



OVERBERG

DISTRIKSMUNISIPALITEIT
DISTRICT MUNICIPALITY
UMASIPALA WESITHILI

Quarterly Report by Executive
Mayor

June 2020

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Legislative Framework

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium term planning and policy choices on service delivery.

This report has been prepared in terms of the following legislative framework:

- The Municipal Finance Management Act – No.56 of 2003, Section 52 and
- The Municipal Budget and Reporting Regulations

The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.

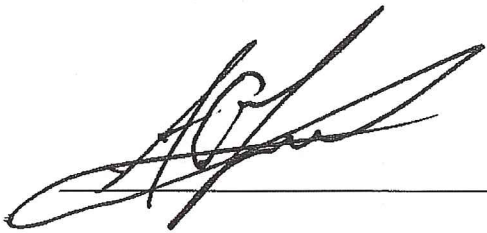
Mayor's Report

In accordance with Section 52(d) of the Municipal Finance Management Act, I submit the required statement on implementation of the budget and the financial state of affairs of the municipality as at **June 2020**.

Service Delivery and Budget Implementation Plan (non-financial performance) for the **fourth** quarter, **April 2020 – June 2020** is also included.

Recommendations

- The content of this report and supporting documentation for the **fourth quarter** ended **June 2020** is noted.
- It be noted that the budget is implemented in accordance with the Service Delivery and Budget Implementation Plan projections and in accordance with the budget;
- It be noted that any material variances will receive remedial and corrective actions.



Ald A Franken
Executive Mayor

Date: *24/07/2020*

QUALITY CERTIFICATE

I, DP Beretti, Municipal Manager of Overberg District Municipality, hereby certify that –

(mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality**
- Mid- year budget and performance assessment

for the quarter ending **June 2020** has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name **Mr. DP Beretti**

Municipal Manager of **Overberg District Municipality DC3**

Signature -----

Date-----

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EXECUTIVE SUMMARY

Introduction

The Executive Mayor is required by Section 52(d) of the Municipal Finance Management Act (MFMA) to submit a report on the implementation of the budget and the financial state of affairs of the Municipality, to the Council within 30 days after the end of each quarter.

Consolidated Performance

The following table summarises the overall position on the capital and operating budgets.

	Capital Expenditure	Operating Expenditure	Operating Revenue
Budget	R 5 652 000.00	R237 233 483	R233 494 095
Budget to date (BTD)	R 5 652 000.00	R237 233 483	R233 494 095
Year to date (YTD)	R 2 762 786.45	R209 443 596	R218 404 925
Variance to SDBIP	-R 2 889 213.55	-R27 789 886	-R15 089 170
YTD% Variance to SDBIP	-51%	-12%	-6%
% of Annual Budget	49%	88%	94%

Relevant information

- Revenue to date is below anticipated with a variance of 6%.
- Expenditure to date has a variance of 12% below budgeted expenditure to date.
- Capital expenditure is below anticipated however, the provisional commitments of R2 690 182.02 had already been made which will bring the committed Capital spending to a total of R5 452 968.47. This change the YTD% Variance to SDBIP to -3.52% and the % of Annual Budget to 96.48%.
- The provisional commitment amount consists of R1 956 913.35 grant funding and R733 268.67 own funding which will be confirmed once the yearend reconciliations had been concluded.
- The own roll-overs will be included in the August 2020 Adjustment Budget whiles the Grant roll-overs will first be submitted for roll-over approval following the inclusion in the February 2021 Adjustment Budget.

Conclusion

- Year to date **operating revenue amounts to 94%** of the total budgeted for the financial year.
- Year to date **operating expenditure amounts to 88%** of the total budgeted for the financial year.
- Year to date **capital expenditure amounts to 96.48%** once all roll-over commitments had been considered. This is a provisional figure which will be confirmed once the yearend reconciliation had been concluded.

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COST CONTAINMENT REPORT – FOURTH QUARTER – JUNE 2020

In accordance with Local Government: Municipal Cost Containment Regulation (MCCR) that were promulgated on 7 June 2019 and came into effect on 1 July 2019, and in guidance of MFMA Circular No 97, herewith the report released as on **30 June 2020**.

Overberg District Municipality approved a Cost Containment Policy on 27 May 2019 based on the then Draft Regulations and in guidance MFMA Circular 82 according to which cost containment measures were already introduced even before the Regulations were promulgated. This policy had been reviewed and aligned with the final MCCR and in guidance of MFMA Circular No 97 and was approved by Council on 30 September 2019. (See annexure)

The following table in the prescribed format, is tabled for information:

MEASURES	BUDGET	Q1	Q2	Q3	Q4	SAVINGS	NOTES
Use of Consultants	R1 590 657	R47 000	R501 723	R331 131	R673 306	R37 497	Accounting, Business & Financial Management
Vehicles used by political office bearers	R0	R0	R0	R0	R0	R0	No Mayoral vehicle-Councillors receive travel allowances
Travel and subsistence	R237 344	R14 023	R24 613	R20 500	R6 091	R172 117	Domestic Daily all, Incidental, Food, Air, Transport (own & non employees)
Domestic Accommodation	R266 970	R8 378	R37 394	R31 934	R1	R189 263	Travel & Sun - Domestic Accommodation
Sponsorships, events & Catering	R324 350	R24 901	R36 413	R900	R0	R262 137	Including Wshops&Seminars
Communication	R663 980	R117 515	R36 174	R75 591	R42 124	R392 576	Advertisements, Publication & Marketing?
Other related Expenditure Items	R0	R0	R0	R0	R0	R0	None
TOTAL	R3 083 301	R211 817	R636 316	R460 056	R721 522	R1 053 590	

A report to the Municipal Manager is in process, that will discuss progressive actions to be taken on each cost containment measure.

Recommendations

- The content of this report for the fourth quarter ended June 2020 is noted;
- It be noted that a report is in progress to the Municipal Manager to discuss progressive actions to be taken on each cost containment measure.

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SUMMARY INCOME & EXPENDITURE 2019/2020 EXCLUDING ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R 10 723 096.00	R 1 897 559.47	R 11 854 552.40	R 10 723 096.00
RENT OF FACILITIES&EQUIPMENT	R 12 039 330.00	R 915 146.93	R 10 953 673.15	R 12 039 330.00
INTEREST EARNED-EXTERNAL INVES	R 2 500 000.00	R 189 559.31	R 1 706 256.13	R 2 500 000.00
INTEREST EARNED-OUTST DEBTORS	R 100 000.00	R -	R -	R 100 000.00
LICENSES & PERMITS	R 300 000.00	R 11 326.25	R 136 758.23	R 300 000.00
INCOME FOR AGENCY SERVICES	R 9 882 370.00	R -	R 6 893 468.54	R 9 882 370.00
GRANT&SUBSIDIES (OPERATING)	R 80 430 968.00	R 16 882.32	R 77 096 887.61	R 80 430 968.00
GRANT&SUBSIDIES (CAPITAL)	R 2 650 000.00	R -	R 1 100 000.00	R 2 650 000.00
OTHER REVENUE	R 9 276 056.00	R 2 170.78	R 7 521 553.81	R 9 276 056.00
PROFIT ON SALE	R 5 100 000.00	R -	R -	R 5 100 000.00
	R 133 001 820.00	R 3 032 645.06	R 117 263 149.87	R 133 001 820.00

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 74 207 802.00	R 5 053 450.82	R 65 909 993.42	R 74 207 802.00
REMUNERATION OF COUNCILLORS	R 6 617 599.00	R 628 688.20	R 6 149 021.76	R 6 617 599.00
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R 3 575 545.00	R 273 730.00	R 3 011 030.00	R 3 575 545.00
OTHER MATERIAL	R 3 100 994.30	R 308 765.95	R 2 994 680.87	R 3 100 994.30
INTEREST EXPENSE - EXTERNAL	R 8 900 218.00	R -	R 5 064 583.70	R 8 900 218.00
CONTRACTED SERVICES	R 21 444 333.48	R 1 914 823.94	R 13 967 977.80	R 21 444 333.48
GRANTS & SUBSIDIES PAID	R 484 347.83	R -	R -	R 484 347.83
GENERAL EXPENSES - OTHER	R 18 427 367.96	R 678 836.55	R 15 337 794.25	R 18 427 367.96
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 136 758 207.57	R 8 858 295.46	R 112 435 081.80	R 136 758 207.57

Total	R -3 756 387.57	R -5 825 650.40	R 4 828 068.07	R -3 756 387.57
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Revenue by source

Reasons for variance:

-Total income to date is lower than anticipated with a variance of 11.83%.

Expenditure by type:

Reasons for variance:

-Total expenditure is 17.79% lower than anticipated .

Some allocations for new financial year's expenditure needs to be allocated e.g provisions and depreciation

SUMMARY INCOME & EXPENDITURE 2019/2020 ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R -	R -	R -	R -
RENT OF FACILITIES&EQUIPMENT	R -	R 18 322.01	R 26 324.08	R -
INTEREST EARNED-EXTERNAL INVES	R -	R -	R -	R -
INTEREST EARNED-OUTST DEBTORS	R -	R -	R -	R -
LICENSES & PERMITS	R -	R -	R -	R -
INCOME FOR AGENCY SERVICES	R -	R -	R -	R -
GRANT&SUBSIDIES (OPERATING)	R -	R -	R -	R -
GRANT&SUBSIDIES (CAPITAL)	R -	R -	R -	R -
OTHER REVENUE	R 100 492 275.00	R 615 187.37	R 101 115 451.39	R 100 492 275.00
PROFIT ON SALE	R -	R -	R -	R -
	R 100 492 275.00	R 633 509.38	R 101 141 775.47	R 100 492 275.00

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 37 843 434.39	R 3 505 526.39	R 42 507 625.02	R 37 843 434.39
REMUNERATION OF COUNCILLORS	R -	R -	R -	R -
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R -	R -	R -	R -
OTHER MATERIAL	R 45 951 833.40	R 2 029 158.82	R 41 437 749.24	R 45 951 833.40
INTEREST EXPENSE - EXTERNAL	R 2 115 849.00	R -	R 1 696 124.17	R 2 115 849.00
CONTRACTED SERVICES	R 1 486 231.76	R 151 954.97	R 845 598.33	R 1 486 231.76
GRANTS & SUBSIDIES PAID	R -	R -	R -	R -
GENERAL EXPENSES - OTHER	R 13 077 926.45	R 1 608 501.23	R 10 521 417.91	R 13 077 926.45
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 100 475 275.00	R 7 295 141.41	R 97 008 514.67	R 100 475 275.00

Total	R 17 000.00	R -6 661 632.03	R 4 133 260.80	R 17 000.00
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Revenue by source

Reasons for variances:

-Total revenue actual versus budgeted varies 0.65% higher than anticipated to date.

Expenditure by type

Reasons for variances:

-Total expenditure is 3.45% lower than anticipated .

DC3 Overberg - Table C1 Monthly Budget Statement Summary - Q4 Fourth Quarter

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	10 723	10 723	1 898	11 855	10 723	1 131	11%	10 723
Investment revenue	-	2 500	2 500	190	1 706	2 500	(794)	-32%	2 500
Transfers and subsidies	-	169 423	80 431	17	77 097	80 431	(3 334)	-4%	80 431
Other own revenue	-	36 240	137 190	1 562	126 647	137 190	(10 543)	-8%	137 190
Total Revenue (excluding capital transfers and contributions)	-	218 886	230 844	3 666	217 305	230 844	(13 539)	-6%	230 844
Employee costs	-	103 201	112 051	8 559	108 418	112 051	(3 634)	-3%	112 051
Remuneration of Councillors	-	6 607	6 618	629	6 149	6 618	(469)	-7%	6 618
Depreciation & asset impairment	-	3 576	3 576	274	3 011	3 576	(565)	-16%	3 576
Finance charges	-	9 165	11 016	-	6 761	11 016	(4 255)	-39%	11 016
Materials and bulk purchases	-	52 931	49 053	2 338	44 432	49 053	(4 620)	-9%	49 053
Transfers and subsidies	-	380	484	-	-	484	(484)	-100%	484
Other expenditure	-	46 553	54 436	4 354	40 673	54 436	(13 763)	-25%	54 436
Total Expenditure	-	222 412	237 233	16 153	209 444	237 233	(27 790)	-12%	237 233
Surplus/(Deficit)	-	(3 527)	(6 389)	(12 487)	7 861	(6 389)	14 251	-223%	(6 389)
Transfers and subsidies - capital (monetary allocations)	-	1 100	2 650	-	1 100	2 650	(1 550)	-58%	2 650
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	-	(2 427)	(3 739)	(12 487)	8 961	(3 739)	12 701	-340%	(3 739)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	-	(2 427)	(3 739)	(12 487)	8 961	(3 739)	12 701	-340%	(3 739)
Capital expenditure & funds sources									
Capital expenditure	-	11 353	5 652	663	2 763	5 652	(2 889)	-51%	5 652
Capital transfers recognised	-	1 100	2 650	-	693	2 650	(1 957)	-74%	2 650
Borrowing	-	6 128	-	-	-	-	-	-	-
Internally generated funds	-	4 125	3 002	663	2 070	3 002	(932)	-31%	3 002
Total sources of capital funds	-	11 353	5 652	663	2 763	5 652	(2 889)	-51%	5 652
Financial position									
Total current assets	43 929	39 249	38 727	-	48 868	-	-	-	38 727
Total non current assets	119 699	118 736	119 292	-	119 450	-	-	-	119 292
Total current liabilities	31 030	29 519	29 617	-	29 553	-	-	-	29 617
Total non current liabilities	107 129	116 540	109 625	-	107 129	-	-	-	109 625
Community wealth/Equity	25 468	11 926	18 777	-	31 637	-	-	-	18 777
Cash flows									
Net cash from (used) operating	-	4 750	339	(15 582)	3 565	339	(3 226)	-953%	339
Net cash from (used) investing	-	(6 253)	(552)	(663)	(2 763)	(552)	2 211	-401%	(552)
Net cash from (used) financing	-	(2 872)	(2 872)	-	(2 653)	(2 872)	(219)	8%	(2 872)
Cash/cash equivalents at the month/year end	-	35 153	35 362	-	36 597	35 362	(1 235)	-3%	35 362
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	4 728	173	121	1 566	760	39	124	234	7 743
Creditors Age Analysis									
Total Creditors	-	-	-	-	-	-	-	1 574	1 574

DC3 Overberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q4 Fourth Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		-	94 141	99 225	350	86 010	99 225	(13 214)	-13%	99 225
Executive and council		-	14 681	15 261	-	7 172	15 261	(8 089)	-53%	15 261
Finance and administration		-	79 459	83 963	350	78 838	83 963	(5 125)	-6%	83 963
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	23 158	22 896	785	19 296	22 896	(3 600)	-16%	22 896
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	17 658	18 308	753	15 553	18 308	(2 756)	-15%	18 308
Public safety		-	5 184	4 084	4	3 447	4 084	(637)	-16%	4 084
Housing		-	-	-	-	-	-	-	-	-
Health		-	315	504	28	296	504	(208)	-41%	504
<i>Economic and environmental services</i>		-	91 964	100 635	634	101 237	100 635	601	1%	100 635
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	91 821	100 492	634	101 142	100 492	650	1%	100 492
Environmental protection		-	143	143	-	95	143	(48)	-34%	143
<i>Trading services</i>		-	10 723	10 738	1 898	11 862	10 738	1 124	10%	10 738
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	10 723	10 738	1 898	11 862	10 738	1 124	10%	10 738
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	-	219 986	233 494	3 666	218 405	233 494	(15 089)	-6%	233 494
Expenditure - Functional										
<i>Governance and administration</i>		-	51 593	55 846	3 464	43 333	55 846	(12 513)	-22%	55 846
Executive and council		-	11 191	11 604	937	9 887	11 604	(1 716)	-15%	11 604
Finance and administration		-	39 035	42 569	2 418	32 125	42 569	(10 445)	-25%	42 569
Internal audit		-	1 366	1 673	109	1 321	1 673	(352)	-21%	1 673
<i>Community and public safety</i>		-	64 657	65 780	4 585	58 922	65 780	(6 857)	-10%	65 780
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	18 820	19 933	1 235	16 807	19 933	(3 125)	-16%	19 933
Public safety		-	30 876	29 696	2 197	28 034	29 696	(1 662)	-6%	29 696
Housing		-	-	-	-	-	-	-	-	-
Health		-	14 962	16 151	1 153	14 081	16 151	(2 070)	-13%	16 151
<i>Economic and environmental services</i>		-	95 923	104 652	7 571	100 536	104 652	(4 116)	-4%	104 652
Planning and development		-	1 312	1 331	91	1 243	1 331	(88)	-7%	1 331
Road transport		-	91 821	100 475	7 295	97 009	100 475	(3 467)	-3%	100 475
Environmental protection		-	2 790	2 845	184	2 284	2 845	(561)	-20%	2 845
<i>Trading services</i>		-	10 239	10 956	533	6 652	10 956	(4 304)	-39%	10 956
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	10 239	10 956	533	6 652	10 956	(4 304)	-39%	10 956
<i>Other</i>		-	-	-	-	-	-	-	-	-
Total Expenditure - Functional	3	-	222 412	237 233	16 153	209 444	237 233	(27 790)	-12%	237 233
Surplus/ (Deficit) for the year		-	(2 427)	(3 739)	(12 487)	8 961	(3 739)	12 701	-340%	(3 739)

DC3 Overberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q4 Fourth Quarter

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Municipal Manager		-	15 220	15 800	149	7 321	15 800	(8 478)	-53.7%	15 800
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	24	64	2	48	64	(15)	-24.0%	64
Vote 4 - Finance		-	79 998	83 362	199	78 641	83 362	(4 721)	-5.7%	83 362
Vote 5 - Community Services		-	124 745	134 269	3 316	132 394	134 269	(1 875)	-1.4%	134 269
Total Revenue by Vote	2	-	219 986	233 494	3 666	218 405	233 494	(15 089)	-6.5%	233 494
Expenditure by Vote	1									
Vote 1 - Municipal Manager		-	15 563	16 269	1 284	13 595	16 269	(2 674)	-16.4%	16 269
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	11 620	13 417	875	10 337	13 417	(3 080)	-23.0%	13 417
Vote 4 - Finance		-	24 521	26 272	1 304	19 478	26 272	(6 794)	-25.9%	26 272
Vote 5 - Community Services		-	170 708	181 275	12 690	166 033	181 275	(15 242)	-8.4%	181 275
Total Expenditure by Vote	2	-	222 412	237 233	16 153	209 444	237 233	(27 790)	-11.7%	237 233
Surplus/ (Deficit) for the year	2	-	(2 427)	(3 739)	(12 487)	8 961	(3 739)	12 701	-339.6%	(3 739)

DC3 Overberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q4 Fourth Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		10 723	10 723	1 898	11 855	10 723	1 131	11%	10 723	
Rental of facilities and equipment		12 024	12 039	933	10 980	12 039	(1 059)	-9%	12 039	
Interest earned - external investments		2 500	2 500	190	1 706	2 500	(794)	-32%	2 500	
Interest earned - outstanding debtors		100	100	-	-	100	(100)	-100%	100	
Dividends received		-	-	-	-	-	-	-	-	
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	
Licences and permits		300	300	11	137	300	(163)	-54%	300	
Agency services		9 581	9 882	-	6 893	9 882	(2 989)	-30%	9 882	
Transfers and subsidies		169 423	80 431	17	77 097	80 431	(3 334)	-4%	80 431	
Other revenue		9 134	109 768	617	108 637	109 768	(1 131)	-1%	109 768	
Gains on disposal of PPE		5 100	5 100	-	-	5 100	(5 100)	-100%	5 100	
Total Revenue (excluding capital transfers and contributions)		-	218 886	230 844	3 666	217 305	230 844	(13 539)	-6%	230 844
Expenditure By Type										
Employee related costs		103 201	112 051	8 559	108 418	112 051	(3 634)	-3%	112 051	
Remuneration of councillors		6 607	6 618	629	6 149	6 618	(469)	-7%	6 618	
Debt impairment		-	-	-	-	-	-	-	-	
Depreciation & asset impairment		3 576	3 576	274	3 011	3 576	(565)	-16%	3 576	
Finance charges		9 165	11 016	-	6 761	11 016	(4 255)	-39%	11 016	
Bulk purchases		-	-	-	-	-	-	-	-	
Other materials		52 931	49 053	2 338	44 432	49 053	(4 620)	-9%	49 053	
Contracted services		20 994	22 931	2 067	14 814	22 931	(8 117)	-35%	22 931	
Transfers and subsidies		380	484	-	-	484	(484)	-100%	484	
Other expenditure		25 560	31 505	2 287	25 859	31 505	(5 646)	-18%	31 505	
Loss on disposal of PPE		-	-	-	-	-	-	-	-	
Total Expenditure		-	222 412	237 233	16 153	209 444	237 233	(27 790)	-12%	237 233
Surplus/(Deficit)		-	(3 527)	(6 389)	(12 487)	7 861	(6 389)	14 251	(0)	(6 389)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		1 100	2 650	-	1 100	2 650	(1 550)	(0)	2 650	
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	
Surplus/(Deficit) after capital transfers & contributions		-	(2 427)	(3 739)	(12 487)	8 961	(3 739)			(3 739)
Taxation		-	-	-	-	-	-	-	-	
Surplus/(Deficit) after taxation		-	(2 427)	(3 739)	(12 487)	8 961	(3 739)			(3 739)
Attributable to minorities		-	-	-	-	-	-	-	-	
Surplus/(Deficit) attributable to municipality		-	(2 427)	(3 739)	(12 487)	8 961	(3 739)			(3 739)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	
Surplus/ (Deficit) for the year		-	(2 427)	(3 739)	(12 487)	8 961	(3 739)			(3 739)

DC3 Overberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q4 Fourth Quarter

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Finance		-	-	-	-	-	-	-	-	-
Vote 5 - Community Services		-	6 128	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	-	6 128	-	-	-	-	-	-	-
Single Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	300	450	356	450	450	(0)	0%	450
Vote 4 - Finance		-	65	115	-	19	115	(96)	-84%	115
Vote 5 - Community Services		-	4 860	5 087	307	2 294	5 087	(2 793)	-55%	5 087
Total Capital single-year expenditure	4	-	5 225	5 652	663	2 763	5 652	(2 889)	-51%	5 652
Total Capital Expenditure		-	11 353	5 652	663	2 763	5 652	(2 889)	-51%	5 652
Capital Expenditure - Functional Classification										
Governance and administration		-	365	565	356	469	565	(96)	-17%	565
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		-	365	565	356	469	565	(96)	-17%	565
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		-	4 860	5 087	307	2 294	5 087	(2 793)	-55%	5 087
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	360	540	-	124	540	(416)	-77%	540
Public safety		-	4 500	4 547	307	2 170	4 547	(2 377)	-52%	4 547
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		-	-	-	-	-	-	-	-	-
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	6 128	-	-	-	-	-	-	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	6 128	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	-	11 353	5 652	663	2 763	5 652	(2 889)	-51%	5 652
Funded by:										
National Government		-	-	-	-	-	-	-	-	-
Provincial Government		-	1 100	2 650	-	693	2 650	(1 957)	-74%	2 650
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		-	1 100	2 650	-	693	2 650	(1 957)	-74%	2 650
Borrowing	6	-	6 128	-	-	-	-	-	-	-
Internally generated funds		-	4 125	3 002	663	2 070	3 002	(932)	-31%	3 002
Total Capital Funding		-	11 353	5 652	663	2 763	5 652	(2 889)	-51%	5 652

DC3 Overberg - Table C6 Monthly Budget Statement - Financial Position - Q4 Fourth Quarter

Description	Ref	2018/19	Budget Year 2019/20			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		17 309	35 153	35 362	2 750	35 362
Call investment deposits		21 139	-	-	33 847	-
Consumer debtors		3 135	1 282	1 233	8 372	1 233
Other debtors		1 511	1 789	1 343	3 186	1 343
Current portion of long-term receivables		-	-	-	-	-
Inventory		836	1 026	788	713	788
Total current assets		43 929	39 249	38 727	48 868	38 727
Non current assets						
Long-term receivables		28 433	28 433	28 433	28 433	28 433
Investments		-	-	-	-	-
Investment property		12 880	1 199	12 880	12 880	12 880
Investments in Associate		-	-	-	-	-
Property, plant and equipment		64 492	81 990	77 756	64 244	77 756
Biological		-	-	-	-	-
Intangible		305	226	224	305	224
Other non-current assets		13 589	6 889	-	13 589	-
Total non current assets		119 699	118 736	119 292	119 450	119 292
TOTAL ASSETS		163 628	157 985	158 019	168 319	158 019
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Borrowing		2 872	2 949	2 949	219	2 949
Consumer deposits		8	12	8	8	8
Trade and other payables		16 029	14 450	13 811	14 510	13 811
Provisions		12 121	12 108	12 848	14 816	12 848
Total current liabilities		31 030	29 519	29 617	29 553	29 617
Non current liabilities						
Borrowing		25 161	22 211	22 211	25 161	22 211
Provisions		81 968	94 329	87 414	81 968	87 414
Total non current liabilities		107 129	116 540	109 625	107 129	109 625
TOTAL LIABILITIES		138 160	146 059	139 242	136 682	139 242
NET ASSETS	2	25 468	11 926	18 777	31 637	18 777
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		25 468	11 926	18 777	31 637	18 777
Reserves		-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	25 468	11 926	18 777	31 637	18 777

DC3 Overberg - Table C7 Monthly Budget Statement - Cash Flow - Q4 Fourth Quarter

Description	Ref	Budget Year 2019/20								
		2018/19 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		-	-	-	-	-	-	-		-
Service charges		10 723	10 723	419	11 545	10 723	822	8%		10 723
Other revenue		31 040	134 490	1 562	124 927	134 490	(9 563)	-7%		134 490
Government - operating		169 423	79 811	17	79 870	79 811	59	0%		79 811
Government - capital		1 100	200	-	200	200	-			200
Interest		2 600	2 600	190	1 706	2 600	(894)	-34%		2 600
Dividends		-	-	-	-	-	-			-
Payments										
Suppliers and employees		(206 679)	(223 916)	(17 770)	(211 927)	(223 916)	(11 989)	5%		(223 916)
Finance charges		(3 076)	(3 085)	-	(2 756)	(3 085)	(329)	11%		(3 085)
Transfers and Grants		(380)	(484)	-	-	(484)	(484)	100%		(484)
NET CASH FROM/(USED) OPERATING ACTIVITIES		-	4 750	339	(15 582)	3 565	(3 226)	-953%		339
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		5 100	5 100	-	-	5 100	(5 100)	-100%		5 100
Decrease (Increase) in non-current debtors		-	-	-	-	-	-			-
Decrease (Increase) other non-current receivables		-	-	-	-	-	-			-
Decrease (increase) in non-current investments		-	-	-	-	-	-			-
Payments										
Capital assets		(11 353)	(5 652)	(663)	(2 763)	(5 652)	(2 889)	51%		(5 652)
NET CASH FROM/(USED) INVESTING ACTIVITIES		-	(6 253)	(552)	(663)	(2 763)	(552)	2 211	-401%	(552)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-			-
Borrowing long term/refinancing		-	-	-	-	-	-			-
Increase (decrease) in consumer deposits		-	-	-	-	-	-			-
Payments										
Repayment of borrowing		(2 872)	(2 872)	-	(2 653)	(2 872)	(219)	8%		(2 872)
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	(2 872)	(2 872)	-	(2 653)	(2 872)	(219)	8%	(2 872)
NET INCREASE/ (DECREASE) IN CASH HELD		-	(4 375)	(3 086)	(16 245)	(1 851)	(3 086)			(3 086)
Cash/cash equivalents at beginning:		39 528	38 448		38 448	38 448				38 448
Cash/cash equivalents at month/year end:		-	35 153	35 362		36 597				35 362

DC3 Overberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q4 Fourth Quarter

R thousands	Description	NT Code	Budget Year 2019/20										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.l.o Council Policy		
			0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181-Dys-1 Yr	Over 1Yr	Total	Total over 90 days				
	Debtors Age Analysis By Income Source															
	Trade and Other Receivables from Exchange Transactions - Water	1200	1	1	0	-	-	-	-	-	-	-	-	3	-	-
	Trade and Other Receivables from Exchange Transactions - Electricity	1300	37	7	3	2	1	1	4	-	-	-	-	61	15	-
	Receivables from Non-exchange Transactions - Property Rates	1400	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Receivables from Exchange Transactions - Waste Management	1600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	-	-	-	-	38	38	-
	Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Other	1900	4 689	165	118	1 563	758	38	120	190	7 641	2 669	-	-	-	-
	Total By Income Source	2000	4 728	173	121	1 566	760	39	124	234	7 743	2 722	-	-	-	-
	2018/19 - totals only															
	Debtors Age Analysis By Customer Group															
	Organs of State	2200	1 561	-	-	1 438	-	1	-	10	3 030	1 449	-	-	-	-
	Commercial	2300	59	2	8	55	0	6	24	62	215	146	-	-	-	-
	Households	2400	684	171	112	73	43	32	100	163	1 377	410	-	-	-	-
	Other	2500	2 404	-	-	-	717	-	-	-	3 121	717	-	-	-	-
	Total By Customer Group	2600	4 728	173	121	1 566	760	39	124	234	7 743	2 722	-	-	-	-

DC3 Overberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q4 Fourth Quarter

Description	NT Code	Budget Year 2019/20								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	1 573	1 573
Trade Creditors	0700	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	1	1
Total By Customer Type	1000	-	-	-	-	-	-	-	1 574	1 574

DC3 Overberg - Supporting Table SC5 Monthly Budget Statement

Investments by maturity Name of institution & investment ID	Ref	Type of Investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands							
Municipality							
ABSA Depositor Plus - Account Number 92 8755 1045		Call Account	16 716	197	(443)	-	16 470
ABSA Depositor Plus - Account Number 92 8755 0641		Call Account	422	6		539	967
Nedbank Call Account - Account Number 03 788 171 4042		Call Account	31 127	338	(33 000)	18 000	16 465
							-
							-
							-
							-
Municipality sub-total			48 265		(33 443)	18 539	33 902
Entities							
							-
							-
							-
							-
							-
							-
Entities sub-total			-		-	-	-
TOTAL INVESTMENTS AND INTEREST	2		48 265		(33 443)	18 539	33 902

DC3 Overberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q4 Fourth Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		-	76 826	77 005	-	77 005	77 005	-		76 826
Local Government Equitable Share			71 776	71 776	-	71 776	71 776	-		71 776
Finance Management			1 000	1 000	-	1 000	1 000	-		1 000
Municipal Systems Improvement			-	-	-	-	-	-		-
EPWP Incentive			1 243	1 243	-	1 243	1 243	-		1 243
Rural Roads Asset Management Grant			2 807	2 807	-	2 807	2 807	-		2 807
Municipal Disaster Relief Grant (National)	3			179	-	179	179	-		
Other transfers and grants [insert description]										
Provincial Government:		-	92 597	2 806	17	2 215	2 662	(551)	-20.7%	2 706
PT - PAWK			91 821	-	-	-	-	-		-
Seta			100	100	-	204	100			100
Health Subsidy			15	204	17	159	160	(1)	-0.5%	204
Human Capacity Building Grant	4		660	740	-	740	740	-		740
Community Development Workers				112	-	112	112	-		112
Finance Management (Resorts)				650	-	-	650	(650)	-100.0%	650
Fire Safety Plan				900	-	900	900	-		900
Municipal Disaster Relief Grant (Provincial)				100	-	100		100	#DIV/0!	
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
Total Operating Transfers and Grants	5	-	169 423	79 811	17	79 220	79 667	(551)	-0.7%	79 532
Capital Transfers and Grants										
National Government:		-	-	-	-	-	-	-		-
Other capital transfers [insert description]										
Provincial Government:		-	1 100	200	-	200	200	-		200
Fire Safety Plan			1 100	200	-	200	200	-		200
Fire Service Capacity Building Grant										
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
Total Capital Transfers and Grants	5	-	1 100	200	-	200	200	-		200
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	-	170 523	80 011	17	79 420	79 867	(551)	-0.7%	79 732

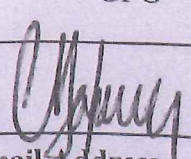
DC3 Overberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q4 Fourth Quarter

Summary of Employee and Councillor remuneration	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages			4 257	4 265	469	3 993	4 265	(271)	-6%	4 265
Pension and UIF Contributions			218	219	21	189	219	(30)	-14%	219
Medical Aid Contributions			-	-	-	-	-	-	-	-
Motor Vehicle Allowance			1 732	1 734	106	1 567	1 734	(167)	-10%	1 734
Cellphone Allowance			400	400	33	400	400	-	-	400
Housing Allowances			-	-	-	-	-	-	-	-
Other benefits and allowances			-	-	-	-	-	-	-	-
Sub Total - Councillors			6 607	6 618	629	6 149	6 618	(469)	-7%	6 618
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Senior Managers of the Municipality	3									
Basic Salaries and Wages			3 980	3 911	327	3 726	3 911	(184)	-5%	3 911
Pension and UIF Contributions			143	274	23	246	274	(27)	-10%	274
Medical Aid Contributions			-	34	3	23	34	(11)	-33%	34
Overtime			-	-	-	-	-	-	-	-
Performance Bonus			288	252	-	153	252	(99)	-39%	252
Motor Vehicle Allowance			512	429	18	352	429	(78)	-18%	429
Cellphone Allowance			72	60	4	47	60	(13)	-22%	60
Housing Allowances			3	5	1	8	5	3	53%	5
Other benefits and allowances			71	67	15	46	67	(21)	-31%	67
Payments in lieu of leave			-	-	-	-	-	-	-	-
Long service awards			-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2		-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality			5 069	5 032	390	4 601	5 032	(431)	-9%	5 032
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Other Municipal Staff										
Basic Salaries and Wages			66 456	74 122	5 204	71 451	74 122	(2 671)	-4%	74 122
Pension and UIF Contributions			11 684	12 377	996	11 838	12 377	(539)	-4%	12 377
Medical Aid Contributions			4 646	4 670	377	4 398	4 670	(272)	-6%	4 670
Overtime			1 908	1 978	286	2 723	1 978	745	38%	1 978
Performance Bonus			-	-	-	-	-	-	-	-
Motor Vehicle Allowance			5 092	5 375	217	4 358	5 375	(1 017)	-19%	5 375
Cellphone Allowance			412	402	32	377	402	(25)	-6%	402
Housing Allowances			749	767	61	734	767	(33)	-4%	767
Other benefits and allowances			4 372	4 452	946	5 066	4 452	613	14%	4 452
Payments in lieu of leave			516	516	8	599	516	82	16%	516
Long service awards			378	442	43	676	442	235	53%	442
Post-retirement benefit obligations	2		1 918	1 918	-	1 598	1 918	(320)	-17%	1 918
Sub Total - Other Municipal Staff			98 132	107 019	8 169	103 817	107 019	(3 202)	-3%	107 019
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
Total Parent Municipality			109 808	118 669	9 188	114 567	118 669	(4 102)	-3%	118 669
			#DIV/0!	#DIV/0!						#DIV/0!
Unpaid salary, allowances & benefits in arrears:										
Total Municipal Entities			-	-	-	-	-	-	-	-
TOTAL SALARY, ALLOWANCES & BENEFITS			109 808	118 669	9 188	114 567	118 669	(4 102)	-3%	118 669
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
TOTAL MANAGERS AND STAFF			103 201	112 051	8 559	108 418	112 051	(3 634)	-3%	112 051

DC3 Overberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q4 Fourth Quarter

Month	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	1 648	4	-	-	-	4	4	100.0%	0%
August	15	4	105	105	105	105	-		1%
September	3 278	129	647	647	752	752	-		7%
October	3 386	1 239	693	693	1 445	1 445	-		13%
November	5 085	1 284	124	124	1 569	1 569	-		14%
December	2 063	1 259	103	103	1 672	1 672	-		15%
January	109	379	2	2	1 674	1 674	-		15%
February	562	304	13	13	1 687	1 687	-		15%
March	185	6 351	180	180	1 867	1 867	-		16%
April	3 849	100	113	113	1 980	1 980	-		0
May	2 934	-	1 836	120	2 099	3 816	1 716	45.0%	0
June	13 868	300	1 836	663	2 763	5 652	2 889	51.1%	0
Total Capital expenditure	36 982	11 353	5 652	2 763					

PROVINCIAL TREASURY
Withdrawals from Municipal Bank Accounts
In accordance with Section 11, Sub-section 1 (b) to (j)

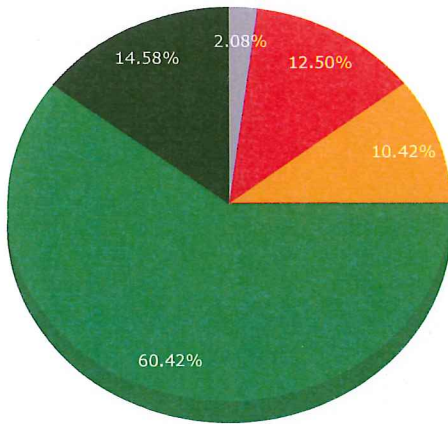
NAME OF MUNICIPALITY:		OVERBERG DISTRICT MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:		DC3	
QUARTER ENDED:		June 2020	
<p>MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -</p> <p>(b) to defray expenditure authorised in terms of section 26(4);</p> <p>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);</p> <p>(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;</p> <p>(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -</p> <p>(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or</p> <p>(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;</p> <p>(f) to refund money incorrectly paid into a bank account;</p> <p>(g) to refund guarantees, sureties and <i>security</i> deposits;</p> <p>(h) for cash management and <i>investment</i> purposes in accordance with section 13;</p> <p>(i) to defray increased expenditure in terms of section 31; or</p> <p>(j) for such other purposes as may be <i>prescribed</i>.</p> <p>(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -</p> <p>(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i>; and</p> <p>(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i>.</p>	Amount	Reason for withdrawal	
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
			Name and Surname:
		Rank/Position:	CFO
		Signature:	
Tel number	Fax number	Email Address	
028 425 1157	028 425 1014	cfo@odm.org.za	

Top Layer KPI Report

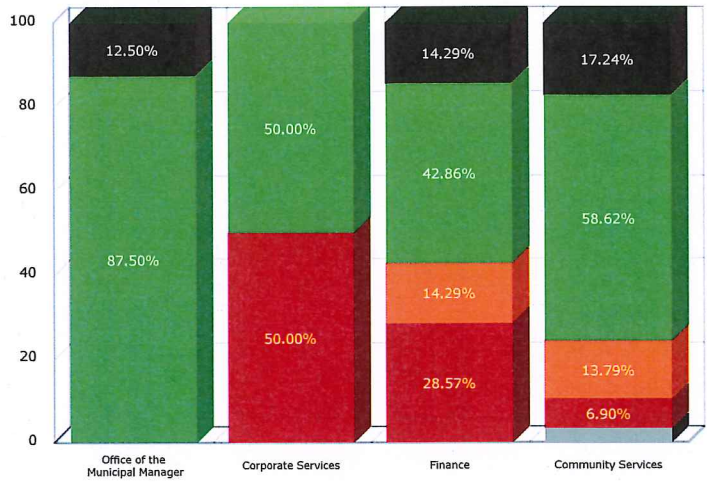
Report drawn on 23 July 2020 at 10-34

for the months of Quarter ending September 2019 to Quarter ending June 2020.

Overberg District Municipality



Responsible Directorate



	Responsible Directorate					
	Overberg District Municipality	Council	Office of the Municipal Manager	Corporate Services	Finance	Community Services
Not Yet Applicable	1 (2.08%)	-	-	-	-	1 (3.45%)
Not Met	6 (12.50%)	-	-	2 (50.00%)	2 (28.57%)	2 (6.90%)
Almost Met	5 (10.42%)	-	-	-	1 (14.29%)	4 (13.79%)
Met	29 (60.42%)	-	7 (87.50%)	2 (50.00%)	3 (42.86%)	17 (58.62%)
Well Met	7 (14.58%)	-	1 (12.50%)	-	1 (14.29%)	5 (17.24%)
Extremely Well Met	-	-	-	-	-	-
Total:	48	-	8	4	7	29
	100%	-	16.67%	8.33%	14.58%	60.42%

Overberg District Municipality

SDBIP 2019/2020: Top Layer KPI Report - Quarter Four - ending June 2020

Ref	Responsible Directorate	Strategic Objective	KPI Name	Description of Unit of Measurement	Revised Annual Target	Quarter ending June 2020				Overall Performance for Quarter ending September 2019 to Quarter ending June 2020			
						Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL1	Office of the Municipal Manager	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	People from employment equity target groups employed in the three highest levels of management in compliance with the approved Employment Equity Plan, by 30 June 2020 (Reg)	Number of people employed in the three highest levels of management per annum	1	1	1	G	Senior Manager Corporate Services was appointed and resumed duty on 11/09/2019		1	1	G
TL2	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Develop a Risk-based Audit Plan (RBAP) for 2020/21 financial year by June 2020 and submit to the Audit and Performance Audit Committee	Annual RBAP developed and submitted	1	1	1	G	Approved on 26/06/2020, Item O100		1	1	G
TL3	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Execute audit projects in terms of the Risk Base Audit Plan (RBAP)	Number of audits executed per annum	14	4	4	G	Dora 2/06/20 Eunomia Finance 11/06/20 ICT 4/06/20 SCM Tenders 8/06/20 (June 2020)		14	16	G2
TL4	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Facilitate awareness campaigns on the IDP by June 2020	Number of IDP awareness campaigns facilitated per annum	2	2	1	R	IDP development process workshopped with District IDP Managers via virtual engagement on 30 June 2020; the Time Table was discussed, hence the importance of once again explaining the IDP development cycle and related processes in preparation for the final review. (June 2020)	Comment: First IDP awareness was conducted at stakeholder engagement held in Bredasdorp on 2 December 2019	2	2	G

TL5	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Publishing of bi-annual External Newsletters to Stakeholders	Number of external newsletters published per annum	2	1	1	1	G	Newsletter was published	2	2	G
TL6	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Prepare Top Layer SDBIP for approval by Mayor within 28 days after the adoption of 2020/2021 budget	Top Layer SDBIP submitted to Mayor for approval	1	1	1	G	G	2020/2021 Top Layer SDBIP approved by Mayor on 22/06/2020	1	1	G
TL7	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Review annually the Top Layer SDBIP to inform Council should a revised Top Layer SDBIP be necessary and table report (Sec. 72) to Council.	Section 72 report tabled to Council	1	0	0	N/A			1	1	G
TL8	Office of the Municipal Manager	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Compilation and submission of Annual Performance Report to the Auditor-General by August 2019	Report submitted to the Auditor-General	1	0	0	N/A			1	1	G
TL9	Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Compile and submit Workplace Skills Plan to LGSeta by April 2020	Workplace Skills Plan compiled and submitted to LGSeta	1	1	0	R		KPI not actioned at target date, however target was achieved	1	0	R
TL10	Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Coordinate health & safety evacuation drills at ODM workstations by 30 June 2020	Number of drills coordinated per annum	2	2	1	R		Workplace Skill Plan was submitted on 27 May 2020	2	2	G
TL11	Corporate Services	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Percentage of Municipal budget actually spend on the implementation of the Workplace Skills Plan by 30 June 2020 (Reg)	% of budget spent on the WSP per annum (Actual spent on Training/Total Budget)	0.07%	0.07%	0.02%	R		Executed evacuation drill Head Office on 30/06/2020	0.07%	0.02%	R

TL12	Corporate Services	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Develop a Paper reduction plan with initiatives and tabled to the Corporate Portfolio Committee by June 2020	Paper reduction plan developed and tabled	1	1	1	G	1	G
TL13	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Measured financial viability in terms of the municipality's ability to meet its service debt obligations by 30 June 2020 (Debt coverage) (Reg)	The number of times the municipality was able to meet its Debt obligation ((Total operating revenue received - operating grants)/debt service payments))	8	8	6.97	O	8	O
TL14	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Measured financial viability in terms of the available cash to cover fixed operating expenditure by 30 June 2020 (Cost coverage) (Reg)	Number of months Cash were available to cover fixed operating expenditure ((All available cash at a particular time + investments)/monthly fixed operating expenditure)	2	2	2.02	G2	2	G2
TL15	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Measured financial viability in terms of percentage outstanding service debtors by 30 June 2020 (Service Debtors) (Reg)	% Outstanding service debtors per annum (Total outstanding service debtors/annual revenue received for services)	10.00%	10.00%	10.60%	R	10.00%	R
TL16	Finance	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Report on Percentage Capital budget actually spend on capital projects by 30 June 2020 (Reg)	% of capital budget actually spent on capital projects for the annum (Actual spent on capital projects/Total capital budget)	95.00%	95.00%	59.52%	R	95.00%	R

TL26	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Inspect crèches to ensure compliance with the Municipal Health By-Law	Number of crèches inspected per annum	160	160	7	R	Only 7 crèches were inspected. Crèches were closed due to Covid-19 lock-down and inspections could not be executed as normal	Inspections will be resumed to normal as soon as Crèches are in operation	160	155	O
TL27	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Municipal Coastal Committee	Number of reports submitted per annum	4	1	1	G	Report tabled on 23/06/2020, item 7.1		4	4	G
TL28	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report annually by June to the Community Services Portfolio Committee on the outcome of Karwyderskraal Landfill site adherence to the permit conditions	Report submitted to the Community Portfolio Committee	1	1	1	G	Report tabled on 23/06/2020, item 7.1		1	1	G
TL29	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Regional Waste Forum	Number of reports submitted per annum	4	1	1	G	Report tabled on 23/06/2020, item 7.1		4	4	G
TL30	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Create temporary work opportunities through the alien vegetation clearing initiatives by 30 June 2020	Number of work opportunities created per annum	20	20	22	G2	22 Temporary work opportunities created		20	22	G2
TL31	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Table the revised Disaster Risk Management Plan to Council by 30 June 2020	Revised Disaster Management Plan tabled to Council annually	1	1	1	G	Tabled to Council 29/06/2020, Item A73		1	1	G
TL32	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Table to Council the revised Disaster Management Framework by 30 June 2020	Revised Disaster Management Framework tabled to Council annually	1	1	1	G	Tabled to Council on 29/06/2020, Item A71		1	1	G
TL33	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Revised annually the Safer Communities Project Plan and tabled to Community Services Portfolio Committee	Revised Safer Communities Project Plan tabled annually	1	1	1	G	Tabled to the Community Services Portfolio Committee on 22/06/2020, Item 9.3		1	1	G
TL34	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Present annually the revised Festive and Fire Season Readiness Plan to DCF Tech	Revised Festive and Season Readiness plan presented annually	1	0	0	N/A			1	1	G

TL35	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Construction of a Fire Station at Caledon by June 2020	Fire Station constructed	0	0	0	0	N/A	0	0	N/A
TL36	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Report quarterly to the DCF on drought and water security	Number of drought and water security reports submitted per annum	4	1	1	1	G	4	4	G
TL37	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Engage at integrated fire management sessions with land owners in the Overberg by June 2020	Number of engagements occurred per annum	8	2	2	2	G	8	9	G2
TL38	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Upgrade DR1001 (Hangklip Road) to permanent surface by June 2020	Number of kilometres of road upgraded to permanent surface per annum	4.05	4.05	4.05	4.05	G	4.05	4.05	G
TL39	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Kilometres of gravel roads to be regravelled in 2019/2020	Number of kilometres road regravelled per annum	45.44	10.50	0.32	0.32	R	45.44	37.01	O
TL40	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Kilometres of gravel roads to be bladed in 2019/2020	Number of kilometres roads bladed per annum	6 400	1 600	607.13	607.13	R	6 400	5 855.42	O
TL41	Community Services	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Submit annually business plan for provincial roads budget allocation to Dept of Transport and Public Works by 31 March 2020	Annual business plan submitted	1	0	0	0	N/A	1	1	G

TL42	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Report bi-annually the progress of planned deliverables in the RED & Tourism Strategy to the Community Portfolio Committee by June 2020	Number of progress reports tabled per annum	2	1	0	Report were tabled on 16 March 2020	2	2	G
TL43	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Create temporary work opportunities through the municipality's EPWP programme by 30 June 2020 (Reg)	Number of temporary work opportunities created during the financial year	194	194	136	Two of the planned projects could not be fully implemented due to Covid-19 lock-down	194	136	R
TL44	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Develop a Cape Overberg Brochure for marketing and table to Community Services Portfolio Committee by December 2019	Cape Overberg Brochure developed and tabled	1	0	N/A		1	1	G
TL45	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Review District RED/Tourism Terms of Reference and tabled to the Community Services Portfolio Committee by December 2019	Revised District RED/Tourism Terms of Reference tabled	1	0	N/A		1	1	G
TL46	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Established a District Social Development Forum stakeholder structure by September 2019	District Social Development Forum established	1	0	N/A		1	1	G
TL47	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Develop a District Social Development Initiatives Action Plan and table to the Community Services Portfolio Committee by December 2019	Action Plan for social development initiatives across the region developed	1	0	N/A		1	1	G

TL48	Community Services	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Report on progress in respect of social development initiatives across the region to the Community Services Portfolio Committee by June 2020	Number of progress reports tabled per annum	1	1	1	1	Report tabled on 22/06/2020, Item 11.3	1	1	G
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General summary: KPI's met within directorate (Top Layer)

Expenditure per Vote (Ref. Table C3)

- Vote 1 – Municipal Manager

Actual expenditure varies significantly to budget to date. This is mainly due to employee related cost being lower than anticipated due to vacancies and Councillor expenditure. All targets planned were met during the quarter.

YTD Budget: R16 269	Actual: R13 595	Variance: -16.4%
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- Vote 3 – Corporate Services

The variance between actual and budgeted expenditure is significant. This is mainly due to employee related cost being lower than anticipated and training budget was underspent due to Covid-19 lock-down. KPI nr TL 11 – Budget spent on training was not met. TL 9 – KPI not actioned at target date (April), LGSeta postponed the submission date to May 2020, however target was executed.

YTD Budget: R 13 417	Actual: R 10 337	Variance: -23.0%
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- Vote 4 – Finance

KPI TL 13 (Debt Coverage), TL15 (Service Debtors), TL 16 (Capital Project) currently indicated as not met due to covid-19. The directorate's expenditure is significantly below the projected budget for the period to date. Mainly due to employee related cost being lower than anticipated due to vacancies in the quarter and capital project spending.

YTD Budget: R 26 272	Actual: R 19 478	Variance: -25.9%
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- Vote 5 – Community Services

The directorate's expenditure is below the projected budget for the period to date.

The following findings for the directorate was identified:

Roads Agency –. The regravelling of road (TL 39) was not met as well as the blading of roads (TL40) due to Covid-19. Road maintenance could not be implemented as planned.

Municipal Health – Two KPI's (TL 25 and TL 26) were not met at year-end. TL 26 – Creches were closed during the lock-down and inspections could not be executed as normal.

EPWP project. TL 43 was not met, and budget was not fully spent due to Covid-19.

YTD Budget: R 181 275	Actual: 166 033	Variance: -8.4%
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Conclusion

Overall, the YTD Operating Expenditure amounts to 88% of the annual budget. Covid-19 impacted on the budget spending as project could not be executed, e.g. capital and road maintenance