



OVERBERG DISTRICT MUNICIPALITY


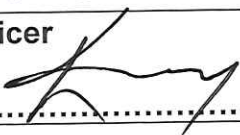
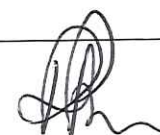
TO : MUNICIPAL MANAGER
FROM : MANAGER: SUPPLY CHAIN MANAGEMENT
DATE : 10 JULY 2023

SUPPLY CHAIN MANAGEMENT QUARTERLY REPORT FOR THE PERIOD ENDING JUNE 2023

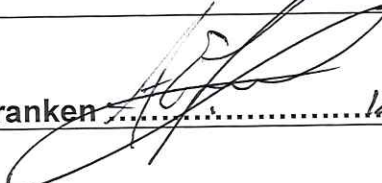
PURPOSE OF REPORT For Council to take note of the deviations approved for the quarter April – June 2023 and the reasons thereof.

Attached please find:

1. SCHEDULE A Deviations: April – June 2023
2. SCHEDULE B Final awards made by the adjudication committee for the quarter.
3. SCHEDULE C SCM Regulation 50: disputes, objections, complaints and queries / General

Prepared by	Manager SCM Ms D Kapot-Witbooi..... 
Date	10.07.2023
Reviewed by	Chief Financial Officer Mr N Kruger 
Date	12/7/23
Approved by	Municipal Manager Mr R Bosman  12/7/2023
Date	

Final Submission

Submitted to	Executive Mayor Alderman Andries Franken  12/7/23.....
Date	

SCHEDULE A

1. Report on Regulation 36(2): Deviations

Hereunder, please find the schedule of awards where deviations occur with the reasons for the deviations.

SUPPLY CHAIN MANAGEMENT DEVIATIONS ITO THE SCM REGULATIONS & SCM POLICY FOR THE PERIOD APRIL – JUNE 2023										
Order No	Deviations	Directorate / Department	Project Title	Name of Supplier	Amount	Incl / Excl	Finding for Deviation	Responsible Official	Reasons for Deviation	Order No
D01/04		Environmental Management	Develop a Cloud-Based GIS System	ESRI South Africa	R 238 562.23 (Correction of April Deviation Amount)	Incl.	Sole Supplier	F Kotze	The ODM was successful in applying for grant funding from Provincial Treasury to develop a cloud-based GIS system for the ODM. A business plan was submitted. This initiative will support and improve data management, forward planning and decision making for various departments who will be able to access accurate spatial data. As part of the provincial support and discussion in the preparation to the application. ESRI South Africa was identified as the accredited GIS platform provider as part of a transversal tender used by Government. ESRI South Africa is the sole authorised distributor within Southern Africa to demonstrate, promote market, distribute, install, support and provide instruction (including demonstration and training) for ESRI software.	163 837
D01/05		Emergency Services	Generator	Antoinette Events Management	R 196 017.50	Incl.	Emergency	R Geldenhuys	On Thursday 6 April 2023 the backup generator for the district control centre and fire station broke down. After initial attempts to fix it, it was decided to get a temporary replacement generator to ensure service continuity for the control centre. After getting permission from the municipal manager, Antoinette Events was tasked to deliver a generator. The reason for an emergency deviation is that the control centre serves the fire service of the whole district as well as the after-hours emergencies for CAM. This together with the high prospects of loadshedding made it imperative to get an emergency replacement in place while repairing the generator. Planning and procurement processes are underway to replace the	164 379

D01/06	Corporate	Leave System	Pay Day Software Systems (Pty) Ltd	R 40 250.00	Incl.	Exceptional Case	V Zeeman	164 537
<p>aging generator but with regular servicing and maintenance done it was not expected to break down. Efforts to repair asap is ongoing.</p> <p>During the 2021/22 audit, an audit finding was issued per COMAF 18 regarding the incorrect provision for leave in the AFS. The reason for this was that the previous leave system on SAMRAS could not provide the correct split between compulsory and non-compulsory leave which is calculated according to different formulas. As part of the audit actions, a functional leave system that could calculate the split between compulsory and non-compulsory leave days had to be procured. The leave provision disclosed for 2021/22 will be reviewed by testing the results produced by the new leave system and restated if any material differences are found. The Pay Day leave system was procured and implemented on 01 March 2023, that could provide their calculations on the audit sample. The complete list will be done in July 2023 together with the leave provisions for 30 June 2023. In terms of the Master Agreement signed with Pay Day, such additional work can be performed by them on the information provided by their system and a quotation had been obtained in this regard. As it is not part of the original scope of the quotation obtained to acquire the system, and it will exceed the total amount of R200K, a deviation is requested to perform this work to address the audit finding. A tender process is currently in progress to acquire a new integrated leave, payroll and human resource system (T43-2022/23) that closed on 19 June 2023.</p>								
D02/06	Corporate	Security Services	Bredasdorp Armed Response	R126 000.00		Exceptional Case	V Zeeman	TBC
<p>The tender is currently in the evaluation process and will be awarded in the next 2 weeks. The three deposits will not have security guards for the month of July and will be vulnerable for possible thefts. The process will be concluded, and the tender will be awarded in the month of July 2023.</p>								

COMPLIANCE/PROGRESS

The SCM unit was established during May 2008 and a Head of SCM was appointed on 1 October 2008. Bid committees have been established and are functioning well. New members have been appointed. Monthly reports have been submitted in respect of procurement of goods and services in terms of each required regulation of the Supply Chain Management Policy of the Council. (**Reports are available on request.**) Bid committee meetings have been minuted and submitted on a monthly basis. Hereunder, please find the schedule containing the final awards made by the adjudication committee for the quarter.

Performance ratings on service providers have been done and no complaints of bad performances by service providers have been received by the SCM unit.

I. T14-2022/23: UPGRADE OF THE EXISTING ACCESS ROAD AND INSTALLATION OF A BOREHOLE PUMP, PIPELINE AND SWITCHGEAR

Awarded To: CAPE ASPHALT CC
Amount: R4 892 099.08
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 4
Date Awarded: 04 April 2023

II. T15-2022/23: SUPPLY AND DELIVERY OF TWO (2) MOBILE LIGHTING PLANTS

Awarded To: IAN DICKIE & CO (PTY) LTD
Amount: R199 667.60
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 4
Date Awarded: 04 April 2023

III. Q24-2022/23: SUPPLY OF TWO TRAILERS TO MOUNT A 100KVA GENERATOR

Awarded To: MEMOTEK TRADING CC
Amount: R140 870.40
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 1
Date Awarded: 17 April 2023

IV. Q26-2022/23: WILDLAND FIREFIGHTING HELMETS

Awarded To: VANGUARD FIRE & SAFETY INLAND (PTY) LTD
Amount: R80 902.50
Reason for Award: Compliant / Scored the Highest Preferential Points
BBBEE: Level 1
Date Awarded: 18 April 2023

V. T18-2022/23: SUPPLY AND DELIVERY OF FUEL AND OILS & GREASE FOR THE PERIOD ENDING 30 JUNE 2026

Awarded To: SLEBA ENTERPRISES
Amount: Various
Reason for Award: Compliant / Scored the Highest Preferential Points
Date Awarded: 30 May 2023

VI. T22-2022/23: SUPPLY AND DELIVERY OF HERBICIDE FOR THE PERIOD ENDING 30 JUNE 2026

Awarded To: LEAFIX (PTY) LTD
Amount: Various
Reason for Award: Compliant / Scored the Highest Preferential Points
Date Awarded: 30 May 2023

VII. T23-2022/23: MAINTENANCE, REPAIR, INSTALLATION AND SUPPLY OF AIR-CONDITIONING UNITS FOR THE PERIOD ENDING 30 JUNE 2026

Awarded To: DK REFRIGERATION PTY
GANSBAAI AIRCON AND REFRIGERATION CC
SEBELETSA OPERATIONS (PTY) LTD
Amount: Various
Reason for Award: Compliant Bidders / Scored the Highest Preferential Points
BBBEE: Level 4, 4 and 1
Date Awarded: 30 May 2023

VIII. T30-2022/23: TRANSLATIONS & EDITING AND ADVERTISEMENTS FOR THE PERIOD ENDING 30 JUNE 2026

Awarded To: ARINA WILSON
Amount: Various
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 4
Date Awarded: 30 May 2023

IX. Q25-2022/23: OCCUPATIONAL HEALTH & SAFETY RISK ASSESSEMENT

Awarded To: IRCA CAPE TOWN (PTY) LTD
Amount: R 39 767.00
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 4
Date Awarded: 02 May 2023

X. Q30-2022/23: SUPPLY AND DELIVERY OF TWO (2) MOBILE LIGHTING PLANTS

Awarded To: GIFTED JACK PTY LTD
Amount: R 194 867.59
Reason for Award: Scored the Highest Preferential Points
BBBEE: Level 1
Date Awarded: 29 May 2023

XI. Q28-2022/23: OVERBERG DISTRICT INDEPENDENT SAFETY SURVEY

Awarded To: ULTIMATE PROCUREMENT SOLUTIONS t/a UTS
Amount: R 74 750.00
Reason for Award: Compliant
BBBEE: Level 1
Date Awarded: 31 May 2023

XII. Q34-2022/23: SUPPLY AND INSTALLATION OF BETA ELECTRONIC GATES

Awarded To: POTTS DEVCO (PTY) LTD
Amount: R 199 525.00
Reason for Award: Compliant Bidder
BBBEE: Level 1
Date Awarded: 31 May 2023

XIII. T16-2022/23: DMR RADIO NETWORK MAINTENANCE REQUIREMENT – OVERBERG DISTRICT MUNICIPALITY

Awarded To: ALTRON NEXUS (PTY) LTD
Amount: R 526 343.59
Reason for Award: Scored the Highest Preferential Points
BBBEE: 1
Date Awarded: 21 June 2023

XIV. T20-2022/23: SUPPLY AND DELIVERY OF GRADER BLADES FOR THE PERIOD ENDING 30 JUNE 2026.

Awarded To: STARTUNE (PTY)LTD
GIFTED JACK (PTY) LTD
Amount: Various
Reason for Award: Scored the Highest Preferential Points
BBBEE: 1
Date Awarded: 21 June 2023

XV. T31-2022/23: SUPPLY OF FORMS, PAPER AND/OR PRINTER RIBBONS FOR THE PERIOD ENDING 30 JUNE 2026

Awarded To: Item 2 - BOEBIES BODY WORKS (PTY) LTD
Item 3 - GIFTED JACK (PTY) LTD
Amount: Various
Reason for Award: Scored the Highest Preferential Points
BBBEE: 1
Date Awarded: 21 June 2023

XVI. Q33-2022/23: RECRUITMENT AND SELECTION PROCESS OF DIRECTOR COMMUNITY SERVICES

Awarded To: RIEL HUGO AND ASSOCIATES
Amount: R 42 156.14
Reason for Award: Scored the Highest Preferential Points
BBBEE: 4
Date Awarded: 08 June 2023

XVII. Q29-2022/23: APPOINTMENT OF A SERVICE PROVIDER TO FACILITATE THE IMPLEMENTATION OF A DISTRICT YOUTH SUMMIT FOR THE OVERBERG

Awarded To: OPEN UP
Amount: R 97 750.00
Reason for Award: Compliant Bidder
BBBEE: 1
Date Awarded: 12 June 2023

XVIII. Q31-2022/23: APPOINTMENT OF A SERVICE PROVIDER TO FACILITATE GENDER BASED VIOLENCE AMBASSADOR TRAINING SESSIONS IN THE OVERBERG DISTRICT

Awarded To: TRACEY LEE DENNIS
Amount: R 49 840.00
Reason for Award: Scored the Highest Preferential Points
BBBEE: 1
Date Awarded: 19 June 2023

XIX. Q35-2022/23: DEVELOPMENT OF A HR STRATEGY AND PLAN FOR OVERBERG DISTRICT MUNICIPALITY

Awarded To: IGNITE ADVISORY SERVICES (PTY) LTD
Amount: R 199 640.00
Reason for Award: Scored the Highest Preferential Points
BBBEE: 1
Date Awarded: 28 June 2023

SCM REGULATION 50: DISPUTES, OBJECTIONS, COMPLAINTS AND QUERIES

Submit monthly reports to the accounting officer on all disputes, objections, complaints or queries received, attended to or resolved.

TENDER NUMBER	TENDER DESCRIPTION	DATE AWARDED	TENDERERS	COMMENTS
NONE				

GENERAL

The database of accredited service providers has been updated and captured on the SAMRAS system and the SCM unit is busy on a daily basis to register new service providers on the ODM database; assist suppliers to register on the CSD and obtain new tax clearance certificates and municipal accounts.

A checklist has been implemented before placing of orders as a control mechanism in order to comply with the SCM policy and regulations.

The supply chain management unit consists of the following officials working at the road's depot:

- Ms. D Kapot-Witbooi Head SCM
- Mr. C Abrahams Storekeeper (Bredasdorp)
- Ms. B Brighton Principal Clerk Procurement
- Ms. C Reid Senior Administrator
- Vacant Senior Clerk
- Mr. J Harmse Principal Clerk Database Management
- Mr. Vuyolwethu Nkanunu Storekeeper (Caledon)

Ms. D Kapot-Witbooi needs to complete two (2) additional unit standards of the MMC training and Mr Jacques Harmse is currently doing his MMC competency training. Staff members need to be trained internally on supply chain management.