



OVERBERG

DISTRIKSMUNISIPALITEIT
DISTRICT MUNICIPALITY
UMASIPALA WESITHILI

**Quarterly Report by Executive
Mayor**

March 2020

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Legislative Framework

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium term planning and policy choices on service delivery.

This report has been prepared in terms of the following legislative framework:

- The Municipal Finance Management Act – No.56 of 2003, Section 52 and
- The Municipal Budget and Reporting Regulations

The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.


Mayor's Report

In accordance with Section 52(d) of the Municipal Finance Management Act, I submit the required statement on implementation of the budget and the financial state of affairs of the municipality as at **March 2020**.

Service Delivery and Budget Implementation Plan (non-financial performance) for the **third** quarter, **January 2020 – March 2020** is also included.

Recommendations

- The content of this report and supporting documentation for the **third quarter** ended **March 2020** is noted.
- It be noted that the budget is implemented in accordance with the Service Delivery and Budget Implementation Plan projections and in accordance with the budget;
- It be noted that any material variances will receive remedial and corrective actions.



Ald A Franken
Executive Mayor

Date: *30/04/2020*

QUALITY CERTIFICATE

I, DP Beretti, Municipal Manager of Overberg District Municipality, hereby certify that –

(mark as appropriate)

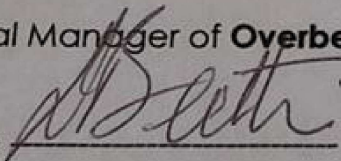
- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality**
- Mid- year budget and performance assessment

for the quarter ending **March 2020** has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name **Mr. DP Beretti**

Municipal Manager of **Overberg District Municipality DC3**

Signature



Date

24 APRIL 2020.

EXECUTIVE SUMMARY

Introduction

The Executive Mayor is required by Section 52(d) of the Municipal Finance Management Act (MFMA) to submit a report on the implementation of the budget and the financial state of affairs of the Municipality, to the Council within 30 days after the end of each quarter.

Consolidated Performance

The following table summarises the overall position on the capital and operating budgets.

	Capital Expenditure	Operating Expenditure	Operating Revenue
Budget	R 5 652 000.00	R236 954 483	R233 215 095
Budget to date (BTD)	R 3 662 200.01	R168 795 914	R173 349 318
Year to date (YTD)	R 1 866 639.91	R160 289 998	R172 623 515
Variance to SDBIP	-R 1 795 560.10	-R8 505 916	-R725 803
YTD% Variance to SDBIP	-49%	-5%	0%
% of Annual Budget	33%	68%	74%

Relevant information

- Revenue to date is as anticipated with a variance of 0%.
- Expenditure to date has a variance of 5% below budgeted expenditure to date.
- Capital expenditure is below anticipated however, commitments of R1 752 087.69 had already been made which will bring the committed Capital spending to a total of R3 618 727.60. This change the YTD% Variance to SDBIP to 21% and the % of Annual Budget to 64%.

Conclusion

- Year to date operating revenue amounts to 74% of the total budgeted for the financial year.
- Year to date operating expenditure amounts to 68% of the total budgeted for the financial year.

COST CONTAINMENT REPORT – THIRD QUARTER – MARCH 2020

In accordance with Local Government: Municipal Cost Containment Regulation (MCCR) that were promulgated on 7 June 2019 and came into effect on 1 July 2019, and in guidance of MFMA Circular No 97, herewith the report released as on **31 March 2020**.

Overberg District Municipality approved a Cost Containment Policy on 27 May 2019 based on the then Draft Regulations and in guidance MFMA Circular 82 according to which cost containment measures were already introduced even before the Regulations were promulgated. This policy had been reviewed and aligned with the final MCCR and in guidance of MFMA Circular No 97 and was approved by Council on 30 September 2019.

The following table in the prescribed format, is tabled for information:

MEASURES	COST CONTAINMENT - IN YEAR REPORT					
	BUDGET	Q1	Q2	Q3	Q4	SAVINGS
Use of Consultants	R1 415 317	R47 000	R501 723	R331 131		R535 463
Vehicles used by political office bearers	R0	R0	R0	R0		R0
Travel and subsistence	R259 144	R14 023	R24 613	R20 500		R200 008
Domestic Accommodation	R266 970	R8 378	R37 394	R31 934		R189 264
Sponsorships, events & Catering	R324 350	R24 901	R36 413	R0		R263 037
Communication	R619 980	R117 515	R36 174	R75 591		R390 701
Other related Expenditure Items	R0	R0	R0	R0		R0
TOTAL	R2 885 761	R211 817	R636 316	R459 156	R0	R1 578 473

Below is an additional table which defines what is understand under each measure and indicate the year to date expenditure and the projected saving to date.

MEASURES	NOTES	YTD 9 MTHS	PROJECTED 12 MNTHS	SAVING TO DATE
Use of Consultants	Accounting, Business and Financial Management	R879 854	R1 173 139	R242 178
Vehicles used by political office bearers	No Mayoral vehicle - Councillors receive travel allowances	R0	R0	R0
Travel and subsistence	Domestic Daily all, Incidental, Food, Air, Transport (own & non employees)	R59 136	R78 848	R180 296
Domestic Accommodation	Travel & Sun - Domestic Accommodation	R77 706	R103 608	R163 362
Sponsorships, events & Catering	Including Wshops&Seminars	R61 313	R81 751	R242 599
Communication	Advertisements, Publication & Marketing?	R229 279	R305 706	R314 274
Other related Expenditure Items	None	R0	R0	R0
TOTAL		R1 307 288	R1 743 051	R1 142 710

A report to the Municipal Manager is in process, that will discuss progressive actions to be taken on each cost containment measure.

Recommendations

- The content of this report for the third quarter ended **March 2020** is noted;
- It be noted that a report is in progress to the Municipal Manager to discuss progressive actions to be taken on each cost containment measure.

SUMMARY INCOME & EXPENDITURE 2019/2020 EXCLUDING ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R 10 723 096.00	R 635 200.87	R 8 225 101.42	R 7 973 503.42
RENT OF FACILITIES&EQUIPMENT	R 12 039 330.00	R 902 130.06	R 8 234 047.41	R 8 757 776.56
INTEREST EARNED-EXTERNAL INVES	R 2 500 000.00	R 167 063.08	R 1 143 129.23	R 1 264 708.58
INTEREST EARNED-OUTST DEBTORS	R 100 000.00	R -0.00	R -	R 50 000.00
LICENSES & PERMITS	R 300 000.00	R 6 005.17	R 120 423.19	R 190 672.78
INCOME FOR AGENCY SERVICES	R 9 882 370.00	R -	R 6 893 468.54	R 4 848 375.50
GRANT&SUBSIDIES (OPERATING)	R 80 151 968.00	R 18 674 000.00	R 76 621 509.89	R 68 207 745.10
GRANT&SUBSIDIES (CAPITAL)	R 2 650 000.00	R -	R -	R 1 325 000.00
OTHER REVENUE	R 9 276 056.00	R -697 533.99	R 5 358 163.01	R 5 262 034.16
PROFIT ON SALE	R 5 100 000.00	R -	R -	R 2 550 000.00
	R 132 722 820.00	R 19 686 865.19	R 106 595 842.69	R 100 429 816.09

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 74 207 802.00	R 5 268 924.86	R 49 172 319.87	R 53 772 491.00
REMUNERATION OF COUNCILLORS	R 6 617 599.00	R 468 562.27	R 4 561 411.64	R 4 851 160.56
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R 3 575 545.00	R -	R -	R 1 787 772.50
OTHER MATERIAL	R 3 028 994.30	R 239 060.63	R 2 322 103.48	R 2 316 158.12
INTEREST EXPENSE - EXTERNAL	R 8 900 218.00	R 247 255.43	R 2 283 103.00	R 4 450 109.00
CONTRACTED SERVICES	R 21 282 333.48	R 1 262 563.10	R 10 176 726.17	R 13 552 217.39
GRANTS & SUBSIDIES PAID	R 484 347.83	R -	R -	R 242 173.91
GENERAL EXPENSES - OTHER	R 18 382 367.96	R 1 036 565.83	R 12 038 012.80	R 12 888 704.69
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 136 479 207.57	R 8 522 932.12	R 80 553 676.96	R 93 860 787.17

Total	R -3 756 387.57	R 11 163 933.07	R 26 042 165.73	R 6 569 028.92
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Revenue by source

Reasons for variance:

-Total income to date is higher than anticipated with a variance of 6.14%.

Expenditure by type:

Reasons for variance:

-Total expenditure is 14.18% lower than anticipated .

Some allocations for new financial year's expenditure needs to be allocated e.g provisions and depreciation

SUMMARY INCOME & EXPENDITURE 2019/2020 ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R -	R -	R -	R -
RENT OF FACILITIES&EQUIPMENT	R -	R -	R 8 002.07	R -
INTEREST EARNED-EXTERNAL INVES	R -	R -	R -	R -
INTEREST EARNED-OUTST DEBTORS	R -	R -	R -	R -
LICENSES & PERMITS	R -	R -	R -	R -
INCOME FOR AGENCY SERVICES	R -	R -	R -	R -
GRANT&SUBSIDIES (OPERATING)	R -	R -	R -	R -
GRANT&SUBSIDIES (CAPITAL)	R -	R -	R -	R -
OTHER REVENUE	R 100 492 275.00	R 180.00	R 66 669 670.52	R 72 919 501.73
PROFIT ON SALE	R -	R -	R -	R -
	R 100 492 275.00	R 180.00	R 66 677 672.59	R 72 919 501.73

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 37 843 434.39	R 3 397 242.26	R 31 787 150.08	R 27 979 978.35
REMUNERATION OF COUNCILLORS	R -	R -	R -	R -
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R -	R -	R -	R -
OTHER MATERIAL	R 46 151 833.40	R 2 857 837.33	R 38 594 839.42	R 35 584 524.02
INTEREST EXPENSE - EXTERNAL	R 2 115 849.00	R -	R -	R 2 500.00
CONTRACTED SERVICES	R 1 286 231.76	R 117 547.95	R 629 764.42	R 798 275.46
GRANTS & SUBSIDIES PAID	R -	R -	R -	R -
GENERAL EXPENSES - OTHER	R 13 077 926.45	R 173 517.46	R 8 724 566.73	R 10 569 848.72
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 100 475 275.00	R 6 546 145.00	R 79 736 320.65	R 74 935 126.55

Total	R 17 000.00	R -6 545 965.00	R -13 058 648.06	R -2 015 624.82
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Revenue by source

Reasons for variances:

-Total revenue actual versus budgeted varies 8.56% lower than anticipated to date.

Expenditure by type

Reasons for variances:

-Total expenditure is 6.41% lower than anticipated .

DC3 Overberg - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	10 723	10 723	635	8 225	7 974	252	3%	10 723
Investment revenue	-	2 500	2 500	167	1 143	1 265	(122)	-10%	2 500
Transfers and subsidies	-	169 423	80 152	18 674	76 622	68 208	8 414	12%	80 152
Other own revenue	-	36 240	137 190	211	87 284	94 578	(7 295)	-8%	137 190
Total Revenue (excluding capital transfers and contributions)	-	218 886	230 565	19 687	173 274	172 024	1 249	1%	230 565
Employee costs	-	103 201	112 051	8 666	80 959	81 752	(793)	-1%	112 051
Remuneration of Councillors	-	6 607	6 618	469	4 561	4 851	(290)	-6%	6 618
Depreciation & asset impairment	-	3 576	3 576	-	-	1 788	(1 788)	-100%	3 576
Finance charges	-	9 165	11 016	247	2 283	4 453	(2 170)	-49%	11 016
Materials and bulk purchases	-	52 931	49 181	3 097	40 917	37 901	3 016	8%	49 181
Transfers and subsidies	-	380	484	-	-	242	(242)	-100%	484
Other expenditure	-	46 553	54 029	2 590	31 569	37 809	(6 240)	-17%	54 029
Total Expenditure	-	222 412	236 954	15 069	160 290	168 796	(8 506)	-5%	236 954
Surplus/(Deficit)	-	(3 527)	(6 389)	4 618	12 984	3 228	9 755	302%	(6 389)
Transfers and subsidies - capital (monetary allocations)	-	1 100	2 650	-	-	1 325	(1 325)	-100%	2 650
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	-	(2 427)	(3 739)	4 618	12 984	4 553	8 430	185%	(3 739)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	-	(2 427)	(3 739)	4 618	12 984	4 553	8 430	185%	(3 739)
Capital expenditure & funds sources									
Capital expenditure	-	11 353	5 652	180	1 867	3 662	(1 796)	-49%	5 652
Capital transfers recognised	-	1 100	2 650	-	46	1 348	(1 302)	-97%	-
Borrowing	-	6 128	-	-	-	-	-	-	-
Internally generated funds	-	4 125	3 002	180	1 820	2 314	(494)	-21%	-
Total sources of capital funds	-	11 353	5 652	180	1 867	3 662	(1 796)	-49%	-
Financial position									
Total current assets	43 929	39 249	38 727		58 941				38 727
Total non current assets	119 699	118 736	119 292		121 565				119 292
Total current liabilities	31 030	29 519	29 617		37 718				29 617
Total non current liabilities	107 129	116 540	109 625		107 129				109 625
Community wealth/Equity	25 468	11 926	18 777		35 659				18 777
Cash flows									
Net cash from (used) operating	-	4 750	339	11 517	15 560	5 715	(9 845)	-172%	339
Net cash from (used) investing	-	(6 253)	(552)	(180)	(1 867)	(3 662)	(1 796)	49%	(552)
Net cash from (used) financing	-	(2 872)	(2 872)	(220)	(2 191)	(1 436)	754	-53%	(2 872)
Cash/cash equivalents at the month/year end	-	35 153	35 362	-	49 950	39 064	(10 886)	-28%	35 362
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	3 151	1 129	66	41	34	21	92	210	4 744
Creditors Age Analysis									
Total Creditors	(2 482)	-	-	-	-	-	-	1 443	(1 039)

DC3 Overberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q3 Third Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue - Functional										
<i>Governance and administration</i>		–	94 141	98 946	17 332	83 718	77 542	6 175	8%	98 946
Executive and council		–	14 681	14 982	–	6 893	7 398	(505)	-7%	14 982
Finance and administration		–	79 459	83 963	17 332	76 824	70 144	6 680	10%	83 963
Internal audit		–	–	–	–	–	–	–	–	–
<i>Community and public safety</i>		–	23 158	22 896	1 052	13 901	14 810	(909)	-6%	22 896
Community and social services		–	–	–	–	–	–	–	–	–
Sport and recreation		–	17 658	18 308	1 042	12 304	13 373	(1 069)	-8%	18 308
Public safety		–	5 184	4 084	5	1 351	1 098	253	23%	4 084
Housing		–	–	–	–	–	–	–	–	–
Health		–	315	504	6	246	339	(93)	-27%	504
<i>Economic and environmental services</i>		–	91 964	100 635	18	66 773	73 012	(6 240)	-9%	100 635
Planning and development		–	–	–	–	–	–	–	–	–
Road transport		–	91 821	100 492	0	66 678	72 920	(6 242)	-9%	100 492
Environmental protection		–	143	143	17	95	93	2	2%	143
<i>Trading services</i>		–	10 723	10 738	635	8 233	7 985	248	3%	10 738
Energy sources		–	–	–	–	–	–	–	–	–
Water management		–	–	–	–	–	–	–	–	–
Waste water management		–	–	–	–	–	–	–	–	–
Waste management		–	10 723	10 738	635	8 233	7 985	248	3%	10 738
<i>Other</i>	4	–	–	–	–	–	–	–	–	–
Total Revenue - Functional	2	–	219 986	233 215	19 037	172 624	173 349	(726)	0%	233 215
Expenditure - Functional										
<i>Governance and administration</i>		–	51 593	55 265	2 716	28 912	37 389	(8 477)	-23%	55 265
Executive and council		–	11 191	11 023	661	6 394	7 687	(1 293)	-17%	11 023
Finance and administration		–	39 035	42 569	1 952	21 523	28 525	(7 001)	-25%	42 569
Internal audit		–	1 366	1 673	103	995	1 177	(183)	-16%	1 673
<i>Community and public safety</i>		–	64 657	66 081	4 141	43 209	47 213	(4 004)	-8%	66 081
Community and social services		–	–	–	–	–	–	–	–	–
Sport and recreation		–	18 820	19 970	766	11 759	14 077	(2 318)	-16%	19 970
Public safety		–	30 876	29 961	2 218	20 703	21 437	(733)	-3%	29 961
Housing		–	–	–	–	–	–	–	–	–
Health		–	14 962	16 151	1 157	10 746	11 700	(953)	-8%	16 151
<i>Economic and environmental services</i>		–	95 923	104 652	6 848	82 397	77 927	4 470	6%	104 652
Planning and development		–	1 312	1 331	113	962	991	(29)	-3%	1 331
Road transport		–	91 821	100 475	6 546	79 736	74 935	4 801	6%	100 475
Environmental protection		–	2 790	2 845	188	1 698	2 001	(302)	-15%	2 845
<i>Trading services</i>		–	10 239	10 956	715	5 123	6 268	(1 145)	-18%	10 956
Energy sources		–	–	–	–	–	–	–	–	–
Water management		–	–	–	–	–	–	–	–	–
Waste water management		–	–	–	–	–	–	–	–	–
Waste management		–	10 239	10 956	715	5 123	6 268	(1 145)	-18%	10 956
<i>Other</i>		–	–	–	–	–	–	–	–	–
Total Expenditure - Functional	3	–	222 412	236 954	14 419	159 640	168 796	(9 156)	-5%	236 954
Surplus/ (Deficit) for the year		–	(2 427)	(3 739)	4 618	12 984	4 553	8 430	185%	(3 739)

DC3 Overberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Municipal Manager		-	15 220	15 521	-	6 893	7 667	(774)	-10.1%	15 521
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	24	64	2	41	49	(8)	-15.5%	64
Vote 4 - Finance		-	79 998	83 362	17 330	76 783	69 826	6 957	10.0%	83 362
Vote 5 - Community Services		-	124 745	134 269	1 705	88 906	95 807	(6 901)	-7.2%	134 269
Total Revenue by Vote	2	-	219 986	233 215	19 037	172 624	173 349	(726)	-0.4%	233 215
Expenditure by Vote	1									
Vote 1 - Municipal Manager		-	15 563	15 689	1 016	9 081	10 889	(1 808)	-16.6%	15 689
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	11 620	13 417	833	7 830	8 948	(1 118)	-12.5%	13 417
Vote 4 - Finance		-	24 521	26 272	894	12 179	17 671	(5 492)	-31.1%	26 272
Vote 5 - Community Services		-	170 708	181 577	11 676	130 550	131 288	(738)	-0.6%	181 577
Total Expenditure by Vote	2	-	222 412	236 954	14 419	159 640	168 796	(9 156)	-5.4%	236 954
Surplus/ (Deficit) for the year	2	-	(2 427)	(3 739)	4 618	12 984	4 553	8 430	185.1%	(3 739)

DC3 Overberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		10 723	10 723	635	8 225	7 974	252	3%	10 723	
Rental of facilities and equipment		12 024	12 039	902	8 242	8 758	(516)	-6%	12 039	
Interest earned - external investments		2 500	2 500	167	1 143	1 265	(122)	-10%	2 500	
Interest earned - outstanding debtors		100	100	(0)	-	50	(50)	-100%	100	
Dividends received		-	-	-	-	-	-	-	-	
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	
Licences and permits		300	300	6	120	191	(70)	-37%	300	
Agency services		9 581	9 882	-	6 893	4 848	2 045	42%	9 882	
Transfers and subsidies		169 423	80 152	18 674	76 622	68 208	8 414	12%	80 152	
Other revenue		9 134	109 768	(697)	72 028	78 182	(6 154)	-8%	109 768	
Gains on disposal of PPE		5 100	5 100	-	-	2 550	(2 550)	-100%	5 100	
Total Revenue (excluding capital transfers and contributions)		-	218 886	230 565	19 687	173 274	172 024	1 249	1%	230 565
Expenditure By Type										
Employee related costs		-	103 201	112 051	8 666	80 959	81 752	(793)	-1%	112 051
Remuneration of councillors		-	6 607	6 618	469	4 561	4 851	(290)	-6%	6 618
Debt impairment		-	-	-	-	-	-	-	-	-
Depreciation & asset impairment		-	3 576	3 576	-	-	1 788	(1 788)	-100%	3 576
Finance charges		-	9 165	11 016	247	2 283	4 453	(2 170)	-49%	11 016
Bulk purchases		-	-	-	-	-	-	-	-	-
Other materials		-	52 931	49 181	3 097	40 917	37 901	3 016	8%	49 181
Contracted services		-	20 994	22 569	1 380	10 806	14 350	(3 544)	-25%	22 569
Transfers and subsidies		-	380	484	-	-	242	(242)	-100%	484
Other expenditure		-	25 560	31 460	1 210	20 763	23 459	(2 696)	-11%	31 460
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
Total Expenditure		-	222 412	236 954	15 069	160 290	168 796	(8 506)	-5%	236 954
Surplus/(Deficit)										
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	(3 527)	(6 389)	4 618	12 984	3 228	9 755	0	(6 389)
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	1 100	2 650	-	-	1 325	(1 325)	(0)	2 650
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		-	(2 427)	(3 739)	4 618	12 984	4 553			(3 739)
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		-	(2 427)	(3 739)	4 618	12 984	4 553			(3 739)
Attributable to minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		-	(2 427)	(3 739)	4 618	12 984	4 553			(3 739)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		-	(2 427)	(3 739)	4 618	12 984	4 553			(3 739)

DC3 Overberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q3 Third Quarter

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-		-
Vote 2 - Management Services		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	-	-	-	-	-	-		-
Vote 4 - Finance		-	-	-	-	-	-	-		-
Vote 5 - Community Services		-	6 128	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	-	6 128	-	-	-	-	-		-
Single Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-		-
Vote 2 - Management Services		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	300	450	-	94	272	(178)	-66%	450
Vote 4 - Finance		-	65	115	2	19	65	(46)	-71%	115
Vote 5 - Community Services		-	4 860	5 087	178	1 754	3 325	(1 571)	-47%	5 087
Total Capital single-year expenditure	4	-	5 225	5 652	180	1 867	3 662	(1 796)	-49%	5 652
Total Capital Expenditure		-	11 353	5 652	180	1 867	3 662	(1 796)	-49%	5 652
Capital Expenditure - Functional Classification										
Governance and administration		-	365	565	2	112	337	(225)	-67%	-
Executive and council		-	-	-	-	-	-	-		-
Finance and administration		-	365	565	2	112	337	(225)	-67%	-
Internal audit		-	-	-	-	-	-	-		-
Community and public safety		-	4 860	5 087	178	1 754	3 325	(1 571)	-47%	-
Community and social services		-	-	-	-	-	-	-		-
Sport and recreation		-	360	540	(86)	40	333	(293)	-88%	-
Public safety		-	4 500	4 547	264	1 714	2 992	(1 278)	-43%	-
Housing		-	-	-	-	-	-	-		-
Health		-	-	-	-	-	-	-		-
Economic and environmental services		-	-	-	-	-	-	-		-
Planning and development		-	-	-	-	-	-	-		-
Road transport		-	-	-	-	-	-	-		-
Environmental protection		-	-	-	-	-	-	-		-
Trading services		-	6 128	-	-	-	-	-		-
Energy sources		-	-	-	-	-	-	-		-
Water management		-	-	-	-	-	-	-		-
Waste water management		-	-	-	-	-	-	-		-
Waste management		-	6 128	-	-	-	-	-		-
Other		-	-	-	-	-	-	-		-
Total Capital Expenditure - Functional Classification	3	-	11 353	5 652	180	1 867	3 662	(1 796)	-49%	-
Funded by:										
National Government		-	-	-	-	-	-	-		-
Provincial Government		-	1 100	2 650	-	46	1 348	(1 302)	-97%	-
District Municipality		-	-	-	-	-	-	-		-
Other transfers and grants		-	-	-	-	-	-	-		-
Transfers recognised - capital		-	1 100	2 650	-	46	1 348	(1 302)	-97%	-
Borrowing	6	-	6 128	-	-	-	-	-		-
Internally generated funds		-	4 125	3 002	180	1 820	2 314	(494)	-21%	-
Total Capital Funding		-	11 353	5 652	180	1 867	3 662	(1 796)	-49%	-

DC3 Overberg - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter

Description	Ref	2018/19	Budget Year 2019/20			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		17 309	35 153	35 362	1 758	35 362
Call investment deposits		21 139	-	-	48 193	-
Consumer debtors		3 135	1 282	1 233	5 373	1 233
Other debtors		1 511	1 789	1 343	2 703	1 343
Current portion of long-term receivables		-	-	-	-	-
Inventory		836	1 026	788	915	788
Total current assets		43 929	39 249	38 727	58 941	38 727
Non current assets						
Long-term receivables		28 433	28 433	28 433	28 433	28 433
Investments		-	-	-	-	-
Investment property		12 880	1 199	12 880	12 880	12 880
Investments in Associate		-	-	-	-	-
Property, plant and equipment		64 492	81 990	77 756	66 358	77 756
Biological		-	-	-	-	-
Intangible		305	226	224	305	224
Other non-current assets		13 589	6 889	-	13 589	-
Total non current assets		119 699	118 736	119 292	121 565	119 292
TOTAL ASSETS		163 628	157 985	158 019	180 507	158 019
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Borrowing		2 872	2 949	2 949	682	2 949
Consumer deposits		8	12	8	8	8
Trade and other payables		16 029	14 450	13 811	27 065	13 811
Provisions		12 121	12 108	12 848	9 964	12 848
Total current liabilities		31 030	29 519	29 617	37 718	29 617
Non current liabilities						
Borrowing		25 161	22 211	22 211	25 161	22 211
Provisions		81 968	94 329	87 414	81 968	87 414
Total non current liabilities		107 129	116 540	109 625	107 129	109 625
TOTAL LIABILITIES		138 160	146 059	139 242	144 848	139 242
NET ASSETS	2	25 468	11 926	18 777	35 659	18 777
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		25 468	11 926	18 777	35 659	18 777
Reserves		-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	25 468	11 926	18 777	35 659	18 777

DC3 Overberg - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter

Description	Ref	2018/19	Budget Year 2019/20								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands	1										
CASH FLOW FROM OPERATING ACTIVITIES											
Receipts											
Property rates			-	-	-	-	-	-		-	
Service charges			10 723	10 723	635	9 394	8 558	836	10%	10 723	
Other revenue			31 040	134 490	7 398	98 806	88 866	9 940	11%	134 490	
Government - operating			169 423	79 532	18 674	78 494	78 443	51	0%	79 532	
Government - capital			1 100	200	-	-	200	(200)	-100%	200	
Interest			2 600	2 600	167	1 143	1 265	(122)	-10%	2 600	
Dividends			-	-	-	-	-	-		-	
Payments											
Suppliers and employees			(206 679)	(223 637)	(15 110)	(169 995)	(169 870)	125	0%	(223 637)	
Finance charges			(3 076)	(3 085)	(247)	(2 283)	(1 505)	778	-52%	(3 085)	
Transfers and Grants			(380)	(484)	-	-	(242)	(242)	100%	(484)	
NET CASH FROM/(USED) OPERATING ACTIVITIES			-	4 750	339	11 517	15 560	5 715	(9 845)	-172%	339
CASH FLOWS FROM INVESTING ACTIVITIES											
Receipts											
Proceeds on disposal of PPE			5 100	5 100	-	-	-	-		5 100	
Decrease (Increase) in non-current debtors			-	-	-	-	-	-		-	
Decrease (increase) other non-current receivables			-	-	-	-	-	-		-	
Decrease (increase) in non-current investments			-	-	-	-	-	-		-	
Payments											
Capital assets			(11 353)	(5 652)	(180)	(1 867)	(3 662)	(1 796)	49%	(5 652)	
NET CASH FROM/(USED) INVESTING ACTIVITIES			-	(6 253)	(552)	(180)	(1 867)	(3 662)	(1 796)	49%	(552)
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts											
Short term loans			-	-	-	-	-	-		-	
Borrowing long term/refinancing			-	-	-	-	-	-		-	
Increase (decrease) in consumer deposits			-	-	-	-	-	-		-	
Payments											
Repayment of borrowing			(2 872)	(2 872)	(220)	(2 191)	(1 436)	754	-53%	(2 872)	
NET CASH FROM/(USED) FINANCING ACTIVITIES			-	(2 872)	(2 872)	(220)	(2 191)	(1 436)	754	-53%	(2 872)
NET INCREASE/ (DECREASE) IN CASH HELD			-	(4 375)	(3 086)	11 116	11 502	616			(3 086)
Cash/cash equivalents at beginning:			39 528	38 448		38 448	38 448				38 448
Cash/cash equivalents at month/year end:			-	35 153	35 362		49 950	39 064			35 362

DC3 Overberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter

Description	NT Code	Budget Year 2019/20										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	1	0	0	-	-	-	-	-	2	-		
Trade and Other Receivables from Exchange Transactions - Electricity	1300	45	4	1	1	1	1	4	5	61	12		
Receivables from Non-exchange Transactions - Property Rates	1400	-	-	-	-	-	-	-	-	-	-		
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-		
Receivables from Exchange Transactions - Waste Management	1600	-	-	-	-	-	-	-	-	-	-		
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	40	40	40		
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-		
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-		
Other	1900	3 105	1 125	64	40	32	20	88	166	4 641	347		
Total By Income Source	2000	3 151	1 129	66	41	34	21	92	210	4 744	398	-	-
2018/19 - totals only										-	-		
Debtors Age Analysis By Customer Group													
Organs of State	2200	2 258	286	1	-	-	-	-	10	2 556	10		
Commercial	2300	61	3	6	3	11	1	8	62	155	85		
Households	2400	834	123	59	38	22	20	84	138	1 318	302		
Other	2500	(2)	717	-	-	-	-	-	-	715	-		
Total By Customer Group	2600	3 151	1 129	66	41	34	21	92	210	4 744	398	-	-

DC3 Overberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter

Description	NT Code	Budget Year 2019/20								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	(2 482)	-	-	-	-	-	-	-	(2 482)
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	1 442	1 442
Trade Creditors	0700	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	1	1
Total By Customer Type	1000	(2 482)	-	-	-	-	-	-	1 443	(1 039)

DC3 Overberg - Supporting Table SC5 Monthly Budget Statement - i

Investments by maturity Name of institution & investment ID	Ref	Type of Investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands							
Municipality							
ABSA Depositor Plus - Account Number 92 8755 1045		Call Account	10 926	190	-	5 600	16 716
ABSA Depositor Plus - Account Number 92 8755 0641		Call Account	145	4	-	273	422
Nedbank Call Account - Account Number 03 788 171 4042		Call Account	15 937	297	(15 000)	30 000	31 233
							-
							-
							-
							-
Municipality sub-total			27 008		(15 000)	35 873	48 372
Entities							
							-
							-
							-
							-
							-
							-
Entities sub-total			-		-	-	-
TOTAL INVESTMENTS AND INTEREST	2		27 008		(15 000)	35 873	48 372

DC3 Overberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		-	76 826	76 826	17 944	76 826	76 826	-		76 826
Local Government Equitable Share			71 776	71 776	17 944	71 776	71 776	-		71 776
Finance Management			1 000	1 000	-	1 000	1 000	-		1 000
Municipal Systems Improvement			-	-	-	-	-	-		-
EPWP Incentive			1 243	1 243	-	1 243	1 243	-		1 243
Rural Roads Asset Management Grant			2 807	2 807	-	2 807	2 807	-		2 807
Other transfers and grants [insert description]	3									
Provincial Government:		-	92 597	2 706	730	1 668	1 617	-		2 706
PT - PAWK			91 821	-	-	-	-	-		-
Seta			100	100	-	153	102	-		100
Health Subsidy			15	204	-	125	125	-		204
Human Capacity Building Grant			660	740	80	740	740	-		740
Community Development Workers	4			112	-	-	-	-		112
Finance Management (Resorts)				650	650	650	650	-		650
Fire Safety Plan				900	-	-	-	-		900
Other transfers and grants [insert description]										
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
Total Operating Transfers and Grants	5	-	169 423	79 532	18 674	78 494	78 443	-		79 532
Capital Transfers and Grants										
National Government:		-	-	-	-	-	-	-		-
Other capital transfers [insert description]										
Provincial Government:		-	1 100	200	-	-	-	-		200
Fire Safety Plan			1 100	200	-	-	-	-		200
Fire Service Capacity Building Grant										
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
Total Capital Transfers and Grants	5	-	1 100	200	-	-	-	-		200
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	170 523	79 732	18 674	78 494	78 443	-		79 732

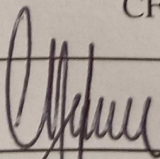
DC3 Overberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q3 Third Quarter

Summary of Employee and Councillor remuneration	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages			4 257	4 265	313	2 900	3 111	(211)	-7%	4 265
Pension and UIF Contributions			218	219	14	140	158	(18)	-12%	219
Medical Aid Contributions			-	-	-	-	-	-		-
Motor Vehicle Allowance			1 732	1 734	108	1 221	1 282	(60)	-5%	1 734
Cellphone Allowance			400	400	33	300	300	-		400
Housing Allowances			-	-	-	-	-	-		-
Other benefits and allowances			-	-	-	-	-	-		-
Sub Total - Councillors			6 607	6 618	469	4 561	4 851	(290)	-6%	6 618
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Senior Managers of the Municipality										
Basic Salaries and Wages			3 980	3 911	318	2 662	2 813	(151)	-5%	3 911
Pension and UIF Contributions			143	274	22	174	190	(16)	-9%	274
Medical Aid Contributions			-	34	3	14	20	(6)	-28%	34
Overtime			-	-	-	-	-	-		-
Performance Bonus			288	252	-	15	134	(119)	-89%	252
Motor Vehicle Allowance			512	429	35	281	309	(28)	-9%	429
Cellphone Allowance			72	60	4	35	41	(7)	-16%	60
Housing Allowances			3	5	0	4	4	(0)	-4%	5
Other benefits and allowances			71	67	3	25	41	(16)	-40%	67
Payments in lieu of leave			-	-	-	-	-	-		-
Long service awards			-	-	-	-	-	-		-
Post-retirement benefit obligations			-	-	-	-	-	-		-
Sub Total - Senior Managers of Municipality			5 069	5 032	385	3 209	3 552	(343)	-10%	5 032
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Other Municipal Staff										
Basic Salaries and Wages			66 456	74 122	5 727	54 983	54 360	623	1%	74 122
Pension and UIF Contributions			11 684	12 377	1 004	8 843	9 109	(266)	-3%	12 377
Medical Aid Contributions			4 646	4 670	393	3 261	3 389	(128)	-4%	4 670
Overtime			1 908	1 978	205	1 935	1 462	473	32%	1 978
Performance Bonus			-	-	-	-	-	-		-
Motor Vehicle Allowance			5 092	5 375	395	3 460	3 850	(391)	-10%	5 375
Cellphone Allowance			412	402	34	280	292	(11)	-4%	402
Housing Allowances			749	767	64	547	564	(16)	-3%	767
Other benefits and allowances			4 372	4 452	377	3 298	3 287	11	0%	4 452
Payments in lieu of leave			516	516	59	551	504	47	9%	516
Long service awards			378	442	25	593	425	167	39%	442
Post-retirement benefit obligations			1 918	1 918	-	-	959	(959)	-100%	1 918
Sub Total - Other Municipal Staff			98 132	107 019	8 281	77 750	78 200	(450)	-1%	107 019
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Total Parent Municipality			109 808	118 669	9 135	85 521	86 604	(1 083)	-1%	118 669
Unpaid salary, allowances & benefits in arrears:			#DIV/0!	#DIV/0!						#DIV/0!
Total Municipal Entities			-	-	-	-	-	-	-	-
TOTAL SALARY, ALLOWANCES & BENEFITS			109 808	118 669	9 135	85 521	86 604	(1 083)	-1%	118 669
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
TOTAL MANAGERS AND STAFF			103 201	112 051	8 666	80 959	81 752	(793)	-1%	112 051

DC3 Overberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q3 Third Quarter

Month	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	1 648	4	–	–	–	4	4	100.0%	0%
August	15	105	105	105	105	105	–	–	2%
September	3 278	647	647	647	752	752	–	–	15%
October	3 386	693	693	693	1 445	1 445	–	–	29%
November	5 085	124	124	124	1 569	1 569	–	–	31%
December	2 063	103	103	103	1 672	1 672	–	–	33%
January	109	663	663	2	1 674	2 336	662	28.3%	34%
February	562	663	663	13	1 687	2 999	1 312	43.8%	34%
March	185	663	663	180	1 867	3 662	1 796	49.0%	37%
April	3 849	663	663			4 325	–	–	
May	2 934	–	663			4 989	–	–	
June	13 868	663	663			5 652	–	–	
Total Capital expenditure	36 982	4 993	5 652	1 867					

PROVINCIAL TREASURY
Withdrawals from Municipal Bank Accounts
In accordance with Section 11, Sub-section 1 (b) to (j)

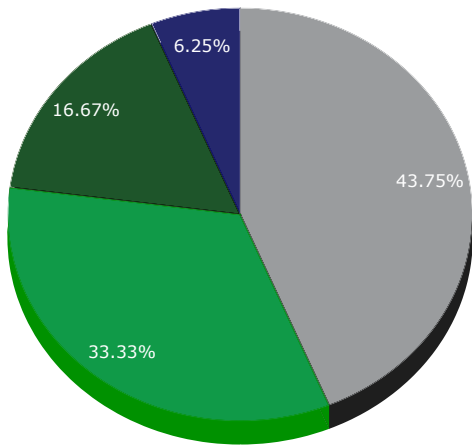
NAME OF MUNICIPALITY:		OVERBERG DISTRICT MUNICIPALITY		
MUNICIPAL DEMARCATION CODE:		DC3		
QUARTER ENDED:		March 2020		
<p>MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -</p>	Amount	Reason for withdrawal		
	(b) to defray expenditure authorised in terms of section 26(4);	R 0.00		
	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	R 0.00		
	(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	R 0.00		
	(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -	R 0.00		
	(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	R 0.00		
	(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;	R 0.00		
	(f) to refund money incorrectly paid into a bank account;	R 0.00		
	(g) to refund guarantees, sureties and <i>security</i> deposits;	R 0.00		
	(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 0.00		
	(i) to defray increased expenditure in terms of section 31; or	R 0.00		
	(j) for such other purposes as may be <i>prescribed</i> .	R 0.00		
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	Name and Surname: CF Hoffmann			
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	Rank/Position: CFO			
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	Signature: 			
Tel number	Fax number	Email Address		
028 425 1157	028 425 1014	cfo@odm.org.za		

Top Layer KPI Report

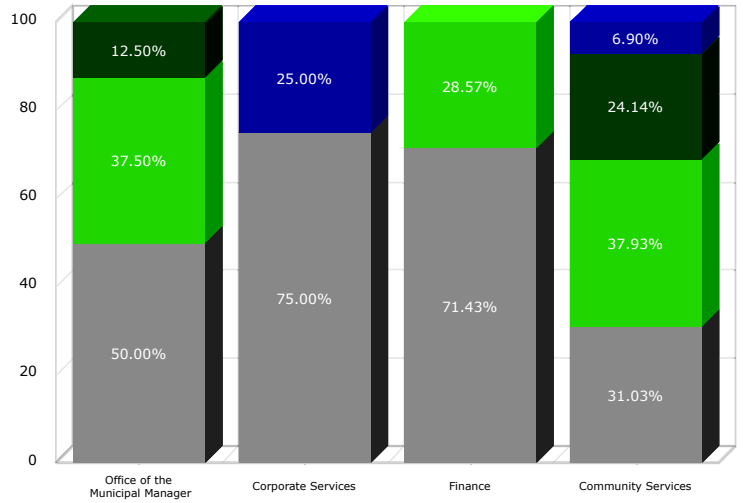
Report drawn on 17 April 2020 at 12-57

for the months of Quarter ending September 2019 to Quarter ending March 2020.

Overberg District Municipality



Responsible Directorate



	Overberg District Municipality	Responsible Directorate				
		Council	Office of the Municipal Manager	Corporate Services	Finance	Community Services
Not Yet Applicable	21 (43.75%)	-	4 (50.00%)	3 (75.00%)	5 (71.43%)	9 (31.03%)
Not Met	-	-	-	-	-	-
Almost Met	-	-	-	-	-	-
Met	16 (33.33%)	-	3 (37.50%)	-	2 (28.57%)	11 (37.93%)
Well Met	8 (16.67%)	-	1 (12.50%)	-	-	7 (24.14%)
Extremely Well Met	3 (6.25%)	-	-	1 (25.00%)	-	2 (6.90%)
Total:	48	-	8	4	7	29
	100%	-	16.67%	8.33%	14.58%	60.42%

Overberg District Municipality
SDBIP 2019/2020: Top Layer KPI Report - Third Quarter - ending March 2020

Ref	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Revised Annual Target	Quarter ending September 2019					Quarter ending December 2019					Quarter ending March 2020					Overall Performance for Quarter ending September 2019 to Quarter ending March 2020		
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL1	Office of the Municipal Manager	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	People from employment equity target groups employed in the three highest levels of management in compliance with the approved Employment Equity Plan, by 30 June 2020 (Reg)	Number of people employed in the three highest levels of management per annum	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
TL2	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Develop a Risk-based Audit Plan (RBAP) for 2020/21 financial year by June 2020 and submit to the Audit and Performance Audit Committee	Annual RBAP developed and submitted	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
TL3	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Execute audit projects in terms of the Risk Base Audit Plan (RBAP)	Number of audits executed per annum	14	4	4	G	Year end stock procedures - 12/7/2019 New Tariffs- 12/8/2019 Karwyderskraal - 2/9/2019 Risk Management - 17/9/2019		3	3	G	Property Management (letting & Renting) - 6/12/2019 Eunomia Compliance: 03/12/2019 Follow-up Karwyderskraal - 5/12/2019		3	4	G2	OHS - 22/02/2020 Journals - 23/03/2020 HR Management - 9/01/2020 Eunomia Payroll - 23/01/2020		10	11	G2
TL4	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Facilitate awareness campaigns on the IDP by June 2020	Number of IDP awareness campaigns facilitated per annum	2	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A

TL5	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Publishing of bi-annual External Newsletters to Stakeholders	Number of external newsletters published per annum	2	0	0	N/A		1	1	G	Published on 23/12/2019		0	0	N/A		1	1	G
TL6	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Prepare Top Layer SDBIP for approval by Mayor within 28 days after the adoption of 2020/2021 budget	Top Layer SDBIP submitted to Mayor for approval	1	0	0	N/A		0	0	N/A			0	0	N/A		0	0	N/A
TL7	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Review annually the Top Layer SDBIP to inform Council should a revised Top Layer SDBIP be necessary and table report (Sec. 72) to Council.	Section 72 report tabled to Council	1	0	0	N/A		0	0	N/A		1	1	G	Tabled report section 72 report to Council on 31 January 2020.		1	1	G
TL8	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Compilation and submission of Annual Performance Report to the Auditor-General by August 2019	Report submitted to the Auditor-General	1	1	1	G	Report submitted on 31/08/2019		0	0	N/A		0	0	N/A		1	1	G
TL9	Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Compile and submit Work Place Skills Plan to LGSeta by April 2020	Workplace Skills Plan compiled and submitted to LGSETA	1	0	0	N/A		0	0	N/A			0	0	N/A		0	0	N/A

TL10	Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Coordinate health & safety evacuation drills at ODM workstations by 30 June 2020	Number of drills coordinated per annum	2	0	0	N/A			0	0	N/A			0	1	B	Executed evacuation drill at SCM office on 21/02/2020		0	1	B
TL11	Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Percentage of Municipal budget actually spend on the implementation of the Workplace Skills Plan by 30 June 2020 (Reg)	% of budget spent on the WSP per annum (Actual spent on Training/Total Budget)	0.07%	0.00%	0.00%	N/A			0.00%	0.00%	N/A			0.00%	0.00%	N/A			0.00%	0.00%	N/A
TL12	Corporate Services	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Develop a Paper reduction plan with initiatives and tabled to the Corporate Portfolio Committee by June 2020	Paper reduction plan developed and tabled	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
TL13	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Measured financial viability in terms of the municipality's ability to meet its service debt obligations by 30 June 2020 (Debt coverage) (Reg)	The number of times the municipality was able to meet its Debt obligation ((Total operating revenue received - operating grants)/debt service payments))	8	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
TL14	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Measured financial viability in terms of the available cash to cover fixed operating expenditure by 30 June 2020 (Cost coverage) (Reg)	Number of months Cash were available to cover fixed operating expenditure ((All available cash at a particular time + investments)/monthly fixed operating expenditure)	2	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A
TL15	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Measured financial viability in terms of percentage outstanding service debtors by 30 June 2020 (Service Debtors) (Reg)	% Outstanding service debtors per annum (Total outstanding service debtors/annual revenue received for services)	10.00%	0.00%	0.00%	N/A			0.00%	0.00%	N/A			0.00%	0.00%	N/A			0.00%	0.00%	N/A

TL16	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Report on Percentage Capital budget actually spent on capital projects by 30 June 2020 (Reg)	% of capital budget actually spent on capital projects for the annum (Actual spent on capital projects/Total capital budget)	95.00%	0.00%	0.00%	N/A		0.00%	0.00%	N/A		0.00%	0.00%	N/A		0.00%	0.00%	N/A	
TL17	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Compile and submit Annual Financial Statements to the Auditor-General by 31 August 2019	Annual Financial Statements submitted to the Auditor-General	1	1	1	G	Submitted 31 August 2019	0	0	N/A		0	0	N/A		1	1	G	
TL18	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Report bi-annually to Council on the performance of service providers for quotations and tenders above R30000	Number of reports submitted to Council per annum	2	0	0	N/A		1	1	G	Submitted to Council 06/12/2019, Item 33.1	0	0	N/A		1	1	G	
TL19	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Coordinate and facilitate two SCM/LED Open days by 30 June 2020	Number of SCM/LED open days coordinated and facilitated per annum	2	0	0	N/A		0	0	N/A		1	1	G	Open day held on 27 February 2020 with CAM	1	1	G	
TL20	Finance	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Invite service providers to register on the suppliers database by 30 June 2020	Invitation placed in local media	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A	
TL21	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Take domestic drinking water samples in towns and communities to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	400	100	104	G2	July - 30 Aug - 36 Sept - 38	100	128	G2	Oct - 38 Nov - 54 Dec - 36 Follow-up samples were needed	100	100	G	Jan - 26 Feb - 38 March - 36	300	332	G2	
TL22	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Take food samples to monitor the quality of Food to the FCD Act and legislative requirements	Number of samples taken per annum	400	100	101	G2	July 30 Aug 37 Sept 34	100	100	G	Oct - 33 Nov - 42 Dec - 25	100	99	O	Jan - 27 Feb - 40 March - 32 One sample for the quarter	Backlog on the quarter will be addressed in the next quarter. At year to date the target was met	300	300	G

TL23	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Inspect waste management sites wrt generators and couriers of medical waste according to Municipal Health By Law of Council	Number of sites inspected per annum	120	30	32	G2	July 11 Aug 13 Sept 8		30	44	G2	Oct - 21 Nov - 12 Dec - 11 New applications and follow-up inspections resulted in over performance		30	29	O	Jan - 5 Feb - 19 March - 5 Miss the target with one inspection during the quarter	The year to date actual is more that target set, as more inspections were done in previous quarters	90	105	G2
TL24	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Take water sample at Sewerage Final Outflow to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	160	40	40	G	July 13 Aug 13 Sept 14		40	45	G2	Oct - 14 Nov - 15 Dec - 16 Follow-up samples resulted that more samples been taken than planned		40	43	G2	Jan - 11 Feb - 12 March - 20		120	128	G2
TL25	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Inspect Food Premises according to Regulation R.638	Number of food Premises inspected per annum	1 560	400	452	G2	July 143 Aug 136 Sept 175 The Whale Festival at Hermanus, Nampo at Bredasdorp and new applications resulted in over performance		380	385	G2	Oct - 134 Nov - 116 Dec - 135 New applications and follow-up inspections resulted in more inspections executed than planned		380	400	G2	Jan - 136 Feb - 135 March - 129		1 160	1 237	G2
TL26	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Inspect crèches to ensure compliance with the Municipal Health By-Law	Number of creches inspected per annum	160	0	54	B	54 creches were inspected during the quarter		0	46	B	46 creches were inspected during the quarter		0	48	B	48 creches were inspected during the quarter		0	148	B
TL27	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Municipal Coastal Committee	Number of reports submitted per annum	4	1	1	G	Report tabled on 30/09/2019, Item 7.1		1	1	G	Report tabled on 25/11/2019, Item 7.1		1	1	G	Report tabled to the Portfolio Committee on 16/April/2020, Item 7.1		3	3	G
TL28	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report annually by June to the Community Services Portfolio Committee on the outcome of Karwyderskraal Landfill site adherence to the permit conditions	Report submitted to the Community Portfolio Committee	1	0	0	N/A			0	0	N/A			0	0	N/A			0	0	N/A

TL29	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Regional Waste Forum	Number of reports submitted per annum	4	1	1	G	Report tabled on 30/09/2019, Item 7.1	1	1	G	Report tabled on 25/11/2019, Item 7.1	1	1	G	Report tabled to the Portfolio Committee on 16/03/2020, Item 7.1	3	3	G	
TL30	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Create temporary work opportunities through the alien vegetation clearing initiatives by 30 June 2020	Number of work opportunities created per annum	20	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A	
TL31	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Table the revised Disaster Risk Management Plan to Council by 30 June 2020	Revised Disaster Management Plan tabled to Council annually	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A	
TL32	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Table to Council the revised Disaster Management Framework by 30 June 2020	Revised Disaster Management Framework tabled to Council annually	1	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A	
TL33	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Revised annually the Safer Communities Project Plan and tabled to Community Services Portfolio Committee	Revised Safer Community Project Plan tabled annually	1	0	0	N/A		0	0	N/A	The plan for 2019/2020 was tabled to Council in June 2019	Target date to be amended to June 2020 to align the strategic documents to the IDP and Financial year.	0	0	N/A		0	0	N/A
TL34	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Present annually the revised Festive and Fire Season Readiness Plan to DCF Tech	Revised Festive and Season Readiness plan presented annually	1	0	0	N/A		1	1	G	Plan presented on 08/11/2019 to the DCF Tech members		0	0	N/A		1	1	G
TL35	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Construction of a Fire Station at Caledon by June 2020	Fire Station constructed	0	0	0	N/A		0	0	N/A			0	0	N/A		0	0	N/A
TL36	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the DCF Tech on drought and water security	Number of draught and water security reports submitted per annum	4	1	1	G	Report presented on 18/09/2019	1	1	G	Report on 08/11/2019		1	1	G	Report on 13/03/2020	3	3	G

TL37	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Engage at integrated fire management sessions with land owners in the Overberg by June 2020	Number of engagements occurred per annum	8	2	3	B	Caledon Jongensklip - 13/08/2019 Grabouw Landowners - 26/09/2019 Greater Overberg FPA Board - 27/09/2019	2	2	G	Overstrand, Overberg and Cape Nature Risk and fire season prep meeting - 27/11/2019 Strandverld Farmers Association - 6/12/2019	2	2	G	Kromco Land owners 16/03/2020 Stanford Farmers Union 19/03/2020	6	7	G2	
TL38	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Upgrade DR1001 (Hangklip Road) to permanent surface by June 2020	Number of kilometres of road upgraded to permanent surface per annum	4.05	0	0	N/A		0	0	N/A		0	0	N/A		0	0	N/A	
TL39	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Kilometres of gravel roads to be regavelled in 2019/2020	Number of kilometres road regavelled per annum	45.44	9.5	14.66	B	July 2.5 km Aug 7.86 km Sept 4.3 km	10.39	11.98	G2	Oct - 6.98 Nov - 2.50 Dec - 2.50 More KM were done due to the availability of all essential plant	15.05	10.05	R	Jan - 0.5 km Feb - 3 km March - 6.55 km Target not reached due to breakdown of essential plant (Tractor and grid roller.)	Year to date actual exceed YTD target	34.94	36.69	G2
TL40	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Kilometres of gravel roads to be bladed in 2019/2020	Number of kilometres roads bladed per annum	6 400	1 950	2 105.49	G2	July 737.04 km Aug 779.23 km Sept 589.22 km Favorable weather conditions allowed more km to be bladed	1 500	1 642.43	G2	Oct - 763.94 Nov - 604 Dec - 274.49 More KM were done due to the availability of all essential plant	1 350	1 500.37	G2	Jan - 436.41km Feb - 585.89 km March - 478.07	4 800	5 248.29	G2	
TL41	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Submit annually business plan for provincial roads budget allocation to Dept of Transport and Public Works by 31 March 2020	Annual business plan submitted	1	0	0	N/A		0	0	N/A		1	1	G	Business plan submitted and signed by ODM on 16/06/2020 and signed off by DRE 18/03/2020	1	1	G	
TL42	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Report bi-annually the progress of planned deliverables in the RED & Tourism Strategy to the Community Portfolio Committee by June 2020	Number of progress reports tabled per annum	1	0	0	N/A		1	1	G	Progress report submitted to Community portfolio committee meeting held on 25 November 2019. Item 10.7	0	1	B	Report tabled to Portfolio committee on 16 March 2020, Item	1	2	B	

TL43	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Create temporary work opportunities through the municipality's EPWP programme by 30 June 2020 (Reg)	Number of temporary work opportunities created during the financial year	194	0	0	N/A	67 for the quarter - EPWP appointments Fire, Rescue ODM 17 Environmental 20 Bredasdorp Nutrition 9 Peer supporters 11 Resorts 12		0	0	N/A			0	0	N/A			
TL44	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Develop a Cape Overberg Brochure for marketing and table to Community Services Portfolio Committee by December 2019	Cape Overberg Brochure developed and tabled	1	0	0	N/A			1	1	G	Cape Overberg Brochure developed and tabled on 25/11/2019, Item 10.8		0	0	N/A	1	1	G
TL45	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Review District RED/Tourism Terms of Reference and tabled to the Community Services Portfolio Committee by December 2019	Revised District RED/Tourism Terms of Reference tabled	1	0	0	N/A			1	1	G	TOR tabled on 25/11/2019, Item 10.6		0	0	N/A	1	1	G
TL46	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Established a District Social Development Forum stakeholder structure by September 2019	District Social Development Forum established	1	1	1	G	District Social Development Forum established on 13/09/2019		0	0	N/A			0	0	N/A	1	1	G
TL47	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Develop a District Social Development Initiatives Action Plan and table to the Community Services Portfolio Committee by December 2019	Action Plan for social development initiatives across the region developed	1	0	0	N/A			1	1	G	Plan tabled on 25/11/2019, Item 11.1		0	0	N/A	1	1	G
TL48	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Report on progress in respect of social development initiatives across the region to the Community Services Portfolio Committee by June 2020	Number of progress reports tabled per annum	1	0	0	N/A			0	0	N/A			0	0	N/A	0	0	N/A

General summary: KPI's met within directorate (Top Layer)

Expenditure per Vote (Ref. Table C3)

- Vote 1 – Municipal Manager

Actual expenditure varies significantly to budget to date. This is mainly due to employee related cost being lower than anticipated due to vacancies. All targets planned were met during the quarter.

YTD Budget: R10 889	Actual: R9 081	Variance: -16.6%
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- Vote 3 – Corporate Services

The variance between actual and budgeted expenditure is significant. This is mainly due to employee related cost being lower than anticipated and depreciation not yet processed. The KPI's is not yet to be measured. The municipally starts to address one KPI (TL10) to ensure that target be reached at year end.

YTD Budget: R 8 948	Actual: R 7 830	Variance: -12.5%
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- Vote 4 – Finance

The directorate's expenditure is significantly below the projected budget for the period to date. Mainly due to employee related cost being lower than anticipated due to vacancies in the quarter. On-cash items only recognised at year end. All KPI's to be measured in the second quarter were met.

YTD Budget: R 17 671	Actual: R 12 179	Variance: -31.1%
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- Vote 5 – Community Services

The directorate's expenditure is below the projected budget for the period to date.

Overall Performance for Quarter ending September 2019 to Quarter ending March 2020 were achieved.

The following findings for the directorate was identified:

Roads Agency – The blading of roads (TL40) indicated that more km's were completed than planned due to the availability of all essential equipment.

Municipal Health – Two KPI's (TL 22 and TL 23) were not met during the quarter, however the at year to date the targets were met. The over performance was due to extra food premises inspections for new food premises applications and follow up samples for drinking water were needed.

YTD Budget: R 131 288	Actual: 130 550	Variance: -0.6%
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Conclusion

Overall the YTD Operating Expenditure amounts to 68% of the annual budget.