



OVERBERG

DISTRIKSMUNISIPALITEIT
DISTRICT MUNICIPALITY
UMASIPALA WESITHILI

**Quarterly Report by Executive
Mayor**

December 2020

TABLE OF CONTENTS

PAGES

Mayor's Report

Recommendations

Municipal Manager's Quality Certificate

PART 1 - EXECUTIVE SUMMARY

- Introduction.....1
- Consolidated Performance.....1

PART 2 - COST CONTAINMENT REPORT..... 2-3

PART 3 - SUMMARY INCOME AND EXPENDITURE..... 4-5

PART 4 - SUPPORTING DOCUMENTATION

- Budget Statement - Summary.....6
- Budget Statement - Financial Performance.....7
- Revenue and Expenditure by Municipal Vote.....8
- Statement of Financial Performance (Revenue and Expenditure)9
- Capital Expenditure.....10
- Statement of Financial Position.....11
- Cash Flow Statement.....12
- Debtors' Analysis.....13
- Creditors' Analysis.....14
- Investment Report.....15
- Transfers and Grants Receipt.....16
- Transfers and Grants Expenditure.....17
- Councillor and Staff Benefits.....18
- Capital Expenditure Trend.....19
- Municipal Bank Account Withdrawals.....20
- Top Layer SDBIP Report Summary Graphs.....21

- Top Layer SDBIP Report.....22-34
- General Summary: Expenditure per vote.....35

Legislative Framework

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium term planning and policy choices on service delivery.

This report has been prepared in terms of the following legislative framework:

- The Municipal Finance Management Act – No.56 of 2003, Section 52 and
- The Municipal Budget and Reporting Regulations

The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.

Mayor's Report

In accordance with Section 52(d) of the Municipal Finance Management Act, I submit the required statement on implementation of the budget and the financial state of affairs of the municipality as at **December 2020**.

Service Delivery and Budget Implementation Plan (non-financial performance) for the **second** quarter, **October 2020 – December 2020** is also included.

Recommendations

- The content of this report and supporting documentation for the **second quarter** ended **December 2020** is noted.
- It be noted that the budget is implemented in accordance with the Service Delivery and Budget Implementation Plan projections and in accordance with the budget;
- It be noted that any material variances will receive remedial and corrective actions.



Ald A Franken
Executive Mayor

Date:.....20/01/2021

QUALITY CERTIFICATE

I, DP Beretti, Municipal Manager of Overberg District Municipality, hereby certify that –

(mark as appropriate)

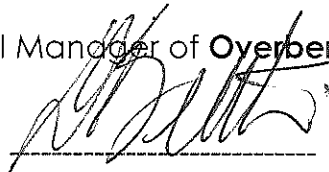
- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid- year budget and performance assessment

for the quarter ending **December 2020** has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name **Mr. DP Beretti**

Municipal Manager of **Overberg District Municipality DC3**

Signature



Date

26.1.2021.

EXECUTIVE SUMMARY

Introduction

Section 71 (1) of the Municipal Finance Management Act (MFMA) requires the Municipal Manager, as Accounting Officer of the Municipality, to submit a report in a prescribed format to the Mayor within 10 working days after the end of each month on the state of the Municipality's budget.

Section 54 of the MFMA requires the Mayor to consider the Section 71 report and take appropriate action to ensure that the approved budget is implemented in accordance with the SDBIP.

Consolidated Performance

The following table summarises the overall position on the capital and operating budgets.

	Capital Expenditure	Operating Expenditure	Operating Revenue
Budget	R 9 771 000.00	R239 126 232	R242 104 217
Budget to date (BTD)	R 2 922 047.97	R123 204 029	R127 000 458
Year to date (YTD)	R 634 200.21	R115 863 439	R130 890 609
Variance to SDBIP	-R 2 287 847.76	-R7 340 589	R3 890 151
YTD% Variance to SDBIP	-78%	-6%	3%
% of Annual Budget	6%	48%	54%

Relevant information

- Revenue to date **is higher** anticipated with a variance of **3%** mainly due to the transfer of subsidies received in advance in respect of Equitable Share and Roads Agency
- Expenditure to date has a variance of **6% below** budgeted expenditure to date mainly due to employee cost and other expenditure underspend.
- Capital expenditure is lower than anticipated against variance to SDBIP because of the roll-over projects that had already been expensed. The percentage spending against annual budget will also increase from **6.49% to 12.35%** if the committed cost of **R572 156.94** is also considered.
- If two projects, the Construction of Caledon Fire Station (R1 million from

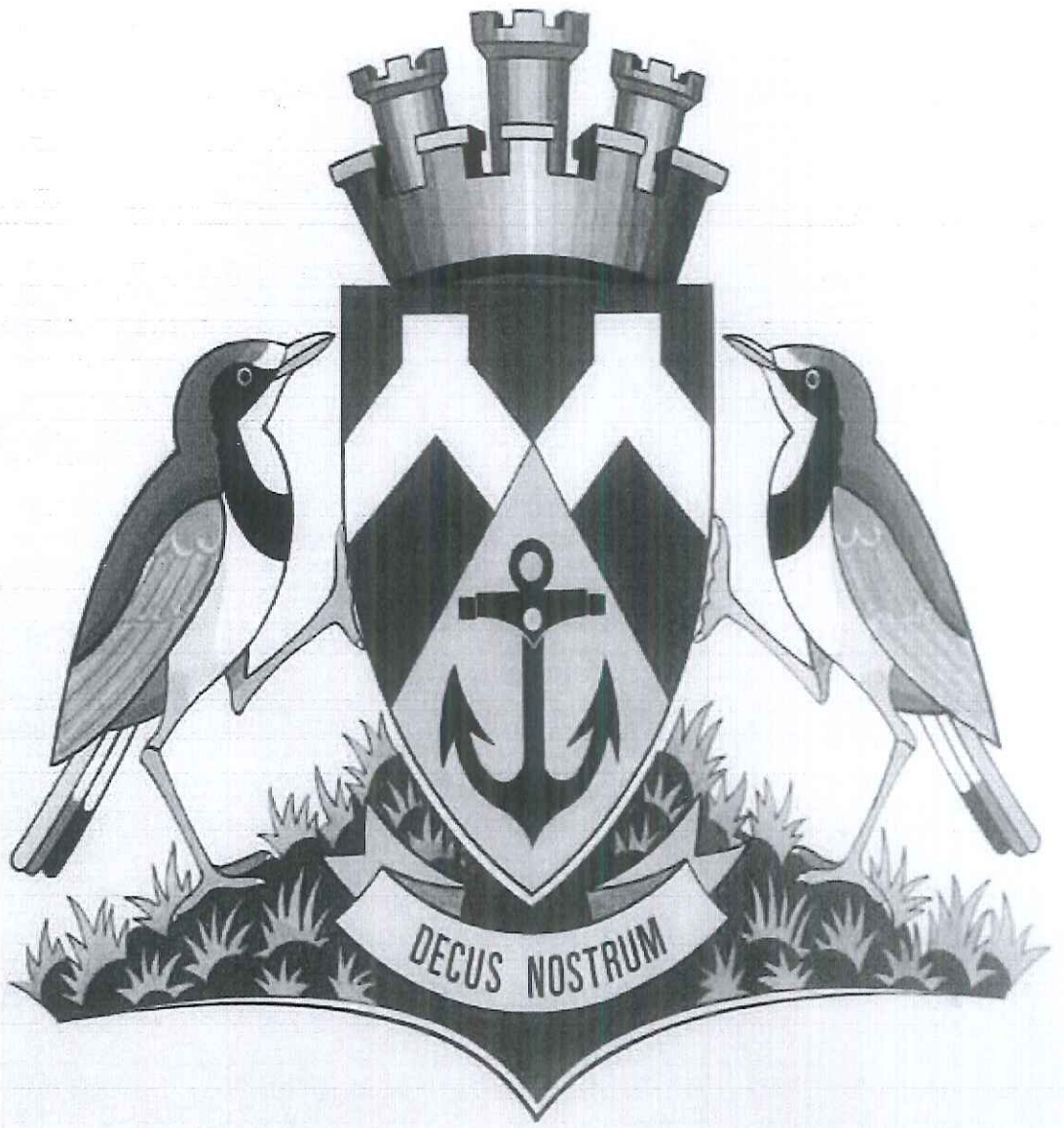
Capital Reserve) and Karwyderskraal Dumping Site (R4.9 million from External Loans) are not considered, the **rest of the capital projects spending is 31%** of which spending from **own funds is 52%** and from **grant funding is 24%**. Both project's planning and execution is dependent on the sales of land transactions that did not materialized yet.

Conclusion

- Year to date benchmark for the 6-month period to December 2020 is 50%.
- Year to date operating revenue amounts to 54% of the total budgeted for the financial year.
- Year to date operating expenditure amounts to 48% of the total budgeted for the financial year.
- Year to date capital expenditure amounts to 12.35% of total budgeted for the financial year if committed cost is also considered and 31% if the two main valued projects as mentioned are excluded, as follows:
 - Capital from own funds 52%
 - Capital from Grant funds 24%

OVERBERG

DISTRICT MUNICIPALITY



**COST CONTAINMENT REPORT FOR THE SECOND
QUARTER OF 2020/2021 ENDING 31 DECEMBER 2020**

COST CONTAINMENT REPORT – SECOND QUARTER 2020/21 – DECEMBER 2020

In accordance with Local Government: Municipal Cost Containment Regulation (MCCR) that were promulgated on 7 June 2019 and came into effect on 1 July 2019, and in guidance of MFMA Circular No 97, herewith the report released for the first quarter ending as on **31 December 2020**.

Overberg District Municipality approved a Cost Containment Policy on 27 May 2019 based on the then Draft Regulations and in guidance MFMA Circular 82 according to which cost containment measures were already introduced even before the Regulations were promulgated. This policy had been reviewed and aligned with the final MCCR and in guidance of MFMA Circular No 97 and was approved by Council on 30 September 2019.

The following table in the prescribed format, is tabled for information:

MEASURES	COST CONTAINMENT - IN YEAR REPORT							NOTES
	ORIGINAL BUDGET 2020/21	ADJUSTED BUDGET 2020/21	Q1	Q2	Q3	Q4	SAVINGS	
Use of Consultants	R1 228 323	R1 411 980	R138 891	R317 241			R772 191	Accounting, Business & Financial Management
Vehicles used by political office bearers	R0	R0	R0	R0			R0	No Mayoral vehicle-Councillors receive travel allowances
Travel and subsistence	R201 092	R169 092	R73	R3 624			R197 395	Domestic Daily all, Incidental, Food, Air, Transport (own & non employees)
Domestic Accommodation	R258 644	R249 944	R0	R6 789			R251 855	Travel & Sun - Domestic Accommodation
Sponsorships, events & Catering	R229 600	R152 600	R0	R0			R229 600	Including Wshops&Seminars
Communication	R676 400	R673 900	R82 489	R145 545			R448 366	Advertisements, Publication & Marketing?
Other related Expenditure Items	R0		R0				R0	None
TOTAL	R2 594 059	R2 657 516	R221 453	R473 199			R2 372 606	

The following should be considered, with the savings as calculated in the above table:

- This is only the half year expenditure
- The restriction of movement due to the Covid-19 lockdown, had a major impact on especially traveling & Subsistence and accommodation cost
- Covid-19 also had an impact on normal operations
- Some savings had already been affected by virements to other items which will reflect in the Adjustment Budget

If the actual expenditure is projected for the full 12 months, the projected calculated saving will change as follows:

MEASURES	COST CONTAINMENT - IN YEAR REPORT							ACTUAL YTD 6 MTHS	PROJECTED OVER 12 MNTHS	PROJECTED SAVING TO DATE
	ORIGINAL BUDGET 2020/21	ADJUSTED BUDGET 2020/21	Q1	Q2	Q3	Q4	SAVINGS			
Use of Consultants	R1 228 323	R1 411 980	R138 891	R317 241			R772 191	R456 132	R912 264	R316 059
Vehicles used by political office bearers	R0	R0	R0	R0			R0	R0	R0	R0
Travel and subsistence	R201 092	R169 092	R73	R3 624			R197 395	R3 697	R7 394	R193 698
Domestic Accommodation	R258 644	R249 944	R0	R6 789			R251 855	R6 789	R13 577	R245 067
Sponsorships, events & Catering	R229 600	R152 600	R0	R0			R229 600	R0	R0	R229 600
Communication	R676 400	R673 900	R82 489	R145 545			R448 366	R228 034	R456 069	R220 331
Other related Expenditure Items	R0		R0				R0	R0	R0	R0
TOTAL	R2 594 059	R2 657 516	R221 453	R473 199			R2 372 606	R694 652	R1 389 304	R1 204 755

This report will also be incorporated with Section 52 quarterly reports to include a separate section on containment measures in this report.

Recommendations

- The content of this report for the second quarter ended 31 December 2020 is noted
- It be noted that in future this report will also be incorporated as a separate section in the Sec 52 quarterly report
- It be noted that Covid-19 had a major impact on the second quarter actual expenses and might change dramatically over the coming periods, as and when the lockdown period will be ending
- It be noted that some saving had already been affected by virements to other items which will reflect in the Adjustment Budget

SUMMARY INCOME & EXPENDITURE 2020/2021 EXCLUDING ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R 12 417 765.00	R 466 511.28	R 6 505 752.75	R 6 208 882.50
RENT OF FACILITIES&EQUIPMENT	R 11 918 530.00	R 979 205.06	R 5 869 153.06	R 5 959 265.00
INTEREST EARNED-EXTERNAL INVES	R 1 800 000.00	R 197 282.31	R 862 005.16	R 900 000.00
INTEREST EARNED-OUTST DEBTORS	R 162 700.00	R -	R -	R 81 350.00
LICENSES & PERMITS	R 300 000.00	R 12 209.87	R 84 123.15	R 150 000.00
INCOME FOR AGENCY SERVICES	R 10 561 025.00	R 880 085.40	R 5 280 512.40	R 5 280 512.50
GRANT&SUBSIDIES (OPERATING)	R 83 063 000.00	R 25 681 178.73	R 59 945 164.28	R 52 880 833.33
GRANT&SUBSIDIES (CAPITAL)	R 2 832 000.00	R -	R -	R 724 902.63
OTHER REVENUE	R 8 419 604.00	R 1 031 310.15	R 2 167 209.87	R 4 209 802.00
PROFIT ON SALE	R 9 419 772.00	R -	R -	R -
	R 140 894 396.00	R 29 247 782.80	R 80 713 920.67	R 76 395 547.96

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 80 176 071.00	R 5 687 668.89	R 36 167 308.51	R 42 122 898.80
REMUNERATION OF COUNCILLORS	R 6 341 182.00	R 505 109.40	R 2 878 345.78	R 3 170 591.00
BAD DEBTS	R 400 000.00	R -	R -	R 200 000.00
DEPRECIATION	R 3 575 545.00	R 291 159.54	R 1 490 325.84	R 1 787 772.50
OTHER MATERIAL	R 2 712 147.00	R 361 430.14	R 1 252 228.73	R 1 356 073.50
INTEREST EXPENSE - EXTERNAL	R 6 215 872.00	R 204 476.40	R 1 527 856.72	R 3 107 936.00
CONTRACTED SERVICES	R 17 396 830.00	R 1 960 348.57	R 6 222 658.39	R 9 064 415.00
GRANTS & SUBSIDIES PAID	R 401 000.00	R -	R -	R 200 500.00
GENERAL EXPENSES - OTHER	R 21 055 966.00	R 2 503 923.19	R 8 121 476.60	R 10 540 896.28
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 138 274 613.00	R 11 514 116.13	R 57 660 200.57	R 71 551 083.08

Total	R 2 619 783.00	R 17 733 666.67	R 23 053 720.10	R 4 844 464.88
--------------	----------------	-----------------	-----------------	----------------

Revenue by source

Reasons for variance:

-Total income to date is higher than anticipated with a variance of 5.65%.

Expenditure by type:

Reasons for variance:

-Total expenditure is 19.41% lower than anticipated .

Some allocations for new financial year's expenditure needs to be allocated e.g provisions and depreciation

SUMMARY INCOME & EXPENDITURE 2020/2021 ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES	R -	R -	R -	R -
RENT OF FACILITIES&EQUIPMENT	R -	R -	R -	R -
INTEREST EARNED-EXTERNAL INVES	R -	R -	R -	R -
INTEREST EARNED-OUTST DEBTORS	R -	R -	R -	R -
LICENSES & PERMITS	R -	R -	R -	R -
INCOME FOR AGENCY SERVICES	R -	R -	R -	R -
GRANT&SUBSIDIES (OPERATING)	R 101 209 821.00	R -1 012 098.21	R 50 163 289.74	R 50 604 910.50
GRANT&SUBSIDIES (CAPITAL)	R -	R -	R -	R -
OTHER REVENUE	R -	R 3 383.48	R 13 398.68	R -
PROFIT ON SALE	R -	R -	R -	R -
	R 101 209 821.00	R -1 008 714.73	R 50 176 688.42	R 50 604 910.50

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 48 634 524.00	R 3 884 461.89	R 25 506 260.52	R 25 539 147.86
REMUNERATION OF COUNCILLORS	R -	R -	R -	R -
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R -	R -	R -	R -
OTHER MATERIAL	R 40 220 000.00	R 2 645 565.08	R 25 196 698.46	R 20 110 000.00
INTEREST EXPENSE - EXTERNAL	R 275 645.00	R 27 250.00	R 163 500.00	R 137 822.50
CONTRACTED SERVICES	R 1 350 000.00	R 65 376.69	R 506 070.21	R 675 000.00
GRANTS & SUBSIDIES PAID	R -	R -	R -	R -
GENERAL EXPENSES - OTHER	R 10 371 450.00	R 1 125 300.91	R 6 830 709.66	R 5 190 975.10
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 100 851 619.00	R 7 747 954.57	R 58 203 238.85	R 51 652 945.46

Total	R 358 202.00	R -8 756 669.30	R -8 026 550.43	R -1 048 034.96
--------------	--------------	-----------------	-----------------	-----------------

Revenue by source

Reasons for variances:

-Total revenue actual versus budgeted varies 0.85% lower than anticipated to date.

Expenditure by type

Reasons for variances:

-Total expenditure is 12.68% higher than anticipated .

DC3 Overberg - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	11 468	12 418	12 418	467	6 506	6 209	297	5%	12 418
Investment revenue	1 896	1 800	1 800	197	862	900	(38)	-4%	1 800
Transfers and subsidies	75 051	80 883	184 273	24 669	110 108	103 486	6 623	6%	184 273
Other own revenue	131 638	141 991	40 782	2 906	13 414	15 681	(2 267)	-14%	40 782
Total Revenue (excluding capital transfers and contributions)	220 054	237 092	239 272	28 239	130 891	126 276	4 615	4%	239 272
Employee costs	108 079	124 756	128 811	9 572	61 674	67 662	(5 988)	-9%	128 811
Remuneration of Councillors	6 197	6 341	6 341	505	2 878	3 171	(292)	-9%	6 341
Depreciation & asset impairment	3 598	3 576	3 576	291	1 490	1 788	(297)	-17%	3 576
Finance charges	8 191	11 038	6 492	232	1 691	3 246	(1 554)	-48%	6 492
Materials and bulk purchases	27 793	42 932	42 932	3 007	26 449	21 466	4 983	23%	42 932
Transfers and subsidies	-	401	401	-	-	201	(201)	-100%	401
Other expenditure	60 375	50 814	50 574	5 655	21 681	25 671	(3 990)	-16%	50 574
Total Expenditure	214 234	239 858	239 126	19 262	115 863	123 204	(7 341)	-6%	239 126
Surplus/(Deficit)	5 820	(2 766)	146	8 977	15 027	3 072	11 956	389%	146
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	691	2 100	2 832	-	-	725	(725)	-100%	2 832
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	6 511	(666)	2 978	8 977	15 027	3 796	11 231	296%	2 978
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	6 511	(666)	2 978	8 977	15 027	3 796	11 231	296%	2 978
Capital expenditure & funds sources									
Capital expenditure	3 001	8 465	9 771	78	634	2 922	(2 288)	-78%	9 771
Capital transfers recognised	691	2 100	2 832	16	141	725	(584)	-81%	2 832
Borrowing	-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Internally generated funds	2 309	1 465	2 039	63	494	506	(12)	-2%	2 039
Total sources of capital funds	3 001	8 465	9 771	78	634	2 922	(2 288)	-78%	9 771
Financial position									
Total current assets	47 390	36 685	39 023		60 178				39 023
Total non current assets	106 443	124 181	125 487		106 704				125 487
Total current liabilities	35 844	30 734	30 734		27 392				30 734
Total non current liabilities	71 679	112 021	112 021		89 958				112 021
Community wealth/Equity	46 310	18 111	21 755		49 532				21 755
Cash flows									
Net cash from (used) operating	4 072	(48)	3 596	9 006	20 870	9 430	(11 441)	-121%	3 596
Net cash from (used) investing	(3 001)	955	(351)	(78)	(634)	(2 922)	(2 288)	78%	(351)
Net cash from (used) financing	(2 872)	(2 949)	(2 949)	(45)	(1 430)	(1 475)	(45)	3%	(2 949)
Cash/cash equivalents at the month/year end	36 647	33 320	35 658	-	55 453	40 395	(15 058)	-37%	36 943
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	1 430	444	41	36	32	30	134	304	2 451
Creditors Age Analysis									
Total Creditors	189	-	-	-	-	-	-	1 836	2 025

DC3 Overberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue - Functional										
<i>Governance and administration</i>		91 001	104 341	107 253	26 615	65 754	59 575	6 179	10%	107 253
Executive and council		10 385	19 981	19 981	880	5 281	5 281	(0)	0%	19 981
Finance and administration		80 617	84 361	87 273	25 734	60 473	54 294	6 179	11%	87 273
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		19 394	21 426	21 426	2 222	8 617	10 713	(2 096)	-20%	21 426
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		15 651	16 791	16 791	2 011	8 193	8 396	(203)	-2%	16 791
Public safety		3 447	4 135	4 135	184	244	2 068	(1 824)	-88%	4 135
Housing		-	-	-	-	-	-	-	-	-
Health		296	500	500	28	180	250	(70)	-28%	500
<i>Economic and environmental services</i>		97 535	101 410	101 410	(1 009)	50 177	50 705	(528)	-1%	101 410
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		97 440	101 210	101 210	(1 009)	50 177	50 605	(428)	-1%	101 210
Environmental protection		95	200	200	-	-	100	(100)	-100%	200
<i>Trading services</i>		12 815	12 015	12 015	411	6 344	6 008	336	6%	12 015
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		12 815	12 015	12 015	411	6 344	6 008	336	6%	12 015
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	220 745	239 192	242 104	28 239	130 891	127 000	3 890	3%	242 104
Expenditure - Functional										
<i>Governance and administration</i>		44 340	57 878	57 146	4 794	21 964	29 698	(7 733)	-26%	57 146
Executive and council		10 401	11 326	11 326	789	4 192	5 729	(1 537)	-27%	11 326
Finance and administration		32 614	44 647	43 915	3 894	17 030	22 968	(5 938)	-26%	43 915
Internal audit		1 325	1 905	1 905	112	742	1 001	(259)	-26%	1 905
<i>Community and public safety</i>		60 367	65 111	65 111	5 305	30 045	33 755	(3 710)	-11%	65 111
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		16 825	16 810	16 810	1 492	8 034	8 599	(565)	-7%	16 810
Public safety		29 297	30 940	30 940	2 657	14 679	16 077	(1 398)	-9%	30 940
Housing		-	-	-	-	-	-	-	-	-
Health		14 245	17 360	17 360	1 156	7 333	9 079	(1 746)	-19%	17 360
<i>Economic and environmental services</i>		101 056	104 926	104 926	8 088	60 192	53 779	6 413	12%	104 926
Planning and development		1 253	1 404	1 404	101	668	736	(68)	-9%	1 404
Road transport		97 511	100 852	100 852	7 748	58 203	51 653	6 550	13%	100 852
Environmental protection		2 292	2 671	2 671	239	1 321	1 390	(69)	-5%	2 671
<i>Trading services</i>		8 471	11 943	11 943	1 075	3 662	5 972	(2 310)	-39%	11 943
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		8 471	11 943	11 943	1 075	3 662	5 972	(2 310)	-39%	11 943
<i>Other</i>		-	-	-	-	-	-	-	-	-
Total Expenditure - Functional	3	214 234	239 858	239 126	19 262	115 863	123 204	(7 341)	-6%	239 126
Surplus/ (Deficit) for the year		6 511	(666)	2 978	8 977	15 027	3 796	11 231	296%	2 978

DC3 Overberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

Vote Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote										
Vote 1 - Municipal Manager	1	10 533	20 748	20 748	880	5 478	5 664	(186)	-3.3%	20 748
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		48	64	64	2	15	32	(17)	-54.0%	64
Vote 4 - Finance		80 420	83 530	86 442	25 732	60 261	53 879	6 382	11.8%	86 442
Vote 5 - Community Services		129 744	134 851	134 851	1 625	65 137	67 425	(2 288)	-3.4%	134 851
Total Revenue by Vote	2	220 745	239 192	242 104	28 239	130 891	127 000	3 890	3.1%	242 104
Expenditure by Vote										
Vote 1 - Municipal Manager	1	14 132	16 650	16 650	1 078	6 367	8 520	(2 153)	-25.3%	16 650
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		10 657	14 357	14 357	1 583	6 350	7 388	(1 037)	-14.0%	14 357
Vote 4 - Finance		19 642	26 689	25 957	2 126	9 294	13 693	(4 399)	-32.1%	25 957
Vote 5 - Community Services		169 803	182 162	182 162	14 475	93 853	93 603	249	0.3%	182 162
Total Expenditure by Vote	2	214 234	239 858	239 126	19 262	115 863	123 204	(7 341)	-6.0%	239 126
Surplus/ (Deficit) for the year	2	6 511	(666)	2 978	8 977	15 027	3 796	11 231	295.8%	2 978

DC3 Overberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		--	--	--	--	--	--	--	--	--
Service charges - electricity revenue		--	412	412	56	170	206	(36)	-18%	412
Service charges - water revenue		--	6	6	--	--	3	(3)	-100%	6
Service charges - sanitation revenue		--	--	--	--	--	--	--	--	--
Service charges - refuse revenue		11 468	12 000	12 000	411	6 336	6 000	336	6%	12 000
Rental of facilities and equipment		10 983	11 919	11 919	979	5 869	5 959	(90)	-2%	11 919
Interest earned - external investments		1 896	1 800	1 800	197	862	900	(38)	-4%	1 800
Interest earned - outstanding debtors		--	163	163	--	--	81	(81)	-100%	163
Dividends received		--	--	--	--	--	--	--	--	--
Fines, penalties and forfeits		--	--	--	--	--	--	--	--	--
Licences and permits		137	300	300	12	84	150	(66)	-44%	300
Agency services		10 127	10 561	10 561	880	5 281	5 281	(0)	0%	10 561
Transfers and subsidies		75 051	80 883	184 273	24 669	110 108	103 486	6 623	6%	184 273
Other revenue		110 391	109 629	8 420	1 035	2 181	4 210	(2 029)	-48%	8 420
Gains		--	9 420	9 420	--	--	--	--	--	9 420
Total Revenue (excluding capital transfers and contributions)		220 054	237 092	239 272	28 239	130 891	126 276	4 615	4%	239 272
Expenditure By Type										
Employee related costs		108 079	124 756	128 811	9 572	61 674	67 662	(5 988)	-9%	128 811
Remuneration of councillors		6 197	6 341	6 341	505	2 878	3 171	(292)	-9%	6 341
Debt impairment		145	400	400	--	--	200	(200)	-100%	400
Depreciation & asset impairment		3 598	3 576	3 576	291	1 490	1 788	(297)	-17%	3 576
Finance charges		8 191	11 038	6 492	232	1 691	3 246	(1 554)	-48%	6 492
Bulk purchases		--	--	--	--	--	--	--	--	--
Other materials		27 793	42 932	42 932	3 007	26 449	21 466	4 983	23%	42 932
Contracted services		17 356	19 479	18 747	2 026	6 729	9 739	(3 011)	-31%	18 747
Transfers and subsidies		--	401	401	--	--	201	(201)	-100%	401
Other expenditure		42 395	30 935	31 427	3 629	14 952	15 732	(780)	-5%	31 427
Losses		479	--	--	--	--	--	--	--	--
Total Expenditure		214 234	239 858	239 126	19 262	115 863	123 204	(7 341)	-6%	239 126
Surplus/(Deficit)										
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		5 820	(2 766)	146	8 977	15 027	3 072	11 956	0	146
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		691	2 100	2 832	--	--	725	(725)	(0)	2 832
Transfers and subsidies - capital (in-kind - all)		--	--	--	--	--	--	--	--	--
Surplus/(Deficit) after capital transfers & contributions		6 511	(666)	2 978	8 977	15 027	3 796			2 978
Taxation		--	--	--	--	--	--	--	--	--
Surplus/(Deficit) after taxation		6 511	(666)	2 978	8 977	15 027	3 796			2 978
Attributable to minorities		--	--	--	--	--	--	--	--	--
Surplus/(Deficit) attributable to municipality		6 511	(666)	2 978	8 977	15 027	3 796			2 978
Share of surplus/ (deficit) of associate		--	--	--	--	--	--	--	--	--
Surplus/ (Deficit) for the year		6 511	(666)	2 978	8 977	15 027	3 796			2 978

DC3 Overberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2 Second Quarter

Vote Description	Ref	Budget Year 2020/21								
		2019/20 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Finance		-	-	-	-	-	-	-	-	-
Vote 5 - Community Services		-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Total Capital Multi-year expenditure	4,7	-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Single Year expenditure appropriation	2									
Vote 1 - Municipal Manager		-	40	40	-	5	14	(9)	-67%	40
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		403	225	225	34	34	78	(44)	-56%	225
Vote 4 - Finance		19	-	80	-	74	-	74	#DIV/0!	80
Vote 5 - Community Services		2 579	3 300	4 526	44	522	1 139	(617)	-54%	4 526
Total Capital single-year expenditure	4	3 001	3 565	4 871	78	634	1 231	(596)	-48%	4 871
Total Capital Expenditure		3 001	8 465	9 771	78	634	2 922	(2 288)	-78%	9 771
Capital Expenditure - Functional Classification										
Governance and administration		422	265	345	34	112	91	21	23%	345
Executive and council		-	40	40	-	5	14	(9)	-67%	40
Finance and administration		422	225	305	34	108	78	30	39%	305
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		2 576	3 300	4 526	44	522	1 139	(617)	-54%	4 526
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		119	200	594	-	340	69	271	392%	594
Public safety		2 416	3 100	3 932	44	182	1 070	(888)	-83%	3 932
Housing		-	-	-	-	-	-	-	-	-
Health		40	-	-	-	-	-	-	-	-
Economic and environmental services		3	-	-	-	-	-	-	-	-
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		3	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	3 001	8 465	9 771	78	634	2 922	(2 288)	-78%	9 771
Funded by:										
National Government		66	-	-	-	-	-	-	-	-
Provincial Government		625	2 100	2 832	16	141	725	(584)	-81%	2 832
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial, Departmental, Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		691	2 100	2 832	16	141	725	(584)	-81%	2 832
Borrowing	6	-	4 900	4 900	-	-	1 691	(1 691)	-100%	4 900
Internally generated funds		2 309	1 465	2 039	63	494	506	(12)	-2%	2 039
Total Capital Funding		3 001	8 465	9 771	78	634	2 922	(2 288)	-78%	9 771

DC3 Overberg - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		2 745	13 320	15 658	1 518	15 658
Call investment deposits		33 902	20 000	20 000	53 935	20 000
Consumer debtors		8 642	1 233	1 233	1 886	1 233
Other debtors		1 400	1 343	1 343	1 978	1 343
Current portion of long-term receivables		-	-	-	-	-
Inventory		700	788	788	860	788
Total current assets		47 390	36 685	39 023	60 178	39 023
Non current assets						
Long-term receivables		28 433	28 433	28 433	28 433	28 433
Investments		-	-	-	-	-
Investment property		12 811	12 880	12 880	12 811	12 880
Investments in Associate		-	-	-	-	-
Property, plant and equipment		65 182	82 716	84 022	64 357	84 022
Biological		-	-	-	-	-
Intangible		18	152	152	1 103	152
Other non-current assets		-	-	-	-	-
Total non current assets		106 443	124 181	125 487	106 704	125 487
TOTAL ASSETS		153 833	160 866	164 510	166 882	164 510
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Borrowing		2 949	3 296	3 296	3 296	3 296
Consumer deposits		8	8	8	8	8
Trade and other payables		20 431	13 811	13 811	16 707	13 811
Provisions		12 455	13 619	13 619	7 380	13 619
Total current liabilities		35 844	30 734	30 734	27 392	30 734
Non current liabilities						
Borrowing		22 211	18 916	18 916	20 435	18 916
Provisions		49 467	93 106	93 106	69 523	93 106
Total non current liabilities		71 679	112 021	112 021	89 958	112 021
TOTAL LIABILITIES		107 522	142 755	142 755	117 350	142 755
NET ASSETS	2	46 310	18 111	21 755	49 532	21 755
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		46 310	18 111	21 755	49 532	21 755
Reserves		-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	2	46 310	18 111	21 755	49 532	21 755

DC3 Overberg - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates			-	-	-	-	-	-	-	-
Service charges		9 726	12 418	12 418	464	6 856	6 000	856	14%	12 418
Other revenue		118 751	132 009	30 799	2 572	18 838	12 004	6 833	57%	30 799
Transfers and Subsidies - Operational		79 803	80 883	184 273	25 894	113 870	107 922	5 948	6%	184 273
Transfers and Subsidies - Capital		266	2 100	2 832	-	732	2 100	(1 368)	-65%	2 832
Interest		1 877	1 963	1 963	197	862	981	(119)	-12%	1 963
Dividends		-	-	-	-	-	-	-	-	-
Payments										
Suppliers and employees		(203 348)	(226 261)	(225 529)	(19 890)	(118 595)	(117 999)	596	-1%	(225 529)
Finance charges		(3 004)	(2 758)	(2 758)	(232)	(1 691)	(1 379)	312	-23%	(2 758)
Transfers and Grants		-	(401)	(401)	-	-	(201)	(201)	100%	(401)
NET CASH FROM/(USED) OPERATING ACTIVITIES		4 072	(48)	3 596	9 006	20 870	9 430	(11 441)	-121%	3 596
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		-	9 420	9 420	-	-	-	-	-	9 420
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
Payments										
Capital assets		(3 001)	(8 465)	(9 771)	(78)	(634)	(2 922)	(2 288)	78%	(9 771)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(3 001)	955	(351)	(78)	(634)	(2 922)	(2 288)	78%	(351)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-
Payments										
Repayment of borrowing		(2 872)	(2 949)	(2 949)	(45)	(1 430)	(1 475)	(45)	3%	(2 949)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(2 872)	(2 949)	(2 949)	(45)	(1 430)	(1 475)	(45)	3%	(2 949)
NET INCREASE/ (DECREASE) IN CASH HELD		(1 801)	(2 042)	296	8 882	18 806	5 033			296
Cash/cash equivalents at beginning:		38 448	35 362	35 362		36 647	35 362			36 647
Cash/cash equivalents at month/year end:		36 647	33 320	35 658		55 453	40 395			36 943

DC3 Overberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

Description		Budget Year 2020/21											Actual Bad Debts Impairment - Bad Debts i.t.o Council Policy
		NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181 DYS-1 Yr	Over 1Yr	Total	Total over 90 days	
R thousands													
Debtors Age Analysis By Income Source													
	1200	3	1	1	0	-	-	-	-	6	0		
	1300	40	3	1	1	1	3	7		57	13		
	1400	-	-	-	-	-	-	-	-	-	-		
	1500	-	-	-	-	-	-	-	-	-	-		
	1600	-	-	-	-	-	-	-	-	-	-		
	1700	-	-	-	-	-	-	35		35	35		
	1810	-	-	-	-	-	-	-	-	-	-		
	1820	-	-	-	-	-	-	-	-	-	-		
	1900	1 387	439	39	35	31	130	262		2 354	488		
	2000	1 430	444	41	36	32	134	304		2 451	537		
Total By Income Source													
2019/20 - totals only													
Debtors Age Analysis By Customer Group													
	2200	585	360	-	-	-	1	10		936	11		
	2300	146	2	0	0	2	12	85		254	106		
	2400	720	81	41	36	31	121	209		1 262	420		
	2500	(2)	-	-	-	-	-	-		(2)	-		
	2600	1 430	444	41	36	32	134	304		2 451	537		
Total By Customer Group													

DC3 Overberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description	NT Code	Budget Year 2020/21								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	189	-	-	-	-	-	-	-	189
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	1 835	1 835
Trade Creditors	0700	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	1	1
Total By Customer Type	1000	189	-	-	-	-	-	-	1 836	2 025

DC3 Overberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description	NT Code	Budget Year 2020/21								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	189	-	-	-	-	-	-	-	189
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	1 835	1 835
Trade Creditors	0700	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	1	1
Total By Customer Type	1000	189	-	-	-	-	-	-	1 836	2 025

DC3 Overberg - Supporting Table SC5 Monthly Budget Statement - inv

Investments by maturity Name of institution & investment ID	Ref	Type of Investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands							
Municipality							
Absa - 92 8755 1045		Depositor Plus	426	4	-	370	800
Absa - 92 8755 0641		Depositor Plus	1 247	9	-	175	1 431
Nedbank - 03 788 171 4042		Call Account	4 169	61	(25 300)	22 700	1 631
Absa - 93 5889 2970		Investment Tracker	43 241	521	(15 000)	21 500	50 263
							-
							-
Municipality sub-total			49 084		(40 300)	44 745	54 125
Entities							
							-
							-
							-
							-
							-
Entities sub-total			-		-	-	-
TOTAL INVESTMENTS AND INTEREST	2		49 084		(40 300)	44 745	54 125

DC3 Overberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

Description	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:										
Operating Transfers and Grants										
National Government:	1,2	76 939	79 494	79 494	25 838	62 590	52 996	9 594	18.1%	79 494
Local Government Equitable Share		71 776	74 636	74 636	25 303	56 889	49 757	9 132	18.4%	74 636
Finance Management		1 000	1 000	1 000	-	1 000	667	333	50.0%	1 000
EPWP Incentive		1 243	1 188	1 188	535	832	792	40	5.1%	1 188
Rural Roads Asset Management Grant		2 807	2 670	2 670	-	1 869	1 780	89	5.0%	2 670
Municipal Disaster Relief Grant		113								
	3									
Other transfers and grants [insert description]										
Provincial Government:		2 865	1 389	101 867	56	51 280	54 926	(3 665)	-6.7%	657
Health Subsidy		159	200	200	-	48	133	(65)	-63.9%	200
CDW Operational Support Grant		112	56	56	56	56	37			56
Human Capacity Building Grant		380	401	401			267	(267)	-100.0%	401
Fire Safety Plan	4	900	732				488	(488)	-100.0%	-
Roads Function				101 210	-	51 175	54 000	(2 825)	-5.2%	
mSCOA Support Grant		280								
SETA Training Fund		204								
Local Government Graduate Internship Grant		80								
Municipal Finance Improvement Program - Resorts		650								
Municipal Service Delivery and Capacity Building Grant - Fire										
LG Support Grant - Human Relief		100								
Other transfers and grants [insert description]										
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]										
Total Operating Transfers and Grants	5	79 803	80 883	181 361	25 894	113 870	107 922	5 929	5.5%	80 151
Capital Transfers and Grants										
National Government:		66	-	-	-	-	-	-	-	-
Municipal Disaster Relief Grant		66								
Other capital transfers [insert description]										
Provincial Government:		200	2 100	2 832	-	732	2 100	(1 368)	-65.1%	2 100
Fire Service Capacity Building Grant			2 100	2 100			2 100	(2 100)	-100.0%	2 100
Fire Safety Plan		200		732	-	732	-			
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]										
Total Capital Transfers and Grants	5	266	2 100	2 832	-	732	2 100	(1 368)	-65.1%	2 100
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	80 070	82 983	184 193	25 894	114 602	110 022	4 561	4.1%	82 251

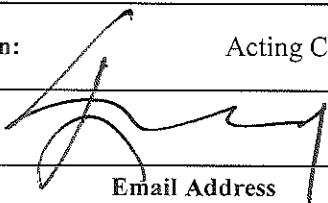
DC3 Overberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter

Summary of Employee and Councillor remuneration	Ref	2019/20	Budget Year 2020/21							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
Councillors (Political Office Bearers plus Other)	1									
Basic Salaries and Wages		4 001	4 097	4 097	351	1 934	2 049	(114)	-6%	4 097
Pension and UIF Contributions		189	183	183	12	69	91	(22)	-24%	183
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		1 607	1 662	1 662	110	675	831	(156)	-19%	1 662
Cellphone Allowance		400	400	400	33	200	200	-	-	400
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
Sub Total - Councillors		6 197	6 341	6 341	505	2 878	3 171	(292)	-9%	6 341
% increase	4		2.3%	2.3%						2.3%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		3 152	4 302	4 302	332	2 056	2 264	(206)	-9%	4 302
Pension and UIF Contributions		140	284	284	23	141	150	(9)	-6%	284
Medical Aid Contributions		-	37	37	3	17	19	(2)	-10%	37
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		138	188	188	-	-	99	(99)	-100%	188
Motor Vehicle Allowance		352	429	429	29	153	226	(72)	-32%	429
Cellphone Allowance		42	60	60	4	24	32	(8)	-24%	60
Housing Allowances		8	5	5	1	4	3	1	31%	5
Other benefits and allowances		20	71	40	3	17	21	(4)	-18%	40
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	2	-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality		3 851	5 376	5 344	395	2 414	2 812	(399)	-14%	5 344
% increase	4		39.6%	38.8%						38.8%
Other Municipal Staff										
Basic Salaries and Wages		72 355	83 041	83 041	5 789	40 515	43 701	(3 186)	-7%	83 041
Pension and UIF Contributions		11 944	13 980	13 980	1 035	6 238	7 357	(1 119)	-15%	13 980
Medical Aid Contributions		4 421	5 065	5 065	365	2 221	2 665	(445)	-17%	5 065
Overtime		2 723	2 050	2 050	204	957	1 079	(122)	-11%	2 050
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		4 424	5 557	5 557	354	2 168	2 924	(756)	-26%	5 557
Cellphone Allowance		382	437	437	31	190	230	(40)	-18%	437
Housing Allowances		734	820	820	60	362	431	(70)	-16%	820
Other benefits and allowances		5 092	5 488	5 027	488	2 891	2 640	250	9%	5 027
Payments in lieu of leave		846	1 520	1 520	314	497	800	(303)	-38%	1 520
Long service awards		479	518	518	43	256	273	(17)	-6%	518
Post-retirement benefit obligations	2	829	904	5 451	495	2 967	2 749	218	8%	5 451
Sub Total - Other Municipal Staff		104 228	119 381	123 467	9 177	59 260	64 850	(5 590)	-9%	123 467
% increase	4		14.5%	18.5%						18.5%
Total Parent Municipality		114 276	131 097	135 152	10 077	64 552	70 833	(6 281)	-9%	135 152
Unpaid salary, allowances & benefits in arrears:										
Total Municipal Entities										
TOTAL SALARY, ALLOWANCES & BENEFITS		114 276	131 097	135 152	10 077	64 552	70 833	(6 281)	-9%	135 152
% increase	4		14.7%	18.3%						18.3%
TOTAL MANAGERS AND STAFF		108 079	124 756	128 811	9 572	61 674	67 662	(5 988)	-9%	128 811

DC3 Overberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q2 Second Quarter

Month	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	-	3	3	-	-	3	3	100.0%	0%
August	105	3	3	243	243	6	(237)	-3967.3%	3%
September	647	96	96	2	244	102	(142)	-139.1%	3%
October	693	924	924	53	298	1 026	728	71.0%	4%
November	124	957	957	258	556	1 983	1 427	72.0%	7%
December	103	939	939	78	634	2 922	2 288	78.3%	7%
January	2	283	283			3 205	-		
February	13	227	227			3 431	-		
March	180	4 735	4 735			8 167	-		
April	113	298	298			8 465	-		
May	120	-	-			8 465	-		
June	901	-	1 306			9 771	-		
Total Capital expenditure	3 001	8 465	9 771	634					

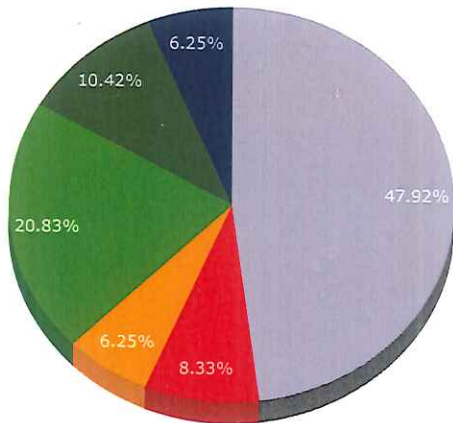
PROVINCIAL TREASURY
Withdrawals from Municipal Bank Accounts
In accordance with Section 11, Sub-section 1 (b) to (j)

NAME OF MUNICIPALITY:		OVERBERG DISTRICT MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:		DC3	
QUARTER ENDED:		December 2020	
<p>MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -</p>		Amount	Reason for withdrawal
	(b) to defray expenditure authorised in terms of section 26(4);	R 0.00	
	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	R 0.00	
	(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	R 0.00	
	(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -	R 0.00	
	(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	R 0.00	
	(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;	R 0.00	
	(f) to refund money incorrectly paid into a bank account;	R 0.00	
	(g) to refund guarantees, sureties and <i>security</i> deposits;	R 0.00	
	(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 0.00	
	(i) to defray increased expenditure in terms of section 31; or	R 0.00	
	(j) for such other purposes as may be <i>prescribed</i> .	R 0.00	
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -		Name and Surname: N Kruger	
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and		Rank/Position: Acting CFO	
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .		Signature: 	
Tel number	Fax number	Email Address	
028 425 1157	028 425 1014	cfo@odm.org.za	

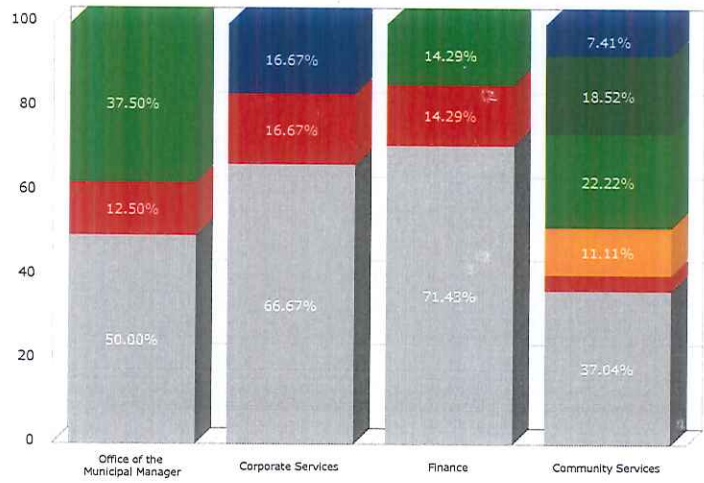
Top Layer KPI Report

Report drawn on 19 January 2021 at 14:26
for the months of Quarter ending September 2020 to Quarter ending December 2020.

Overberg District Municipality



Responsible Directorate



	Overberg District Municipality	Responsible Directorate				
		Council	Office of the Municipal Manager	Corporate Services	Finance	Community Services
Not Yet Applicable	23 (47.92%)	-	4 (50.00%)	4 (66.67%)	5 (71.43%)	10 (37.04%)
Not Met	4 (8.33%)	-	1 (12.50%)	1 (16.67%)	1 (14.29%)	1 (3.70%)
Almost Met	3 (6.25%)	-	-	-	-	3 (11.11%)
Met	10 (20.83%)	-	3 (37.50%)	-	1 (14.29%)	6 (22.22%)
Well Met	5 (10.42%)	-	-	-	-	5 (18.52%)
Extremely Well Met	3 (6.25%)	-	-	1 (16.67%)	-	2 (7.41%)
Total:	48	-	8	6	7	27
	100%	-	16.67%	12.50%	14.58%	56.25%

Overberg District Municipality
2020/21: Top Layer KPI Report - Second Quarter - ending December 2020

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Original Annual Target	Quarter ending September 2020						Quarter ending December 2020						Overall Performance for Quarter ending September 2020 to Quarter ending December 2020	
					Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	
TL1	Office of the Municipal Manager	Percentage of people from employment equity target groups to be appointed by June in the three highest levels of management in compliance with the municipality's approved Employment Equity Plan (Reg)	Percentage of people appointed in the three highest levels of management (Number of people employed at 30 June 2021 /Number of people employed at begin of year)	90.00%	0.00%	N/A				0.00%	0.00%	N/A				0.00%	0.00%	N/A
TL2	Office of the Municipal Manager	Develop a Risk-based Audit Plan for 2021/2022 financial year and table to the Audit & Performance Audit Committee by June	Risk-based audit plan developed and table to the Audit and Performance Audit Committee	1	0	N/A				0	0	N/A				0	0	N/A
TL3	Office of the Municipal Manager	Execute audit projects in terms of the Risk Base Audit Plan (RBAP)	Number of audits executed per annum	18	5	G	Audit Reports issued: Karvyderskraal Rehabilitation Risk Management Year end stock take New tariffs Combined report Bank/ Cash management			4	4	G	Audit Reports issued: Fire Brigade Costs Covid 19 Expenditure Asset Reconciliation Follow up Journals			9	9	G
TL4	Office of the Municipal Manager	Coordinate and facilitate engagements with B-Municipalities in Overberg	Number of IDP & Communication engagements facilitated per annum	4	1	G	District Communicators Forum Meeting held on 14/09/2020.			1	1	G	Coordinated and facilitated an engagement with IDP Officials and WCG on 11 December 2020.			2	2	G
TL5	Office of the Municipal Manager	Publishing of bi-annual External Newsletter to stakeholders	Number of External Newsletters published per annum	2	0	N/A				1	1	G	External Newsletter distributed to Councillors, staff and stakeholders on 24 December 2020.			1	1	G

TL6	Office of the Municipal Manager	Prepare Top Layer Service Delivery budget implementation plan for approval by the Mayor within 28 days after the adoption of the 2020/2021 Budget	Top Layer SDBIP submitted to the Mayor for approval	1	0	0	N/A				0	N/A	0	N/A
TL7	Office of the Municipal Manager	Review annually the TL SDBIP to inform Council should a revised TL SDBIP be necessary and table report (Sec. 72) to Council	Section 72 report tabled to Council by January 2021	1	0	0	N/A				0	N/A	0	N/A
TL8	Office of the Municipal Manager	Submit the Annual Performance Report to the AG by August	Annual Performance Report submitted	1	1	0	R	Report was not submitted on due time as the Auditor General postponed the submission date of the report to the end of October 2020.	Performance Report will be submitted in October. Target to be amended to align with the postponement	Performance Report was submitted on 31/10/2020 to the AG	1	0	R	0
TL9	Corporate Services	Compile and submit WSP to LGSETA by April	Number of WSP reports submitted per annum	1	0	0	N/A				0	N/A	0	N/A
TL10	Corporate Services	Coordinate Health and Safety evacuation drills at ODM workstations by June	Number of evacuation drills coordinated per annum	2	0	0	N/A			Evacuation drill held on 10 December 2020	0	1	B	1
TL11	Corporate Services	Conduct OH&S workshops for ODM OH&S Representatives	Number of OH&S workshops held	1	0	0	N/A				0	N/A	0	N/A
TL12	Corporate Services	Percentage of Municipal budget actually spent on the implementation of the Workplace Skills Plan by 30 June (Reg)	% of Municipal budget spent on the WSP per annum (Actual spent on Training/Total Budget)	0.05%	0.00%	0.00%	N/A				0.00%	0.00%	N/A	N/A
TL13	Corporate Services	Compile a Skills Transfer Policy and submit to the Local Labour Forum	Policy compiled and submitted to LLF	1	0	0	N/A				0	N/A	0	N/A
TL14	Corporate Services	Conduct annually a Human Resources roadshow	Number of roadshows conducted per annum	1	0	0	N/A			Not held due to time constraints and vacancy of HR manager post.	1	0	R	0
										To review target date due to constraints as a result of constraints placed due to level 3 lockdown. To adjust to June 2021.				

TL15	Finance	Measured financial viability in terms of the municipality's ability to meet its service debt obligations by 30 June (Debt coverage) (Reg)	The number of times the municipality was able to meet its Debt obligation ((Total operating revenue received - operating grants)/debt service payments)	8.9	0	0	0	N/A				0	N/A	0	0
TL16	Finance	Measured financial viability in terms of the available cash to cover fixed operating expenditure by 30 June (Cost coverage) (Reg)	Number of months cash were available to cover fixed operating expenditure ((All available cash at a particular time + investments)/monthly fixed operating expenditure)	2	0	0	0	N/A				0	N/A	0	0
TL17	Finance	Measured financial viability in terms of percentage outstanding service debtors by 30 June (Service Debtors) (Reg)	% Outstanding service debtors per annum (Total outstanding service debtors/annual revenue received for services)	14.00%	0.00%	0.00%	0.00%	N/A				0.00%	N/A	0.00%	N/A
TL18	Finance	Report on Percentage Capital budget actually spend on capital projects by 30 June (Reg)	% of capital budget actually spent on capital projects for the annum (Actual spent on capital projects/Total capital budget)	90.00%	0.00%	0.00%	0.00%	N/A				0.00%	N/A	0.00%	N/A
TL19	Finance	Report to the Audit and Performance Audit Committee on the provision of the rehabilitation costs for Karvyderskraal	Number of quarterly reports submitted per annum	4	1	1	1	G	Report on 29/09/2020, Item O105	Reported to the Audit Committee on 25 November 2020 as per Item 0117		1	G	2	2
TL20	Finance	Report bi-annually to Council on the performance of service providers for quotations and tenders above R30000	Number of reports submitted to Council per annum	2	0	0	0	N/A		Report was not submitted to Council	Report will be submitted to the next Council meeting.	1	R	0	0
TL21	Finance	Invite service providers to register on the suppliers database by 30 June	Number of invitation placed in local media per annum	1	0	0	0	N/A				0	N/A	0	0

TL22	Community Services	Take domestic drinking water samples in towns and communities to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	400	100	97	O	July - 27 Aug - 46 Sept - 24 Two vacancies in the department resulted in that the target was not achieved	Request to fill the 2 vacancies Backlog to be addressed next quarter	100	107	G2	Oct - 46 Nov - 37 Dec - 24	200	204	G2
TL23	Community Services	Take food samples to monitor the quality of Food ito the FCD Act and legislative requirements	Number of samples taken per annum	400	100	99	O	July - 17 Aug - 51 Sept - 31		100	102	G2	Oct - 28 Nov - 30 Dec - 44	200	201	G2
TL24	Community Services	Inspect waste management sites wrt generators and couriers of medical waste according to Municipal Health By-Law of Council	Number of sites inspected per annum	120	30	27	O	July - 9 Aug - 10 Sept - 8		30	32	G2	Oct - 8 Nov - 11 Dec - 13	60	59	O
TL25	Community Services	Take water sample at Sewerage Final Outflow to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	160	40	37	O	July - 11 Aug - 13 Sept - 13 Reason for underperformance was due to 2 vacancies in the department	Request to fill the positions. Backlog to be address next quarter	40	42	G2	Oct - 12 Nov - 13 Dec - 17	80	79	O
TL26	Community Services	Inspect Food Premises according to Regulation R.638	Number of food Premises inspected per annum	1 560	400	364	O	July -114 Aug - 119 Sept - 131 Due to two vacant position the target couldn't be reached	Request to fill the two vacant positions	380	461	G2	Oct - 150 Nov - 156 Dec - 155	780	825	G2
TL27	Community Services	Inspect crèches to ensure compliance with the Municipal Health By-Law	Number of creches inspected per annum	160	40	28	R	28 Crèches were inspected this quarter. Under performance was due to two vacant positions.	Vacant positions to be filled	40	51	G2	Oct - 11 Nov - 17 Dec - 23	80	79	O
TL28	Community Services	Report quarterly to the Community Services Portfolio Committee on the activities of the Municipal Coastal Committee	Number of reports submitted per annum	4	1	1	G	Report submitted on 28/09/2020, Item 7.1		1	1	G	Report submitted on 30/11/2020, Item 7	2	2	G

TL43	Community Services	Submit annually the Business Plan for Provincial Roads budget allocation to Provincial DTPW by March	Annual Business Plan submitted	1	0	0	0	0	0	N/A	0	0	0	N/A
TL44	Community Services	Report quarterly on the progress of planned deliverables in the RED & Tourism Strategy to the Community Portfolio Committee	Number of progress reports tabled per annum	4	1	1	1	1	1	G	1	1	2	G
TL45	Community Services	Create temporary work opportunities through the municipality's EPWP programme by 30 June (Reg)	Number of temporary work opportunities created during the financial year	58	0	0	0	0	0	N/A	0	0	0	N/A
TL46	Community Services	Coordinate two SCM/LED Open days	Number of SCM/LED open days coordinated per annum	2	0	0	0	0	0	N/A	1	0	1	R
TL47	Community Services	Report bi-annually on the progress in respect of social development Implementation Plan to the Community Services Portfolio Committee	Number of progress reports tabled per annum	2	0	0	0	0	0	N/A	1	1	1	G
TL48	Community Services	Compile a draft social development policy for the district by June	Draft Social Development Policy compiled and submitted to Community Portfolio Committee	1	0	0	0	0	0	N/A	0	0	0	N/A

General summary: KPI's met within directorate (Top Layer)

Expenditure per Vote (Ref. Table C3)

- Vote 1 – Municipal Manager

Actual expenditure varies to budget to date. This is mainly due to vacancies and travel expenditure, resulted by Covid-19 lock-down levels. 4 KPI's were measured during the quarter. One KPI (TL8) was not met due the extension of annual audit by the Auditor-general.

YTD Budget: R8520	Actual: R6 367	Variance: -25.3%
-------------------	----------------	------------------

- Vote 3 – Corporate Services

The underspending in the Directorate is mainly due to the travel, accommodation and printing related cost, resulted by Covid-19 lock-down. 2 KPI's was measured during the quarter of which one KPI (TL14) was not met.

YTD Budget: R 7 388	Actual: R 6 350	Variance: -14.0%
---------------------	-----------------	------------------

- Vote 4 – Finance

The directorate's expenditure is significantly below the projected budget for the period to date. Mainly due to the under spending of travel, vacant positions in department, accommodation, printing cost resulted from Covid-19 lock down levels. 2 KPI was measured of which one was not achieved (TL20).

YTD Budget: R 13 693	Actual: R 9 294	Variance: -32.1%
----------------------	-----------------	------------------

- Vote 5 – Community Services

The directorate's expenditure is below the projected budget for the period to date.

The following findings for the directorate was identified:

Roads Agency – 3 KPI's was measured and met.

Municipal Health – 6 KPI's were measured of which 3 were not met (TL24, TL25, TL27. Mainly due to vacancies in the department.

YTD Budget: R 93 603	Actual: 93 853	Variance: -0.3%
----------------------	----------------	-----------------

Conclusion

Overall, the YTD Operating Expenditure amounts to 48% of the annual budget. Covid-19 lockdown levels impact on travel, accommodation and printing cost, which resulted in underspending.

Performance Evaluation Report

Overberg District Municipality

Q2(Oct-Dec)

Output as per support plan	Output achieved	Allocation as per		Allocation spent to date	Allocation still to be spent		Reasons for non achievement of output	Remedial Measures to be implemented	Date when output will be achieved
		Support Plan	3000000		229984.5	119880			
System Support SAMRAS MSCOA	Yes	3000000	70015.5	229984.5	On track			30 06 2021	
Interns - cost to company	Yes	400000	150001.74	249998.26	On track			30 06 2021	
SDBIP -Ignite		0		0	On track			30 06 2021	
Asset Register maintenance		0		0	On track			30 06 2021	
Interns training and MAMC		0		0	On track			30 06 2021	
Financial Statements Review	Yes	3000000	180120	119880	On track			30 06 2021	
				0					
				0					
				0					
				0					
				0					

Signature

Date

[Handwritten Signature]

26/1/2021

[Handwritten Signature]

20/1/21

Municipal Manager

Chief Financial Officer

