



**OVERBERG**

DISTRIKSMUNISIPALITEIT  
DISTRICT MUNICIPALITY  
UMASIPALA WESITHILI

**Quarterly Report by Executive  
Mayor**

**September 2023**

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### **Legislative Framework**

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium-term planning and policy choices on service delivery.

This report has been prepared in terms of the following legislative framework:

- The Municipal Finance Management Act – No.56 of 2003, Section 52 and
- The Municipal Budget and Reporting Regulations

The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.

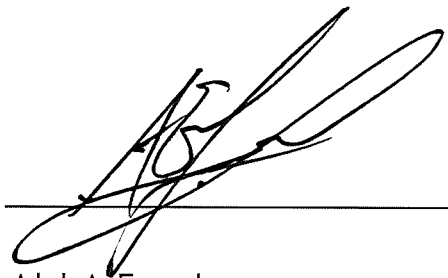
**Mayor's Report**

In accordance with Section 52(d) of the Municipal Finance Management Act, I submit the required statement on implementation of the budget and the financial state of affairs of the municipality as at **September 2023**.

Service Delivery and Budget Implementation Plan (non-financial performance) for the **first** quarter, **July 2023 – September 2023** is also included.

**Recommendations**

- The content of this report and supporting documentation for the **first quarter** ended **September 2023** is noted.
- It be noted that the budget is implemented in accordance with the Service Delivery and Budget Implementation Plan projections and in accordance with the budget.
- It be noted that any material variances will receive remedial and corrective actions.



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Ald A Franken  
Executive Mayor

Date:.....*30/10/2023*.....

## QUALITY CERTIFICATE

I, RG Bosman, Municipal Manager of Overberg District Municipality, hereby certify that –


(mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid- year budget and performance assessment

for the quarter ending **September 2023** has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name **Mr. RG Bosman**

Municipal Manager of **Overberg District Municipality DC3**

Signature  \_\_\_\_\_

Date 2023/10/25

## EXECUTIVE SUMMARY

### Introduction

The Executive Mayor is required by Section 52(d) of the Municipal Finance Management Act (MFMA) to submit a report on implementation of the budget and the financial state of affairs of the Municipality, to the Council within 30 days after the end of each quarter.

### Consolidated Performance

The following table summarises the overall position on the capital and operating budgets.

	Capital Expenditure	Operating Expenditure	Operating Revenue
<b>Budget</b>	R 13 892 054	R276 810 561	R274 921 521
<b>Budget to date (BTD)</b>	R 1 585 251	R69 202 689	R68 494 815
<b>Year to date (YTD)</b>	R 1 638 710	R52 388 861	R64 761 422
<b>Variance to SDBIP</b>	R 53 459	-R 16 813 828	-R 3 733 393
<b>YTD% Variance to SDBIP</b>	3%	-24%	-5%
<b>% of Annual Budget</b>	12%	19%	24%

### Relevant information

- Revenue to date is **lower** than anticipated with a variance of **5%**.
- Actual expenditure to date is **lower** than anticipated, with a variance of **24%**.
- Capital expenditures are **below** budgeted to date with a variance of **3%**.

However, the capital commitments should also be taken into consideration

**Refer to Capital Programme Budget Report.**

**CAPITAL PROGRAMME - BUDGET 2023/24**

DEPARTMENT	DESCRIPTION	FUNDING TYPE	BUDGET 2023/24	ADJUSTMENT Aug 2023	TOTAL 2023/24	SPENDING YTD September 2023	% SPENDING	COMMITMENTS September 2023	TOTAL YTD INCL COMMIT	BALANCE UNSPEND
1	COMMITTEE, RECORDS, COUNCIL SUPPORT	1	R35 000.00		R35 000.00	R0.00	0.00%	R0.00	R0.00	R35 000.00
2	CORPORATE SERVICES : SUPPORT SERV	1	R320 000.00	R200 000.00	R520 000.00	R173 500.00	33.37%	R22 950.00	R196 450.00	R323 550.00
3	CORPORATE SERVICES : SUPPORT SERV	1	R40 000.00		R40 000.00	R0.00	0.00%	R0.00	R0.00	R40 000.00
4	CORPORATE SERVICES : SUPPORT SERV	1	R150 000.00		R150 000.00	R0.00	0.00%	R89 304.09	R89 304.09	R60 695.91
5	CORPORATE SERVICES : SUPPORT SERV	1	R0.00	R654 455.00	R654 455.00	R0.00	0.00%	R0.00	R0.00	R654 455.00
6	EMERGENCY SERVICES	1	R100 000.00		R99 000.00	R0.00	0.00%	R0.00	R0.00	R99 000.00
7	EMERGENCY SERVICES	1	R300 000.00		R0.00	R0.00	#DIV/0!	R0.00	R0.00	R0.00
8	EMERGENCY SERVICES	1	R2 200 000.00		R2 200 000.00	R0.00	0.00%	R1 732 331.76	R1 732 331.76	R467 668.24
9	EMERGENCY SERVICES	4	R500 000.00		R500 000.00	R0.00	0.00%	R0.00	R0.00	R500 000.00
10	EMERGENCY SERVICES	4	R900 000.00		R900 000.00	R0.00	0.00%	R0.00	R0.00	R900 000.00
11	EMERGENCY SERVICES	1	R0.00	R525 724.00	R526 724.00	R0.00	0.00%	R526 639.00	R526 639.00	R85.00
12	EMERGENCY SERVICES	1	R0.00	R50 000.00	R50 000.00	R14 360.40	28.72%	R0.00	R14 360.40	R35 639.60
13	EMERGENCY SERVICES	1	R0.00	R186 449.00	R186 449.00	R0.00	0.00%	R0.00	R0.00	R186 449.00
14	EMERGENCY SERVICES	4	R0.00	R942 283.00	R942 283.00	R212 217.74	22.52%	R50 156.53	R262 374.27	R679 908.73
15	EMERGENCY SERVICES	4	R0.00	R300 000.00	R300 000.00	R0.00	0.00%	R0.00	R0.00	R300 000.00
16	ENVIRONMENTAL MANAGEMENT SERVICES	1	R6 000.00		R6 000.00	R4 457.13	74.95%	R0.00	R4 457.13	R1 502.87
17	FINANCIAL SERVICES	1	R10 000.00		R10 000.00	R8 845.00	88.45%	R0.00	R8 845.00	R1 155.00
18	ICT SERVICES	1	R260 000.00		R260 000.00	R0.00	0.00%	R107 360.00	R107 360.00	R152 640.00
19	ICT SERVICES	1	R4 000.00		R4 000.00	R0.00	0.00%	R0.00	R0.00	R4 000.00
20	ICT SERVICES	1	R530 000.00		R530 000.00	R0.00	0.00%	R0.00	R0.00	R530 000.00
21	ICT SERVICES	1	R0.00	R111 793.00	R111 793.00	R96 140.47	86.00%	R0.00	R96 140.47	R15 652.53
22	IDP AND COMMUNICATION	1	R30 000.00		R30 000.00	R14 310.00	47.70%	R0.00	R14 310.00	R15 690.00
23	LED, TOURISM, RESORTS AND EPWP	1	R220 000.00		R220 000.00	R7 095.40	1.82%	R0.00	R7 095.40	R183 154.60
24	LED, TOURISM, RESORTS AND EPWP	1	R500 000.00		R500 000.00	R33 171.49	6.63%	R25 648.70	R58 820.19	R441 179.81
25	LED, TOURISM, RESORTS AND EPWP	1	R200 000.00		R0.00	R0.00	#DIV/0!	R0.00	R0.00	R200 000.00
26	LED, TOURISM, RESORTS AND EPWP	1	R0.00	R70 000.00	R70 000.00	R0.00	0.00%	R0.00	R0.00	R70 000.00
27	LED, TOURISM, RESORTS AND EPWP	1	R0.00	R30 000.00	R30 000.00	R0.00	0.00%	R13 002.61	R13 002.61	R16 997.39
28	LED, TOURISM, RESORTS AND EPWP	1	R0.00	R50 000.00	R50 000.00	R0.00	0.00%	R0.00	R0.00	R50 000.00
29	LED, TOURISM, RESORTS AND EPWP	1	R0.00	R200 000.00	R200 000.00	R0.00	0.00%	R0.00	R0.00	R200 000.00
30	LED, TOURISM, RESORTS AND EPWP	1	R0.00	R10 000.00	R10 000.00	R0.00	0.00%	R0.00	R0.00	R10 000.00
31	MUNICIPAL HEALTH SERVICES	1	R10 000.00		R10 000.00	R0.00	0.00%	R0.00	R0.00	R10 000.00
32	MUNICIPAL HEALTH SERVICES	1	R30 000.00		R30 000.00	R0.00	0.00%	R0.00	R0.00	R30 000.00
33	SOLID WASTE MANAGEMENT	3	R0.00	R4 536 100.00	R4 536 100.00	R1 074 571.94	23.69%	R23 255.86	R1 097 827.80	R3 438 272.20
34	SUPPLY CHAIN MANAGEMENT	1	R10 000.00		R10 000.00	R0.00	0.00%	R2 590 648.55	R2 590 648.55	R7 409 351.45
			R6 355 000.00	R7 537 054.00	R13 892 054.00	R1 638 709.57	11.80%	R18 656.00	R4 229 358.24	R9 662 695.88
						11.80%	18.65%	30.44%	25.00%	

Funding Sources	Type	Budget
Capital Replacement Reserve	1	R 7 913 671.00
Revenue	2	R -
External Loans	3	R 4 536 100.00
Grants	4	R 1 442 283.00
Private Contributions	5	R -
<b>TOTAL</b>		<b>R13 892 054.00</b>

**Discussion:** Actual spending for the first quarter is 11.80% of the budgeted amount. Commitments to date accounts to 18.65% bringing total actual and committed projects to **30.44%**. The committed cost is a result of the SCM process as per the progress of capital projects that can be viewed in the Capital Demand Procurement plan below:

Capital Demand Procurement Plan 2023/24 Reporting - Sep 2023																		
#	Sub-Directorate	Project Name	Project Description	Budget	Draft tender specs	Draft RFQ specs	Quotations (if any)	Comments on submission of specifications or quotations	BSC	Advertisement on e-portal, website and/or media	Closing of tenders and/or RFQ's	Comments on BSC, placing of advertisement and closing date	BEC	BAC	Objecti n Period End Date	Completi on Date	Comments on BEC, BAC, objection period and completion	Completi on date
1	Emergency Services	Rescue Equipment	Acquire necessary rescue equipment for rendering services	R99 000	NA	Jan 24 NA	NA	NA	NA	Feb 24	Mar 24	NA	NA	NA	NA	May 24		
2	Emergency Services	Vehicle upgrade/ refurbishment	Refurbish or upgrade fleet vehicles	R0	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		
3	Emergency Services	Capital Vehicle Replacement	Replace redundant vehicles and add additions to fleet	R2 200 000	NA	NA	NA	RT57 Transversal tender	NA	NA	NA	NA	NA	NA	NA	Mar 24	RT57 Transversal tender	
4	Emergency Services	Bunker Clothing	Protective clothing Fire Fighting	R900 000	Oct 23 NA	Oct 23 NA	NA	NA	Oct 23	Nov 23	Dec 23	NA	Jan 24	Jan 24	Feb 24	Mar 24		
5	Emergency Services	Capacity Project	Capacity project	R500 000	Oct 23 NA	Oct 23 NA	NA	Tender in place	NA	NA	NA	NA	NA	NA	NA	Mar 24		
6	Emergency Services	Capital Vehicle Replacement	Capital Vehicle Replacement (Insurance) Bakkie	R626 724	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		
7	Emergency Services	Furniture and Office equipment	Office Equipment	R50 000	NA	Feb 24 NA	NA	NA	NA	Mar 24	Apr 24	NA	NA	NA	May 24	Jun 24		
8	Emergency Services	Vehicles	Fleet vehicles	R185 449	NA	Feb 24 NA	NA	NA	NA	Mar 24	Apr 24	NA	NA	NA	May 24	Jun 24		
9	Emergency Services	Loadshedding mitigation	Loadshedding mitigation	R942 283	NA	NA	NA	Tenders in place	NA	NA	NA	NA	NA	NA	NA	Dec 23		
10	Emergency Services	Training centre	Training centre - Additional classroom	R300 000	Nov 23 NA	Nov 23 NA	NA	NA	Nov 23	Jan 24	Feb 24	NA	Feb 24	Mar 24	Apr 24	May 24		
11	Environmental Management Services	Furniture and Office equipment	Office Equipment	R6 000	NA	NA	May 24	NA	NA	NA	NA	NA	NA	NA	NA	Jun 24		
12	LED, Tourism, EPWP	Furniture and Office equipment	Furniture and fittings	R0	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		
13	LED, Tourism, EPWP	Property upgrade	Upgrade of bungalows and amenities	R500 000	Oct 23 NA	Oct 23 NA	NA	NA	Oct 23	Nov 23	Dec 23	NA	Jan 24	Jan 24	Feb 24	Mar 24		
14	LED, Tourism, EPWP	Gas project Phase 2	Gas installation at abulion facilities	R390 250	Oct 23 NA	Oct 23 NA	NA	Qualation in place for Phase 1	Oct 23	Nov 23	Dec 23	NA	Jan 24	Jan 24	Feb 24	Mar 24		
15	LED, Tourism, EPWP	Property upgrade	Abulion facilities upgrade at Die Darn	R70 000	NA	Feb 24 NA	NA	NA	NA	Mar 24	Apr 24	NA	NA	NA	May 24	Jun 24		



Capital Demand Procurement Plan 2023/24 Reporting - Sep 2023																		
#	Sub- Directorate	Project Name	Project Description	Budget	Draft tender specs	Draft RFQ specs	Quotations	Comments on submission of specifications or quotations	BSC	Advertisement on e-portal, website and/or media	Closing of tenders and/or RFQ's	Comments on BSC, placing of advertisement and closing date	BEC	BAC	Objection Period End Date	Completion Date	Comments on BEC, BAC, objection period and completion	Completion date
16	LED, Tourism, EPWP	Machinery and Equipment	Machinery and Equipment	R30 000	NA	Feb 24	NA		NA	Mar 24	Apr 24		NA	NA	May 24	Jun 24		
17	LED, Tourism, EPWP	Furniture and Office equipment	Furniture and Office equipment Die Dam	R50 000	NA	Feb 24	NA		NA	Mar 24	Apr 24		NA	NA	May 24	Jun 24		
18	LED, Tourism, EPWP	Furniture and Office equipment	Furniture and Office equipment Uitenhage	R200 000	Nov 23	NA	NA		Nov 23	Jan 24	Feb 24		Feb 24	Mar 24	Apr 24	May 24		
19	LED, Tourism, EPWP	Recreational project	Recreational project Die Dam	R10 000	NA	NA	May 24		NA	NA	NA		NA	NA	NA	Jun 24		
20	Municipal Health Services	Furniture and Office equipment	Mobile aircons	R10 000	NA	NA	Jan 24		NA	NA	NA		NA	NA	NA	Feb 24		
21	Municipal Health Services	Furniture and Office equipment	Furniture and Office equipment	R30 000	NA	Feb 24	NA		NA	Mar 24	Apr 24		NA	NA	May 24	Jun 24		
22	Solid Waste Management	Infrastructure Project	Upgrading Access Road, Borehole pump, ect	R4 536 100	NA	NA	NA	Tender in place	NA	NA	NA		NA	NA	NA	Dec 23		
23	Finance	Furniture and Office equipment	Office Equipment	R10 000	NA	NA	Jan 24		NA	NA	NA		NA	NA	NA	Feb 24		
24	Supply Chain Management	Furniture and Office equipment	Office Equipment	R10 000	NA	NA	Jan 24		NA	NA	NA		NA	NA	NA	Feb 24		
25	Corporate Services	Fencing - Head Office	Erecting of perimeter fence / walls and access gates	R520 000	Oct 23	NA	NA		Oct 23	Nov 23	Dec 23		Jan 24	Jan 24	Feb 24	Mar 24		
26	Corporate Services	Furniture and Office equipment	Office Equipment	R40 000	NA	Feb 24	NA		NA	Mar 24	Apr 24		NA	NA	May 24	Jun 24		
27	Corporate Services	Aircons	Installation and replacement of aircons	R150 000	NA	NA	NA	T23-2023/24 awarded	NA	NA	NA		NA	NA	NA	Jun 24	T23-2023/24 awarded	
28	Corporate Services	Power generator and UPS	Installation of a Power generator and UPS back up	R654 455	NA	NA	NA	Tender in place	NA	NA	NA		NA	NA	NA	Dec 23	Tender in place	
29	ICT Services	Replacement of old and broken Computer Equipment	Replace redundant computers and acquisition for new staff	R260 000	NA	NA	NA	Secured a SITA contract	NA	NA	NA		NA	NA	NA	Mar 24	Secured a SITA contract	
30	ICT Services	Security ICT	Security ICT	R530 000	Oct 23	NA	NA	MOA - CAM	Oct 23	Nov 23	Dec 23		Jan 24	Jan 24	Feb 24	Mar 24		
31	ICT Services	General Equipment	Operational Equipment	R4 000	NA	NA	Jan 24		NA	NA	NA		NA	NA	NA	Feb 24		
32	ICT Services	Server	Backup Server	R111 793	NA	NA	NA	Tender in place	NA	NA	NA		NA	NA	NA	Dec 23		
33	Committee Records and Council Support	Furniture and Office equipment	Office Equipment	R35 000	NA	Feb 24	NA		NA	Mar 24	Apr 24		NA	NA	May 24	Jun 24		
34	IDP and Communication	Awareness Equipment	Awareness Equipment	R30 000	NA	Feb 24	NA		NA	Mar 24	Apr 24		NA	NA	May 24	Jun 24		

### Cash Position and Liquidity

The available cash as of 30 September 2023 is calculated as follows:

Item Description	Amounts
Balance as per CFA	R98 922 827
Unspent conditional grants and funds	-R9 112 875
Consumer and Sundry deposits	-R8 160
Sinking fund investments	R0
External loans unspent	-R4 548 017
EFF Accumulated Depreciation	R0
Provision for bonuses	R0
Capital Replacement reserve	-R19 361 290
VAT Refund (Roads Expenses prev years)	-R25 440 101
Rehabilitation provision (KWK)	-R4 084 574
Performance Bonus Provision	R0
Set aside for retention	R0
Set aside for Creditor payments	-R4 000 000
Provision for leave Payment	-R650 000
Capital Funding Required	
Loan Repayments	-R5 611 160
<b>Cash Surplus (Deficit)</b>	<b>R26 106 650</b>

Based on the above cash position, the liquidity is determined below:

Description	AMOUNTS
<b>LIQUIDITY REQUIREMENT</b>	
Unspent Conditional Grants	R9 112 875
External Loans unspent	R4 548 017
1 (one) Month Operational Expenditure	R17 776 411
Provisions	R4 734 574
Capital Replacement reserve	R19 022 115
Equitable share received in advance	R14 072 833
Loan repayments	R5 611 160
Commitments	R4 008 160
<b>Total Liquidity Requirement</b>	<b>R78 886 145</b>
<b>ACTUAL LIQUIDITY AVAILABLE</b>	
Total Investments	R97 930 322
VAT Refund (ABSA Deposit plus)	-R25 440 101
Rehabilitation provision (KWK)	-R4 084 574
<b>Balance of Investments</b>	<b>R68 405 647</b>
<b>Cash book - Bank Balance</b>	<b>R1 765 652</b>
Roads claims outstanding	R14 554 409
<b>Consumer Debtors (current – 60 days)</b>	<b>R 3 201 639</b>
<b>Total Liquidity Available</b>	<b>R87 927 347</b>
<b>Liquidity Shortfall(-)/Liquidity Surplus</b>	<b>R9 041 203</b>

Grants Allocations and spending YTD									
Grant	Allocation 2/24	Roll- Over 22/23	Total	Spend to date	Committed	Total Committed	% spent inc commit	Available	
FMG	R 1 000 000.00	R -	R 1 000 000.00	R 232 379.70	R -	R 232 379.70	23.24%	R 767 620.30	
EPWP	R 1 192 000.00	R -	R 1 192 000.00	R 231 255.30	R -	R 231 255.30	19.40%	R 960 744.70	
CDW	R 57 000.00	R -	R 57 000.00	R -	R -	R -	0.00%	R 57 000.00	
RRAMS	R 2 846 000.00	R -	R 2 846 000.00	R 169 606.97	R 85 152.66	R 254 759.63	8.95%	R 2 591 240.37	
WOSA	R 1 560 000.00	R -	R 1 560 000.00	R 240 723.42	R -	R 240 723.42	15.43%	R 1 319 276.58	
CAPACITY PROJECT	R 500 000.00	R -	R 500 000.00	R 5 012.00	R 7 593.08	R 12 605.08	2.52%	R 487 394.92	
WCPT Loadshedding Relief	R -	R 942 283.00	R 942 283.00	R 212 217.74	R 50 156.53	R 262 374.27	27.84%	R 679 908.73	

## Summary

- Year to date benchmark for the 3<sup>rd</sup> month period ending 30 September 2023 is **25%** if applying a straight-line method for the 12 months in the year.
- Year to date operating revenue amounts to **24%** of the total budget for the financial year
- Year to date operating expenditure amounts to **19%** of the total budget for the financial year.
- Year to date capital expenditure amounts to **12%** of total budgeted for the financial year, but if the committed cost of **R2 590 648.55** is also considered, then it is **30.44%**.

**Positive** cash flow, over **R26 million**, was calculated and a **positive R9 million** liquidity was evident as on 30 September 2023.

As requested by the Finance Committee at the portfolio meeting held on 11 September 2023, the actual revenue accounted for should also be measured against the actual expenditure monthly, going forward.

For September 2023, the calculation is as follows:

	Original	Adjusted	Adjustment
Actual Revenue	R64 761 422	R58 175 587	(R6 585 835)
Actual Expenditure	<u>R52 388 861</u>	<u>R52 388 861</u>	R0
<b>Surplus (Shortfall)</b>	<b><u>R12 372 561</u></b>	<b><u>R5 786 726</u></b>	

The revenue adjustment is calculated as follows:

Equitable share received for October & November 2023	(R14 072 833)
Roads Revenue outstanding for August/September 2023	<u>R 7 486 998</u>

**Nett total revenue received in advance**

**(R 6 585 835)**

There is no adjustment in respect of expenditure as the incorrect journals of last month in respect of the provisions had been passed.

**The underspending on budgeted Employment related costs to date in respect of ODM staff amounts to R2.5 million which is included in the Surplus of R5.7 million.**

## COST CONTAINMENT REPORT – FIRST QUARTER – SEPTEMBER 2023

In accordance with Local Government: Municipal Cost Containment Regulation (MCCR) that were promulgated on 7 June 2019 and came into effect on 1 July 2019, in conjunction with the MFMA Circular No 97, herewith the report released as on **30 September 2023**.

Overberg District Municipality approved a Cost Containment Policy on 27 May 2019 based on the “then” Draft Regulations and in guidance of the MFMA Circular 82 according to which cost containment measures were already introduced even before the Regulations were promulgated. This policy had been reviewed and aligned with the final MCCR and in guidance with MFMA Circular No 97. These was approved by Council on 30 September 2019.

The following table in the prescribed format, is tabled for information:

MEASURES	COST CONTAINMENT - IN YEAR REPORT						
	ORIGINAL BUDGET 2023/24	ADJUSTED BUDGET 2023/24	Q1	Q2	Q3	Q4	SAVINGS
Use of Consultants	R2 572 411	R2 572 411	R243 308	R0	R0	R0	R2 329 103
Vehicles used by political office bearers	R0	R0	R0	R0	R0	R0	R0
Travel and Subsistence	R1 827 700	R1 894 569	R452 196	R0	R0	R0	R1 442 373
Domestic Accommodation	R185 000	R186 131	R8 948	R0	R0	R0	R177 183
Sponsorships, Events & Catering	R313 500	R310 300	R11 075	R0	R0	R0	R299 225
Communication	R427 000	R439 300	R107 978	R0	R0	R0	R331 322
Other related Expenditure Items	R0	R0	R0	R0	R0	R0	R0
<b>TOTAL</b>	<b>R5 325 611</b>	<b>R5 402 711</b>	<b>R823 506</b>	<b>R0</b>	<b>R0</b>	<b>R0</b>	<b>R4 579 205</b>

Below is an additional table which defines what is defined under each measure and indicate the year-to-date expenditure and the projected saving to date.

MEASURES	NOTES	ACTUAL YTD 3 MTHS	PROJECTED OVER 12 MNTHS	PROJECTED SAVING TO DATE	NOTES
Use of Consultants	Business & Advisory Services	R243 308	R973 233	R1 599 178	Accounting, Business & Financial Management
Vehicles used by political office bearers	No Mayoral vehicle-Councillors receive travel allowances	R0	R0	R0	No Mayoral vehicle-Councillors
Travel and Subsistence	Domestic Daily all, Incidental, Food, Air, Transport (own & non employees)	R452 196	R1 808 786	R85 783	Domestic Daily all, Incidental, Food,
Domestic Accommodation	Domestic Accommodation resulting from Travel	R8 948	R35 793	R150 338	Travel & Sun - Domestic Accommodation
Sponsorships, Events & Catering	Including Wshops & Seminars	R11 075	R44 301	R265 999	Including Wshops&Seminars
Communication	Advertisements, Publication & Marketing	R107 978	R431 910	R7 390	Advertisements, Publication & Marketing?
Other related Expenditure Items	None	R0	R0	R0	None
<b>TOTAL</b>		<b>R823 506</b>	<b>R3 294 023</b>	<b>R2 108 688</b>	

Cost Containment reports are compiled quarterly for the Municipal Manager’s attention, which will discuss progressive actions on each cost containment measure.

## SUMMARY INCOME & EXPENDITURE 2023/2024 EXCLUDING ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES - ELECTRICITY	R 200 000.00	R 67 699.59	R 203 057.57	R 50 001.00
SERVICES CHARGES - REFUSE	R 14 300 000.00	R 1 272 094.54	R 3 783 683.66	R 3 575 001.00
SERVICES CHARGES - SEWERAGE	R 1 300 000.00	R 66 189.31	R 178 767.95	R 324 999.00
SERVICES CHARGES - WATER	R -	R 565.22	R 2 077.31	R -
SALE OF GOODS AND SERVICES	R 9 223 046.00	R 842 779.96	R 1 404 098.00	R 2 305 764.00
RENT OF FACILITIES&EQUIPMENT	R 13 825 000.00	R 1 255 030.29	R 3 535 335.05	R 3 456 249.00
INTEREST EARNED-EXTERNAL INVES	R 4 000 000.00	R 833 314.78	R 1 478 280.72	R 999 999.00
INTEREST EARNED-OUTST DEBTORS	R 50 000.00	R 14 813.29	R 53 165.11	R 12 501.00
LICENSES & PERMITS	R 1 000 000.00	R 38 522.91	R 148 327.15	R 249 999.00
INCOME FOR AGENCY SERVICES	R 12 769 565.00	R 1 050 038.82	R 3 150 116.46	R 3 192 390.00
GRANT&SUBSIDIES (OPERATING)	R 92 013 927.00	R -1 481 884.56	R 36 083 481.19	R 23 003 484.00
GRANT&SUBSIDIES (CAPITAL)	R 1 442 283.00	R -	R -	R 125 001.00
OTHER REVENUE	R 422 700.00	R 28 215.49	R 282 764.33	R 105 675.00
PROFIT ON SALE	R 2 000 000.00	R -	R -	R 500 001.00
	R 152 546 521.00	R 3 987 379.64	R 50 303 154.50	R 37 901 064.00

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 88 052 327.00	R -1 472 507.96	R 19 455 202.29	R 22 013 097.00
REMUNERATION OF COUNCILLORS	R 6 339 757.00	R 929 742.85	R 1 904 572.09	R 1 584 939.00
BAD DEBTS	R 100 000.00	R -	R -	R 24 999.00
DEPRECIATION	R 3 653 586.43	R 250 829.17	R 752 487.53	R 913 398.00
BULK PURCHASES	R 200 000.00	R 47 877.20	R 100 440.67	R 50 001.00
OTHER MATERIAL	R 4 790 200.00	R 298 544.95	R 818 963.75	R 1 197 543.00
INTEREST EXPENSE - EXTERNAL	R 2 433 186.00	R -681 499.00	R 102 501.00	R 608 298.00
CONTRACTED SERVICES	R 26 973 918.20	R 1 822 398.68	R 3 620 843.56	R 6 743 484.00
GRANTS & SUBSIDIES PAID	R -	R -	R -	R -
GENERAL EXPENSES - OTHER	R 21 892 586.00	R 977 768.51	R 3 688 584.02	R 5 473 173.00
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 154 435 560.63	R 2 173 154.40	R 30 443 594.91	R 38 608 932.00

<b>Total</b>	R -1 889 039.63	R 1 814 225.24	R 19 859 559.59	R -707 868.00
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### Revenue by source

#### Reasons for variance:

Total income to date is higher than anticipated with a variance of 32.72%.

RRams expenditure reallocated to the correct ukey after internal error has been made.

Interest on investment is higher than anticipated due to interest hikes.

#### Expenditure by type:

#### Reasons for variance:

Total expenditure is 21.15% lower than anticipated .

Alteration on provisions due to correction of error from previous month

Saving on salary and wages

## SUMMARY INCOME & EXPENDITURE 2023/2024 ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES - ELECTRICITY	R -	R -	R -	R -
SERVICES CHARGES - REFUSE	R -	R -	R -	R -
SERVICES CHARGES - SEWERAGE	R -	R -	R -	R -
SALE OF GOODS AND SERVICES	R -	R -	R -	R -
RENT OF FACILITIES&EQUIPMENT	R -	R -	R -	R -
INTEREST EARNED-EXTERNAL INVES	R -	R -	R -	R -
INTEREST EARNED-OUTST DEBTORS	R -	R -	R -	R -
LICENSES & PERMITS	R -	R -	R -	R -
INCOME FOR AGENCY SERVICES	R -	R -	R -	R -
GRANT&SUBSIDIES (OPERATING)	R 122 375 000.00	R 6 761 851.45	R 14 457 512.80	R 30 593 751.00
GRANT&SUBSIDIES (CAPITAL)	R -	R -	R -	R -
OTHER REVENUE	R -	R 225.60	R 755.19	R -
GAINS	R -	R -	R -	R -
	R 122 375 000.00	R 6 762 077.05	R 14 458 267.99	R 30 593 751.00

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 50 645 000.00	R -1 040 192.95	R 13 970 492.34	R 12 661 248.00
REMUNERATION OF COUNCILLORS	R -	R -	R -	R -
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R -	R -	R -	R -
BULK PURCHASES	R -	R -	R -	R -
OTHER MATERIAL	R 57 531 000.00	R 2 351 195.89	R 6 358 990.46	R 14 382 753.00
INTEREST EXPENSE - EXTERNAL	R 320 000.00	R -535 749.00	R 76 251.00	R 80 001.00
CONTRACTED SERVICES	R 3 100 000.00	R 237 646.17	R 606 807.22	R 775 002.00
GRANTS & SUBSIDIES PAID	R -	R -	R -	R -
GENERAL EXPENSES - OTHER	R 10 779 000.00	R 298 056.00	R 932 725.48	R 2 694 753.00
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 122 375 000.00	R 1 310 956.11	R 21 945 266.50	R 30 593 757.00

Total	R -	R 5 451 120.94	R -7 486 998.51	R -6.00
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### Revenue by source

#### Reasons for variances:

Total revenue actual versus budgeted varies 52.74% lower than anticipated to date.

Awaiting payment from Department of Public works for billed invoices.

### Expenditure by type

#### Reasons for variances:

Total expenditure is 28.27% lower than anticipated .

DC3 Overberg - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	15 800	15 800	1 407	4 168	3 950	218	6%	15 800
Investment revenue	-	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational	-	4 000	4 000	833	1 478	1 000	478	48%	4 000
Other own revenue	-	253 679	253 679	8 510	59 116	63 420	(4 304)	-7%	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	-	<b>273 479</b>	<b>273 479</b>	<b>10 749</b>	<b>64 761</b>	<b>68 370</b>	<b>(3 608)</b>	<b>-5%</b>	<b>273 479</b>
Employee costs	-	138 697	138 697	(2 513)	33 426	34 674	(1 249)		138 697
Remuneration of Councillors	-	6 340	6 340	930	1 905	1 585	320		6 340
Depreciation and amortisation	-	3 654	3 654	251	752	913	(161)		3 654
Interest	-	2 753	2 753	(1 217)	179	688	(510)		2 753
Inventory consumed and bulk purchases	-	62 521	62 521	2 698	7 278	15 630	(8 352)		62 521
Transfers and subsidies	-	-	-	-	-	-	-		-
Other expenditure	-	62 846	62 846	3 336	8 849	15 711	(6 862)	-44%	62 846
<b>Total Expenditure</b>	-	<b>276 811</b>	<b>276 811</b>	<b>3 484</b>	<b>52 389</b>	<b>69 203</b>	<b>(16 814)</b>	<b>-24%</b>	<b>276 811</b>
<b>Surplus/(Deficit)</b>	-	<b>(3 331)</b>	<b>(3 331)</b>	<b>7 265</b>	<b>12 373</b>	<b>(833)</b>	<b>13 205</b>	<b>-1586%</b>	<b>(3 331)</b>
Transfers and subsidies - capital (monetary)	-	500	1 442	-	-	125	(125)	-100%	-
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-		-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	-	<b>(2 831)</b>	<b>(1 889)</b>	<b>7 265</b>	<b>12 373</b>	<b>(708)</b>	<b>13 080</b>	<b>-1848%</b>	<b>(3 331)</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-		-
<b>Surplus/ (Deficit) for the year</b>	-	<b>(2 831)</b>	<b>(1 889)</b>	<b>7 265</b>	<b>12 373</b>	<b>(708)</b>	<b>13 080</b>	<b>-1848%</b>	<b>(3 331)</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	-	<b>6 355</b>	<b>13 892</b>	<b>1 300</b>	<b>1 639</b>	<b>1 585</b>	<b>53</b>	<b>3%</b>	<b>13 892</b>
Capital transfers recognised	-	500	1 442	90	212	125	87	70%	1 442
Borrowing	-	-	4 536	1 075	1 075	-	1 075	#DIV/0!	4 536
Internally generated funds	-	5 855	7 914	135	352	1 460	(1 108)	-76%	7 914
<b>Total sources of capital funds</b>	-	<b>6 355</b>	<b>13 892</b>	<b>1 300</b>	<b>1 639</b>	<b>1 585</b>	<b>53</b>	<b>3%</b>	<b>13 892</b>
<b>Financial position</b>									
Total current assets	-	50 777	44 183		109 242				50 777
Total non current assets	-	123 605	131 142		108 572				123 605
Total current liabilities	-	26 214	26 214		39 320				26 214
Total non current liabilities	-	67 687	67 687		65 990				67 687
Community wealth/Equity	-	80 481	81 424		112 503				80 481
<b>Cash flows</b>									
Net cash from (used) operating	-	1 826	1 826	(407)	15 767	10 732	(5 035)	-47%	1 826
Net cash from (used) investing	-	(4 355)	(11 892)	(1 300)	(1 639)	(1 089)	550	-51%	(11 892)
Net cash from (used) financing	-	(5 365)	(5 365)	-	-	(1 341)	(1 341)	100%	(5 365)
<b>Cash/cash equivalents at the month/year end</b>	-	<b>35 691</b>	<b>29 097</b>	<b>-</b>	<b>98 923</b>	<b>52 829</b>	<b>(46 094)</b>	<b>-87%</b>	<b>69 364</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	2 352	177	51	1 185	126	43	162	787	4 884
<b>Creditors Age Analysis</b>									
Total Creditors	469	-	0	-	-	-	-	-	469



DC3 Overberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		–	110 541	111 483	318	40 805	27 635	13 170	48%	111 483
Executive and council		–	15 270	15 270	1 050	3 300	3 817	(517)	-14%	15 270
Finance and administration		–	95 271	96 213	(732)	37 505	23 818	13 687	57%	96 213
Internal audit		–	–	–	–	–	–	–	–	–
<i>Community and public safety</i>		–	26 639	26 639	2 398	5 714	6 660	(946)	-14%	26 639
Community and social services		–	–	–	–	–	–	–	–	–
Sport and recreation		–	20 130	20 130	2 337	5 472	5 032	439	9%	20 130
Public safety		–	5 308	5 308	9	54	1 327	(1 273)	-96%	5 308
Housing		–	–	–	–	–	–	–	–	–
Health		–	1 202	1 202	52	189	300	(112)	-37%	1 202
<i>Economic and environmental services</i>		–	122 499	122 499	6 762	14 458	30 625	(16 166)	-53%	122 499
Planning and development		–	–	–	–	–	–	–	–	–
Road transport		–	122 375	122 375	6 762	14 458	30 594	(16 135)	-53%	122 375
Environmental protection		–	124	124	–	–	31	(31)	-100%	124
<i>Trading services</i>		–	14 300	14 300	1 272	3 784	3 575	209	6%	14 300
Energy sources		–	–	–	–	–	–	–	–	–
Water management		–	–	–	–	–	–	–	–	–
Waste water management		–	–	–	–	–	–	–	–	–
Waste management		–	14 300	14 300	1 272	3 784	3 575	209	6%	14 300
<i>Other</i>	4	–	–	–	–	–	–	–	–	–
<b>Total Revenue - Functional</b>	2	–	273 979	274 922	10 749	64 761	68 495	(3 733)	-5%	274 922
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		–	63 896	63 896	(4 041)	12 805	15 974	(3 169)	-20%	63 896
Executive and council		–	10 751	10 751	1 172	2 695	2 688	7	0%	10 751
Finance and administration		–	51 161	51 161	(5 354)	9 687	12 790	(3 103)	-24%	51 161
Internal audit		–	1 984	1 984	141	424	496	(72)	-15%	1 984
<i>Community and public safety</i>		–	75 550	75 550	5 382	15 649	18 888	(3 238)	-17%	75 550
Community and social services		–	–	–	–	–	–	–	–	–
Sport and recreation		–	17 120	17 120	1 083	3 063	4 280	(1 217)	-28%	17 120
Public safety		–	39 671	39 671	2 868	8 412	9 918	(1 506)	-15%	39 671
Housing		–	–	–	–	–	–	–	–	–
Health		–	18 759	18 759	1 431	4 174	4 690	(516)	-11%	18 759
<i>Economic and environmental services</i>		–	127 398	127 398	1 674	22 970	31 849	(8 880)	-28%	127 398
Planning and development		–	1 621	1 621	122	348	405	(57)	-14%	1 621
Road transport		–	122 375	122 375	1 311	21 945	30 594	(8 648)	-28%	122 375
Environmental protection		–	3 402	3 402	241	677	850	(174)	-20%	3 402
<i>Trading services</i>		–	9 967	9 967	469	965	2 492	(1 527)	-61%	9 967
Energy sources		–	–	–	–	–	–	–	–	–
Water management		–	–	–	–	–	–	–	–	–
Waste water management		–	–	–	–	–	–	–	–	–
Waste management		–	9 967	9 967	469	965	2 492	(1 527)	-61%	9 967
<i>Other</i>		–	–	–	–	–	–	–	–	–
<b>Total Expenditure - Functional</b>	3	–	276 811	276 811	3 484	52 389	69 203	(16 814)	-24%	276 811
<b>Surplus/ (Deficit) for the year</b>		–	(2 831)	(1 889)	7 265	12 373	(708)	13 080	-1848%	(1 889)

DC3 Overberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - Municipal Manager		-	15 270	15 270	1 050	3 300	3 817	(517)	-13.6%	15 270
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	25	25	3	9	6	3	47.9%	25
Vote 4 - Finance		-	95 246	96 188	(736)	37 496	23 812	13 684	57.5%	96 188
Vote 5 - Community Services		-	163 438	163 438	10 432	23 956	40 860	(16 903)	-41.4%	163 438
<b>Total Revenue by Vote</b>	2	-	<b>273 979</b>	<b>274 922</b>	<b>10 749</b>	<b>64 761</b>	<b>68 495</b>	<b>(3 733)</b>	<b>-5.5%</b>	<b>274 922</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - Municipal Manager		-	15 847	15 847	1 513	3 746	3 962	(216)	-5.5%	15 847
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	17 485	17 485	1 131	3 510	4 371	(862)	-19.7%	17 485
Vote 4 - Finance		-	30 015	30 015	(6 677)	5 704	7 504	(1 799)	-24.0%	30 015
Vote 5 - Community Services		-	213 464	213 464	7 516	39 430	53 366	(13 937)	-26.1%	213 464
<b>Total Expenditure by Vote</b>	2	-	<b>276 811</b>	<b>276 811</b>	<b>3 484</b>	<b>52 389</b>	<b>69 203</b>	<b>(16 814)</b>	<b>-24.3%</b>	<b>276 811</b>
<b>Surplus/ (Deficit) for the year</b>	2	-	<b>(2 831)</b>	<b>(1 889)</b>	<b>7 265</b>	<b>12 373</b>	<b>(708)</b>	<b>13 080</b>	<b>-1847.8%</b>	<b>(1 889)</b>

DC3 Overberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter

Description	Ref	Budget Year 2023/24								
		2022/23 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue</b>										
<b>Exchange Revenue</b>										
Service charges - Electricity		200	200	68	203	50	153	306%	200	
Service charges - Water		-	-	1	2	-	2	#DIV/0!	-	
Service charges - Waste Water Management		1 300	1 300	66	179	325	(146)	-45%	1 300	
Service charges - Waste management		14 300	14 300	1 272	3 784	3 575	209	6%	14 300	
Sale of Goods and Rendering of Services		9 223	9 223	843	1 404	2 306	(902)	-39%	9 223	
Agency services		12 770	12 770	1 050	3 150	3 192	(42)	-1%	12 770	
Interest		-	-	-	-	-	-	-	-	
Interest earned from Receivables		50	50	15	53	13	41	325%	50	
Interest from Current and Non Current Assets		4 000	4 000	833	1 478	1 000	478	48%	4 000	
Dividends		-	-	-	-	-	-	-	-	
Rent on Land		-	-	-	-	-	-	-	-	
Rental from Fixed Assets		13 825	13 825	1 255	3 535	3 456	79	2%	13 825	
Licence and permits		1 000	1 000	39	148	250	(102)	-41%	1 000	
Operational Revenue		423	423	28	284	106	178	168%	423	
<b>Non-Exchange Revenue</b>										
Property rates		-	-	-	-	-	-	-	-	
Surcharges and Taxes		-	-	-	-	-	-	-	-	
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	
Licence and permits		-	-	-	-	-	-	-	-	
Transfers and subsidies - Operational		214 389	214 389	5 280	50 541	53 597	(3 056)	-6%	214 389	
Interest		-	-	-	-	-	-	-	-	
Fuel Levy		-	-	-	-	-	-	-	-	
Operational Revenue		-	-	-	-	-	-	-	-	
Gains on disposal of Assets		2 000	2 000	-	-	500	(500)	-100%	2 000	
Other Gains		-	-	-	-	-	-	-	-	
Discontinued Operations		-	-	-	-	-	-	-	-	
<b>Total Revenue (excluding capital transfers and contributions)</b>		-	273 479	273 479	10 749	64 761	68 370	(3 608)	-5%	273 479
<b>Expenditure By Type</b>										
Employee related costs		138 697	138 697	(2 513)	33 426	34 674	(1 249)	-4%	138 697	
Remuneration of councillors		6 340	6 340	930	1 905	1 585	320	20%	6 340	
Bulk purchases - electricity		200	200	48	100	50	50	101%	200	
Inventory consumed		62 321	62 321	2 650	7 178	15 580	(8 402)	-54%	62 321	
Debt impairment		100	100	-	-	25	(25)	-100%	100	
Depreciation and amortisation		3 654	3 654	251	752	913	(161)	-18%	3 654	
Interest		2 753	2 753	(1 217)	179	688	(510)	-74%	2 753	
Contracted services		30 074	30 074	2 060	4 228	7 518	(3 291)	-44%	30 074	
Transfers and subsidies		-	-	-	-	-	-	-	-	
Irrecoverable debts written off		-	-	-	-	-	-	-	-	
Operational costs		32 672	32 672	1 276	4 621	8 168	(3 547)	-43%	32 672	
Losses on Disposal of Assets		-	-	-	-	-	-	-	-	
Other Losses		-	-	-	-	-	-	-	-	
<b>Total Expenditure</b>		-	276 811	276 811	3 484	52 389	69 203	(16 814)	-24%	276 811
<b>Surplus/(Deficit)</b>										
Transfers and subsidies - capital (monetary allocations)		-	(3 331)	(3 331)	7 265	12 373	(833)	13 205	(0)	(3 331)
Transfers and subsidies - capital (in-kind)		500	1 442	-	-	125	(125)	(0)	(0)	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		-	(2 831)	(1 889)	7 265	12 373	(708)	-	-	(3 331)
Income Tax		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after income tax</b>		-	(2 831)	(1 889)	7 265	12 373	(708)	-	-	(3 331)
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-	-	-	-
Share of Surplus/Deficit attributable to Minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		-	(2 831)	(1 889)	7 265	12 373	(708)	-	-	(3 331)
Share of Surplus/Deficit attributable to Associate		-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		-	(2 831)	(1 889)	7 265	12 373	(708)	-	-	(3 331)

DC3 Overberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Finance		-	-	-	-	-	-	-	-	-
Vote 5 - Community Services		-	-	-	1 075	1 075	-	1 075	#DIV/0!	-
<b>Total Capital Multi-year expenditure</b>	4,7	-	-	-	1 075	1 075	-	1 075	#DIV/0!	-
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Municipal Manager		-	30	30	14	14	8	7	91%	30
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	1 339	2 305	96	270	334	(64)	-19%	2 305
Vote 4 - Finance		-	20	20	2	9	2	6	254%	20
Vote 5 - Community Services		-	4 966	11 537	113	271	1 241	(970)	-78%	11 537
<b>Total Capital single-year expenditure</b>	4	-	6 355	13 892	225	564	1 585	(1 021)	-64%	13 892
<b>Total Capital Expenditure</b>		-	6 355	13 892	1 300	1 639	1 585	53	3%	13 892
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		-	1 359	2 325	98	278	336	(58)	-17%	2 325
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		-	1 359	2 325	98	278	336	(58)	-17%	2 325
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	4 960	6 995	113	267	1 240	(973)	-78%	6 995
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	920	1 250	9	40	230	(190)	-82%	1 250
Public safety		-	4 000	5 704	104	227	1 000	(773)	-77%	5 704
Housing		-	-	-	-	-	-	-	-	-
Health		-	40	40	-	-	10	(10)	-100%	40
<b>Economic and environmental services</b>		-	36	4 572	14	19	9	10	109%	4 572
Planning and development		-	30	30	14	14	8	7	91%	30
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		-	6	4 542	-	4	2	3	200%	4 542
<b>Trading services</b>		-	-	-	1 075	1 075	-	1 075	#DIV/0!	-
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	-	-	1 075	1 075	-	1 075	#DIV/0!	-
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	-	6 355	13 892	1 300	1 639	1 585	53	3%	13 892
<b>Funded by:</b>										
National Government		-	-	-	-	-	-	-	-	-
Provincial Government		-	500	1 442	90	212	125	87	70%	1 442
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		-	500	1 442	90	212	125	87	70%	1 442
<b>Borrowing</b>	6	-	-	4 536	1 075	1 075	-	1 075	#DIV/0!	4 536
<b>Internally generated funds</b>		-	5 855	7 914	135	352	1 460	(1 108)	-76%	7 914
<b>Total Capital Funding</b>		-	6 355	13 892	1 300	1 639	1 585	53	3%	13 892

DC3 Overberg - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24				
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast	
R thousands	1						
<b>ASSETS</b>							
<b>Current assets</b>							
Cash and cash equivalents			35 691	29 097	98 923	35 691	
Trade and other receivables from exchange transactions			4 551	4 551	6 033	4 551	
Receivables from non-exchange transactions			534	534	548	534	
Current portion of non-current receivables			2 154	2 154	1 863	2 154	
Inventory			1 873	1 873	1 530	1 873	
VAT			5 975	5 975	345	5 975	
Other current assets			-	-	-	-	
<b>Total current assets</b>			-	50 777	44 183	109 242	50 777
<b>Non current assets</b>							
Investments			-	-	-	-	
Investment property			12 769	12 769	12 797	12 769	
Property, plant and equipment			86 033	93 570	75 473	86 033	
Biological assets			-	-	-	-	
Living and non-living resources			-	-	-	-	
Heritage assets			-	-	-	-	
Intangible assets			3	3	5	3	
Trade and other receivables from exchange transactions			-	-	-	-	
Non-current receivables from non-exchange transactions			24 800	24 800	20 297	24 800	
Other non-current assets			-	-	-	-	
<b>Total non current assets</b>			-	123 605	131 142	108 572	123 605
<b>TOTAL ASSETS</b>			-	174 382	175 324	217 813	174 382
<b>LIABILITIES</b>							
<b>Current liabilities</b>							
Bank overdraft			-	-	-	-	
Financial liabilities			4 706	4 706	5 365	4 706	
Consumer deposits			8	8	8	8	
Trade and other payables from exchange transactions			5 019	5 019	488	5 019	
Trade and other payables from non-exchange transactions			446	446	21 423	446	
Provision			16 035	16 035	12 036	16 035	
VAT			-	-	-	-	
Other current liabilities			-	-	-	-	
<b>Total current liabilities</b>			-	26 214	26 214	39 320	26 214
<b>Non current liabilities</b>							
Financial liabilities			6 519	6 519	11 225	6 519	
Provision			61 168	61 168	54 766	61 168	
Long term portion of trade payables			-	-	-	-	
Other non-current liabilities			-	-	-	-	
<b>Total non current liabilities</b>			-	67 687	67 687	65 990	67 687
<b>TOTAL LIABILITIES</b>			-	93 901	93 901	105 310	93 901
<b>NET ASSETS</b>	2		-	80 481	81 424	112 503	80 481
<b>COMMUNITY WEALTH/EQUITY</b>							
Accumulated surplus/(deficit)			67 481	68 424	91 503	67 481	
Reserves and funds			13 000	13 000	21 000	13 000	
Other			-	-	-	-	
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2		-	80 481	81 424	112 503	80 481

DC3 Overberg - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
<b>R thousands</b>	1										
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>											
<b>Receipts</b>											
Property rates			-	-	-	-	-	-		-	
Service charges			15 800	15 800	1 404	4 160	3 950	210	5%	15 800	
Other revenue			37 140	37 140	2 905	7 474	9 285	(1 812)	-20%	37 140	
Transfers and Subsidies - Operational			214 389	214 389	8 392	55 108	61 245	(6 137)	-10%	214 389	
Transfers and Subsidies - Capital			500	500	500	500	125	375	300%	500	
Interest			4 050	4 050	833	1 478	1 013	466	46%	4 050	
Dividends			-	-	-	-	-	-		-	
<b>Payments</b>											
Suppliers and employees			(268 219)	(268 219)	(15 660)	(52 775)	(64 428)	(11 653)	18%	(268 219)	
Interest			(1 834)	(1 834)	1 217	(179)	(458)	(280)	61%	(1 834)	
Transfers and Subsidies			-	-	-	-	-	-		-	
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>			<b>-</b>	<b>1 826</b>	<b>1 826</b>	<b>(407)</b>	<b>15 767</b>	<b>10 732</b>	<b>(5 035)</b>	<b>-47%</b>	<b>1 826</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>											
<b>Receipts</b>											
Proceeds on disposal of PPE			2 000	2 000	-	-	500	(500)	-100%	2 000	
Decrease (increase) in non-current receivables			-	-	-	-	-	-		-	
Decrease (increase) in non-current investments			-	-	-	-	-	-		-	
<b>Payments</b>											
Capital assets			(6 355)	(13 892)	(1 300)	(1 639)	(1 589)	50	-3%	(13 892)	
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>			<b>-</b>	<b>(4 355)</b>	<b>(11 892)</b>	<b>(1 300)</b>	<b>(1 639)</b>	<b>(1 089)</b>	<b>550</b>	<b>-51%</b>	<b>(11 892)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>											
<b>Receipts</b>											
Short term loans			-	-	-	-	-	-		-	
Borrowing long term/refinancing			-	-	-	-	-	-		-	
Increase (decrease) in consumer deposits			-	-	-	-	-	-		-	
<b>Payments</b>											
Repayment of borrowing			(5 365)	(5 365)	-	-	(1 341)	(1 341)	100%	(5 365)	
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>			<b>-</b>	<b>(5 365)</b>	<b>(5 365)</b>	<b>-</b>	<b>-</b>	<b>(1 341)</b>	<b>(1 341)</b>	<b>100%</b>	<b>(5 365)</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>			<b>-</b>	<b>(7 894)</b>	<b>(15 431)</b>	<b>(1 707)</b>	<b>14 128</b>	<b>8 302</b>			<b>(15 431)</b>
Cash/cash equivalents at beginning:			43 585	44 528		84 795	44 528				84 795
Cash/cash equivalents at month/year end:			-	35 691	29 097		98 923	52 829			69 364

DC3 Overberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter

Description		NT Code	Budget Year 2023/24										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy			
			0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days					
R thousands																	
Debtors Age Analysis By Income Source																	
	Trade and Other Receivables from Exchange Transactions - Water	1200	2	1	-	5	11	11	15	11	1	3	-	45	41	-	-
	Trade and Other Receivables from Exchange Transactions - Electricity	1300	92	7	1	0	1	1	3	1	-	-	-	107	7	-	-
	Receivables from Non-exchange Transactions - Property Rates	1400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Receivables from Exchange Transactions - Waste Management	1600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	-	-	-	-	25	25	-	-
	Interest on Arrear Debtor Accounts	1810	-	1	1	31	3	3	2	0	-	-	15	53	51	-	-
	Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Other	1900	2 258	167	49	1 149	112	31	142	744	4 653	2 178	-	-	-	-	-
	<b>Total By Income Source</b>	<b>2000</b>	<b>2 352</b>	<b>177</b>	<b>51</b>	<b>1 185</b>	<b>126</b>	<b>43</b>	<b>162</b>	<b>787</b>	<b>4 884</b>	<b>2 303</b>	<b>-</b>	<b>4 884</b>	<b>2 303</b>	<b>-</b>	<b>-</b>
2022/23 - totals only																	
Debtors Age Analysis By Customer Group																	
	Organs of State	2200	1 260	-	0	1 154	-	0	20	4	2 438	1 177	-	-	-	-	-
	Commercial	2300	39	51	5	3	84	2	3	392	578	484	-	-	-	-	-
	Households	2400	1 055	126	46	29	43	41	139	391	1 869	642	-	-	-	-	-
	Other	2500	(2)	-	-	-	-	-	-	-	(2)	-	-	-	-	-	-
	<b>Total By Customer Group</b>	<b>2600</b>	<b>2 352</b>	<b>177</b>	<b>51</b>	<b>1 185</b>	<b>126</b>	<b>43</b>	<b>162</b>	<b>787</b>	<b>4 884</b>	<b>2 303</b>	<b>-</b>	<b>4 884</b>	<b>2 303</b>	<b>-</b>	<b>-</b>

DC3 Overberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter

Description R thousands	NT Code	Budget Year 2023/24								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
<b>Creditors Age Analysis By Customer Type</b>										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	469	-	-	-	-	-	-	-	469
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	-	0	-	-	-	-	-	0
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
<b>Total By Customer Type</b>	<b>1000</b>	<b>469</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>469</b>



DC3 Overberg - Supporting Table SC5 Monthly Budget Statement - inve

Investments by maturity Name of institution & investment ID	Ref	Type of Investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands							
<b>Municipality</b>							
Absa - 92 8755 0641		Depositor Plus	3 772	75	-	238	4 085
Nedbank - 03 788 171 4042		Call Account	17 719	451	(35 400)	25 000	7 770
Absa - 93 5889 2970		Investment Tracker	39 465	1 171	-	20 000	60 636
Asba - 9374585345		Investment Tracker	24 878	562	-	-	25 440
							-
							-
							-
<b>Municipality sub-total</b>			85 834		(35 400)	45 238	97 930
<b>TOTAL INVESTMENTS AND INTEREST</b>	2		85 834		(35 400)	45 238	97 930

DC3 Overberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
National Government:		-	89 475	89 475	-	38 472	29 825	8 647	29.0%	89 475
Local Government Equitable Share			84 437	84 437	-	35 182	28 146	7 036	25.0%	84 437
Finance Management			1 000	1 000	-	1 000	333	667	200.0%	1 000
EPWP Incentive			1 192	1 192	-	298	397	(99)	-25.0%	1 192
Rural Roads Asset Management Grant			2 846	2 846	-	1 992	949	1 043	110.0%	2 846
Other transfers and grants [insert description]								-		
Provincial Government:		-	124 914	124 914	8 392	16 636	31 420	(14 784)	-47.1%	124 914
Roads Function			122 375	122 375	6 762	14 458	30 654	(16 196)	-52.8%	122 375
Seta			240	240	-	21	-	21	#DIV/0!	240
Health Subsidy			182	182	13	40	61	(20)	-33.3%	182
CDW Operational Support Grant	4		57	57	57	57	19	38	200.0%	57
Fire Safety Plan			1 560	1 560	1 560	1 560	520	1 040	200.0%	1 560
Grant WCFMC Capability			500	500	-	500	167	333	200.0%	500
District Municipality:		-	-	-	-	-	-	-		-
[insert description]								-		
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]								-		
<b>Total Operating Transfers and Grants</b>	5	-	214 389	214 389	8 392	55 108	61 245	(6 137)	-10.0%	214 389
<b>Capital Transfers and Grants</b>										
National Government:		-	-	-	-	-	-	-		-
Other capital transfers [insert description]								-		
Provincial Government:		-	500	500	500	500	125	375	300.0%	500
Fire Service Capacity Building Grant			500	500	500	500	125	375	300.0%	500
District Municipality:		-	-	-	-	-	-	-		-
[insert description]								-		
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]								-		
<b>Total Capital Transfers and Grants</b>	5	-	500	500	500	500	125	375	300.0%	500
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	-	214 889	214 889	8 892	55 608	61 370	(5 762)	-9.4%	214 889

DC3 Overberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>EXPENDITURE</b>										
<u>Operating expenditure of Transfers and Grants</u>										
National Government:		-	89 475	89 475	(1 591)	35 797	22 369	13 429	60.0%	89 475
Local Government Equitable Share			84 437	84 437	-	35 182	21 109	14 073	66.7%	84 437
Finance Management			1 000	1 000	176	232	250	(18)	-7.1%	1 000
EPWP Incentive			1 192	1 192	95	231	298	(67)	-22.4%	1 192
Rural Roads Asset Management Grant			2 846	2 846	(1 862)	152	712	(560)	-78.7%	2 846
#REF!								-		
Other transfers and grants [insert description]								-		
Provincial Government:		-	124 914	124 914	6 871	14 744	31 228	(16 425)	-52.6%	124 914
Roads Function			122 375	122 375	6 762	14 458	30 594	(16 136)	-52.7%	122 375
Seta			240	240	-	-	60			240
Health Subsidy			182	182	13	40	45	(5)	-11.1%	182
CDW Operational Support Grant			57	57	-	-	14	(14)	-100.0%	57
Fire Safety Plan			1 560	1 560	91	241	390	(149)	-38.3%	1 560
Grant WCFMC Capability			500	500	5	5	125	(120)	-96.0%	500
District Municipality:		-	-	-	-	-	-	-		-
[insert description]								-		
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]								-		
<b>Total operating expenditure of Transfers and Grants:</b>		<b>-</b>	<b>214 389</b>	<b>214 389</b>	<b>5 280</b>	<b>50 541</b>	<b>53 597</b>	<b>(2 996)</b>	<b>-5.6%</b>	<b>214 389</b>
<u>Capital expenditure of Transfers and Grants</u>										
National Government:		-	-	-	-	-	-	-		-
Other capital transfers [insert description]								-		
Provincial Government:		-	500	500	-	-	-	-		500
			500	500	-	-	-	-		500
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
<b>Total capital expenditure of Transfers and Grants</b>		<b>-</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>500</b>
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		<b>-</b>	<b>214 889</b>	<b>214 889</b>	<b>5 280</b>	<b>50 541</b>	<b>53 597</b>	<b>(2 996)</b>	<b>-5.6%</b>	<b>214 889</b>


DC3 Overberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages			4 401	4 401	660	1 338	1 100	238	22%	4 401
Pension and UIF Contributions			145	145	9	19	36	(17)	-48%	145
Medical Aid Contributions			-	-	-	-	-	-		-
Motor Vehicle Allowance			1 350	1 350	190	405	337	68	20%	1 350
Cellphone Allowance			444	444	70	143	111	32	29%	444
Housing Allowances			-	-	-	-	-	-		-
Other benefits and allowances			-	-	-	-	-	-		-
<b>Sub Total - Councillors</b>			6 340	6 340	930	1 905	1 585	320	20%	6 340
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages			4 224	4 224	245	736	1 056	(320)	-30%	4 224
Pension and UIF Contributions			478	478	27	82	120	(37)	-31%	478
Medical Aid Contributions			-	-	-	-	-	-		-
Overtime			-	-	-	-	-	-		-
Performance Bonus			151	151	-	-	38	(38)	-100%	151
Motor Vehicle Allowance			272	272	15	46	68	(22)	-32%	272
Cellphone Allowance			78	78	5	15	20	(5)	-23%	78
Housing Allowances			4	4	0	0	1	(0)	-51%	4
Other benefits and allowances			-	-	-	-	-	-		-
Payments in lieu of leave			-	-	-	-	-	-		-
Long service awards			-	-	-	-	-	-		-
Post-retirement benefit obligations			-	-	-	-	-	-		-
Entertainment			-	-	-	-	-	-		-
Scarcity			-	-	-	-	-	-		-
Acting and post related allowance			75	75	-	-	19	(19)	-100%	75
In kind benefits			-	-	-	-	-	-		-
<b>Sub Total - Senior Managers of Municipality</b>			5 281	5 281	293	879	1 320	(441)	-33%	5 281
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>Other Municipal Staff</b>										
Basic Salaries and Wages			88 793	88 793	7 067	21 359	22 198	(839)	-4%	88 793
Pension and UIF Contributions			15 333	15 333	1 297	3 909	3 833	76	2%	15 333
Medical Aid Contributions			5 428	5 428	440	1 328	1 357	(29)	-2%	5 428
Overtime			1 750	1 750	142	438	437	1	0%	1 750
Performance Bonus			-	-	-	-	-	-		-
Motor Vehicle Allowance			4 489	4 489	375	1 137	1 122	15	1%	4 489
Cellphone Allowance			442	442	33	100	110	(10)	-10%	442
Housing Allowances			321	321	23	68	80	(12)	-15%	321
Other benefits and allowances			9 046	9 046	748	2 205	2 261	(57)	-3%	9 046
Payments in lieu of leave			200	200	29	253	50	203	406%	200
Long service awards			804	804	(1 069)	145	201	(56)	-28%	804
Post-retirement benefit obligations			6 532	6 532	(11 914)	1 508	1 633	(125)	-8%	6 532
Entertainment			-	-	-	-	-	-		-
Scarcity			-	-	-	-	-	-		-
Acting and post related allowance			278	278	23	96	69	26	38%	278
In kind benefits			-	-	-	-	-	-		-
<b>Sub Total - Other Municipal Staff</b>			133 416	133 416	(2 806)	32 546	33 354	(808)	-2%	133 416
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>Total Parent Municipality</b>			145 037	145 037	(1 583)	35 330	36 259	(929)	-3%	145 037
<b>Unpaid salary, allowances &amp; benefits in arrears:</b>										
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>			145 037	145 037	(1 583)	35 330	36 259	(929)	-3%	145 037
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>TOTAL MANAGERS AND STAFF</b>			138 697	138 697	(2 513)	33 426	34 674	(1 249)	-4%	138 697

DC3 Overberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q1 First Quarter

Month	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
<b>R thousands</b>									
<b>Monthly expenditure performance trend</b>									
July		530	530	-	0	530	530	100.0%	0%
August		530	530	339	339	1 059	720	68.0%	5%
September		530	530	1 300	1 639	1 589	(50)	-3.1%	26%
October		530	530			2 118	-		
November		530	530			2 648	-		
December		530	530			3 178	-		
January		530	530			3 707	-		
February		530	530			4 237	-		
March		530	530			4 766	-		
April		530	530			5 296	-		
May		530	530			5 825	-		
June		530	8 067			13 892	-		
<b>Total Capital expenditure</b>	-	6 355	13 892	1 639					

**PROVINCIAL TREASURY**  
**Withdrawals from Municipal Bank Accounts**  
**In accordance with Section 11, Sub-section 1 (b) to (j)**

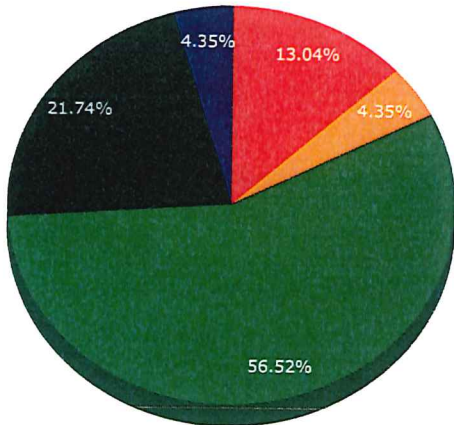
<b>NAME OF MUNICIPALITY:</b>		OVERBERG DISTRICT MUNICIPALITY	
<b>MUNICIPAL DEMARCATION CODE:</b>		DC3	
<b>QUARTER ENDED:</b>		September 2023	
<p><b>MFMA section 11.</b> (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -</p>	<b>Amount</b>	<b>Reason for withdrawal</b>	
	(b) to defray expenditure authorised in terms of section 26(4);	R 0.00	
	(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);	R 0.00	
	(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;	R 0.00	
	(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -	R 0.00	
	(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	R 0.00	
	(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;	R 0.00	
	(f) to refund money incorrectly paid into a bank account;	R 0.00	
	(g) to refund guarantees, sureties and <i>security</i> deposits;	R 0.00	
	(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 0.00	
	(i) to defray increased expenditure in terms of section 31; or	R 0.00	
	(j) for such other purposes as may be <i>prescribed</i> .	R 0.00	
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -	<b>Name and Surname:</b> N Kruger		
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and	<b>Rank/Position:</b> CFO		
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .	<b>Signature:</b> 		
<b>Tel number</b>	<b>Fax number</b>	<b>Email Address</b>	
028 425 1157	028 425 1014	cfo@odm.org.za	

# Top Layer KPI Report

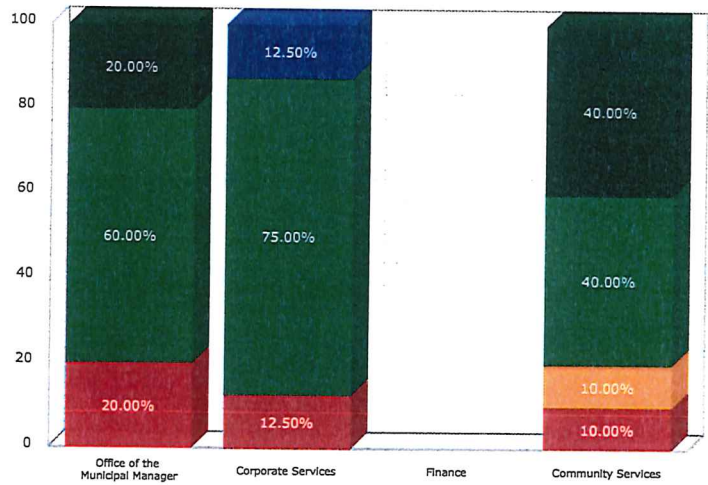
Report drawn on 23 October 2023 at 12:30

for the months of Quarter ending September 2023 to Quarter ending September 2023.

## Overberg District Municipality



## Responsible Directorate



	Overberg District Municipality	Responsible Directorate					
		Council	Office of the Municipal Manager	Corporate Services	Finance	Community Services	[Unspecified]
<b>Not Met</b>	<b>3 (13.04%)</b>	-	1 (20.00%)	1 (12.50%)	-	1 (10.00%)	-
<b>Almost Met</b>	<b>1 (4.35%)</b>	-	-	-	-	1 (10.00%)	-
<b>Met</b>	<b>13 (56.52%)</b>	-	3 (60.00%)	6 (75.00%)	-	4 (40.00%)	-
<b>Well Met</b>	<b>5 (21.74%)</b>	-	1 (20.00%)	-	-	4 (40.00%)	-
<b>Extremely Well Met</b>	<b>1 (4.35%)</b>	-	-	1 (12.50%)	-	-	-
<b>Total:</b>	<b>25*</b>	-	<b>5</b>	<b>8</b>	<b>0</b>	<b>10</b>	-
	<b>100%</b>	-	<b>21.74%</b>	<b>34.78%</b>	<b>0.00%</b>	<b>43.48%</b>	-

\* Excludes 24 KPIs which had no targets/actuals for the period selected.

**Overberg District Municipality**  
**2023-2024: Top Layer KPI Report - First Quarter ending September 2023**

Internal Ref/ Indicator Code	Strategic Objective	KPI Name	Description of Unit of Measurement	Baseline	Original Annual Target	Performance Comment		Corrective Measures	
						Target	Actual	R	R
1	To ensure municipal transformation and institutional development by creating a staff structure that would adhere to the principles of employment equity and promote skills development (SG3)	People from employment equity target groups employed in the three highest levels of management in compliance with the approved Employment Equity Plan. (Reg)	Number of people employed in the three highest levels of management per annum	2	1	1	0	R	Will submit a report to Council in the next quarter.
2	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines (SG4)	Percentage capital budget actually spent on capital projects by 30 June (Reg)	% of capital budget actually spent on capital projects for the annum (Actual spent on capital projects/total capital budget)	78.20%	80%	0%	0%	N/A	
3	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures (SG5)	Coordinate the functioning of the Audit & Performance Audit Committee during the financial year	Number of meetings held per annum	4	4	1	1	G	Quarterly meeting held on 29/09/2023
4	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures (SG5)	Develop a Risk-based Audit Plan for the next financial year and table to the Audit & Performance Audit Committee by 30 June	Risk-based audit plan developed and tabled	1	1	0	0	N/A	
5	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures (SG5)	Execute audit projects in terms of the Risk Base Audit Plan (RBAP)	Number of audit projects executed per annum	33	16	4	5	G	New tariffs Year-end stock take Performance Management MSR Chapter 3 & 5 OPCAR
6	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures (SG5)	Facilitate IDP Awareness initiatives in the district	Number of IDP awareness initiatives facilitated per annum	2	2	0	0	N/A	
7	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures (SG5)	Facilitate District IGR (IDP Managers & PComm) engagement with Local Municipalities	Number of engagements facilitated per annum	9	8	2	2	G	District IDP Forum - 4 August 2023 District PComm - 1 September 2023
8	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures (SG5)	Publishing of bi-annual External Newsletter to stakeholders	Number of External Newsletters published per annum	2	2	0	0	N/A	
9	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures (SG5)	Prepare Top Layer Service Delivery budget implementation plan for approval by the Mayor within 28 days after the adoption of the Budget	Top Layer SDBIP Submitted to the Mayor for approval	1	1	0	0	N/A	
10	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures (SG5)	Review annually the TL SDBIP to inform Council should a revised TL SDBIP be necessary and table the report to Council	Report (Sec 72) tabled to Council by January	1	1	0	0	N/A	





22	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures (SG5)	Review ICT Steering Committee Terms of Reference and table to Council by March each year.	Revised TOR tabled to Council	0	1	0	0	0	N/A		0	0	N/A
23	To ensure good governance practices by providing a democratic and pro-active accountable government and ensuring community participation through IGR Structures (SG5)	Table quarterly activity report on Building Management and Support Services to Corporate Portfolio Committee.	Number of activity reports tabled per annum	2	4	1	1	1	G	Tabled report on 11 September 2023, Item 6.3.1	1	1	G
24	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines (SG4)	Table quarterly Pool Fleet Management Meeting Minutes to Corporate Services Portfolio Committee.	Number of minutes tabled per annum	0	4	1	0	0	R	Fleet management report water tabled to portfolio committee on 11 September 2023, Item 6.3.2. The KPI and measurement was wrongly determined and must read reports instead of minutes.	1	0	R
25	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines (SG4)	Measured financial viability in terms of the municipality's ability to meet its service debt obligations by 30 June (Debt coverage) (Reg)	The number of times the municipality was able to meet its Debt obligation ((Total operating revenue received - operating grants)/debt service payments)	7.6	7	0	0	0	N/A		0	0	N/A
26	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines (SG4)	Measured financial viability in terms of the available cash to cover fixed operating expenditure by 30 June (Cost coverage) (Reg)	Number of months cash were available to cover fixed operating expenditure (All available cash at a particular time + investments)/monthly fixed operating expenditure)	2.25	1.5	0	0	0	N/A		0	0	N/A
27	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines (SG4)	Measured financial viability in terms of percentage outstanding service debtors by 30 June (Service Debtors) (Reg)	% Outstanding service debtors per annum (Total outstanding service debtors/annual revenue received for services)	14.10%	15%	0%	0%	0%	N/A		0%	0%	N/A
28	To attain and maintain financial viability and sustainability by executing accounting services in accordance with National policy and guidelines (SG4)	Report bi-annually to Council on the performance of service providers for quotations and tenders above R30000	Number of reports submitted to Council per annum	2	2	0	0	0	N/A		0	0	N/A
29	To promote regional economic development by supporting initiatives in the district for the development of a sustainable district economy (SG2)	Invite service providers to register on the suppliers database by 30 June	Invitation placed on ODM website and in external media	1	1	0	0	0	N/A		0	0	N/A
30	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Take domestic drinking water samples in towns and communities to monitor water quality (SAN 241 as amended)	Number of samples taken per annum	433	672	168	235	235	G7	235 samples were taken. Additional samples were taken in Overstrand municipal area as the water supply infrastructure were affected by the flooding. (Daily sampling on Jojo tanks and water trucks)	168	235	G7
31	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Take food samples to monitor the quality of Food for the FCD Act and legislative requirements	Number of samples taken per annum	444	400	100	121	121	G7	121 Samples were taken. Additional food samples were taken during the water shortage in Overstrand, to determine the safety of food.	100	121	G7
32	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Take water sample at Sewerage Final Outflow to monitor water quality (National Water Act: General Standards)	Number of samples taken per annum	162	180	45	51	51	G7	51 samples taken. Additional follow-up samples were taken.	45	51	G7
33	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Report quarterly to the Community Services Portfolio Committee on the activities of the Municipal Coastal Committee	Number of reports submitted per annum	4	4	1	1	1	G	Report tabled on 11 September 2023, Item 7.1	1	1	G

34	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Report annually to the Community Services Portfolio Committee on the outcomes of Karwyderskraal Landfill site adherence to the permit conditions	Report submitted to the Community Portfolio Committee per annum	1	1	0	0	N/A	0	N/A	0	N/A
35	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Report quarterly to the Community Services Portfolio Committee on the activities of the Regional Waste Forum	Number of reports submitted per annum	4	4	1	1	G	1	G	1	G
36	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Report quarterly to the Community Services Portfolio Committee on the activities of the Municipal Climate Change & Biodiversity Forum	Number of reports submitted per annum	3	4	1	1	G	1	G	1	G
37	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Table the revised Disaster Risk Management Plan to Council by June	Revised Disaster Risk Management plan tabled to Council	1	1	0	0	N/A	0	N/A	0	N/A
38	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Table to Council the revised Disaster Management Framework by June	Revised Disaster Management Framework tabled to Council	1	1	0	0	N/A	0	N/A	0	N/A
39	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Present annually the revised winter readiness plan to the Community Services Portfolio Committee	Number of revised Winter readiness plans submitted per annum	1	1	0	0	N/A	0	N/A	0	N/A
40	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Present annually the revised Festive and Fire Season Readiness Plan to DCF Tech	Number of revised Festive and Fire Season readiness plan presented per annum	1	1	0	0	N/A	0	N/A	0	N/A
41	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Rollout formal Training programmes by fire services training centre	Number of formal fire training programmes rolled out by fire training centre per annum	0	2	0	0	N/A	0	N/A	0	N/A
42	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Upgrade roads to permanent surface (MR276 - 2,28km) (DR 1206 - 3,40km)	Number of kilometres road upgraded per annum	1.34	5.68	0	0	N/A	0	N/A	0	N/A
43	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Kilometres of gravel roads to be regravelled	Number of kilometres road regravelled per annum	48.18	52.2	15	11.97	O	15	11.97	O	O
44	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Kilometres of gravel roads to be bladed	Number of kilometres roads bladed per annum	7 677.90	6 500	1 850	2 089.13	O2	1 850	2 089.13	O2	O2
45	To ensure the well-being of all in the Overberg through the provision of efficient basic services and infrastructure (SG1)	Submit annually the Business Plan for Provincial Roads budget allocation to Department of Infrastructure by 31 March	Annual Business Plan submitted	1	1	0	0	N/A	0	N/A	0	N/A
46	To promote regional economic development by supporting initiatives in the district for the development of a sustainable district economy (SG2)	Report quarterly to the Community Portfolio committee on the progress of planned deliverables in RED & Tourism Strategy	Number of progress reports tabled per annum	4	4	1	1	G	1	G	1	G
47	To promote regional economic development by supporting initiatives in the district for the development of a sustainable district economy (SG2)	Report quarterly on the progress in respect of social development Implementation Plan to the Community Services Portfolio Committee	Number of progress reports tabled per annum	2	4	1	0	R	1	0	R	R

## General summary: KPI's met within directorate (Top Layer)

### Expenditure per Vote (Ref. Table C3) – '000

- Vote 1 – Municipal Manager

Underspending due to Virtual Council meetings, printing costs and employee related costs savings due to a vacancy in Performance and Risk Management

5 KPI's were measured during the quarter of which 1 KPI (TL1) was not met. TL1 is the appointment of the Director Community Services which was not finalised as planned. TL 5 were well met as mor internal audits were executed than planned.

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YTD Budget: R3 962	Actual: R3 746	Variance: -5.5%
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- Vote 3 – Corporate Service

Underspending due to contracted services, licencing and project to be executed in the next quarter in ICT as well as projects in corporate support division later in the financial year. Employee vacancies also contribute to saving in the interim.

8 KPI's were measured during the quarter of which one KPI (TL 20) were well met and one KPI (TL 24) were not met.

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YTD Budget: R 4 371	Actual: R 3 510	Variance: -19.7%
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- Vote 4 – Finance

Underspend was due to various vacancies throughout the directorate.

The directorate's expenditure is below the projected budget for the period to date. The variance is mainly due to current savings on expenses, projects to be implemented later in the financial year and grant funding which still need to be spent/allocated. No KPI was measured during the period.

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YTD Budget: R 7 504	Actual: R 5 704	Variance: -24.0%
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- Vote 5 – Community Services

10 KPI's were measure during the quarter.

The following findings for the directorate was identified:

Roads Services – 2 KPI's were set for the period, of which 1 KPI was well met during the quarter and 1 KPI (TL43) was almost met. TL 43 is the regravelling of roads which was impacted by weather conditions and flooding that occurred in the district.

Municipal Health Services – 3 KPI’s were measured, and all were met. Additional samples were taken during the quarter to monitor water and food quality as the water supply infrastructure were affected by flooding especially in the Overstrand municipal area.

Environmental Management Services – 3 KPI’s were measured, and all met.

The underspending was predominantly due to the director vacancy. Other significant areas include environmental management and solid waste projects and contracted services still to be incurred in the financial year at the landfill site. Roads expenditure is also below anticipated for the period, however, will increase with the seasons changing to better conditions.

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YTD Budget: R 53 366	Actual: R39 430	Variance: -26.1%
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Conclusion

Overall, the YTD Operating Expenditure amounts to 19% of the annual budget.



# Western Cape Government

## 2023/24 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT (WC FMCG)

### NON-FINANCIAL QUARTERLY RETURN FORM

(JULY – SEPTEMBER 2023)

Overberg District Municipality

#### Expenditure Summary

Project Description	Amount Transferred	Expenditure as at end September 2023	Balance	% Spent
Financial System Migration towards Web & Automation/ New Financial System	R 500 000.00	Actual= R5 012.00 Committed=R R22 325.08	R494 988.00 -R22 325.08	1.0% 4.5%
<b>Total</b>	<b>R 500 000.00</b>	<b>R27 337.08</b>	<b>R472 662.92</b>	<b>5.5%</b>

**2023/24 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT  
(WC FMCG)**

**NON-FINANCIAL QUARTERLY RETURN FORM**

**(JULY – SEPTEMBER 2023)**

**FINANCIAL MANAGEMENT PROJECT**

Financial System Migration towards Web & Automation/ New Financial System.

Planned activities and outputs to date.

<b>Inputs/Activities</b>	<b>Outputs</b>	<b>Performance Indicators</b>	<b>Delivery Date</b>	<b>Achieved (Y/N)</b>
Leave system	Implement Payday leave system  Discontinue SAMRAS leave web system	COMAF received in 2021/22 Audit on leave provisions based on incorrect split between compulsory and non-compulsory leave balances from SAMRAS web version migrated from Classic version  Perform recalculation of leave provision for 2021/22 on Payday leave system on correct split compulsory and non-compulsory leave balances	1 March 2023	Y
			30 June 2023	Y
Document Management workflow and Archive system	Proper system control on document flow in the department and revenue enhancement and revenue completeness	Proper complete and accurate record keeping for audit processes  Ensure revenue completeness of third-party billing systems integration  Enhancement of revenue through collection of building plans inspection fees i.r.o. fire and health	1 April 2023	Y
			31 Dec 2023	In progress
			31 Dec 2023	In progress
Due Diligence	Perform due diligence in terms of MFMA Circular 80 to comply to minimum business	Current SAMRAS Classic Financial System  SAMRAS Web based integrated modules as already implemented	30 November 2023	Still in progress

Inputs/Activities	Outputs	Performance Indicators	Delivery Date	Achieved (Y/N)
	processes and system requirements	at other clients Decision which direction to proceed with (mSCOA Roadmap) Project team to visit Stellenbosch LM together with 7 other municipalities on the SAMRAS system planning to migrate to web version. Presentation on feedback to mSCOA Steercom and Management	17 July 2023 2 & 3 Oct 2023 9 & 10 Oct 2023	Y In progress In progress
ICT Requirements	Ensure adequate ICT infrastructure and facilities are in place for financial system operational requirements	Service provider to conduct and ICT assessment on current infrastructure capability and ability to function effectively with new financial web migration system	Nov-Dec 2023 Planning	N
SCM Web Migration/New Financial System	Fully operational transacting functionality for entire SCM department	Contract Management System flow Delegating authorization Live processing and order creation Interlink towards the budget	30 June 2024 (Phase 2) Planning	N
Expenditure Migration/New Financial System	Fully operational expenditure and creditor transacting department Accurate reporting on creditor management	Integration with bank Creditor reports available Payments made from bank accurate and recognised on the system automatically Creditor management workflow from user departments until finalization of transaction request (Expenditure request electronic process)	30 June 2024 (Phase 2)	N
Payroll Migration/New Payroll system	Fully operational payroll that are automatically updated with SARS tables & requirements	Integrate with Expenditure module Integrate with HR & Leave modules Integrate with Expenditure payments & Bank	30 June 2024 (Phase 2)	



Inputs/Activities	Outputs	Performance Indicators	Delivery Date	Achieved (Y/N)
Asset Management Migration/New Financial System	Accurate Final Asset Register Effective and efficient verification process	Automated update of asset register (verification) process Build in functionality for functions e.g., depreciation Accurate record keeping of assets Integrated system to SCM and purchase (acquisition) of assets	30 June 2024 (Phase 2)	
Modernization Billing/New Financial system	Accurate billing on web-system	Proper recognition on the financial system according to type of revenue recognized	30 June 2025 (Phase 3)	
HR Modules SAMRAS Web/New HR System Modules	Fully functional HR and leave system	Performance-integrate with Ignite  All modules should align with new Staff regulations	30 June 2025 (Phase 3)	

The above table must show the planned quarterly activities and outputs as captured in the implementation plan and whether they have been achieved.

### Challenges

If the activities and outputs, as per the implementation plan have not been achieved, challenges that contributed to non-achievement must be captured here.

### PAYDAY

The current Payday leave system contract was only valid until 30 June 2023. A SCM process initiated to invite tenders for a fully integrated leave, payroll, and HR system as from 1 July 2023. Unfortunately, the tender process could not be completed in time and the validity time expired. A deviation was approved to extend the Payday leave system contract until 31 December 2023, and a new tender process for the leave system only will now be advertised.

### COLLABORATOR

Development was done to implement the systems at TWK and Swellendam on the revised tariffs approved by Council for 2023/24

- To enhancement of revenue through collection of building plans inspection fees i.r.o. fire and health
- Training meeting need to be scheduled to discuss the portals developed for Theewaterskloof and Swellendam municipalities.
- Workshop solutions for building plans of Overstrand and Cape Agulhas LM's that are not working on the Collaborator portal

Development must still be done once sufficient data had been collected.

- To ensure revenue completeness of third-party billing systems integration  
Workshop solutions for further development in workshops scheduled for October 2023

### DUE DILIGENCE

A mSCOA steering committee was held on 17 July 2023 where the following recommendation were made:

- That the Senior Manager: Finance – W. Crafford, be appointed as the Project Manager for the migration project as well as two deputy Project Managers (SCM and IT)
- That Solvem conduct an assessment, readiness, risks, etc.
- That visits be scheduled to other municipalities already running the migration.
- That a meeting be held with Solvem – project plan and costing.

The next challenge will now be to conclude the due diligence to move forward with the web migration project.

**Measures to address the challenges.**

*Indicate the measures that will be taken or implemented to address the challenges highlighted above.*

PAYDAY

The Payroll and HR system will be held in abeyance pending the outcome of the due diligence and progress on the development of the SAMRAS web payroll system, which is planned to be implemented at West Coast DM.

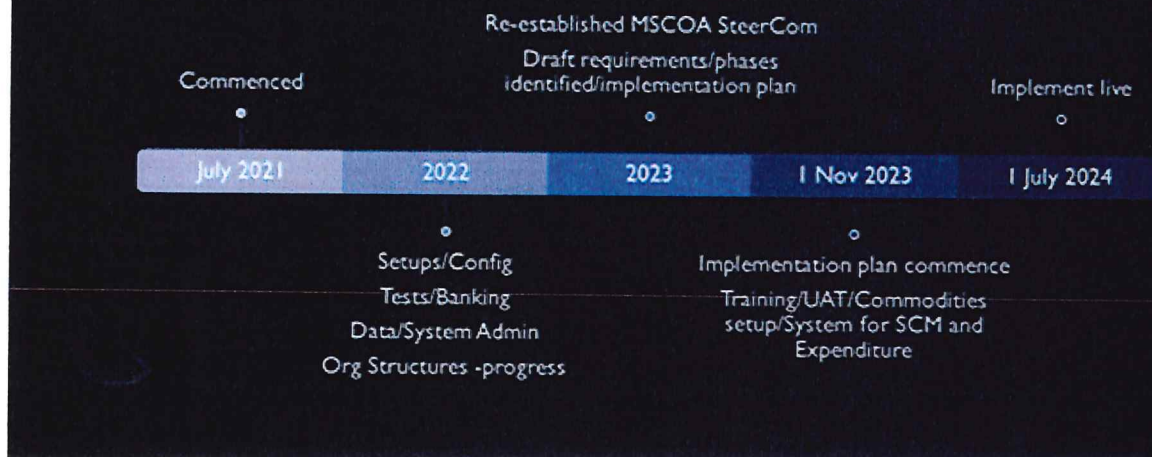
COLLABORATOR

Training workshops had been scheduled for 10 October 2023 to present the developments done for implementation and explore solutions for the two municipalities that are not using the system for their building plan approvals.

DUE DILIGENCE – FINANCIAL SYSTEM

A visit was facilitated by Overstrand LM to Stellenbosch LM together with several other municipalities who are also using SAMRAS and plan to migrate to the web version. These meetings/workshops are scheduled for 2 & 3 October 2023. A mSCOA steering committee had been scheduled for 9 October 2023 to provide feedback to Management on 10 October 2023, regarding the feedback of the due diligence visit. The following timelines for implementation are envisaged:

# Timeline



Solvem will be requested to provide a detail implementation plan as well as more accurate cost estimates for the total web migration project.

## Projected expenditure at year end

*With the challenges, if any, experienced and measures that will be taken to address such challenges you are expected to indicate expenditure that will be achieved by 30 June.*

The previous grant allocated for 2022/23 was not fully spent by 30 June 2023 and a request for roll over of the remaining unspent portion of R112 012.47 of the grant. Together with the 2023/24 allocation of R500 000 revied in July 2023, it will be used as co-funding for the total project cost. Any shortfall in own funding contributions, will be addressed in the Feb 2024 Adjustment Budget.

## Potential risk(s) and mitigation efforts

*Indicate the potential risks that can affect the achievement of intended expenditure as capture above, including the risk severity. Indicate the measures will be taken to mitigate the risks identified.*

Due to the current external audit process cycle, the project might be delayed and only implemented as from January 2024. two biggest risks are the ensure that the IT infrastructure hardware and networks are on standard to be able to handle the expected volume transactions on the web and the planning regarding change management.

A planning meeting will be scheduled asap with Solvem, the service provider to commence with an ICT maturity assessment on the current ICT infrastructure and networks. This assessment is critical in ensuring the new financial system operates adequately going forward. The assessment itself and possible areas identified to be addresses (upgraded or infrastructure replacement) might impact the cost for the implementation and migration

process, hence the adjustments on the business plan, costing and funding will have to be reviewed to make adequate provision going forward.

### **Results**

*In addition to above stated progress against the project indicators, is the project on track to achieve the overall impact as defined within the implementation plan? Please provide evidence in support of any claims.*

No, some of the deliverables target dates might not be achieved and will have to be revised.