

OVERBERG DISTRICT MUNICIPALITY

TOP LAYER SDBIP

2022/2023



Municipal Finance Management Act, 2003 (Act 56 of 2003)

Section 53(1)(c)


**TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION
PLAN
2022/2023**

MUNICIPAL FINANCE MANAGEMENT ACT, 2003

SECTION 53(1)(C)(II) – APPROVED BY THE MAYOR

The Top Layer Service Delivery Budget Implementation Plan (SDBIP), indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act, 2003 (MFMA), MFMA Circular No 13 and the Budget and Reporting regulation for the necessary approval.

Print Name R. Berman
Municipal Manager of the Overberg District Municipality

Signature 

Date 2022/06/24

APPROVAL OF TOP LAYER SDBIP

The Top Layer Service Delivery Budget Implementation Plan is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management act, 2003 (MFMA).

Print Name A.E. Franken
Mayor of the Overberg District Municipality

Signature 

Date 27/06/2022

Introduction

This document constitutes the Service Delivery Budget Implementation Plan (SDBIP) of the Overberg District Municipality for 2022/2023 financial year.

Purpose of the SDBIP

The SDBIP is a management, implementation and monitoring tool. It enables the Municipality to give effect to its Integrated Development Plan (IDP) and Budget and can be seen as a “contract” between the Administration, Council and the Community that sets the manner in which the Municipality will achieve its IDP goals and strategic goals and developmental strategies & priorities over the next twelve months.

Legal Framework

The Municipal Finance Management Act, Act 65 of 2003 (MFMA) defines the SDBIP as:

“a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality’s delivery of municipal services and its annual budget, and which must indicate-

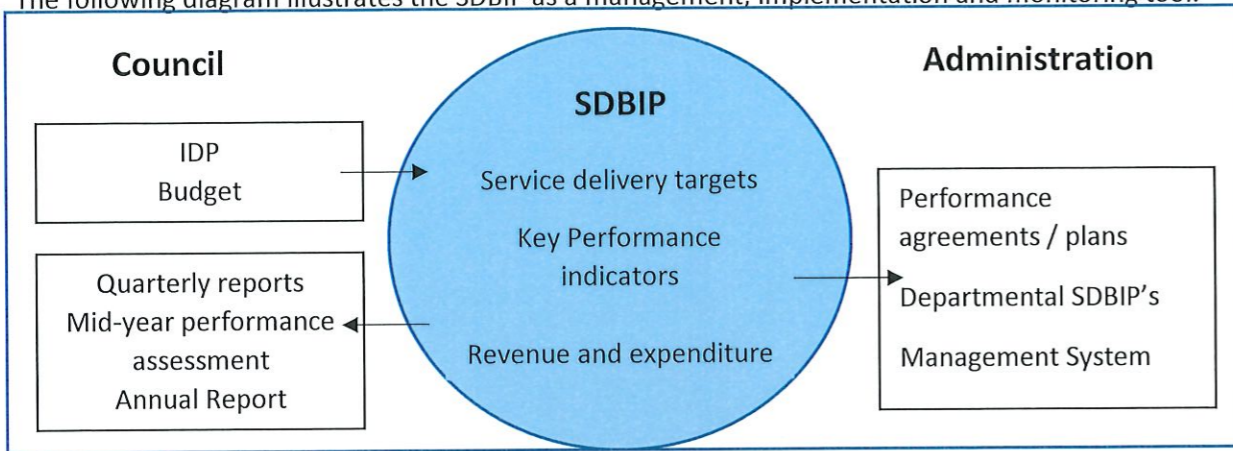
- a) Projections of each month of-
 - (i) revenue to be collected, by source; and
 - (ii) operational and capital expenditure, by vote;
- b) service delivery targets and performance indicators for each quarter; and

Section 69(3)(a) of the MFMA requires the accounting officer must no later than 14 days after the approval of an annual budget submit to the Mayor a draft SDBIP for the budget year. Section 53(1)(c)(ii) of the MFMA requires the Mayor to approve the SDBIP within 28 days of the approval of the budget. Section 53(1)(c)(iii) provides furthermore that the annual performance agreements of the Municipal Manager and Senior Managers reporting to the Municipal Manager in terms of Section 57(1)(b) of the Municipal Systems Act (Act 32 of 2000) must be linked to the performance targets of the SDBIP.

Performance reporting on the Top /Layer Service Delivery Budget Implementation Plan (SDBIP) is done to Executive Mayor and Council on a quarterly, half yearly (mid-year Budget and Performance Assessment report (S72 MFMA)) and annual basis (Annual report (S121 MFMA)). Any amendments to the SDBIP must be approved by Council following the submission of the Mid-year Budget and Performance Assessment Report and the approval of the Adjustment Budget. In addition to the above, Section 71 of the MFMA requires that monthly budget statements be completed and submitted to the Executive Mayor no later than 10 days after the end of each month. The SDBIP is supported by the following administrative performance management tools:

- Departmental SDBIP’s which contain operation Key Performance Indicators which are approved by the Municipal Manager.
- KPI’s assigned to individual employees in terms of Performance Agreements/Plans.

The following diagram illustrates the SDBIP as a management, Implementation and monitoring tool.



VISION, MISSION AND STRATEGIC GOALS

VISION Overberg – the opportunity gateway to Africa through sustainable services

MISSION To render sustainable, customer-directed services and to be the preferred Provider of Shared Services within the Overberg, by:

- Promoting social and economic development;
- Utilising all available resources economically, efficiently and effectively;
- Ensuring the provision of optimal and quality service delivery; and
- Enhancing effective stakeholder relations.

STRATEGIC GOALS

- SG1 To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure.
- SG2 To promote regional economic development by supporting the initiatives in the district for the development of a sustainable district economy.
- SG3 To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development.
- SG4 To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines.
- SG5 To ensure good governance practices by providing a democratic and proactive accountable government and ensuring community participation through IGR structures.

Toplayer Service Delivery Budget Implementation Plan for 2022/2023

Nr	Directorate [R]	IDP Ref	National Outcome [R]	National KPA [R]	NDP Objective [R]	IDP Objective [R]	Municipal KPA [R]	KPI Name [R]	Unit of Measurement	Provincial Strategic Outcome [R]	Ward [R]	Area [R]	KPI Owner [R]	Baseline	POE	Annual Target	Q1	Q2	Q3	Q4	2023/2024	2024/2025	2025/2026
1	Office of the Municipal Manager	Reg	A skilled and capable workforce to support inclusive growth	Municipal Transformation and Institutional Development	Building a capable and developmental state	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation & Institutional Development	People from employment equity target groups employed in the three highest levels of management in compliance with the approved Employment Equity Plan. (Reg)	Number of people employed in the three highest levels of management per annum	Growth and jobs	All	All	Municipal Manager	0	Appointment letter/Signed Service Contract	2	1		1		1		
2	Office of the Municipal Manager	11.1.1	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Fighting Corruption	To ensure good governances practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Coordinate quarterly Audit & Performance Audit Committee meetings	Number of meetings held per annum	Innovation and Culture	All	All	Municipal Manager	4	Minutes of Audit and Performance Audit Committee meetings held	4	1	1	1	1	4	4	4
3	Office of the Municipal Manager	11.1.1	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Fighting Corruption	To ensure good governances practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Develop a Risk-based Audit Plan for the next financial year and table to the Audit & Performance Audit Committee by 30 June	Risk-based audit plan developed and tabled	Innovation and Culture	All	All	Municipal Manager	1	Minutes of Audit and Performance Audit Committee meeting where RBAP was submitted	1				1	1	1	1
4	Office of the Municipal Manager	11.1.1	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Fighting Corruption	To ensure good governances practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Execute audit projects in terms of the Risk Base Audit Plan (RBAP)	Number of audit projects executed per annum	Innovation and Culture	All	All	Municipal Manager	18	Internal Audit Reports signed by action owner/Audit report e-mailed to action owners	18	4	5	5	4	18	18	18
5	Office of the Municipal Manager	11.1.2	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Building a capable and developmental state	To ensure good governances practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Facilitate IDP Awareness initiatives in the district	Number of IDP awareness initiatives facilitated per annum	Empowering People	All	All	Municipal Manager	1	Attendance register	2		1		1	2	2	2
6	Office of the Municipal Manager	11.1.2	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Building a capable and developmental state	To ensure good governances practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Facilitate District IGR (IDP Managers & PPComm) engagement with Local Municipalities	Number of engagements coordinated per annum	Empowering People	All	All	Municipal Manager	6	Attendance register	8	2	2	2	2	8	8	8
7	Office of the Municipal Manager	11.1.2	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	South Africa in the Region and the World	To ensure good governances practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Publishing of bi-annual External Newsletter to stakeholders	Number of External Newsletters published per annum	Innovation and Culture	All	All	Municipal Manager	2	E-mail where Newsletters were distributed	2		1		1	2	2	2

Toplayer Service Delivery Budget Implementation Plan for 2022/2023

8	Office of the Municipal Manager	11.1.3	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Building a capable and developmental state	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Prepare Top Layer Service Delivery budget implementation plan for approval by the Mayor within 28 days after the adoption of the Budget	Top Layer SDBIP Submitted to the Mayor for approval	Innovation and Culture	All	All	Municipal Manager	1	Approved Top Layer SDBIP	1				1	1	1	
9	Office of the Municipal Manager	11.1.3	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Building a capable and developmental state	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Review annually the TL SDBIP to inform Council should a revised TL SDBIP be necessary and table the report to Council	Report (Sec 72) tabled to Council by January	Innovation and Culture	All	All	Municipal Manager	1	Minutes of Council meeting where Sec. 72 (Mid-year report) was tabled	1		1		1	1	1	
10	Office of the Municipal Manager	11.1.3	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Building a capable and developmental state	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Compilation and submission of Draft Annual Performance Report to the AG by 31 August	Annual Performance Report submitted	Innovation and Culture	All	All	Municipal Manager	1	Confirmation of submission	1	1			1	1	1	
11	Office of the Municipal Manager	11.1.3	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Building a capable and developmental state	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Coordinate quarterly Fraud and Risk Management Committee meetings	Number of quarterly meetings coordinated	Innovation and Culture	All	All	Municipal Manager	4	Minutes of the Fraud and Risk Management Committee meetings	4	1	1	1	1	4	4	4
12	Corporate Services	11.2.1	A skilled and capable workforce to support inclusive growth	Municipal Transformation and Institutional Development	Building a capable and developmental state	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation & Institutional Development	Coordinate Local Labour Forum (LLF) meetings accordance with the Main Collective Agreement	Number of LLF meetings held per annum	Empowering People	All	All	Director: Corporate Services	10	Minutes of LLF meetings held	10	3	2	2	3	10	10	10
13	Corporate Services	11.2.1	A skilled and capable workforce to support inclusive growth	Municipal Transformation and Institutional Development	Improving Education, training and innovation	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation & Institutional Development	Compilation and submission of Workplace Skills Plan (WSP) by 30 April in accordance to LGSETA requirements	Number of WSP submitted	Empowering People	All	All	Director: Community Services	1	Confirmation of submission	1				1	1	1	1
14	Corporate Services	11.2.1	A skilled and capable workforce to support inclusive growth	Municipal Transformation and Institutional Development	Building a capable and developmental state	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation & Institutional Development	Coordinate OH&S evacuation drills at ODM workstations as per OH&S Act	Number of evacuation drills coordinated	Empowering People	All	All	Director: Community Services	2	Evacuation reports	2				2	2	2	2

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Toplayer Service Delivery Budget Implementation Plan for 2022/2023

15	Corporate Services	11.2.1	A skilled and capable workforce to support inclusive growth	Municipal Transformation and Institutional Development	Improving Education, training and innovation	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation & Institutional Development	Percentage of Municipal budget actually spend on the implementation of the Workplace Skills Plan by 30 June (Reg)	% of budget spent on the WSP per annum (Actual spent on Training/Total Budget)	Empowering People	All	All	Director: Corporate Services	0.05%	Project Report on Financial System and Project Budget	0.2				0.20	0.20	0.20	
16	Corporate Services	11.2.1	An efficient, effective and development oriented public service and an empowered, fair and inclusive citizenship	Municipal Transformation and Institutional Development	Economy and Employment	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development	Municipal Transformation & Institutional Development	Compilation and submission of EE Plan by 15 January to Department of Labour	Number of plans submitted	Growth and Jobs	All	All	Director: Corporate Services	1	Confirmation of submission				1				
17	Corporate Services	11.2.2	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Building a capable and developmental state	To ensure good governances practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Coordinate quarterly Ordinary Council Meetings	Number of Ordinary Council meetings coordinated per annum	Innovation and Culture	All	All	Director: Corporate Services	4	Minutes of Council meetings	4	1	1	1	1	4	4	4
18	Corporate Services	11.2.2	A responsive, accountable, effective and efficient local government system	Good Governance and Public Participation	Building a capable and developmental state	To ensure good governances practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures	Good Governance and Community Participation	Review Records Management Policy and table to Council by December	Reviewed Records Management Policy tabled to Council	Innovation and Culture	All	All	Director: Community Services	1	Minutes of Council meetings where policy were tabled	4		1			1	1	1
19	Finance	11.3.1	A responsive, accountable, effective and efficient local government system	Municipal Financial Viability and Management	Fighting Corruption	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Measured financial viability in terms of the municipality's ability to meet it's service debt obligations by 30 June (Debt coverage) (Reg)	The number of times the municipality was able to meet it's Debt obligation ((Total operating revenue received - operating grants)/debt service payments))	Innovation and Culture	All	All	Chief Financial Officer	8.1	Annual Financial Statements	6				6			
20	Finance	11.3.1	A responsive, accountable, effective and efficient local government system	Municipal Financial Viability and Management	Fighting Corruption	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Measured financial viability in terms of the available cash to cover fixed operating expenditure by 30 June (Cost coverage) (Reg)	Number of months cash were available to cover fixed operating expenditure ((All available cash at a particular time + investments)/monthly fixed operating expenditure)	Innovation and Culture	All	All	Chief Financial Officer	2.7	Annual Financial Statements	2				2			
21	Finance	11.3.1	A responsive, accountable, effective and efficient local government system	Municipal Financial Viability and Management	Fighting Corruption	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Measured financial viability in terms of percentage outstanding service debtors by 30 June (Service Debtors) (Reg)	% Outstanding service debtors per annum (Total outstanding service debtors/annual revenue received for services)	Innovation and Culture	All	All	Chief Financial Officer	24.60%	Annual Financial Statements	28				28	28	28	28
22	Finance	11.3.1	A responsive, accountable, effective and efficient local government system	Municipal Financial Viability and Management	Fighting Corruption	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Report on Percentage Capital budget actually spend on capital projects by 30 June (Reg)	% of capital budget actually spent on capital projects for the annum (Actual spent on capital projects/Total capital budget)	Innovation and Culture	All	All	Chief Financial Officer	92.20%	Annual Financial Statements	80-90				80-90	80-90	80-90	80-90

Toplayer Service Delivery Budget Implementation Plan for 2022/2023

23	Finance	11.3.1	A responsive, accountable, effective and efficient local government system	Municipal Financial Viability and Management	Fighting Corruption	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Percentage of financial policies reviewed and submitted to Council by 31 May	% Financial policies submitted to Council (Number financial policies reviewed Policies/Number of existing financial policies)	Innovation and Culture	All	All	Chief Financial Officer	100%	Council minutes where policies were tabled	100					100	100	100	
24	Finance	11.3.3	A responsive, accountable, effective and efficient local government system	Municipal Financial Viability and Management	Fighting Corruption	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines	Municipal Financial Viability and Management	Report bi-annually to Council on the performance of service providers for quotations and tenders above R30000	Number of reports submitted to Council per annum	Growth and jobs	All	All	Chief Financial Officer	2	Minutes of Council meeting where reports were tabled	2		1			1	2	2	2
25	Finance	11.3.3	An efficient, effective and development oriented public service and an empowered, fair and inclusive citizenship	Local Economic Development	Economy and Employment	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Regional Economic Development	Invite service providers to register on the suppliers database by 30 June	Invitation placed on ODM website and in external media	Growth and jobs	All	All	Chief Financial Officer	1	Print screen of advertisement on ODM Web and media	1					1	1	1	1
26	Community Services	11.4.1	A long and healthy life for all South Africans	Basic Service Delivery	Building Safer Communities	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Take domestic drinking water samples in towns and communities to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	Safe and Cohesive Communities	All	All	Director: Community Services	411	Laboratory results/submission forms	576	144	144	144	144	600	624	648	
27	Community Services	11.4.1	A long and healthy life for all South Africans	Basic Service Delivery	Building Safer Communities	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Take food samples to monitor the quality of Food to the FCD Act and legislative requirements	Number of samples taken per annum	Safe and Cohesive Communities	All	All	Director: Community Services	424	Laboratory results/submission forms	400	100	100	100	100	400	400	400	
28	Community Services	11.4.1	A long and healthy life for all South Africans	Basic Service Delivery	Building Safer Communities	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Take water sample at Sewerage Final Outflow to monitor water quality (National Water Act: General Standards)	Number of samples taken per annum	Safe and Cohesive Communities	All	All	Director: Community Services	164	Laboratory results/submission forms	160	40	40	40	40	160	160	160	
29	Community Services	11.4.2	Environmental assets and natural resources that are well protected and continually enhanced	Basic Service Delivery	Environmental Sustainability and Resilience	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Municipal Coastal Committee	Number of reports submitted per annum	Innovation and Culture	All	All	Director: Community Services	4	Minutes of Community Services Portfolio meeting where reports were tabled	4	1	1	1	1	4	4	4	
30	Community Services	11.4.2	Environmental assets and natural resources that are well protected and continually enhanced	Basic Service Delivery	Environmental Sustainability and Resilience	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Report annually to the Community Services Portfolio Committee on the outcome of Karwyderskraal Landfill site adherence to the permit conditions	Report submitted to the Community Services Portfolio Committee per annum	Innovation and Culture	All	All	Director: Community Services	1	Minutes of Community Services Portfolio meeting where report was tabled	1			1		1	1	1	
31	Community Services	11.4.2	Environmental assets and natural resources that are well protected and continually enhanced	Basic Service Delivery	Environmental Sustainability and Resilience	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Regional Waste Forum	Number of reports submitted per annum	Innovation and Culture	All	All	Director: Community Services	4	Minutes of Community Services Portfolio meeting where reports were tabled	4	1	1	1	1	4	4	4	

Toplayer Service Delivery Budget Implementation Plan for 2022/2023

32	Community Services	11.4.2	Environmental assets and natural resources that are well protected and continually enhanced	Basic Service Delivery	Environmental Sustainability and Resilience	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Report quarterly to the Community Services Portfolio Committee on the activities of the Municipal Climate Change & Biodiversity Forum	Number of reports submitted per annum	Innovation and Culture	All	All	Director: Community Services	3	Minutes of Community Services Portfolio meeting where reports were tabled	4	1	1	1	1	4	4	4
33	Community Services	11.4.3	All people in south Africa protected and feel safe	Basic Service Delivery	Building Safer Communities	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Table the revised Disaster Risk Management Plan to Council by June	Revised Disaster Risk Management plan tabled to Council	Safe and Cohesive Communities	All	All	Director: Community Services	1	Minutes of Council where plan was tabled	1				1	1	1	
34	Community Services	11.4.3	All people in south Africa protected and feel safe	Basic Service Delivery	Building Safer Communities	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Table to Council the revised Disaster Management Framework by June	Revised Disaster Management Framework tabled to Council	Safe and Cohesive Communities	All	All	Director: Community Services	1	Minutes of Council meeting where Framework was tabled	1				1	1	1	
35	Community Services	11.4.3	All people in south Africa protected and feel safe	Basic Service Delivery	Building Safer Communities	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Revise annually Safer Community Project Plan and table to the Community Services Portfolio Committee by June	Number of Revised Safer Community Project Plan tabled per annum	Safe and Cohesive Communities	All	All	Director: Community Services	1	Minutes of Community Services Portfolio meeting where plan was tabled	1				1	1	1	
36	Community Services	11.4.3	All people in south Africa protected and feel safe	Basic Service Delivery	Building Safer Communities	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Present annually the revised Festive and Fire Season Readiness Plan to DCFTech	Number of revised Festive and Fire Season readiness plan presented per annum	Safe and Cohesive Communities	All	All	Director: Community Services	1	Minutes of DCFTech meeting were plan was presented	1		1			1	1	1
37	Community Services	11.4.4	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Economic Infrastructure	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Upgrade roads to permanent surface by 30 June (MR 276)	Number of kilometres road upgraded per annum	Mobility and Spatial Transformation	All	All	Director: Community Services	0 km	Completion Certificate	2.42				2.42	2.28	3.4	2.7
38	Community Services	11.4.4	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Economic Infrastructure	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Kilometres of gravel roads to be regravelled	Number of kilometres road regravelled per annum	Mobility and Spatial Transformation	All	All	Director: Community Services	54.51 km	Monthly summary of Km's re-gravelled against planned (graphs)	43	11	11	11	10	40	40	40
39	Community Services	11.4.4	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Economic Infrastructure	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Kilometres of gravel roads to be bladed	Number of kilometres roads bladed per annum	Mobility and Spatial Transformation	All	All	Director: Community Services	6771.73 km	Monthly IMMs report	6500	1700	1500	1700	1600	6500	6500	6500
40	Community Services	11.4.4	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	Economic Infrastructure	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure	Basic Services and Infrastructure	Submit annually the Business Plan for Provincial Roads budget allocation to Department of Transport and Public Works by 31 March	Annual Business Plan submitted	Mobility and Spatial Transformation	All	All	Director: Community Services	1	Confirmation of submission of Business Plan	1				1	1	1	
41	Community Services	11.4.5	Decent employment through inclusive economic growth	Local Economic Development	Economy and Employment	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Regional Economic Development	Review Municipal EPWP policy and submit to Community Portfolio Committee by June	Revised Municipal EPWP policy submitted	Growth and jobs	All	All	Director: Community Services	1	Minutes of the portfolio committee meeting where Revised policy was tabled	1				1	1	1	

Toplayer Service Delivery Budget Implementation Plan for 2022/2023

42	Community Services	11.4.5	Decent employment through inclusive economic growth	Local Economic Development	Economy and Employment	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Regional Economic Development	Report quarterly to the Community Portfolio committee on the progress of planned deliverables in RED & Tourism Strategy	Number of progress reports tabled per annum	Empowering People	All	All	Director: Community Services	4	Minutes of the portfolio committee meeting where reports were tabled	4	1	1	1	1	4	4	4
43	Community Services	11.4.5	Decent employment through inclusive economic growth	Local Economic Development	Economy and Employment	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Regional Economic Development	Coordinate open day for SMMEs and Local Municipalities in the district.	Number of open days coordinated per annum	Empowering People	All	All	Director: Community Services	1	Attendance register	1	1						
44	Community Services	Reg	Decent employment through inclusive economic growth	Local Economic Development	Economy and Employment	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Regional Economic Development	Create temporary work opportunities through the municipality's EPWP programme by 30 June	Number of temporary EPWP work opportunities created per annum	Growth and Jobs	All	All	Director: Community Services	136	EPWP Report at year-end	83				83			
45	Community Services	11.4.6	Create a better South Africa and contribute to a better and safer Africa and World	Local Economic Development	Social Protection	To promote regional economic development by supporting initiatives in the District for the development of a sustainable district economy	Regional Economic Development	Report Bi-annually on the progress in respect of social development Implementation Plan to the Community Services Portfolio Committee	Number of progress reports tabled per annum	Empowering People	All	All	Director: Community Services	2	Minutes of the portfolio committee meeting where reports were tabled	2	1		1	2	2	2	
46	Community Services		An efficient, effective and development oriented public service and an empowered, fair and inclusive citizenship	Local Economic Development	Economy and Employment	To promote regional economic development by supporting initiatives in the district for the development of a sustainable district economy	Regional Economic Development	Submit bi-annually progress report to the Community Services Portfolio Committee on the application for ownership (Uilenkraalsmond) and funding to investigate the sustainability of ODM resorts	Number of progress reports submitted per annum	Growth and jobs	All	All	Director: Community Services	Role over from previous financial year	Minutes of the Portfolio Committee where the reports were tabled	2	1		1				

Capital projects for the 2022/2023 financial year

Ref	Directorate	Sub-Directorate	Mun CP Ref	IDP Number	Vote Number	Project name [R]	Project Description	Funding source [R]	Planned Start Date [R]	Planned Completion Date [R]	Ward [R]	Area [R]	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	Total	2022/2023		2023/2024		2024/2025		
													Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number		Number	Number	Number	Number	Number	Number	Number
1	Community Services	Emergency Services	1	9.4	Vote 5	DC3_Rescue Equipment	Acquire necessary rescue equipment for rendering services	1	01/07/2022	30/06/2023	All	all				30000		20000		40000	10000				R100 000.00	R 100 000.00		R 120 000.00		R 130 000.00		
2	Community Services	Emergency Services	2	9.4	Vote 5	DC3_Vehicle upgrade/refurbishment	Upgrade/Refurbish Fire truck	1	01/07/2022	30/01/2023	All	all			150000			150000							R300 000.00	R 300 000.00		R 300 000.00		R 250 000.00		
3	Community Services	Emergency Services	3	9.4	Vote 5	DC3_Capital Vehicle Replacement	Replace redundant vehicles and add additions to fleet	1	01/07/2022	31/01/2023	All	all							2150000						R2 150 000.00	R 2 150 000.00		R 2 150 000.00		R 2 200 000.00		
4	Community Services	Emergency Services	4	9.4	Vote 5	DC3_Furniture and Office Equipment	Purchase Office Equipment	1	01/07/2022	30/04/2023	All	all			15000		15000					20000				R50 000.00	R 50 000.00		R 20 000.00		R 25 000.00	
5	Community Services	Environmental Management	5	9.4	Vote 5	Property Plant	Construction of carports		01/07/2022	30/08/2022				50000												R50 000.00	R 50 000.00		R -		R -	
6	Community Services	Environmental Management	6	9.4	Vote 5	DC3_Furniture and Office Equipment	Installation of Aircons	2	01/07/2022	30/08/2022	All	all		55000												R55 000.00	R 55 000.00		R -		R -	
7	Community Services	Environmental Management	7	9.4	Vote 5	Infrastructure	Installation of Organic Waste diversion infrastructure	2	01/07/2022	30/06/2023	All	all						2000000			2000000		500000			R4 500 000.00	R 4 500 000.00		R -		R -	
8	Community Services	Environmental Management	8	9.4	Vote 5	Infrastructure	Installation of Water back-up system for Karwyderskraal	2	01/07/2022	28/02/2023	All	all								300000						R300 000.00	R 300 000.00		R -		R -	
9	Community Services	Environmental Management	9	9.4	Vote 5	Machinery and equipment	Purchase Drone	1	01/07/2022	30/09/2022	All	all			32000											R32 000.00	R 32 000.00		R -		R -	
10	Community Services	Environmental Management	10	9.4	Vote 5	Intangible asset	Purchase Computer Software - GIS	1	01/07/2022	30/11/2022	All	all					15000									R15 000.00	R 15 000.00		R -		R -	
11	Community Services	LED, Tourism, Resorts and EPWP	11	9.4	Vote 5	DC3_Gas installation at ablation facilities	Upgrading of ablation facilities - Resorts - Gas Geyser - Uilenkraalsmond	1	01/07/2022	31/10/2022	All	all				150000											R150 000.00	R 150 000.00		R 150 000.00		R 150 000.00
12	Community Services	LED, Tourism, Resorts and EPWP	12	9.4	Vote 5	Capital Vehicle	Purchase Specialised Vehicle - Honeysucker	1	01/07/2022	30/11/2022	All	all					1000000										R1 000 000.00	R 1 000 000.00		R -		R -
13	Community Services	LED, Tourism, Resorts and EPWP	13	9.4	Vote 5	Furniture and fittings	Purchase Furniture and Fittings	1	01/07/2022	30/06/2023	All	all			10000		15000		5000		15000	5000					R50 000.00	R 50 000.00		R 30 000.00		R 30 000.00
14	Community Services	LED, Tourism, Resorts and EPWP	14	9.4	Vote 5	DC3_Gas installation at ablation facilities	Upgrading of ablation facilities - Resorts - Gas Geyser - Die Dam	1	01/07/2022	30/11/2022	All	all					150000										R150 000.00	R 150 000.00		R 150 000.00		R 150 000.00
15	Community Services	LED, Tourism, Resorts and EPWP	15	9.4	Vote 5	Property Upgrade	Upgrade Bungalows and amenities at resort	1	01/07/2022	30/06/2023	All	all			10000		20000				20000						R50 000.00	R 50 000.00		R 50 000.00		R 50 000.00
16	Community Services	LED, Tourism, Resorts and EPWP	16	9.4	Vote 5	Machinery and Equipment	Purchase pumps	1	01/07/2022	30/11/2023	All	all			20000						20000						R20 000.00	R 20 000.00		R 20 000.00		R 20 000.00
17	Community Services	Municipal Health Services	17	9.4	Vote 5	Furniture and Office equipment	Office Equipment - Purchase chairs and steelcabinates	1	01/07/2022	31/01/2023	All	all				10000			9000								R19 000.00	R 19 000.00		R -		R -
18	Community Services	Municipal Health Services	18	9.4	Vote 5	Computer equipment	Purchase 3 in 1 Printer	1	01/07/2022	30/09/2022	All	all				3000											R3 000.00	R 3 000.00		R -		R -
19	Community Services	Municipal Health Services	19	9.4	Vote 5	Furniture and office Equipment	Purchase mobile Aircon - Struisbaai	1	01/07/2022	30/11/2023	All	all						6000									R6 000.00	R 6 000.00		R -		R -
20	Community Services	Municipal Health Services	20	9.4	Vote 5	Furniture and office Equipment	Purchase Gazebos for community projects	1	01/07/2022	31/10/2022	All	all				12000											R12 000.00	R 12 000.00		R -		R -
21	Finance	Financial Services	21	9.4	Vote 4	Furniture and Office Equipment	Purchases office equipment - chairs	1	01/07/2022	30/06/2023	All	all										3500	3500				R7 000.00	R 7 000.00		R -		R -
22	Finance	Financial Services	22	9.4	Vote 4	Furniture and Office Equipment	Purchases and Installation of aircons	1	01/07/2022	30/11/2022	All	all					20000										R20 000.00	R 20 000.00		R -		R -
23	Corporate Services	Directorate: Corporate Services	23	9.4	Vote 3	DC3_Fencing - Head Office	Erecting of perimeter fence and access gates	1	01/07/2022	28/02/2023	All	all					150000			100000							R250 000.00	R 250 000.00		R -		R -
24	Corporate Services	Directorate: Corporate Services	24	9.4	Vote 3	Machinery and equipment	Replacement of the council chamber's microphone system	1	01/06/2023	30/06/2024	All	all															R0.00	R -		R 440 000.00		R -
25	Corporate Services	Directorate: Corporate Services	25	9.4	Vote 3	Furniture and Office Equipment	Purchase binder for administration	1	01/07/2022	30/09/2022	All	all			12000												R12 000.00	R 12 000.00		R -		R -
26	Corporate Services	Directorate: Corporate Services	26	9.4	Vote 3	DC3_Installation of a Power Generator and UPS back	Phase 2 of the ODM generator implementation in the entire district - installation of Power Generator and UPS	1	01/07/2022	31/10/2022	All	all				500000											R500 000.00	R 500 000.00		R 400 000.00		R 200 000.00
27	Corporate Services	Information Services	27	9.4	Vote 3	DC3_Replacement of old and broken Computer Equipment	Replace redundant computers and acquisition for new staff	1	01/07/2022	30/06/2023	All	all			100000			100000				70000					R270 000.00	R 270 000.00		R 120 000.00		R 150 000.00
28	Corporate Services	Information Services	28	9.4	Vote 3	Machinery and Equipment	Purchase drill	1	01/07/2022	31/08/2022	All	all			2500												R2 500.00	R 2 500.00		R -		R -
29	Corporate Services	Information Services	29		Vote 3	DC3_Backup Server ICT	Purchase Backup Server to ensure backup and safety of data and information management	1	01/07/2022	30/09/2022	All	all					200000										R200 000.00	R 200 000.00		R -		R -

Monthly Projection of expenditure and revenue for the 2022/2023 financial year

Sub-Directorate [R]	July			August			September			October			November			December		
	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
Executive		160000			160000			160000			170000			160000			160000	
Executive support		50000			50000			60000			60000			75000			55000	
1.3 - Internal Audit		135000			135000			135000			160432			220000			135000	
1.4 - Council Expenditure	7000000	630000			630000			630000			630000		7351087	630000			630000	
1.5 - IDP & Communication		100000			100000			100000			100000			150000			100000	
1.6 - Performance & Risk Management		100000			100000			100000			100000			130000			115000	
1.7 - Donations																		
1.8 - Management Support																		
1.9 - Shared Services																		
3.1 - Executive		115000			115000			115000			115000			120000			115000	
3.2 - Corporate Support		160000			160000			160000			160000	500000		250000	150000		160000	
3.3 - Human Resources		260000			260000			260000			260000			320000			270000	
3.4 - Committee, Records & Councillor Support		260000			260000			260000	12000		260000			320000			270000	
3.5 - Information Services		260000			260000			260000	102500		260000	200000		320000			270000	100000
4.1 - Executive		105000			105000			105000			105000			150000			105000	
4.2 - Financial Support		30000			30000			30000			35000			35000			35000	
4.3 - Financial Services	30000000	1350000			1350000		2000000	1350000		15000000	1350000			2000000	20000	40000000	1350000	
Revenue	1500	5000		1500	5000		1500	5000		1500	5000		1500	5000		1500	5000	
4.5 - Expenditure		340000			340000			340000			340000			480683			340000	
4.6 - Supply Chain Management		250000			250000			250000			250000			416592			250000	
5.1 - Executive		105000			100000			100000			100000			100000			100000	
5.2 - Community Services Support		150000			140000			150000			150000			220000			150000	
5.3 - Municipal Health	100000	1650000		100000	1650000		200000	1650000	3000	200000	1650000	23000	150000	1750000	6000	1000000	1750000	
5.5 - Environmental Management		250000			250000	105000		250000	32000		250000			500103	15000		250000	
5.6 - Solid Waste	1000000	850000		1000000	800000		1000000	750000		1100000	650000		800000	750000		1000000	850000	2000000
5.7 - Emergency Services	100000	3000000		100000	3000000		100000	3000000	165000	100000	3000000	30000	100000	3167528		100000	3000000	35000
5.8 - LED, Tourism, Resorts & EPWP	1200000	1200000		1000000	1500000		1500000	1200000	40000	2000000	1500000	150000	2000000	1200000	1150000	1500000	1500000	35000
5.9 - Roads	9000000	9000000		9000000	9000000		15000000	15000000		9000000	9000000		10000000	10000000		1781250	1781250	

Monthly Projection of expenditure and revenue for the 2022/2023 financial year

January			February			March			April			May			June			TOTAL		
Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
300000	160000			160000			170000			160000			160000			183130		300000	1963130	0
	55000			55000			65000			75000			65000			69819		0	734819	0
	150000			155000			160000			160000			160000			175000		0	1880432	0
	630000			650000			650000			650000			650000			698949		14351087	7708949	0
	120000			120000			120000			120000			120000			140787		0	1390787	0
	115000			115000			115000			115000			115000			105319		0	1325319	0
																		0	0	0
																		0	0	0
	115000			115000			115000			115000			115000			134553		0	1404553	0
	160000			160000	100000		160000			160000			160000		30200	178026		30200	2028026	750000
	270000			270000			270000			270000			270000			401347		0	3381347	0
	270000			270000			270000			270000			300000			382781		0	3392781	12000
	270000			270000			270000			270000	70000		270000			318439		0	3298439	472500
	105000			105000			110000			110000			110000			169118		0	1384118	0
	35000			35000			35000			30000			30000			35553		0	395553	0
2000000	1400000			1400000		690000	1500000			1500000	3500		1600000	3500	181800	1934738		89871800	18084738	27000
1500	5000		1500	5500		1500	5000		1500	5200		1500			2000	5000		18500	55700	0
	340000			340000			340000			340000			340000			340000		0	4220683	0
	250000			250000			250000			250000			250000			250000		0	3166592	0
	110000			110000			110000			110000			110000			98562		0	1253562	0
	150000			145000			130314			150000			140000			150000		0	1825314	0
150000	1750000	9000	200000	1750000		500000	1750000		150000	1750000		1200000	1750000			1740855		3950000	20590855	41000
114000	250000			250000			250000			250000			250000			252000		114000	3252103	152000
1000000	650000		1000000	850000	300000	800000	650000	2000000	1000000	700000		1000000	786635	500000	1200000	750000		11900000	9036635	4800000
2000000	3000000	2300000	100000	3000000	40000	100000	3000000	10000	1000000	3000000	20000	100000	3000000		1949717	3000000		5849717	36167528	2600000
1500000	1200000		1073500	1500000	5000	1500000	1300000		2000000	1522638	35000	2000000	1500000	5000	1000000	1500000		18273500	16622638	1420000
15000000	15000000		15000000	15000000		25000000	25000000											108781250	108781250	0

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Revenue by Source for the 2022/2023 financial year

Nr	Line Item (200 chars)	July	August	September	October	November	December	January	February	March	April	May	June	Total
1	Property rates	-	-	-	-	-	-	-	-	-	-	-	-	-
2	Service charges - electricity revenue	33	33	33	33	33	33	33	33	33	33	33	33	400 000
3	Service charges - water revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
4	Service charges - sanitation revenue	50	50	50	50	50	50	50	50	50	50	50	50	600 000
5	Service charges - refuse revenue	1 048	1 048	1 048	1 048	1 048	1 048	1 048	1 048	1 048	1 048	1 048	1 048	12 572 000
6	Rental of facilities and equipment	1 061	1 061	1 061	1 061	1 061	1 061	1 061	1 061	1 061	1 061	1 061	1 061	12 730 000
7	Interest earned - external investments	167	167	167	167	167	167	167	167	167	167	167	167	2 000 000
8	Interest earned - outstanding debtors	17	17	17	17	17	17	17	17	17	17	17	17	200 000
9	Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-
10	Fines, penalties and forfeits	-	-	-	-	-	-	-	-	-	-	-	-	-
11	Licences and permits	208	208	208	208	208	208	208	208	208	208	208	208	2 500 000
12	Agency services	946	946	946	946	946	946	946	946	946	946	946	946	11 351 087
13	Transfers and subsidies	38 536	9 065	9 065	9 065	38 536	9 065	9 065	9 065	38 536	9 065	9 065	9 065	197 193 050
14	Other revenue	949	949	949	949	949	949	949	949	949	949	949	949	11 393 917
15	Gains	208	208	208	208	208	208	208	208	208	208	208	208	2 500 000
	Total	43 223	13 752	13 752	13 752	43 223	13 752	13 752	13 752	43 223	13 752	13 752	13 752	R 253 440 054