



OVERBERG DISTRICT MUNICIPALITY

TO : MUNICIPAL MANAGER
 FROM : MANAGER: SUPPLY CHAIN MANAGEMENT
 DATE : 05 JULY 2024

SUPPLY CHAIN MANAGEMENT QUARTERLY REPORT FOR THE PERIOD ENDING JUNE 2024

PURPOSE OF REPORT For Council to take note of the deviations approved for the quarter April – June 2024 and the reasons thereof.

Attached please find:

1. SCHEDULE A Deviations: April – June 2024
2. SCHEDULE B Final awards made by the adjudication committee for the quarter.
3. SCHEDULE C SCM Regulation 50: disputes, objections, complaints and queries / General

Prepared by	Manager SCM Ms D Kapot-Witbooi.....
Date	05.07.2024
Reviewed by	Chief Financial Officer Mr N Kruger
Date	15/7/2024
Approved by	Municipal Manager Mr R Bosman 2024/07/16
Date	

Final Submission

Submitted to	Executive Mayor Alderman Andries Franken
Date	22/07/2024

SCHEDULE A

1. Report on Regulation 36(2): Deviations

Hereunder, please find the schedule of awards where deviations occur with the reasons for the deviations.

SUPPLY CHAIN MANAGEMENT DEVIATIONS ITO THE SCM REGULATIONS & SCM POLICY FOR THE PERIOD APRIL – JUNE 2024									
Deviaton No	Directorate / Department	Project Title	Name of Supplier	Amount	Incl./ Excl.	Finding for Deviation	Responsible Official	Reasons for Deviation	Order No
APRIL 2024									
D01/04	Corporate Services	Security & Guarding Services	Eagle Security Systems Western Cape (Pty) Ltd	R101 832.50	Incl.	Exceptional Case	D Pick / V Zeeman	A tender was advertised for a new alarm system to ensure the safety of the assets at the Overberg District Municipality. We are currently using security guarding services for the guarding of the premises. The head office is open for possible theft and vandalism if we don't make use of a security guard. We request that the current services be extended for the duration of four months.	167 352 & 167 562
MAY 2024									
D01/05	Community Services / RESORTS	Security Services at the resorts: Uilenkraalsmond and Die Dam	Eagle Security Systems Western Cape (Pty) Ltd	R503 897.95	Incl.	Emergency	F Kotze	The current service provider who rendered the security service at both resorts failed to furnish the ODM with a valid PSIRA certificate as per legislative requirement and on Monday 06 May 2024 they failed to render services at both Uilenkraalsmond and Die Dam when nightshift staff left their stations. Dayshift did not report for duty resulting in the ODM to urgently put their own staff in place to address access at both resorts. In order to address the immediate risk of not having any security services for the two resorts and to prevent public liability should something happened in the absence of such service it was critical to address it as soon as possible. In the absence of security services, the ODM could not safeguard its assets and the normal functioning of the resort service would be at risk.	167 514, 167 669, 167 670

D02/05	Corporate Services	Security services at ODM depots	Uyathembeka Security Services	R131 403.60	Incl.	Exceptional Case	D Pick / V Zeeman	The tender: T33-2022/23 was awarded, and two objections received which are currently managed by an independent and impartial person. It is necessary to procure guarding services for the protection of municipal assets. Without security guards the depots are vulnerable to criminal activities. It is therefore requested that the current services be extended for the duration of two months (May & June) to ensure sufficient time to finalize the tender process.	167 564
JUNE 2024									
D01/06	Community Services / Emergency Service	Cleaning and drying of carpets during a flood	Soapy Moments, Bredasdorp	R2 480.00	Incl.	Emergency	R Geldenhuys	On Sunday 02 June 2024 the Cape Agulhas area was hit by a Cutt Off low weather system with 200mm of rain causing flooding. Water ran through the station and control room. As critical work had to go on in the centre, the wet carpets had to be treated and dried as far as possible so the operations could continue. Soapy Moments were brought in after obtaining permission from the Director and Municipal Manager.	167 752
D02/06	Community Services / Municipal Health Services	Lease of office space in Kleinmond	The Grail Centre Trust	R9 232.20	Incl.	Exceptional Case	M Boyce	Office space in Kleinmond is needed to accommodate the Environmental Health Practitioner who serves that area. This is a challenge because the current lease contract expires on 30 June 2024 and the tender process is not finalized yet.	167 754
D03/06	Corporate Services	Security and guarding services at ODM head office	Eagle Security Systems Western Cape (Pty) Ltd	R76 532.50	Incl.	Exceptional Case	D Pick / V Zeeman	This bid was awarded in June 2024 and additional time is required to install the alarm system. Guarding services for the protection of municipal assets are a necessity at the head office of the Overberg District Municipality. It is important to make use if a security guard. It is therefore requested that the current services be extended for the duration of three (3) months – July 2024 to September 2024.	TBC
D04/06	Corporate Services	Security and guarding services at ODM depots	Uyathembeka Services and Suppliers	R186 886.50	Incl.	Exceptional Case	D Pick / V Zeeman	The tender was awarded in May 2024 and objections were received, which are currently managed by an independent and impartial person. Guarding services for the protection of municipal assets is a necessity. It is therefore requested that the current services at the depots be extended for a period of three (3) months.	TBC

COMPLIANCE/PROGRESS

SCHEDULE B

The SCM unit was established during May 2008 and a Head of SCM was appointed on 1 October 2008. Bid committees have been established and are functioning well. New members have been appointed. Monthly reports have been submitted in respect of procurement of goods and services in terms of each required regulation of the Supply Chain Management Policy of the Council. **(Reports are available on request.)** Minutes of the bid committee meetings have been submitted on a monthly basis. Hereunder, please find the schedule containing the final awards made by the adjudication committee for the quarter.

Performance ratings on service providers have been done and no complaints of bad performances by service providers have been received by the SCM unit.

I. T18-2023/24: GUARDING AND SECURITY SERVICES AT THE OVERBERG DISTRICT MUNICIPALITY'S BREDASDORP, CALEDON AND SWELLENDAM PREMISES FOR PERIOD 01 MAY 2024 TO 30 JUNE 2026

Awarded To: BREDASDORP ARMED RESPONSE CC
Amount: R5 917 790.40
Reason for Award: Compliant bidder
BBBEE: Level 1
Date Awarded: 19 April 2024

II. T10-2023/24: SUPPLY, SERVICING, REFILLING OF FIRE EXTINGUISHERS, HOSE REELS, SIGNAGE & BRACKETS AND SUPPLY OF HOSES, NOZZLES AND FOAM FOR PERIOD ENDING 30 JUNE 2026

Awarded To: 1. PIEZO CORP PTY LTD,
2. HERMANUS EXTINGUISHER SERVICES, AND
3. RAMCOM CAPE (PTY) LTD
Amount: 1. Hoses and Nozzles: R 1 200.00
2. Fire Fighting Foam price per litre or per 25L can:
R1 555.25
3. Class A Fire Fighting Foam price per litre or per 25L can:
R1 509.38
Reason for Award: Scored the Highest Preferential Points / Compliant
BBBEE: Level 1, 4, and 2
Date Awarded: 25 April 2024

- III. T13-2023/24: SUPPLY AND DELIVERY OF COLD MIX ASPHALT POT HOLE FILLER (ROADSAVER TYPE) FOR THE PERIOD ENDING 30 JUNE 2026**
- Awarded To:** ROADS AVER GROUP (PTY) LTD
Amount: Various
Reason for Award: Scored the highest preferential points
BBBEE: Level 2
Date Awarded: 25 April 2024
- IV. T11-2023/24: SUPPLY AND DELIVERY OF CLEANING MATERIAL, TOILET PAPER, AND BLACK REFUSE BAGS FOR THE PERIOD ENDING 30 JUNE 2026**
- Awarded To:** BIDVEST SERVICES (PTY) LTD / BIDVEST PRESTIGE, KFC ENGINEERING & INDUSTRIAL SUPPLIES, MEMOTEK TRADING CC, XENO CORP 279 CC, ISAICO GENERAL DEALERS (PTY) LTD, PLATINUM SUPPLIERS (PTY) LTD, 100 PERCENT ACCURATE, TORZEE AGRICULTURAL SOLUTIONS, CAPRICHEM SACCS (PTY) LTD, MANYENE HOLDINGS (PTY) LTD, AWW PROJECT MANAGEMENT (PTY) LTD, HAZGIENE (PTY) LTD / HAZTECH, AND KWAPELE BASADI - CLEANIT CC
- Amount:** Various
Reason for Award: Scored the highest preferential points
BBBEE: Various
Date Awarded: 25 April 2024
- V. T21-2023/24: ELECTRICAL SERVICES AT THE RESORTS (DIE DAM & UILENKRAALSMOND) OF THE OVERBERG DISTRICT MUNICIPALITY FOR THE PERIOD 01 JULY 2024 TO 30 JUNE 2027**
- Awarded To:** BLOEMHOF ELECTRICAL (PTY) LTD
Amount: Rate based
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 26 June 2024

- VI. **T27-2023/24: ONLINE TRAINING FOR ENVIRONMENTAL HEALTH PRACTITIONERS' CONTINUOUS PROFESSIONAL DEVELOPMENT (CPD) FOR A THREE-YEAR PERIOD**
Awarded To: AFRICAN ONLINE SCIENTIFIC INFORMATION SYSTEMS (AOSIS) (PTY) LTD
Amount: R59 651.47
Reason for Award: Scored the highest preferential points
BBBEE: N/C
Date Awarded: 28 June 2024
- VII. **T23-2023/24: SECURITY, PATROL, AND ACCESS CONTROL SERVICES AT DIE DAM AND UILENKRAALSMOND RESORTS SITES OF THE OVERBERG DISTRICT MUNICIPALITY FOR THE PERIOD 01 JULY 2024 TO 30 JUNE 2027**
Awarded To: GREYSTONE TRADING 389CC T/A CITY SECURITY SERVICES
Amount: R3 220 644.00
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 28 June 2024
- VIII. **T25-2023/24: PROVISION OF AN ELECTRONIC LEAVE SYSTEM FOR THE OVERBERG DISTRICT MUNICIPALITY**
Awarded To: PAY DAY SOFTWARE SYSTEMS
Amount: R168 486.50
Reason for Award: Scored the highest preferential points
BBBEE: N/C
Date Awarded: 28 June 2024
- IX. **Q14-2023/24: RECRUITMENT AND SELECTION PROCESS OF A CHIEF FINANCIAL OFFICER**
Awarded To: RIEL HUGO & ASSOCIATES
Amount: R33 387.52
Reason for Award: Scored the highest preferential points
BBBEE: Level 4
Date Awarded: 11 April 2024
- X. **Q11-2023/24: ROOF REPAIRS AT THE HEAD OFFICE OF THE OVERBERG DISTRICT MUNICIPALITY**
Awarded To: POTTS DEVCO (PTY) LTD
Amount: R199 525.00
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 30 April 2024

- XI. Q12-2023/24: TRAINING IN CAPACITY BUILDING AND UPSKILLING OF DETECTIVES IN FORENSIC AND CYBER INTELLIGENCE INVESTIGATIONS**
Awarded To: MUBESKO AFRICA (PTY) LTD IN CONSORTIUM WITH DFIRLABS (PTY) LTD AND TCG FORENSICS (PTY) LTD
Amount: R93 700.00
Reason for Award: Scored the highest preferential points
BBBEE: Level 4
Date Awarded: 02 May 2024
- XII. Q17-2023/24: SUPPLY AND DELIVERY OF BUILDING MATERIAL TO BREDASDORP DEPOT**
Awarded To: BREDA HARDWARE (PTY) LTD T/A BUILD IT (PTY) LTD
Amount: R53 392.60
Reason for Award: Scored the highest preferential points
BBBEE: Level 2
Date Awarded: 06 May 2024
- XIII. Q18-2023/24: SUPPLY AND DELIVERY OF AN AUTOMATIC CROSS-CUT PAPER SHREDDER**
Awarded To: OFFICE FOR YOU (PTY) LTD
Amount: R34 498.85
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 28 May 2024
- XIV. Q15-2023/24: PROVISION OF SERVICE PROVIDER SPECIALICED IN DEBT COLLECTION SERVICES**
Awarded To: SL RECOVERY (PTY) LTD
Amount: R64 400.00
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 10 June 2024
- XV. Q20-2023/24: SUPPLY AND INSTALL NEW 2200L DIESEL TANK WITH STAND AT DIE DAM HOLIDAY RESORT**
Awarded To: POTTS DEVCO (PTY) LTD
Amount: R191 625.00
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 27 June 2024

- XVI. Q21-2023/24: SUPPLY AND DELIVERY OF 36 BOX BEDS (91CM - SINGLE BEDS) TO UILENKRAALSMOND RESORT**
Awarded To: SUNGA GROUP (PTY) LTD
Amount: R69 552.00
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 12 June 2024
- XVII. Q22-2023/24: SUPPLY OF LEGAL LIABILITY TRAINING FOR MANAGERS AND SUPERVISORS**
Awarded To: MGS ENTERPRISES
Amount: R39 900.00
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 21 June 2024
- XVIII. Q24-2023/24: SUPPLY AND DELIVERY OF OFFICE FURNITURE AND EQUIPMENT AT THE BREDASDORP FIRE STATION**
Awarded To: PARKERSON THOMAS TECHNOLOGIES T/A OFFICE TECH
Amount: R76 208.65
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 25 June 2024
- XIX. Q25-2023/24: SUPPLY AND DELIVERY OF KITCHEN APPLIANCES AT THE BREDASDORP FIRE STATION**
Awarded To: PARKERSON THOMAS TECHNOLOGIES T/A OFFICE TECH
Amount: R38 262.23
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 25 June 2024
- XX. Q27-2023/24: SUPPLY AND DELIVERY OF ROUND TREATED WOODEN POSTS TO BREDASDORP ROADS DEPOT**
Awarded To: AWW PROJECT MANAGEMENT
Amount: R124 631.14
Reason for Award: Scored the highest preferential points
BBBEE: Level 1
Date Awarded: 12 June 2024

XXI. Q28-2023/24: SUPPLY AND INSTALLATION OF A SECURITY ALARM SYSTEM AT THE OVERBERG DISTRICT MUNICIPALITY'S HEAD OFFICE IN BREDASDORP

Awarded To: EAGLE SECURITY SYSTEMS WESTERN CAPE (PTY) LTD

Amount: R186 272.50 + (R405.00 x 11 months monitoring)
= R190 727.50

Reason for Award: Scored the highest preferential points

BBBEE: Level 4

Date Awarded: 27 June 2024

SCHEDULE C

SCM REGULATION 50: DISPUTES, OBJECTIONS, COMPLAINTS AND QUERIES

Submit monthly reports to the accounting officer on all disputes, objections, complaints or queries received, attended to or resolved.

TENDER NUMBER	TENDER DESCRIPTION	DATE AWARDED	TENDERERS	COMMENTS
T18-2023/24	GUARDING AND SECURITY SERVICES AT THE OVERBERG DISTRICT MUNICIPALITY'S BREDASDORP, CALEDON AND SWELLENDAM PREMISES FOR A THREE (3) YEAR PERIOD	19 April 2024	1. Bright Light Security System 2. Securitem Holdings (Pty) Ltd	In progress

GENERAL

The database of accredited service providers has been updated and captured on the SAMRAS system and the SCM unit is busy on a daily basis to register new service providers on the ODM database; assist suppliers to register on the CSD and obtain new tax clearance certificates and municipal accounts.

A checklist has been implemented before placing of orders as a control mechanism in order to comply with the SCM policy and regulations.

The supply chain management unit consists of the following officials working at the road's depot:

- Ms. D Kapot-Witbooi Head SCM
- Mr J Leonard Accountant: Asset Management
- Vacant Accountant: SCM
- Mr. J Harmse Administrator: SCM
- Ms. B Brighton Principal Clerk: SCM Procurement
- Ms. Z Mahangu Principal Clerk: SCM Database
- Mr. L Thsambu Principal Clerk: Assets & Stores
- Mr. C Abrahams Storekeeper (Bredasdorp)
- Mr. Vuyolwethu Nkanunu Storekeeper (Caledon)

Ms. Z Mahangu was appointed as Principal Clerk: SCM Database from 01 May 2024. Mr. L Tshambu was appointed as Principal Clerk: Assets & Stores from 01 May 2024.

One finance intern, Mr Athenkosi Plaatjie is currently placed in SCM to assist with various tasks.

One additional person was appointed on 01 March 2024 to assist with the new PPR Regulations process, Ms. Charné Roberts.

Ms. D Kapot-Witbooi needs to complete two (2) additional unit standards of the MMC training and Mr Jacques Harmse is currently doing his MMC competency training. Staff members need to be trained internally on supply chain management.
