



OVERBERG DISTRICT MUNICIPALITY

TO : MUNICIPAL MANAGER
 FROM : MANAGER: SUPPLY CHAIN MANAGEMENT
 DATE : 07 OCTOBER 2022

SUPPLY CHAIN MANAGEMENT QUARTERLY REPORT FOR THE PERIOD ENDING SEPTEMBER 2022

PURPOSE OF REPORT For Council to take note of the deviations approved for the quarter July – September 2022 and the reasons thereof.
 Attached please find:

1. SCHEDULE A Deviations: July – September 2022
2. SCHEDULE B Final awards made by the adjudication committee for the quarter.
3. SCHEDULE C SCM Regulation 50: disputes, objections, complaints and queries / General

Prepared by	Manager SCM Ms D Kapot-Witbooi.....
Date	07.10.2022
Reviewed by	Chief Financial Officer Mr N Kruger
Date	12/10/22
Approved by	Municipal Manager Mr R Bosman
Date	

Final Submission

Submitted to	Executive Mayor Alderman Andries Franken
Date	14/10/2022

1. Report on Regulation 36(2): Deviations

Hereunder, please find the schedule of awards where deviations occur with the reasons for the deviations.

SUPPLY CHAIN MANAGEMENT DEVIATIONS ITO THE SCM REGULATIONS & SCM POLICY FOR THE PERIOD JULY – SEPTEMBER 2022									
Deviation No	Name of Directorate / Department	Project Title	Name of Supplier	Amount	Incl / Excl	Finding for Deviation	Responsible Official	Reasons for Deviation	Order No
➤ No deviations for the quarter (July - September 2022)									

The SCM unit was established during May 2008 and a Head of SCM was appointed on 1 October 2008. Bid committees have been established and are functioning well. New members have been appointed. Monthly reports have been submitted in respect of procurement of goods and services in terms of each required regulation of the Supply Chain Management Policy of the Council. **(Reports are available on request.)** Bid committee meetings have been minuted and submitted on a monthly basis. Hereunder, please find the schedule containing the final awards made by the adjudication committee for the quarter.

Performance ratings on service providers have been done and no complaints of bad performances by service providers have been received by the SCM unit.

I. Q03-202/23: PROVISION AND FITMENT OF VEHICLE ACCESSORIES: FORD RANGER DOUBLE CAB 2020/2021

Awarded To: LAUREL MOTORS t/a ROLA FITMENT CENTRE
Amount: R 141 231.68
Reason for Award: Scored the Highest Preferential Points
BBBEE: Non-compliant contributor
Date Awarded: 04 August 2022

II. Q04-2022/23: SUPPLY AND DELIVERY OF THREE (3) DRONES AND ACCESSORIES

Awarded To: MEMOTEK TRADING CC
Amount: R 66 297.00
Reason for Award: Scored the Highest Preferential Points
BBBEE: 1
Date Awarded: 05 August 2022

III. Q05-2022/23: SUPPLY AND INSTALLATION OF SHADE PORTS FOR VEHICLES AT ROADS DEPARTMENT

Awarded To: NKUTWALA CONSTRUCTION (PTY) LTD
Amount: R 86 250.00
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 1
Date Awarded: 29 August 2022

IV. Q06-2022/23: SUPPLY AND DELIVERY OF A DRONE

Awarded To: PLATINUM SUPPLIERS (PTY) LTD
Amount: R 33 389.04
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 1
Date Awarded: 31 August 2022

V. Q10-2022/23: TRAINING FOR CHAINSAW & BRUSHCUTTER, FIRST AID LEVEL 2 & LEVEL 3 AND SHE REP

1. CHAINSAW & BRUSH CUTTER TRAINING

Awarded To: EZOLIMO TRAINING AND SUPPLY (PTY) LTD
Amount: R 51 660.61
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 4

2. SHE REP TRAINING

Awarded To: TJEKA TRAINING MATTERS (PTY) LTD
Amount: R 10 580.00
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 1

Date Awarded: 05 September 2022

VI. Q11-2022/23: RECRUITMENT AND SELECTION PROCESS OF HR PRACTITIONER (LABOUR RELATIONS, OH&S AND EAP) AND DIRECTOR COMMUNITY SERVICES POSTS

Awarded To: RIEL HUGO & ASSOCIATES
Amount: R 76 411.52
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 4
Date Awarded: 27 September 2022

SCHEDULE C

SCM REGULATION 50: DISPUTES, OBJECTIONS, COMPLAINTS AND QUERIES

Submit monthly reports to the accounting officer on all disputes, objections, complaints or queries received, attended to or resolved.

No disputes, objections, complaints and queries received during this quarter.

GENERAL

The database of accredited service providers has been updated and captured on the SAMRAS system and the SCM unit is busy on a daily basis to register new service providers on the ODM database; assist suppliers to register on the CSD and obtain new tax clearance certificates and municipal accounts.

A checklist has been implemented before placing of orders as a control mechanism in order to comply with the SCM policy and regulations.

The supply chain management unit consists of the following officials working at the road's depot:

- Ms. D Kapot-Witbooi Head SCM
- Mr. C Abrahams Storekeeper (Bredasdorp)
- Ms. B Brighton Clerk Procurement
- Ms. C Reid Senior Administrator
- Vacant Senior Clerk
- Mr. J Harmse Clerk Database Management
- Mr. Vuyolwethu Nkanunu Storekeeper (Caledon)

Ms. D Kapot-Witbooi needs to complete two (2) additional unit standards of the MMC training and Mr Jacques Harmse is currently doing his MMC competency training. Staff members need to be trained internally on supply chain management.