71.43%)	9 (31.03%)
Not Met	1 (2.08%)	-	-	-	-	1 (3.45%)
Almost Met	-	-	-	-	-	-
Met	13 (27.08%)	-	3 (37.50%)	-	2 (28.57%)	8 (27.59%)
Well Met	10 (20.83%)	-	-	-	-	10 (34.48%)
Extremely Well Met	1 (2.08%)	-	-	-	-	1 (3.45%)
Total:	48	-	8	4	7	29
	100%	-	16.67%	8.33%	14.58%	60.42%

Overberg District Municipality

SDBIP 2019/2020: Top Layer KPI Report - Second Quarter - ending December 2019

Ref	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Original Annual Target	Quarter ending September 2019						Quarter ending December 2019						Overall Performance for Quarter ending September 2019 to		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R		
TL1	Office of the Municipal Manager	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	People from employment equity target groups employed in the three highest levels of management in compliance with the approved Employment Equity Plan, by 30 June 2020 (Reg)	Number of people employed in the three highest levels of management per annum	1	0	0	N/A			0	0	N/A			0	0	N/A		
TL2	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Develop a Risk-based Audit Plan (RBAP) for 2020/21 financial year by June 2020 and submit to the Audit and Performance Audit Committee	Annual RBAP developed and submitted	1	0	0	N/A			0	0	N/A			0	0	N/A		
TL3	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Execute audit projects in terms of the Risk Base Audit Plan (RBAP)	Number of audits executed per annum	14	4	4	G	Year end stock procedures - 12/7/2019 New Tariffs- 12/8/2019 Karwyderskraal - 2/9/2019 Risk Management - 17/9/2019		3	3	G	Property Management (Letting & Renting) - 6/12/2019 Economia Compliance: Communication - 03/12/2019 Follow-up Karwyderskraal - 5/12/2019		7	7	G		
TL4	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Facilitate awareness campaigns on the IDP by June 2020	Number of IDP awareness campaigns facilitated per annum	2	0	0	N/A			0	0	N/A			0	0	N/A		

TL5	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Publishing of bi-annual External Newsletters to Stakeholders	Number of external newsletters published per annum	2	0	0	0	N/A					1	1	1	G	Published on 23/12/2013
TL6	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Prepare Top Layer SDBIP for approval by Mayor within 28 days after the adoption of 2020/2021 budget	Top Layer SDBIP submitted to Mayor for approval	1	0	0	0	N/A					0	0	0	N/A	
TL7	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Review annually the Top Layer SDBIP to inform Council should a revised Top Layer SDBIP be necessary and table report (Sec. 72) to Council.	Section 72 report tabled to Council	1	0	0	0	N/A					0	0	0	N/A	
TL8	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Compilation and submission of Annual Performance Report to the Auditor-General by August 2019	Report submitted to the Auditor-General	1	1	1	1	G	Report submitted on 31/08/2019				0	0	0	N/A	
TL9	Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Compile and submit Work Place Skills Plan to LGSETA by April 2020	Workplace Skills Plan compiled and submitted to LGSETA	1	0	0	0	N/A					0	0	0	N/A	

TL10	Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Coordinate health & safety evacuation drills at ODM workstations by 30 June 2020	Number of drills coordinated per annum	2	0	0	N/A	0	0	N/A	0	0	0	N/A
TL11	Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Percentage of Municipal budget actually spend on the implementation of the Workplace Skills Plan by 30 June 2020 (Reg)	% of budget spent on the WSP per annum (Actual Training/Total Budget)	0.13%	0.00%	0.00%	N/A	0.00%	0.00%	N/A	0.00%	0.00%	0.00%	N/A
TL12	Corporate Services	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Develop a Paper reduction plan with initiatives and tabled to the Corporate Portfolio Committee by June 2020	Paper reduction plan developed and tabled	1	0	0	N/A	0	0	N/A	0	0	0	N/A
TL13	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Measured financial viability in terms of the municipality's ability to meet its service debt obligations by 30 June 2020 (Debt coverage) (Reg)	% the municipality was able to meet its Debt obligation ((Total operating revenue received - operating grants)/debt service payments))	30.00%	0.00%	0.00%	N/A	0.00%	0.00%	N/A	0.00%	0.00%	0.00%	N/A
TL14	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and Guidelines	Measured financial viability in terms of the available cash to cover fixed operating expenditure by 30 June 2020 (Cost coverage) (Reg)	Cash were available to cover fixed operating expenditure ((All available cash at a particular time + investments)/monthly fixed operating	40	0	0	N/A	0	0	N/A	0	0	0	N/A

TL22	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Take food samples to monitor the quality of Food into the FCD Act and legislative requirements	Number of samples taken per annum	400	100	101	G2	July 30 Aug 37 Sept 34			100	100	G	Oct - 33 Nov - 42 Dec - 25	201	G2
TL23	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Inspect waste management sites wrt generators and couriers of medical waste according to Municipal Health By-Law of Council	Number of sites inspected per annum	120	30	32	G2	July 11 Aug 13 Sept 8			30	44	G2	Oct - 21 Nov - 12 Dec - 11 New applications and follow-up inspections resulted in over performance	76	G2
TL24	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Take water sample at Sewerage Final Outflow to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	160	40	40	G	July 13 Aug 13 Sept 14			40	45	G2	Oct - 14 Nov - 15 Dec - 16 Follow-up samples resulted that more samples been taken than planned	85	G2
TL25	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Inspect Food Premises according to Regulation R.638	Number of food Premises inspected per annum	1 560	400	452	G2	July 143 Aug 136 Sept 175 The Whale Festival at Hermanus, Nampo at Bredasdorp and new applications resulted in over performance			380	385	G2	Oct - 134 Nov - 116 Dec - 135 New applications and follow-up inspections resulted in more inspections executed than planned	837	G2
TL26	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Inspect crèches to ensure compliance with the Municipal Health By-Law	Number of crèches inspected per annum	160	0	54	G2	54 crèches were inspected during the quarter			0	46	G2	46 crèches were inspected during the quarter	100	G2
TL27	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Municipal Coastal Committee	Number of reports submitted per annum	4	1	1	G	Report tabled on 30/09/2019, Item 7.1			1	1	G	Report tabled on 25/11/2019, Item 7.1	2	G

TL28	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report annually by June to the Community Services Portfolio Committee on the outcome of Karwyderskraal Landfill site adherence to the permit conditions	Report submitted to the Community Portfolio Committee	1	0	0	N/A	0	0	0	0	N/A	0	0	N/A
TL29	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Regional Waste Forum	Number of reports submitted per annum	4	1	1	G	1	1	1	1	G	1	2	G
TL30	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Create temporary work opportunities through the alien vegetation clearing initiatives by 30 June 2020	Number of work opportunities created per annum	20	0	0	N/A	0	0	0	0	N/A	0	0	N/A
TL31	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Table the revised Disaster Risk Management Plan to Council by 30 June 2020	Revised Disaster Management Plan tabled to Council annually	1	0	0	N/A	0	0	0	0	N/A	0	0	N/A
TL32	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Table to Council the revised Disaster Management Framework by 30 June 2020	Revised Disaster Management Framework tabled to Council annually	1	0	0	N/A	0	0	0	0	N/A	0	0	N/A
TL33	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Revised annually the Safer Communities Project Plan and tabled to Community Services Portfolio Committee	Revised Safer Community Project Plan tabled annually	1	0	0	N/A	1	0	1	0	R	1	0	R
TL34	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Present annually the revised Festive and Fire Season Readiness Plan to DCF Tech	Revised Festive and Season Readiness plan presented annually	1	0	0	N/A	1	1	1	1	G	1	1	G

TL35	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Construction of a Fire Station at Caledon by June 2020	Fire Station constructed	1	0	0	0	N/A	0	0	N/A	0	0	N/A
TL36	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the DCF Tech on drought and water security	Number of draught and water security reports submitted per annum	4	1	1	1	G	20/09/2019	Report presented on 08/11/2019	2	2	G	
TL37	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Facilitation of integrated fire management sessions with land owners in the Overberg by June 2020	Number of sessions facilitated per annum	8	2	3	2	B	Caledon Jongensklip - 13/08/2019 Grabouw Landowners - 26/09/2019 Greater Overberg FPA Board - 27/09/2019	Overstrand, Overberg and Cape Nature Risk and fire season prep meeting - 27/11/2019 Strandveld Farmers Association - 6/12/2019	4	5	G2	
TL38	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Upgrade DR1001 (Hangklip Road) to permanent surface by June 2020	Number of kilometres of road upgraded to permanent surface per annum	4.05	0	0	0	N/A			0	0	N/A	
TL39	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Kilometres of gravel roads to be regravelled in 2019/2020	Number of kilometres road regravelled per annum	33.29	8.32	14.66	8	B	July 2.5 km Aug 7.86 km Sept 4.3 km	Oct - 6.98 Nov - 2.50 Dec - 2.50 More KM were done due to the availability of all essential plant	16.32	26.64	B	
TL40	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Kilometres of gravel roads to be bladed in 2019/2020	Number of kilometres roads bladed per annum	6.400	1.600	2.105.49	1.600	G2	July 737.04 km Aug 779.23 km Sept 589.22 km Favourable weather conditions allowed more km to be bladed	Oct - 763.94 Nov - 604 Dec - 274.49 More KM were done due to the availability of all essential plant	3.200	3.747.92	G2	
TL41	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Submit annually business plan for provincial roads budget allocation to Dept of Transport and Public Works by 31 March 2020	Annual business plan submitted	1	0	0	0	N/A			0	0	N/A	

	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Report the progress of planned deliverables in the RED & Tourism Strategy to the Community Portfolio Committee by June 2020	Number of progress reports tabled per annum	1	0	0	N/A	0	69	N/A	0	1	G2	1	0	1	0	1	G2	Progress report tabled on 25/11/2019, Item 10.7	0	1	0	1	G2
TL42	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Report the progress of planned deliverables in the RED & Tourism Strategy to the Community Portfolio Committee by June 2020	Number of progress reports tabled per annum	1	0	0	N/A	0	69	N/A	0	1	G2	1	0	1	0	1	G2	Progress report tabled on 25/11/2019, Item 10.7	0	1	0	1	G2
TL43	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Create temporary work opportunities through the municipality's EPWP programme by 30 June 2020 (Reg)	Number of temporary work opportunities created during the financial year	194	0	0	G2	69	69	G2	0	0	N/A	0	0	0	0	0	N/A		0	69	0	0	G2
TL44	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Develop a Cape Overberg Brochure for marketing and table to Community Services Portfolio Committee by December 2019	Cape Overberg Brochure developed and tabled	1	0	0	N/A	0	0	N/A	1	1	G	1	0	1	0	1	G	Cape Overberg Brochure developed and tabled on 25/11/2019, Item 10.8	1	1	0	1	G
TL45	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Review District RED/Tourism Terms of Reference and table to the Community Services Portfolio Committee by June 2020	Revised District RED/Tourism Terms of Reference tabled	1	0	0	N/A	0	0	N/A	1	1	G	1	0	1	0	1	G	TOR tabled on 25/11/2019, Item 10.6	1	1	0	1	G
TL46	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Established a District Social Development Forum stakeholder structure by September 2019	District Social Development Forum established	1	1	1	G	1	1	G	0	0	N/A	0	0	0	0	0	N/A		1	1	0	1	G
TL47	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Develop a District Social Development Initiatives Action Plan and table to the Community Services Portfolio Committee by December 2019	Action Plan for social development initiatives across the region developed	1	0	0	N/A	0	0	N/A	1	1	G	1	0	1	0	1	G	Plan tabled on 25/11/2019, Item 11.1	1	1	0	1	G

TL48	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Report on progress in respect of social development initiatives across the region to the Community Services Portfolio Committee by June 2020	Number of progress reports tabled per annum	1	0	0	N/A						0	N/A			0	0	N/A
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General summary: KPI's met within directorate (Top Layer)

Expenditure per Vote (Ref. Table C3)

- Vote 1 – Municipal Manager

Actual expenditure varies significantly to budget to date. This is mainly due to employee related cost being lower than anticipated due to vacancies. All targets planned were met during the quarter. 3 KPI's (TL3, TL5 & TL 8) were measured in the quarter and were executed.

YTD Budget: R 7 963	Actual: R6 090	Variance: -23.5%
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- Vote 3 – Corporate Services

The variance between actual and budgeted expenditure is significant. This is mainly due to employee related cost being lower than anticipated and depreciation not yet processed. The KPI's is not yet to be measured.

YTD Budget: R 6 001	Actual: R 4 478	Variance: -25.4%
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- Vote 4 – Finance

The directorate's expenditure is significantly below the projected budget for the period to date. Mainly due to employee related cost being lower than anticipated due to vacancies in the quarter. On-cash items only recognised at year end. All KPI's to be measured in the second quarter were met.

YTD Budget: R 1 2545	Actual: R 9 069	Variance: -27.7%
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- Vote 5 – Community Services

The directorate's expenditure is below the projected budget for the period to date.

All KPI's measured during the quarter was achieved.

The following findings for the directorate was identified:

Roads Agency – Re-gravelling (TL40) indicated that more km's were completed than planned due to the availability of all essential equipment, as well as TL 39 (blading).

Municipal Health – A total of 6 KPI's (TL21-26) were measured and met. TL25 was over performed. The over performance was due to extra food premises inspections for new food premises applications and follow up samples for drinking water were needed.

YTD Budget: R 87 406	Actual: 86 813	Variance: -0.7%
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Conclusion

Overall the YTD Operating Expenditure amounts to 48% of the annual budget.