



**OVERBERG**

DISTRIKSMUNISIPALITEIT  
DISTRICT MUNICIPALITY  
UMASIPALA WESITHILI

**Quarterly Report by Executive  
Mayor**

**December 2024**

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### **Legislative Framework**

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium-term planning and policy choices on service delivery.

This report has been prepared in terms of the following legislative framework:

- The Municipal Finance Management Act – No.56 of 2003, Section 52 and
- The Municipal Budget and Reporting Regulations

The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.

## Mayor's Report

In accordance with Section 52(d) of the Municipal Finance Management Act, I submit the required statement on implementation of the budget and the financial state of affairs of the municipality as at **December 2024**.

Service Delivery and Budget Implementation Plan (non-financial performance) for the **second** quarter, **October 2024 – December 2024** is also included.

## Recommendations

- The content of this report and supporting documentation for the **second quarter** ended **December 2024** is noted.
- It be noted that the budget is implemented in accordance with the Service Delivery and Budget Implementation Plan projections and in accordance with the budget.
- It be noted that any material variances will receive remedial and corrective actions.



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Ald A Franken  
Executive Mayor

Date: 23/01/2025



## QUALITY CERTIFICATE

I, RG Bosman, Municipal Manager of Overberg District Municipality, hereby certify that –


(mark as appropriate)

- The monthly budget statement
- Quarterly report on the implementation of the budget and financial state affairs of the municipality
- Mid- year budget and performance assessment

for the quarter ending **December 2024** has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name **Mr. RG Bosman**

Municipal Manager of **Overberg District Municipality DC3**

Signature  \_\_\_\_\_

Date 2025/01/22

## EXECUTIVE SUMMARY

### Introduction

Section 71 (1) of the Municipal Finance Management Act (MFMA) requires the Municipal Manager, as Accounting Officer of the Municipality, to submit a report in a prescribed format to the Mayor within 10 working days after the end of each month on the state of the Municipality's budget.

Section 54 of the MFMA requires the Mayor to consider the Section 71 report and take appropriate action to ensure that the approved budget is implemented in accordance with the SDBIP.

### Consolidated Performance

The following table summarises the overall position on the capital and operating budgets.

	Capital Expenditure	Operating Expenditure	Operating Revenue
<b>Budget</b>	R 14 001 889	R304 805 399	R304 805 399
<b>Budget to date (BTD)</b>	R 6 097 722	R160 235 244	R148 434 278
<b>Year to date (YTD)</b>	R 1 649 578	R155 857 340	R153 682 674
<b>Variance to SDBIP</b>	-R 4 448 145	-R 4 377 904	R 5 248 396
<b>YTD% Variance to SDBIP</b>	-73%	-3%	4%
<b>% of Annual Budget</b>	12%	51%	50%

### Relevant information

- Revenue to date is **higher** than anticipated with a variance of **4%**.
- Actual expenditure is **lower** than expected with a variance of **3%**.

**See reasons for deviations in revenue and expenditure summary on page 11.**

- Capital expenditures is lower than budgeted with a variance of **73%**.

However, the capital commitments should also be taken into consideration

**Refer to Capital Programme Budget Report.**





Funding Sources	Type	Budget
Capital Replacement Reserve	1	R 8 701 889.00
Revenue	2	R -
External Loans	3	R 1 500 000.00
Grants	4	R 3 800 000.00
Private Contributions	5	R -
<b>TOTAL</b>		<b>R 14 001 889.00</b>

FUNDING SOURCES	Type	BUDGET 2024/25	ADJUSTMENT Sep 2024	ADJUSTMENT DEC 2024	ADJUSTMENT 2024/25	TOTAL ADJUSTMENT 2024/25	SPENDING YTD Dec 2024	% SPENDING	VAT AND RETENTIONS	COMMITMENTS Dec 2024	TOTAL YTD INCL COMMIT	BALANCE UNSPEND	Budget-Spending
Capital Replacement Reserve	1	R 7 304 500.00	R 1 309 300.00	R 88 089.00	R 8 701 889.00	R 1 185 454.21	13.62%	R 4 249.00	R 3 103 119.90	R 4 292 823.11	R 4 409 065.89	R 4 292 823.11	
Revenue	2	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	0.00%	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
External Loans	3	R 1 500 000.00	R 0.00	R 0.00	R 1 500 000.00	R 464 123.49	30.94%	R 0.00	R 0.00	R 464 123.49	R 1 035 876.51	R 464 123.49	
Grants	4	R 2 700 000.00	R 0.00	R 1 100 000.00	R 3 800 000.00	R 0.00	0.00%	R 24 332.74	R 2 254 989.26	R 2 279 322.00	R 1 520 678.00	R 2 279 322.00	
Private Contributions	5	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	0.00%	R 0.00	R 0.00	R 0.00	R 0.00	R 0.00	
<b>TOTAL</b>		<b>R 11 504 500.00</b>	<b>R 1 309 300.00</b>	<b>R 1 188 089.00</b>	<b>R 14 001 889.00</b>	<b>R 1 649 577.70</b>	<b>11.78%</b>	<b>R 28 581.74</b>	<b>R 5 358 109.16</b>	<b>R 7 036 268.60</b>	<b>R 6 965 620.40</b>	<b>R 7 036 268.60</b>	

**Discussion:** : Actual spending to date **11.78%** of the budgeted amount. This includes VAT recognitions on grant projects, retentions amounting to **0.20%**. Commitment is **38.27%**, this totals the actual spending and commitment are **50.25%**.

### Capital Demand Procurement Plan 2024/25 Reporting - December 2024

#	Sub-Directorate	Project Name	Project Description	Budget	Draft tender specs	Draft RFQ specs	Quotations (Tender)	Comments on submission of specifications or quotations as and when needed	BSC	Advertisement on e-portal, website and/or media	Closing of tenders and/or RFQs	Comments on BSC, placing of advertisement and closing date	BEC	BAC	Objective in Period End Date	Completion Date	Comments on BEC, BAC, objection period and completion	Actual Completion date
1	Committee Records and Council Support	Furniture and Office equipment	Furniture and fittings	R35 000	NA	Jan 25	NA	SCM process to be followed as and when needed	NA	Feb 25	Mar 25		NA	NA	NA	May 25		
2	Support Services	Alarm system replacement	Replace current alarm system	R200 000	Oct 24	NA	NA	Process finalised	Oct 24	Nov 24	Dec 24	NA	Jan 25	Jan 25	Feb 25	Mar 25	NA	
3	Support Services	Head Office fencing project	Recycling of perimeter fence /walls and access gates	R250 000	Oct 24	NA	NA	Advertising - January 2025	Oct 24	Nov 24	Dec 24		Jan 25	Jan 25	Feb 25	Mar 25		
4	Support Services	Furniture and Office equipment	Furniture and fittings	R30 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
5	Support Services	Aircons	Installation and replacement of aircons	R90 000	NA	NA	NA	Current tender still valid	NA	NA	NA	NA	NA	NA	NA	NA		Tender in place
6	Buildings	Septic Tank	Installation of a septic tank - Swellendam	R160 000	Oct 24	NA	NA	Outstanding	Oct 24	Nov 24	Dec 24		Jan 25	Jan 25	Feb 25	Mar 25		
7	Emergency Services	Vehicle replacement	Vehicle replacement	R1 800 000	NA	NA	NA	Current transversal tender still valid	NA	NA	NA		NA	NA	NA	NA		Transversal tender in place
8	Emergency Services	Bunker Gear	Protective clothing Fire Fighting	R1 440 000	NA	NA	NA	Current tender still valid	NA	NA	NA		NA	NA	NA	NA		Tender in place
9	Emergency Services	Machinery and equipment	Rescue equipment	R100 000	NA	Jan 25	NA	SCM process to be followed as and when needed	NA	Feb 25	Mar 25		NA	NA	NA	May 25		NA
10	Emergency Services	Vehicle refurbishment	Vehicle refurbishment	R400 000	NA	NA	NA	Current tender still valid	NA	NA	NA		NA	NA	NA	Mar 25		
11	Emergency Services	Water truck	Acquisition of a water truck	R1 200 000	Oct 24	NA	NA	Current transversal tender still valid	Oct 24	Nov 24	Dec 24		Jan 25	Jan 25	Feb 25	Mar 25		Transversal tender in place
12	Emergency Services	Fire Service Capacity	Capacity Project	R1 500 000	Oct 24	NA	NA	Outstanding	Oct 24	Nov 24	Dec 24		Jan 25	Jan 25	Feb 25	Mar 25		
13	Emergency Services	Training Centre	Furniture & Fittings	R114 000	NA	NA	Jan 25		NA	NA	NA		NA	NA	NA	Feb 25		
14	Environmental Management Services	Uitenkransmond Erosion Project	Uitenkransmond Erosion Project	R0	NA	NA	NA		NA	NA	NA		NA	NA	NA			
15	Environmental Management Services	Furniture and Office equipment	Furniture and fittings	R16 000	NA	NA	Jan 25	In process	NA	NA	NA		NA	NA	NA	Feb 25		In process - 45% completed
16	Environmental Management Services	Machinery and equipment	Machinery and equipment	R5 000	NA	NA	Jan 25	In process	NA	NA	NA		NA	NA	NA	Feb 25		In process
17	Environmental Management Services	Vehicles	Vehicles	R460 000	NA	NA	NA	Current transversal tender still valid	NA	NA	NA		NA	NA	NA			Transversal tender in place - Await delivery by end of November
18	Financial Services	Furniture and Office equipment	Furniture and fittings	R25 000	NA	NA	Jan 25		NA	NA	NA		NA	NA	NA	Feb 25		
19	Financial Services: Executive	Furniture and Office equipment	Furniture and fittings	R5 000	NA	NA	Jan 25		NA	NA	NA		NA	NA	NA	Feb 25		
20	Human Resources	Furniture and Office equipment	Furniture and fittings	R18 500	NA	NA	Jan 25		NA	NA	NA		NA	NA	NA	Feb 25		



### Capital Demand Procurement Plan 2024/25 Reporting - December 2024

#	Sub-Directorate	Project Name	Project Description	Budget	Draft tender specs	Draft RFQ specs	3 (Three) Quotations	Comments on submission of specifications or quotations	BSC	Advertisement on e-portal, website and/or media	Closing of tenders and/or RFQs	Comments on BSC, placing of advertisement and closing date	BEC	BAC	Objectio n Period End Date	Completion Date	Comments on BEC, BAC, objection period and completion	Actual Completion date
21	ICT Services	Anti Virus Software	Anti Virus Software	R150 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
22	ICT Services	Computers and Computer Equipment	Computers and Computer Equipment	R260 000	Oct 24	NA	NA	SITA contract in place	Oct 24	Nov 24	Dec 24		Jan 25	Jan 25	Feb 25	Mar 25	SITA contract in place	
23	ICT Services	Fingerprint System	Fingerprint System	R0	NA	NA	NA		NA	NA	NA		NA	NA	NA			
24	ICT Services	Web redesign	Web redesign	R0	NA	NA	NA		NA	NA	NA		NA	NA	NA			
25	ICT Services	Security Hardware	Security Hardware	R1 000 000	Oct 24	NA	NA		Oct 24	Nov 24	Dec 24		Jan 25	Jan 25	Feb 25	Mar 25		
26	ICT Services	Furniture and Office equipment	Microphone System	R0	NA	NA	NA		NA	NA	NA		NA	NA	NA			
27	IDP and Communication	Furniture and Office equipment	Furniture and Office equipment	R15 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
28	LED, Tourism, Resorts and EPWP	Furniture and Office equipment	Furniture and Office equipment	R100 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
29	LED, Tourism, Resorts and EPWP	Access Control Die Dam	Access Control Die Dam	R100 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
30	LED, Tourism, Resorts and EPWP	Land and Buildings	Security Building	R30 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
31	LED, Tourism, Resorts and EPWP	Infrastructure	Electrical DB Boxes	R150 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
32	LED, Tourism, Resorts and EPWP	Upgrade Chalets	Upgrade Chalets	R250 000	Jul 24	NA	NA		Jul 24	Aug 24	Sep 24		Oct 24	Oct 24	Nov 24	Mar 25		
33	LED, Tourism, Resorts and EPWP	Machinery and Equipment	Electricity Back-up	R70 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
34	LED, Tourism, Resorts and EPWP	Machinery and Equipment	Machinery and Equipment	R15 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
35	LED, Tourism, Resorts and EPWP	Access Control Uitenhabsmond	Access Control Uitenhabsmond	R100 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
36	LED, Tourism, Resorts and EPWP	Vehicles	People Carrier	R500 000	NA	NA	NA	Current transversal tender still valid	NA	NA	NA		NA	NA	NA		Transversal tender in place	
37	LED, Tourism, Resorts and EPWP	Infrastructure	Gas installation at ablution facilities	R195 300	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
38	Municipal Health Services	Furniture and Office equipment	Furniture and Fittings	R100 000	NA	Jan 25	NA		NA	Feb 25	Mar 25		NA	NA	NA	May 25		
39	Municipal Health Services	Tablets	Tablets	R180 000	NA	Jan 25	NA	Process finalised	NA	Feb 25	Mar 25		NA	NA	NA	May 25	Process finalised	
40	Municipal Health Services	ESRIMS system	ESRIMS system	R250 000	Oct 24	NA	NA	In process -- Awaiting input from user department	Oct 24	Nov 24	Dec 24		Jan 25	Jan 25	Feb 25	Mar 25	In process	
41	Management	Construction of Cell 5A	Construction of Cell 5A	R1 500 000	Sep 24	NA	NA	In process	Sep 24	Oct 24	Nov 24		Dec 24	Dec 24	Jan 25	Mar 25	In process	

### **Cash Position and Liquidity**

The available cash as of 31 December 2024 is calculated as follows:

<b>Item Description</b>	<b>Amounts</b>
Balance as per CFA	R89 930 647
Unspent conditional grants and funds	-R8 255 379
Consumer and Sundry deposits	-R8 160
Sinking fund investments	R0
External loans unspent	-R265 147
EFF Accumulated Depreciation	R0
Provision for bonuses	R0
Capital Replacement reserve	-R12 298 111
VAT Refund (Roads Expenses prev years)	-R32 139 831
Rehabilitation provision (KWK)	-R5 984 256
Performance Bonus Provison	R0
Set aside for retention	R0
Capital Replacement reserve Fund	-R4 339 066
Set aside for Creditor payments	-R4 000 000
Provision for leave Payment	-R650 000
Capital Funding Required	
Loan Repayments	-R5 611 160
<b>Cash Surplus (Deficit)</b>	<b>R16 379 537</b>

Based on the above cash position, the liquidity is determined below:

<b>Description</b>	<b>AMOUNTS</b>
<b>LIQUIDITY REQUIREMENT</b>	
Unspent Conditional Grants	R8 255 379
External Loans unspent	R265 147
1 (one) Month Operational Expenditure	R25 399 355
Provisions	R6 634 256
Capital Replacement reserve	R7 142 524
Loan repayments	R1 870 387
Commitments for creditor payments	R4 008 160
<b>Total Liquidity Requirement</b>	<b>R53 575 207</b>
<b>ACTUAL LIQUIDITY AVAILABLE</b>	<b>R44 080 173</b>
Total Investments	R86 543 326
Capital Replacement reserve Fund	-R4 339 066
VAT Refund (ABSA Deposit plus)	-R32 139 831
Rehabilitation provision (KWK)	-R5 984 256
<b>Balance of Investments</b>	<b>R44 080 173</b>
Cash book - Bank Balance	R4 014 168
Equitable share received in advance	-R21 661 064
Roads Invoice claim Nov and Dec 2024	R35 768 888
Consumer Debtors (current – 60 days)	R 5 152 426
Public Works Fire Account	R 1 295 549
<b>Total Liquidity Available</b>	<b>R67 354 591</b>
<b>Liquidity Shortfall(-)/Liquidity Surplus</b>	<b>R13 779 385</b>



**Operational Demand / Procurement plan 2024/2025 - December 2024**

#	Sub-Directorate	Project Name	Project Description	Current Contract End Date (if applicable)	New Contract Start Date (if a recurring contract)	Budget	Draft tender specs	Draft RFO specs	Comments on submission of specifications or quotations	BSC	Adver- tisement on e-portal, website and/or media	Closing of tenders and/or RFOs	Comments on BSC, placing of advertisement and closing date	BEC	BAC	Appeal Period End Date	Process Completion Date	Comments on BEC, objection period and completion
1	Resorts and Environmental Management	Pumps	Acquire pumps for the resorts	Nov 24			Jul 24	NA	Received - 31 Oct 2024	Jul 24	Aug 24	Aug 24	BSC - 11 Nov 2024 Advised - 20 Nov 2024 Closing - 20 Dec 2024	Sep 24	Sep 24	Oct 24	Oct 24	In process
2	Environmental Management	Alien and invasive vegetation	Control and eradication of alien and invasive vegetation				Mar 24	NA	In process - Awaiting roads department inputs.	Mar 24	Apr 24	Apr 24		May 24	May 24	Jun 24	Jun 24	
3	ICT	Printers	Rental of printers	Sep 24	Oct 24		NA	NA	S116 process followed	NA	NA	NA	S116 process followed	NA	NA	NA	S116	Process completed
4	ICT	Generators and UPS bundles	Supply, delivery, installation, commission and maintenance of standby generators & UPS bundles	Apr 25			Oct 24	NA	Outstanding	Oct 24	Nov 24	Nov 24		Dec 24	Dec 24	Jan 25	Feb 25	
5	Municipal Health	Food and water sample analysis	Food and water sample analysis	Jun 25	Jul 25		Dec 24	NA		Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	
6	Financial Services	Management and Accounting Services	Financial Management and Accounting Services	Jun 25	Jul 25		Dec 24	NA	Received S116 application	Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	No need to be re-advised. User department make use of Department of Infrastructure's lab.
7	Roads	Laboratory test services for civil work	Rendering of laboratory test services for civil work	Jun 25			Dec 24	NA		Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	
8	ICT	Backup server software	Backup server software	Jun 25	Jul 25		Dec 24	NA		Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	
9	Emergency Services	Adhoc aerial firefighting services	Adhoc aerial firefighting services	Nov 24	Dec 24		May 24	NA	Process completed	Jun 24	Jul 24	Aug 24		Aug 24	Sep 24	Oct 24	Oct 24	Process completed
10	SCM, Assets and Stores	Bolts, Nuts and Washers	Supply of bolts, nuts and washers for grader blades	Jun 25	Jul 25		Dec 24	NA		Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	
11	SCM, Assets and Stores	Bolts, Nuts and Washers	Supply of bolts, nuts and washers for road signs	Jun 25	Jul 25		Dec 24	NA		Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	
12	Roads	Road signs	Supply road signs with roads sign bolts, nuts and washers	Jun 25	Jul 25		Dec 24	NA		Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	
13	Roads	Guardrail sheets and poles	Supply guardrail sheets and poles	Jun 25	Jul 25		Dec 24	NA		Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	
14	Roads	Guardrails	Installation of guardrails on DR1206 (Buifelggsbaai)	NA	NA	840000.00	Jul 24	NA	In process	Jul 24	Aug 24	Aug 24		Sep 24	Sep 24	Oct 24	Nov 24	
15	Financial Services	Municipal accounts	Printing and distribution of municipal accounts	Jun 25			NA	Mar 24		NA	Apr 24	Apr 24		NA	NA	NA	May 24	
16	Roads	Training	In house competency training and certification of roads employees on the operation of construction/mobile plant in terms of construction regulation 231(1)(d)	Jun 25			Dec 24	NA		Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	
17	Environmental Management	Consulting engineers for Solid Waste	Appointment of consulting engineers for solid waste	Jun 25			Dec 24	NA	In process	Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	
18	Emergency Services	Strike teams / taskforces	Appointment of service providers for the provision of strike teams / taskforces	Jun 25			Dec 24	NA		Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	
19	Emergency Services	Ground crews	Appointment of service providers for the provision of ground crews	Jun 25			Dec 24	NA		Dec 24	Jan 25	Jan 25		Feb 25	Feb 25	Mar 25	Apr 25	



Grants Allocations and spending YTD									
Grant	Allocation 24/25	Roll-Over 23/24	Total	Spend to date	Committed	Total Committed	% spent inc commitr	Available	
FMIG	R 1 000 000.00	R -	R 1 000 000.00	R 298 665.10	R -	R 298 665.10	29.87%	R 701 334.90	
EPWP	R 1 265 000.00	R -	R 1 265 000.00	R 466 577.97	R -	R 466 577.97	36.88%	R 798 422.03	
CDW	R 57 000.00	R 3 078.00	R 60 078.00	R 9 061.93	R -	R 9 061.93	15.08%	R 51 016.07	
RRAMS	R 2 974 000.00	R -	R 2 974 000.00	R -	R -	R -	0.00%	R 2 974 000.00	
WOSA	R 1 000 000.00	R 109 000.00	R 1 109 000.00	R 509 797.00	R -	R 509 797.00	45.97%	R 599 203.00	
CAPACITY PROJECT	R -	R 500 000.00	R 500 000.00	R -	R -	R -	0.00%	R 500 000.00	
WC FMCG (WEB AUTO)	R 500 000.00	R 366 355.00	R 866 355.00	R 225 227.16	R -	R 225 227.16	26.00%	R 641 127.84	
WC FMCG (MUN HEALTH REV)	R 1 000 000.00	R -	R 1 000 000.00	R -	R -	R -	0.00%	R 1 000 000.00	
WC FMCG (COLLABORATOR)	R 300 000.00	R -	R 300 000.00	R -	R -	R -	0.00%	R 300 000.00	
WC FMCG (CREMATORIUM)	R 200 000.00	R -	R 200 000.00	R -	R -	R -	0.00%	R 200 000.00	
WC FMCG (HOLIDAY HOMES)	R 750 000.00	R -	R 750 000.00	R -	R -	R -	0.00%	R 750 000.00	
<b>WC FMCG TOTAL</b>									
Seta	R 250 000.00	R -	R 250 000.00	R 36 830.16	R -	R 36 830.16	14.73%	R 213 169.84	
Municipal Intervention Grant		R 79 128.00	R 79 128.00	R 52 178.80	R -	R 52 178.80	65.94%	R 26 949.20	
Municipal Service Delivery and Capacity Building Grant	R 700 000.00	R -	R 700 000.00	R -	R -	R -	0.00%	R 700 000.00	
FIRE SERVICE CAPACITY GRANT	R 1 500 000.00	R -	R 1 500 000.00	R -	R 1 079 322.00	R 1 079 322.00	71.95%	R 420 678.00	
WCPT Water resilience grant	R 1 800 000.00	R -	R 1 800 000.00	R -	R 1 200 000.00	R 1 200 000.00	66.67%	R 600 000.00	

## Summary

- Year to date benchmark for the 6<sup>th</sup> month period ending 31 December 2024 is **50%** if calculated in a straight-line method for the 12 months in the year.
- Year to date operating revenue amounts to **50%** of the total budgeted for the financial year.
- Year to date operating expenditure amounts to **51%** of the total budgeted for the financial.
- Year to date capital expenditure amounts to **11.75%** of total adjusted budgeted for the financial year but should adjusted to **50.25%** if all the committed capital cost are also taken into consideration.

**Positive** cash flow, over **R16.3 million**, was calculated and a **Positive R13.7 million** liquidity as evident as on 31 December 2024.

The actual revenue accounted for should also be measured against the actual expenditure monthly, going forward.

For December 2024, the calculation is as follows:

	<b>Original</b>	<b>Adjusted</b>	<b>Adjustment</b>
Actual Revenue	R153 682 674	R167 790 498	R14 107 824
Actual Expenditure	<u>R155 857 340</u>	<u>R155 857 340</u>	
<b>Surplus (Shortfall)</b>	<b>(R2 175 666)</b>	<b>R11 933 158</b>	

The revenue adjustment is calculated as follows:

Equitable share received for December 2024	<b>-R21 661 064</b>
Roads Revenue invoice November and December 2024	<u>R35 768 888</u>
<b>Nett total revenue received in advance</b>	<b>R14 107 824</b>

## COST CONTAINMENT REPORT – SECOND QUARTER –DECEMBER 2024

In accordance with Local Government: Municipal Cost Containment Regulation (MCCR) that were promulgated on 7 June 2019 and came into effect on 1 July 2019, in conjunction with the MFMA Circular No 97, herewith the report released as on **31 December 2024**.

Overberg District Municipality approved a Cost Containment Policy on 27 May 2019 based on the “then” Draft Regulations and in guidance of the MFMA Circular 82 according to which cost containment measures were already introduced even before the Regulations were promulgated. This policy had been reviewed and aligned with the final MCCR and in guidance with MFMA Circular No 97. These was approved by Council on 30 September 2019.

The following table in the prescribed format, is tabled for information:

MEASURES	COST CONTAINMENT - IN YEAR REPORT						
	ORIGINAL BUDGET 2024/25	ADJUSTED BUDGET 2024/25	Q1	Q2	Q3	Q4	SAVINGS
Use of Consultants	R2 363 003	R2 363 003	R272 752	R470 128	R0	R0	R1 620 123
Vehicles used by political office bearers	R0	R0	R0	R0	R0	R0	R0
Travel and Subsistence	R1 745 688	R1 719 988	R359 513	R517 915	R0	R0	R842 560
Domestic Accommodation	R213 500	R453 500	R6 864	R192 418	R0	R0	R254 218
Sponsorships, Events & Catering	R317 300	R376 900	R19 392	R41 900	R0	R0	R315 608
Communication	R343 400	R367 758	R26 430	R73 556	R0	R0	R267 772
Other related Expenditure Items	R0	R0	R0	R0	R0	R0	R0
<b>TOTAL</b>	<b>R4 982 891</b>	<b>R5 281 149</b>	<b>R684 951</b>	<b>R1 295 917</b>	<b>R0</b>	<b>R0</b>	<b>R3 300 281</b>

Below is an additional table which defines what is defined under each measure and indicate the year-to-date expenditure and the projected saving to date.

MEASURES	NOTES	ACTUAL YTD 6 MTHS	PROJECTED OVER 12 MONTHS	PROJECTED SAVING TO DATE	NOTES
Use of Consultants	Business & Advisory Services	R742 880	R1 485 760	R877 243	Accounting, Business & Financial Management
Vehicles used by political office bearers	No Mayoral vehicle-Councillors receive travel allowances	R0	R0	R0	No Mayoral vehicle-Councillors
Travel and Subsistence	Domestic Daily all, Incidental, Food, Air, Transport (own & non employees)	R877 429	R1 754 857	-R34 869	Domestic Daily all, Incidental, Food,
Domestic Accommodation	Domestic Accommodation resulting from Travel	R199 282	R398 564	R54 936	Travel & Sun - Domestic Accommodation
Sponsorships, Events & Catering	Including Wshops & Seminars	R61 292	R122 583	R254 317	Including Wshops&Seminars
Communication	Advertisements, Publication & Marketing	R99 986	R199 972	R167 786	Advertisements, Publication & Marketing?
Other related Expenditure Items	None	R0	R0	R0	None
<b>TOTAL</b>		<b>R1 980 868</b>	<b>R3 961 736</b>	<b>R1 319 413</b>	

Cost Containment reports are compiled quarterly for the Municipal Manager’s attention, which will discuss progressive actions on each cost containment measure.

## SUMMARY INCOME & EXPENDITURE 2024/2025 EXCLUDING ROADS AGENCY

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES - ELECTRICITY	R -	R -	R -	R -
SERVICES CHARGES - REFUSE	R 14 950 000.00	R 1 584 180.13	R 8 721 682.97	R 8 045 824.46
SERVICES CHARGES - SEWERAGE	R 220 000.00	R 18 806.04	R 59 900.73	R 70 099.64
SERVICES CHARGES - WATER	R -	R -	R -	R -
SALE OF GOODS AND SERVICES	R 10 504 056.00	R 276 122.62	R 5 898 963.91	R 6 755 901.05
RENT OF FACILITIES&EQUIPMENT	R 14 062 000.00	R 1 222 207.56	R 7 342 637.98	R 7 241 758.55
INTEREST EARNED-EXTERNAL INVES	R 7 600 000.00	R 735 585.65	R 3 806 982.91	R 3 587 923.73
INTEREST EARNED-OUTST DEBTORS	R 300 000.00	R 14 656.31	R 113 297.34	R 133 535.36
LICENSES & PERMITS	R 1 250 000.00	R 87 500.64	R 639 770.94	R 436 361.06
INCOME FOR AGENCY SERVICES	R 13 825 039.00	R 1 152 989.13	R 6 917 934.78	R 6 538 968.42
GRANT&SUBSIDIES (OPERATING)	R 98 253 816.00	R 29 127 873.99	R 69 210 616.16	R 72 046 374.69
GRANT&SUBSIDIES (CAPITAL)	R 3 800 000.00	R -	R 1 200 000.00	R 3 400 000.00
OTHER REVENUE	R 1 450 533.00	R 55 088.15	R 746 542.72	R 705 409.38
PROFIT ON SALE	R 9 900 000.00	R -	R -	R 2 000 000.00
	R 176 115 444.00	R 34 275 010.22	R 104 658 330.44	R 110 962 156.33

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 96 241 917.00	R 7 186 219.94	R 46 137 856.02	R 48 389 163.16
REMUNERATION OF COUNCILLORS	R 6 795 959.00	R 584 561.03	R 3 486 963.45	R 3 208 538.86
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R 3 680 586.00	R 294 265.50	R 1 765 593.07	R 1 790 493.05
BULK PURCHASES	R -	R -	R -	R -
OTHER MATERIAL	R 5 260 978.00	R 411 653.41	R 1 946 859.17	R 2 127 907.29
INTEREST EXPENSE - EXTERNAL	R 2 117 236.00	R 34 167.00	R 606 365.54	R 625 165.36
CONTRACTED SERVICES	R 34 230 691.00	R 1 776 851.34	R 9 709 667.62	R 11 524 227.30
GRANTS & SUBSIDIES PAID	R 200 000.00	R -	R -	R -
GENERAL EXPENSES - OTHER	R 23 788 077.00	R 3 967 611.47	R 13 535 722.77	R 10 766 995.06
LOSS ON DISPOSAL OF ASSETS	R -	R -	R -	R -
	R 172 315 444.00	R 14 255 329.69	R 77 189 027.64	R 78 432 490.08

<b>Total</b>	R 3 800 000.00	R 20 019 680.53	R 27 469 302.80	R 32 529 666.25
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### Revenue by source

#### Reasons for variance:

Total income to date is lower than anticipated with a variance of 5.68%.

Refuse increased as a result of seasonal increase in use particularly in Overstrand Municipality.

Sales of Goods and Services' variance results from the fire services contracts with the B municipalities paying bi-annually.

Interest on external investment variance is largely due to VAT monies claimed.

Operating Grants' variance arises from new grant allocations from Provincial Treasury as well as grant funding only being recognised when expenditure is incurred.

Profit on disposal for selling of property closing date fro bids was 20 December 2024.

#### Expenditure by type:

#### Reasons for variance:

Total expenditure is 1.59% lower than anticipated .

Employee cost is lower as the office of the compensation commissioner still needs to be paid.

Contracted Services has a variance as a result of RRAMS grant not being utilised as well as the Auditor

General accounts to be paid for the December period.

General expense results for municipal accounts with a R 3000 000.00 payment to Overstrand.

**SUMMARY INCOME & EXPENDITURE 2024/2025 ROADS AGENCY**

Revenue by Source	Budget	Month Actual	YTD Actual	YTD Budget
SERVICES CHARGES - ELECTRICITY	R -	R -	R -	R -
SERVICES CHARGES - REFUSE	R -	R -	R -	R -
SERVICES CHARGES - SEWERAGE	R -	R -	R -	R -
SERVICES CHARGES - WATER	R -	R -	R -	R -
SALE OF GOODS AND SERVICES	R 132 489 955.00	R -1 325 757.50	R 50 223 727.42	R 40 871 678.45
RENT OF FACILITIES&EQUIPMENT	R -	R -	R -	R -
INTEREST EARNED-EXTERNAL INVES	R -	R -	R -	R -
INTEREST EARNED-OUTST DEBTORS	R -	R -	R -	R -
LICENSES & PERMITS	R -	R -	R -	R -
INCOME FOR AGENCY SERVICES	R -	R -	R -	R -
GRANT&SUBSIDIES (OPERATING)	R -	R -	R -	R -
GRANT&SUBSIDIES (CAPITAL)	R -	R -	R -	R -
OTHER REVENUE	R -	R 87.28	R 616.22	R 443.24
GAINS	R -	R -	R -	R -
	R 132 489 955.00	R -1 325 670.22	R 50 224 343.64	R 40 872 121.69

Expenditure by Type	Budget	Month Actual	YTD Actual	YTD Budget
EMPLOYEE COSTS-WAGES&SALARIES	R 68 025 055.00	R 5 203 276.84	R 35 186 703.40	R 39 600 856.17
REMUNERATION OF COUNCILLORS	R -	R -	R -	R -
BAD DEBTS	R -	R -	R -	R -
DEPRECIATION	R -	R -	R -	R -
BULK PURCHASES	R -	R -	R -	R -
OTHER MATERIAL	R 47 786 873.00	R 5 056 171.21	R 38 262 976.23	R 36 796 243.35
INTEREST EXPENSE - EXTERNAL	R 305 000.00	R 25 417.00	R 152 502.00	R 155 001.33
CONTRACTED SERVICES	R 4 280 000.00	R 172 860.30	R 1 980 498.91	R 1 470 600.15
GRANTS & SUBSIDIES PAID	R -	R -	R -	R -
GENERAL EXPENSES - OTHER	R 11 817 027.00	R 842 165.39	R 3 085 631.45	R 3 780 052.78
LOSS ON DISPOSAL OF ASSETS	R 276 000.00	R -	R -	R -
	R 132 489 955.00	R 11 299 890.74	R 78 668 311.99	R 81 802 753.79

<b>Total</b>	R -	R -12 625 560.96	R -28 443 968.35	R -40 930 632.10
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**Revenue by source**

**Reasons for variances:**

Total revenue actual versus budgeted varies 22.88% higher than anticipated to date.

Sale of goods and services has a big difference as a result of Roads spending a big portion of their budget in the first half on the financial year resulting actual revenue far exceeding the budget.

An amount of R14 223 260.08 was received but not quoted against income.

**Expenditure by type**

**Reasons for variances:**

Total expenditure is 3.83% lower than anticipated .

Salary adjustments as per bargaining council agreement is on a phased approach this year.

Other material variance stems from disaster reparations that was required after flooding resulting in large material purchases.

Variance on contracted services amounts to invoice for R880 000.00 payment of the Auditor General.

DC3 Overberg - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	-	-	-	-	-	-	-	-
Service charges	-	15 170	15 170	1 603	8 782	8 116	666	8%	15 170
Investment revenue	-	7 600	7 600	736	3 807	3 588	219	6%	7 600
Transfers and subsidies - Operational	-	96 796	98 254	29 128	69 211	72 046	(2 835)	(0)	98 254
Other own revenue	-	183 492	183 782	1 483	71 883	64 684	7 199	11%	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	-	<b>303 058</b>	<b>304 805</b>	<b>32 949</b>	<b>153 663</b>	<b>148 434</b>	<b>5 248</b>	<b>4%</b>	<b>304 805</b>
Employee costs	-	168 688	164 267	12 389	81 325	87 990	(6 665)	-8%	164 267
Remuneration of Councillors	-	6 796	6 796	585	3 487	3 209	278	9%	6 796
Depreciation and amortisation	-	3 681	3 681	294	1 766	1 790	(25)	-1%	3 681
Interest	-	2 422	2 422	60	759	780	(21)	-3%	2 422
Inventory consumed and bulk purchases	-	47 075	53 048	5 468	40 210	38 924	1 286	3%	53 048
Transfers and subsidies	-	-	200	-	-	-	-	-	200
Other expenditure	-	74 396	74 392	6 759	28 312	27 542	770	3%	74 392
<b>Total Expenditure</b>	-	<b>303 658</b>	<b>304 805</b>	<b>25 555</b>	<b>155 857</b>	<b>160 235</b>	<b>(4 378)</b>	<b>-3%</b>	<b>304 805</b>
<b>Surplus/(Deficit)</b>	-	-	-	<b>7 394</b>	<b>(2 179)</b>	<b>(11 801)</b>	<b>9 626</b>	<b>-82%</b>	-
Transfers and subsidies - capital (monetary allocations)	-	2 700	3 800	-	1 200	3 400	(2 200)	-65%	3 800
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	-	<b>2 700</b>	<b>3 800</b>	<b>7 394</b>	<b>(975)</b>	<b>(8 401)</b>	<b>7 426</b>	<b>-88%</b>	<b>3 800</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	-	<b>2 700</b>	<b>3 800</b>	<b>7 394</b>	<b>(975)</b>	<b>(8 401)</b>	<b>7 426</b>	<b>-88%</b>	<b>3 800</b>
<b>Capital expenditure &amp; funds sources</b>									
Capital expenditure	-	11 505	14 002	450	1 650	6 898	(4 448)	-73%	14 002
Capital transfers recognised	-	2 700	3 800	-	-	1 700	(1 700)	-100%	3 800
Borrowing	-	1 500	1 500	66	464	282	182	64%	1 500
Internally generated funds	-	7 305	8 702	383	1 185	4 115	(2 930)	-71%	8 702
<b>Total sources of capital funds</b>	-	<b>11 505</b>	<b>14 002</b>	<b>450</b>	<b>1 650</b>	<b>6 898</b>	<b>(4 448)</b>	<b>-73%</b>	<b>14 002</b>
<b>Financial position</b>									
Total current assets	91 455	76 587	74 132		102 304				74 132
Total non current assets	115 311	129 546	132 044		115 195				132 044
Total current liabilities	33 144	43 569	42 511		43 707				42 511
Total non current liabilities	56 522	59 047	59 047		58 251				59 047
Community wealth/Equity	117 100	103 519	104 619		115 544				104 619
<b>Cash flows</b>									
Net cash from (used) operating	-	(425)	(382)	22 433	16 400	10 011	(6 388)	-64%	(382)
Net cash from (used) investing	-	(1 605)	(4 102)	(450)	(1 650)	(4 654)	(3 004)	65%	(4 102)
Net cash from (used) financing	-	(3 206)	(3 206)	(468)	(2 404)	(2 444)	(40)	2%	(3 206)
<b>Cash/cash equivalents at the month/year end</b>	-	<b>66 280</b>	<b>63 835</b>	<b>89 931</b>	<b>89 931</b>	<b>74 439</b>	<b>(15 492)</b>	<b>-21%</b>	<b>69 885</b>
<b>Debtors &amp; creditors analysis</b>									
<b>Debtors Age Analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
Total By Income Source	2 983	1 685	58	38	32	44	230	2 284	7 334
<b>Debtors Age Analysis</b>									
<b>Debtors Age Analysis</b>									
Total Creditors	11 053	56	997	5	16	195	-	1	12 324



DC3 Overberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q2 Second Quarter

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Revenue - Functional</b>										
<b>Governance and administration</b>		-	119 436	121 783	30 917	77 319	80 246	(2 927)	-4%	121 783
Executive and council		-	42 938	42 938	1 153	14 923	27 544	(12 621)	-46%	42 938
Finance and administration		-	76 498	78 845	29 764	62 396	52 702	9 694	18%	78 845
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	38 752	39 252	1 830	18 948	22 866	(3 918)	-17%	39 252
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	21 133	21 133	1 718	11 603	11 595	7	0%	21 133
Public safety		-	13 358	13 858	10	5 443	8 769	(3 326)	-38%	13 858
Housing		-	-	-	-	-	-	-	-	-
Health		-	4 262	4 262	102	1 902	2 502	(599)	-24%	4 262
<b>Economic and environmental services</b>		-	132 620	132 620	(1 326)	50 232	40 902	9 331	23%	132 620
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	132 490	132 490	(1 326)	50 224	40 872	9 352	23%	132 490
Environmental protection		-	130	130	-	8	30	(22)	-73%	130
<b>Trading services</b>		-	14 950	14 950	1 528	8 383	7 820	563	7%	14 950
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	14 950	14 950	1 528	8 383	7 820	563	7%	14 950
<b>Other</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	-	305 758	308 605	32 949	154 883	151 834	3 048	2%	308 605
<b>Expenditure - Functional</b>										
<b>Governance and administration</b>		-	66 666	67 681	3 967	30 553	31 679	(1 126)	-4%	67 681
Executive and council		-	11 383	11 391	839	5 218	5 252	(34)	-1%	11 391
Finance and administration		-	53 082	54 081	2 967	24 284	25 343	(1 059)	-4%	54 081
Internal audit		-	2 201	2 209	161	1 052	1 084	(33)	-3%	2 209
<b>Community and public safety</b>		-	89 089	89 808	9 294	40 502	40 531	(29)	0%	89 808
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	21 829	22 146	4 560	10 949	9 013	1 935	21%	22 146
Public safety		-	44 963	45 259	3 476	20 337	21 168	(831)	-4%	45 259
Housing		-	-	-	-	-	-	-	-	-
Health		-	22 298	22 403	1 259	9 216	10 349	(1 133)	-11%	22 403
<b>Economic and environmental services</b>		-	138 015	138 029	11 698	81 290	84 519	(3 229)	-4%	138 029
Planning and development		-	1 766	1 774	141	895	899	(3)	0%	1 774
Road transport		-	132 490	132 490	11 300	78 668	81 803	(3 134)	-4%	132 490
Environmental protection		-	3 759	3 765	257	1 726	1 817	(91)	-5%	3 765
<b>Trading services</b>		-	9 287	9 287	596	3 513	3 507	6	0%	9 287
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	9 287	9 287	596	3 513	3 507	6	0%	9 287
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Expenditure - Functional</b>	3	-	303 058	304 805	25 555	155 857	160 235	(4 378)	-3%	304 805
<b>Surplus/ (Deficit) for the year</b>		-	2 700	3 800	7 394	(975)	(8 401)	7 426	-0.8839817	3 800

**DC3 Overberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter**

Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - Municipal Manager		-	42 938	42 938	1 153	14 923	27 544	(12 621)	-45.8%	42 938
Vote 2 - Management Services		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	42	42	4	20	20	0	1.7%	42
Vote 4 - Finance		-	76 456	78 803	29 761	62 375	52 682	9 693	18.4%	78 803
Vote 5 - Community Services		-	186 322	186 822	2 032	77 564	71 588	5 976	8.3%	186 822
<b>Total Revenue by Vote</b>	2	-	<b>305 758</b>	<b>308 605</b>	<b>32 949</b>	<b>154 883</b>	<b>151 834</b>	<b>3 048</b>	<b>2.0%</b>	<b>308 605</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - Municipal Manager		-	17 235	17 268	1 333	7 942	8 020	(77)	-1.0%	17 268
Vote 2 - Management Services		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	20 035	20 293	1 014	10 119	11 120	(1 002)	-9.0%	20 293
Vote 4 - Finance		-	28 948	29 677	1 579	12 463	12 447	15	0.1%	29 677
Vote 5 - Community Services		-	236 840	237 567	21 630	125 333	128 648	(3 314)	-2.6%	237 567
<b>Total Expenditure by Vote</b>	2	-	<b>303 058</b>	<b>304 805</b>	<b>25 555</b>	<b>155 857</b>	<b>160 235</b>	<b>(4 378)</b>	<b>-2.7%</b>	<b>304 805</b>
<b>Surplus/ (Deficit) for the year</b>	2	-	<b>2 700</b>	<b>3 800</b>	<b>7 394</b>	<b>(975)</b>	<b>(8 401)</b>	<b>7 426</b>	<b>-88.4%</b>	<b>3 800</b>



DC3 Overberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

Description	Ref	Budget Year 2024/25								
		2023/24 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue</b>										
<b>Exchange Revenue</b>										
Service charges - Electricity		-	-	-	-	-	-	-	-	-
Service charges - Water		-	-	-	-	-	-	-	-	-
Service charges - Waste Water Management		220	220	19	60	70	(10)	-15%	220	
Service charges - Waste management		14 950	14 950	1 584	8 722	8 046	676	8%	14 950	
Sale of Goods and Rendering of Services		142 994	142 994	(1 050)	56 123	47 628	8 495	18%	142 994	
Agency services		13 825	13 825	1 153	6 918	6 539	379	6%	13 825	
Interest		-	-	-	-	-	-	-	-	
Interest earned from Receivables		300	300	15	113	134	(20)	-15%	300	
Interest from Current and Non Current Assets		7 600	7 600	736	3 807	3 588	219	6%	7 600	
Dividends		-	-	-	-	-	-	-	-	
Rent on Land		-	-	-	-	-	-	-	-	
Rental from Fixed Assets		14 062	14 062	1 222	7 343	7 242	101	1%	14 062	
Licence and permits		1 250	1 250	88	640	436	203	47%	1 250	
Operational Revenue		1 161	1 451	55	747	706	41	6%	1 451	
<b>Non-Exchange Revenue</b>										
Property rates		-	-	-	-	-	-	-	-	
Surcharges and Taxes		-	-	-	-	-	-	-	-	
Fines, penalties and forfeits		-	-	-	-	-	-	-	-	
Licence and permits		-	-	-	-	-	-	-	-	
Transfers and subsidies - Operational		96 796	98 254	29 128	69 211	72 046	(2 836)	-4%	98 254	
Interest		-	-	-	-	-	-	-	-	
Fuel Levy		-	-	-	-	-	-	-	-	
Operational Revenue		-	-	-	-	-	-	-	-	
Gains on disposal of Assets		9 900	9 900	-	-	2 000	(2 000)	-100%	9 900	
Other Gains		-	-	-	-	-	-	-	-	
Discontinued Operations		-	-	-	-	-	-	-	-	
<b>Total Revenue (excluding capital transfers and contributions)</b>		-	303 058	304 805	32 949	153 683	148 434	5 248	4%	304 805
<b>Expenditure By Type</b>										
Employee related costs		168 688	164 267	12 389	81 325	87 990	(6 665)	-8%	164 267	
Remuneration of councillors		6 796	6 796	585	3 487	3 209	278	9%	6 796	
Bulk purchases - electricity		-	-	-	-	-	-	-	-	
Inventory consumed		47 075	53 048	5 468	40 210	38 924	1 286	3%	53 048	
Debt impairment		-	-	-	-	-	-	-	-	
Depreciation and amortisation		3 681	3 681	294	1 766	1 790	(25)	-1%	3 681	
Interest		2 422	2 422	60	759	780	(21)	-3%	2 422	
Contracted services		38 158	38 511	1 950	11 690	12 995	(1 305)	-10%	38 511	
Transfers and subsidies		-	200	-	-	-	-	-	200	
Irrecoverable debts written off		-	-	-	-	-	-	-	-	
Operational costs		35 962	35 605	4 810	16 621	14 547	2 074	14%	35 605	
Losses on Disposal of Assets		-	-	-	-	-	-	-	-	
Other Losses		276	276	-	-	-	-	-	276	
<b>Total Expenditure</b>		-	303 058	304 805	25 555	155 857	160 235	(4 378)	-3%	304 805
<b>Surplus/(Deficit)</b>										
Transfers and subsidies - capital (monetary allocations)		-	-	-	7 394	(2 175)	(11 801)	9 626	(0)	-
Transfers and subsidies - capital (in-kind)		2 700	3 800	-	1 200	3 400	(2 200)	(0)	3 800	
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		-	2 700	3 800	7 394	(975)	(8 401)	7 426	(0)	3 800
Income Tax		-	-	-	-	-	-	-	-	
<b>Surplus/(Deficit) after income tax</b>		-	2 700	3 800	7 394	(975)	(8 401)	7 426	(0)	3 800
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-	-	-	
Share of Surplus/Deficit attributable to Minorities		-	-	-	-	-	-	-	-	
<b>Surplus/(Deficit) attributable to municipality</b>		-	2 700	3 800	7 394	(975)	(8 401)	7 426	(0)	3 800
Share of Surplus/Deficit attributable to Associate		-	-	-	-	-	-	-	-	
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	
<b>Surplus/ (Deficit) for the year</b>		-	2 700	3 800	7 394	(975)	(8 401)	7 426	(0)	3 800

DC3 Overberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q2 Second Quarter

Vote Description	Ref	Budget Year 2024/25								
		2023/24 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-
Vote 4 - Finance		-	-	-	-	-	-	-	-	-
Vote 5 - Community Services		-	1 750	1 750	66	484	372	112	30%	1 750
<b>Total Capital Multi-year expenditure</b>	4,7	-	1 750	1 750	66	484	372	112	30%	1 750
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Municipal Manager		-	15	15	-	-	5	(5)	-100%	15
Vote 2 - Management Services		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	2 034	2 194	70	477	860	(384)	-45%	2 194
Vote 4 - Finance		-	30	30	6	24	15	9	61%	30
Vote 5 - Community Services		-	7 676	10 013	307	665	4 845	(4 180)	-86%	10 013
<b>Total Capital single-year expenditure</b>	4	-	9 755	12 252	383	1 165	5 725	(4 560)	-80%	12 252
<b>Total Capital Expenditure</b>		-	11 505	14 002	450	1 650	6 098	(4 448)	-73%	14 002
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		-	2 064	2 224	76	501	875	(375)	-43%	2 224
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		-	2 064	2 224	76	501	875	(375)	-43%	2 224
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	7 445	9 718	307	678	4 924	(4 245)	-86%	9 718
Community and social services		-	-	-	-	-	-	-	-	-
Sport and recreation		-	1 315	1 534	195	249	879	(630)	-72%	1 534
Public safety		-	5 600	7 654	112	404	4 004	(3 600)	-90%	7 654
Housing		-	-	-	-	-	-	-	-	-
Health		-	530	530	-	26	41	(15)	-37%	530
<b>Economic and environmental services</b>		-	496	560	-	6	16	(10)	-61%	560
Planning and development		-	15	15	-	-	5	(5)	-100%	15
Road transport		-	-	-	-	-	-	-	-	-
Environmental protection		-	481	545	-	6	11	(5)	-44%	545
<b>Trading services</b>		-	1 500	1 500	66	464	282	182	64%	1 500
Energy sources		-	-	-	-	-	-	-	-	-
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	1 500	1 500	66	464	282	182	64%	1 500
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	-	11 505	14 002	450	1 650	6 098	(4 448)	-73%	14 002
<b>Funded by:</b>										
National Government		-	-	-	-	-	-	-	-	-
Provincial Government		-	2 700	3 800	-	-	1 700	(1 700)	-100%	3 800
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		-	2 700	3 800	-	-	1 700	(1 700)	-100%	3 800
<b>Borrowing</b>	6	-	1 500	1 500	66	464	282	182	64%	1 500
<b>Internally generated funds</b>		-	7 305	8 702	383	1 185	4 115	(2 930)	-71%	8 702
<b>Total Capital Funding</b>		-	11 505	14 002	450	1 650	6 098	(4 448)	-73%	14 002



DC3 Overberg - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

Description	Ref	2023/24	Budget Year 2024/25			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents		77 585	66 290	63 835	89 931	63 835
Trade and other receivables from exchange transactions		9 503	5 485	5 485	8 389	5 485
Receivables from non-exchange transactions		560	548	548	560	548
Current portion of non-current receivables		2 040	2 168	2 168	2 040	2 168
Inventory		1 767	1 571	1 571	1 384	1 571
VAT		-	526	526	-	526
Other current assets		-	-	-	-	-
<b>Total current assets</b>		<b>91 455</b>	<b>76 587</b>	<b>74 132</b>	<b>102 304</b>	<b>74 132</b>
<b>Non current assets</b>						
Investments		-	-	-	-	-
Investment property		12 797	12 769	12 769	12 797	12 769
Property, plant and equipment		81 620	93 981	96 478	81 504	96 478
Biological assets		-	-	-	-	-
Living and non-living resources		-	-	-	-	-
Heritage assets		-	-	-	-	-
Intangible assets		74	373	373	74	373
Trade and other receivables from exchange transactions		-	-	-	-	-
Non-current receivables from non-exchange transactions		20 820	22 424	22 424	20 820	22 424
Other non-current assets		-	-	-	-	-
<b>Total non current assets</b>		<b>115 311</b>	<b>129 546</b>	<b>132 044</b>	<b>115 195</b>	<b>132 044</b>
<b>TOTAL ASSETS</b>		<b>206 766</b>	<b>206 134</b>	<b>206 176</b>	<b>217 499</b>	<b>206 176</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-	-	-	-
Financial liabilities		4 704	5 291	5 291	2 300	5 291
Consumer deposits		8	8	8	8	8
Trade and other payables from exchange transactions		5 407	6 736	6 736	13 932	6 736
Trade and other payables from non-exchange transactions		5 118	13 478	12 420	8 255	12 420
Provision		17 591	18 055	18 055	17 591	18 055
VAT		317	-	-	1 621	-
Other current liabilities		-	-	-	-	-
<b>Total current liabilities</b>		<b>33 144</b>	<b>43 569</b>	<b>42 511</b>	<b>43 707</b>	<b>42 511</b>
<b>Non current liabilities</b>						
Financial liabilities		6 519	2 727	2 727	6 519	2 727
Provision		50 003	56 319	56 319	51 732	56 319
Long term portion of trade payables		-	-	-	-	-
Other non-current liabilities		-	-	-	-	-
<b>Total non current liabilities</b>		<b>56 522</b>	<b>59 047</b>	<b>59 047</b>	<b>58 251</b>	<b>59 047</b>
<b>TOTAL LIABILITIES</b>		<b>89 666</b>	<b>102 615</b>	<b>101 558</b>	<b>101 958</b>	<b>101 558</b>
<b>NET ASSETS</b>	2	<b>117 100</b>	<b>103 519</b>	<b>104 619</b>	<b>115 541</b>	<b>104 619</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated surplus/(deficit)		96 100	82 519	83 619	94 541	83 619
Reserves and funds		21 000	21 000	21 000	21 000	21 000
Other		-	-	-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>117 100</b>	<b>103 519</b>	<b>104 619</b>	<b>115 541</b>	<b>104 619</b>

DC3 Overberg - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

Description	Ref	2023/24	Budget Year 2024/25								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands	1										
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>											
<b>Receipts</b>											
Property rates			-	-	-	-	-	-		-	
Service charges			15 170	15 170	1 603	10 782	9 484	1 299	14%	15 170	
Other revenue			173 292	173 582	16 863	83 004	91 990	(8 986)	-10%	173 582	
Transfers and Subsidies - Operational			96 796	97 696	28 854	72 162	66 412	5 751	9%	97 696	
Transfers and Subsidies - Capital			2 700	3 300	-	3 700	2 200	1 500	68%	3 300	
Interest			7 900	7 900	738	3 845	3 754	91	2%	7 900	
Dividends			-	-	-	-	-	-		-	
<b>Payments</b>											
Suppliers and employees			(294 783)	(296 330)	(25 565)	(156 335)	(163 129)	(6 794)	4%	(296 330)	
Interest			(1 500)	(1 500)	(60)	(759)	(699)	60	-9%	(1 500)	
Transfers and Subsidies			-	(200)	-	-	-	-		(200)	
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>			-	(425)	(382)	22 433	16 400	10 011	(6 389)	-64%	(382)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>											
<b>Receipts</b>											
Proceeds on disposal of PPE			9 900	9 900	-	-	2 000	(2 000)	-100%	9 900	
Decrease (increase) in non-current receivables			-	-	-	-	-	-		-	
Decrease (increase) in non-current investments			-	-	-	-	-	-		-	
<b>Payments</b>											
Capital assets			(11 505)	(14 002)	(450)	(1 650)	(6 654)	(5 004)	75%	(14 002)	
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>			-	(1 605)	(4 102)	(450)	(1 650)	(4 654)	(3 004)	65%	(4 102)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>											
<b>Receipts</b>											
Short term loans			-	-	-	-	-	-		-	
Borrowing long term/refinancing			1 500	1 500	-	-	-	-		1 500	
Increase (decrease) in consumer deposits			-	-	-	-	-	-		-	
<b>Payments</b>											
Repayment of borrowing			(4 706)	(4 706)	(468)	(2 404)	(2 444)	(40)	2%	(4 706)	
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>			-	(3 206)	(3 206)	(468)	(2 404)	(2 444)	(40)	2%	(3 206)
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>			-	(5 235)	(7 690)	21 516	12 346	2 913			(7 690)
Cash/cash equivalents at beginning:			71 525	71 525	68 415	77 585	71 525				77 585
Cash/cash equivalents at month/year end:			-	66 290	63 835	89 931	89 931	74 439			69 895

DC3 Overberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

Description		Budget Year 2024/25											Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.Lo Council Policy		
		NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days				
<b>R thousands</b>																
<b>Debtors Age Analysis By Income Source</b>																
	Trade and Other Receivables from Exchange Transactions - Water	1200	9	4	3	3	4	5	32	42	103	86				
	Trade and Other Receivables from Exchange Transactions - Electricity	1300	84	6	2	1	1	2	5	7	107	15				
	Receivables from Non-exchange Transactions - Property Rates	1400	-	-	-	-	-	-	-	-	-	-				
	Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-				
	Receivables from Exchange Transactions - Waste Management	1600	-	-	-	-	-	-	-	-	-	-				
	Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	0	0	0				
	Interest on Arrear Debtor Accounts	1810	-	15	1	1	1	0	7	247	272	256				
	Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-				
	Other	1900	2 890	1 661	51	33	27	38	186	1 967	6 852	2 251				
	<b>Total By Income Source</b>	<b>2000</b>	<b>2 983</b>	<b>1 685</b>	<b>58</b>	<b>38</b>	<b>32</b>	<b>44</b>	<b>230</b>	<b>2 264</b>	<b>7 334</b>	<b>2 608</b>				
<b>2023/24 - totals only</b>																
<b>Debtors Age Analysis By Customer Group</b>																
	Organs of State	2200	1 652	-	-	-	-	-	-	1 296	2 948	1 296				
	Commercial	2300	100	12	4	4	2	-	3	351	476	360				
	Households	2400	1 231	138	53	33	31	44	227	617	2 375	953				
	Other	2500	-	1 535	-	-	-	-	-	-	1 535	-				
	<b>Total By Customer Group</b>	<b>2600</b>	<b>2 983</b>	<b>1 685</b>	<b>58</b>	<b>38</b>	<b>32</b>	<b>44</b>	<b>230</b>	<b>2 264</b>	<b>7 334</b>	<b>2 608</b>				



DC3 Overberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description	NT Code	Budget Year 2024/25								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands										
<b>Creditors Age Analysis By Customer Type</b>										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	11 035	-	-	-	-	-	-	-	11 035
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	18	56	997	5	16	195	-	-	1 288
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	1	1
Medical Aid deductions	950	-	-	-	-	-	-	-	-	-
<b>Total By Customer Type</b>	<b>1000</b>	<b>11 053</b>	<b>56</b>	<b>997</b>	<b>5</b>	<b>16</b>	<b>195</b>	<b>-</b>	<b>1</b>	<b>12 324</b>

DC3 Overberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio

Investments by maturity Name of institution & investment ID	Ref	Type of Investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands							
<b>Municipality</b>							
Nedbank - 037881714042		Call Account	8 530	258	(79 600)	73 000	2 187
Nedbank - 037881183454		Call Account (KWK Rehab)	5 564	111	-	310	5 984
Nedbank - 037881185767		Call Account (CRRF)	898	18	-	-	916
Absa Bank - 9358892970		Investment Tracker (Main)	46 294	1 022	(26 000)	24 000	45 316
Absa Bank - 9374585345		Investment Tracker (Special)	31 454	685	-	-	32 140
							-
							-
<b>Municipality sub-total</b>			<b>92 740</b>	<b>2 094</b>	<b>(105 600)</b>	<b>97 310</b>	<b>86 543</b>
<b>TOTAL INVESTMENTS AND INTEREST</b>	<b>2</b>		<b>92 740</b>	<b>2 094</b>	<b>(105 600)</b>	<b>97 310</b>	<b>86 543</b>

DC3 Overberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
National Government:		-	92 989	92 989	28 854	68 355	61 623	6 733	10.9%	92 989
Local Government Equitable Share			86 644	86 644	28 854	64 956	59 780	5 176	8.7%	86 644
Finance Management			1 000	1 000	-	1 000	1 000	-		1 000
EPWP Incentive			1 265	1 265	-	317	843	(526)	-62.4%	1 265
Rural Roads Asset Management Grant			2 974	2 974	-	2 082	-	2 082	#DIV/0!	2 974
Municipal Systems Improvement Grant (MSIG)			1 106	1 106	-	-	-	-		1 106
Other transfers and grants [insert description]										
Provincial Government:		-	3 807	4 707	-	3 807	3 233	574	17.8%	4 707
CDW Operational Support Grant			57	57	-	57	57	-		57
Human Capacity Building Grant			1 000	1 700	-	1 000	426	574	135.0%	1 700
Fire Safety Plan			2 750	2 950	-	2 750	2 750	-		2 950
Other transfers and grants [insert description]										
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
<b>Total Operating Transfers and Grants</b>	5	-	96 796	97 696	28 854	72 162	64 855	7 307	11.3%	97 696
<b>Capital Transfers and Grants</b>										
National Government:		-	-	-	-	-	-	-		-
Other capital transfers [insert description]										
Provincial Government:		-	2 700	3 300	-	3 700	1 500	2 200	146.7%	3 300
Fire Service Capacity Building Grant			1 500	1 500	-	2 500	300	2 200	733.3%	1 500
MUNICIPAL WATER RESILIANCE GRANT			1 200	1 800	-	1 200	1 200	-		1 800
District Municipality:		-	-	-	-	-	-	-		-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-		-
[insert description]										
<b>Total Capital Transfers and Grants</b>	5	-	2 700	3 300	-	3 700	1 500	2 200	146.7%	3 300
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	-	99 496	100 996	28 854	75 862	66 355	9 507	14.3%	100 996



DC3 Overberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q2 Second Quarter

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
National Government:		-	92 989	92 989	29 045	65 721	67 264	(1 543)	-2.3%	92 989
Local Government Equitable Share			86 644	86 644	28 854	64 956	64 402	554	0.9%	86 644
Finance Management			1 000	1 000	76	299	153	145	94.6%	1 000
EPWP Incentive			1 265	1 265	115	467	627	(160)	-25.6%	1 265
Rural Roads Asset Management Grant			2 974	2 974	-	-	2 082	(2 082)	-100.0%	2 974
Municipal Systems Improvement Grant (MSIG)			1 106	1 106	-	-	-	-	-	1 106
Other transfers and grants [insert description]										
Provincial Government:		-	3 807	5 265	82	3 489	4 782	(1 293)	-27.0%	5 185
CDW Operational Support Grant			57	60	2	4	11	(7)	-60.9%	60
Human Capacity Building Grant			1 000	1 700	81	510	1 345	(835)	-62.1%	1 700
Fire Safety Plan			2 750	3 425	-	2 975	3 426	(450)	-13.1%	3 425
Municipal Interventions				79						
Other transfers and grants [insert description]										
District Municipality:		-	-	-	-	-	-	-	-	-
[insert description]										
Other grant providers:		-	-	-	-	-	-	-	-	-
[insert description]										
<b>Total operating expenditure of Transfers and Grants:</b>		<b>-</b>	<b>96 796</b>	<b>98 254</b>	<b>29 128</b>	<b>69 211</b>	<b>72 046</b>	<b>(2 836)</b>	<b>-3.9%</b>	<b>98 175</b>
<b>Capital expenditure of Transfers and Grants</b>										
National Government:		-	-	-	-	-	-	-	-	-
Other capital transfers [insert description]										
Provincial Government:		-	2 700	3 800	-	1 200	3 400	(2 200)	-64.7%	3 800
Fire Service Capacity Building Grant			1 500	2 000	-	-	1 000	(1 000)	-100.0%	2 000
MUNICIPAL WATER RESILIANCE GRANT			1 200	1 800	-	1 200	2 400	(1 200)	-50.0%	1 800
District Municipality:		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		<b>-</b>	<b>2 700</b>	<b>3 800</b>	<b>-</b>	<b>1 200</b>	<b>3 400</b>	<b>(2 200)</b>	<b>-64.7%</b>	<b>3 800</b>
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		<b>-</b>	<b>99 496</b>	<b>102 054</b>	<b>29 128</b>	<b>70 411</b>	<b>75 446</b>	<b>(5 036)</b>	<b>-6.7%</b>	<b>101 975</b>

DC3 Overberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter


Summary of Employee and Councillor remuneration	Ref	2023/24		Budget Year 2024/25						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages			4 811	4 811	409	2 458	2 253	205	9%	4 811
Pension and UIF Contributions			62	62	8	37	30	7	23%	62
Medical Aid Contributions			-	-	-	-	-	-	-	-
Motor Vehicle Allowance			1 453	1 453	128	760	692	68	10%	1 453
Cellphone Allowance			470	470	39	231	233	(1)	-1%	470
Housing Allowances			-	-	-	-	-	-	-	-
Other benefits and allowances			-	-	-	-	-	-	-	-
<b>Sub Total - Councillors</b>			<b>6 796</b>	<b>6 796</b>	<b>585</b>	<b>3 487</b>	<b>3 209</b>	<b>278</b>	<b>9%</b>	<b>6 796</b>
<b>% increase</b>	4		<b>#DIV/0!</b>	<b>#DIV/0!</b>						<b>#DIV/0!</b>
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages			4 545	4 545	242	1 794	2 428	(634)	-26%	4 545
Pension and UIF Contributions			491	491	41	244	245	(1)	0%	491
Medical Aid Contributions			-	-	-	-	-	-	-	-
Overtime			-	-	-	-	-	-	-	-
Performance Bonus			-	-	-	-	-	-	-	-
Motor Vehicle Allowance			258	258	15	114	120	(6)	-5%	258
Cellphone Allowance			78	78	5	34	37	(3)	-7%	78
Housing Allowances			2	2	0	2	2	0	27%	2
Other benefits and allowances			-	-	-	-	-	-	-	-
Payments in lieu of leave			-	-	-	-	-	-	-	-
Long service awards			-	-	-	-	-	-	-	-
Post-retirement benefit obligations			-	-	-	-	-	-	-	-
Entertainment			-	-	-	-	-	-	-	-
Security			-	-	-	-	-	-	-	-
Hiring and post related allowance			76	76	-	19	32	(13)	-40%	76
In kind benefits			-	-	-	-	-	-	-	-
<b>Sub Total - Senior Managers of Municipality</b>			<b>5 451</b>	<b>5 451</b>	<b>303</b>	<b>2 207</b>	<b>2 863</b>	<b>(656)</b>	<b>-23%</b>	<b>5 451</b>
<b>% increase</b>	4		<b>#DIV/0!</b>	<b>#DIV/0!</b>						<b>#DIV/0!</b>
<b>Other Municipal Staff</b>										
Basic Salaries and Wages			114 656	110 235	7 785	54 394	60 745	(6 351)	-10%	110 235
Pension and UIF Contributions			19 258	19 258	1 435	8 697	9 022	(324)	-4%	19 258
Medical Aid Contributions			6 910	6 910	495	2 990	3 148	(158)	-5%	6 910
Overtime			1 850	1 850	246	1 192	947	245	26%	1 850
Performance Bonus			-	-	-	-	-	-	-	-
Motor Vehicle Allowance			5 277	5 277	370	2 439	2 554	(115)	-5%	5 277
Cellphone Allowance			538	538	35	216	235	(19)	-8%	538
Housing Allowances			370	370	25	151	163	(12)	-7%	370
Other benefits and allowances			10 344	10 344	776	4 689	4 853	(163)	-3%	10 344
Payments in lieu of leave			200	200	133	537	428	109	26%	200
Long service awards			250	250	48	289	235	55	23%	250
Post-retirement benefit obligations			3 018	3 018	503	3 017	2 514	503	20%	3 018
Entertainment			-	-	-	-	-	-	-	-
Security			-	-	-	-	-	-	-	-
Hiring and post related allowance			565	565	237	506	284	223	78%	565
In kind benefits			-	-	-	-	-	-	-	-
<b>Sub Total - Other Municipal Staff</b>			<b>163 237</b>	<b>158 816</b>	<b>12 087</b>	<b>79 117</b>	<b>85 127</b>	<b>(6 009)</b>	<b>-7%</b>	<b>158 816</b>
<b>% increase</b>	4		<b>#DIV/0!</b>	<b>#DIV/0!</b>						<b>#DIV/0!</b>
<b>Total Parent Municipality</b>			<b>175 484</b>	<b>171 063</b>	<b>12 974</b>	<b>84 812</b>	<b>91 199</b>	<b>(6 387)</b>	<b>-7%</b>	<b>171 063</b>
<b>Unpaid salary, allowances &amp; benefits in arrears:</b>										
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>			<b>175 484</b>	<b>171 063</b>	<b>12 974</b>	<b>84 812</b>	<b>91 199</b>	<b>(6 387)</b>	<b>-7%</b>	<b>171 063</b>
<b>% increase</b>	4		<b>#DIV/0!</b>	<b>#DIV/0!</b>						<b>#DIV/0!</b>
<b>TOTAL MANAGERS AND STAFF</b>			<b>168 688</b>	<b>164 267</b>	<b>12 389</b>	<b>81 325</b>	<b>87 990</b>	<b>(6 665)</b>	<b>-8%</b>	<b>164 267</b>

DC3 Overberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q2 Second Quarter

Month	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<u>Monthly expenditure performance trend</u>									
July		-	-	-	-	-	-		0%
August		-	-	-	0	-	(0)	#DIV/0!	0%
September		320	331	331	331	331	(0)	0.0%	3%
October		1 260	683	683	1 014	1 014	(0)	0.0%	9%
November		1 400	1 400	186	1 200	2 414	1 214	50.3%	10%
December		4 240	4 240	450	1 650	6 654	5 004	75.2%	14%
January		1 194	1 194			7 847	-		
February		1 831	1 831			9 678	-		
March		525	525			10 203	-		
April		735	3 799			14 002	-		
May		-	-			14 002	-		
June		-	-			14 002	-		
<b>Total Capital expenditure</b>		<b>-</b>	<b>11 505</b>	<b>14 002</b>	<b>1 650</b>				



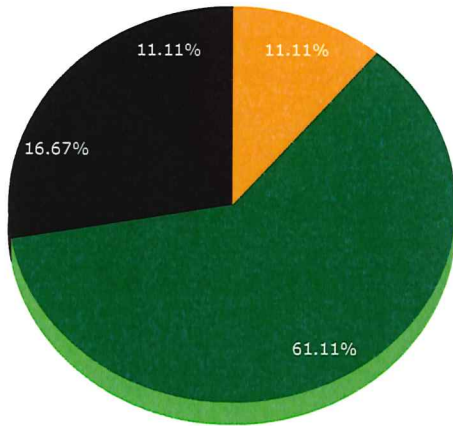
**PROVINCIAL TREASURY**  
**Withdrawals from Municipal Bank Accounts**  
**In accordance with Section 11, Sub-section 1 (b) to (j)**

<b>NAME OF MUNICIPALITY:</b>		OVERBERG DISTRICT MUNICIPALITY	
<b>MUNICIPAL DEMARCATION CODE:</b>		DC3	
<b>QUARTER ENDED:</b>		December 2024	
<p><b>MFMA section 11.</b> (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i>, or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality</i>'s bank accounts, and may do so only -</p> <p>(b) to defray expenditure authorised in terms of section 26(4);</p> <p>(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);</p> <p>(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;</p> <p>(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -</p> <p>(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or</p> <p>(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;</p> <p>(f) to refund money incorrectly paid into a bank account;</p> <p>(g) to refund guarantees, sureties and <i>security</i> deposits;</p> <p>(h) for cash management and <i>investment</i> purposes in accordance with section 13;</p> <p>(i) to defray increased expenditure in terms of section 31; or</p> <p>(j) for such other purposes as may be <i>prescribed</i>.</p> <p>(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -</p> <p>(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i>; and</p> <p>(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i>.</p>	<b>Amount</b>	<b>Reason for withdrawal</b>	
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	R 0.00		
	<p>(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -</p> <p>(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i>; and</p> <p>(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i>.</p>		<b>Name and Surname:</b> R Bosman
<b>Rank/Position:</b> Municipal Manager			
<b>Signature:</b> 			
<b>Tel number</b>	<b>Fax number</b>	<b>Email Address</b>	
028 425 1157	028 425 1014	<a href="mailto:mm@odm.org.za">mm@odm.org.za</a>	

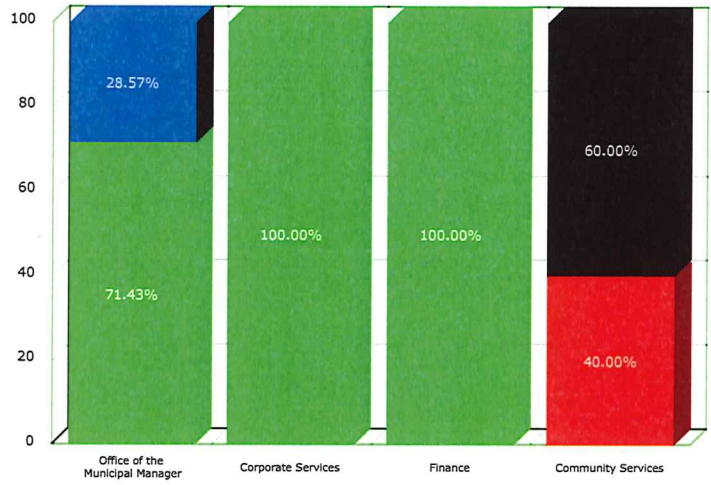
# Top Layer KPI Report

Report drawn on 15 January 2025 at 12-30  
for the months of Quarter ending September 2024 to Quarter ending December 2024.

**Overberg District Municipality**



**Responsible Directorate**



	Overberg District Municipality	Responsible Directorate					
		Council	Office of the Municipal Manager	Corporate Services	Finance	Community Services	[Unspecified]
<b>Not Met</b>	-	-	-	-	-	-	-
<b>Almost Met</b>	2 (11.11%)	-	-	-	-	2 (40.00%)	-
<b>Met</b>	11 (61.11%)	-	5 (71.43%)	5 (100.00%)	1 (100.00%)	-	-
<b>Well Met</b>	3 (16.67%)	-	-	-	-	3 (60.00%)	-
<b>Extremely Well Met</b>	2 (11.11%)	-	2 (28.57%)	-	-	-	-
<b>Did Not Occur</b>	-	-	-	-	-	-	-
<b>Total:</b>	<b>18*</b>	-	<b>7</b>	<b>5</b>	<b>1</b>	<b>5</b>	-
	<b>100%</b>	-	<b>38.89%</b>	<b>27.78%</b>	<b>5.56%</b>	<b>27.78%</b>	-

\* Excludes 19 KPIs which had no targets/actuals for the period selected.

**Overberg District Municipality**  
**2024/2025: Top Layer KPI Report - Quarter 2 - ending December 2024**

Ref	Responsible Directorate	KPI Name	Description of Unit of Measurement	Original Annual Target	Quarter ending September 2024				Quarter ending December 2024				Overall Performance for Quarter ending September 2024 to Quarter ending December 2024				
					Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R
TL1	Office of the Municipal Manager	People from employment equity target groups employed in vacancies arise in the three highest levels of management in compliance with the approved Employment Equity Plan for the financial year. (Reg)	Number of people from employment equity target groups employed in vacancies that arise in the three highest levels of management per annum.	2	1	2	B	Manager: Led, Tourism and Resorts and Manager: Contract, Legal, ICT and Building appointed with effect from September 2024		0	0	N/A		1	2	B	
TL2	Office of the Municipal Manager	Percentage Capital budget actually spend on capital projects by 30 June. (Reg)	% of capital budget actually spent on capital projects for the annum (Actual spent on capital projects/Total capital budget).	80%	0%	0%	N/A			0%	0%	N/A		0%	0%	N/A	
TL3	Office of the Municipal Manager	Coordinate the functioning of the Audit & Performance Audit Committee during the financial year.	Number of quarterly meetings held per annum.	4	1	1	G	Meeting held on 27/09/2024		1	1	G	Meeting held on 26/11/2024	2	2	G	
TL4	Office of the Municipal Manager	Develop a Risk-based Audit Plan for the next financial year and table to the Audit & Performance Audit Committee by 30 June.	Risk-based audit plan developed and tabled.	1	0	0	N/A			0	0	N/A		0	0	N/A	
TL5	Office of the Municipal Manager	Execute audit projects in terms of the Risk Base Audit Plan (RBAP).	Number of audits executed per annum.	16	4	6	B	Audits executed: New Tariffs SCM Compliance PPR Follow up other revenue Year end stock Performance management OPCAR		4	6	B	Audits executed: Constraint Fire Service PMS quarter 1 POE Performance MM, CFO and Dir Comm Services POE Performance Dir. Corporate Services Service Delivery Protests OPCAR	8	12	B	
TL6	Office of the Municipal Manager	Facilitate IDP Awareness Initiatives in the district.	Number of IDP awareness initiatives facilitated per annum.	2	0	0	N/A			1	1	G	IDP Awareness was held on 1 November 2024	1	1	G	
TL7	Office of the Municipal Manager	Facilitate District IGR (IDP Managers & PPComm) engagement with Local Municipalities.	Number engagements facilitated per annum.	8	2	2	G	IDP Managers Forum - 6/09/2024 PPComm - 10/09/2024		2	2	G	District IDP Managers Forum (Strategic) was held on 24-25/10/2024. District PPComm was held on 03/12/2024.	4	4	G	
TL8	Office of the Municipal Manager	Publishing quarterly External Newsletter to stakeholders.	Number External Newsletters published per annum.	4	1	0	R	Updates to the newsletter were requested with results a delay in publication.		1	2	B	Newsletters distributed: 01/10/2024 Addressed backlog of previous quarter	2	2	G	
TL9	Office of the Municipal Manager	Prepare Top Layer Service Delivery budget implementation plan for approval by the Mayor within 28 days after the adoption of the Budget.	Top Layer SDBIP Submitted to the Mayor for approval.	1	0	0	N/A			0	0	N/A		0	0	N/A	
TL10	Office of the Municipal Manager	Review annually the TL SDBIP to inform Council should a revised TL SDBIP be necessary and table the report to Council.	Report (Sec 72) tabled to Council by January.	1	0	0	N/A			0	0	N/A		0	0	N/A	
TL11	Office of the Municipal Manager	Completion and submission of Draft Annual Performance Report to the AG by 31 August.	Annual Performance Report submitted.	1	1	1	G	Report was submitted on 30/08/2024		0	0	N/A		1	1	G	
TL12	Corporate Services	Review and update the Staff Establishment as per the MSR and table to Council by 31 March.	Number of reviewed staff establishment tabled per annum.	1	0	0	N/A			0	0	N/A		0	0	N/A	
TL13	Corporate Services	Interact quarterly with staff on strategic HR-related matters.	Number of staff interactions held per annum.	4	1	1	G	Interactions were conducted during September 2024		1	1	G	Interactions were conducted during November and December 2024.	2	2	G	



TL14	Corporate Services	Percentage of Municipal budget to be spent on the implementation of the Workplace Skills Plan by 30 June (Reg).	% of Municipal Budget spent per annum on the WSP (Actual spent on Training/Total Expenditure Budget).	0.41%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	N/A	0%	N/A
TL15	Corporate Services	Create temporary work opportunities through the municipality's EPWP programme by 30 June.	Number of temporary EPWP work opportunities created per annum.	122	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0
TL16	Corporate Services	Conduct annual sexual harassment awareness campaigns with staff.	Number of awareness campaigns per annum.	1	0	0	N/A	1	1	G	1	1	G	1	1	G	1	1	G	1
TL17	Corporate Services	Table quarterly progress report on Electronic Document Management System to Corporate Services Portfolio Committee.	Number of progress reports tabled per annum.	4	1	1	G	4	1	G	1	1	G	1	1	G	1	1	G	2
TL18	Corporate Services	Bi-annual submission of updated Remedial Action Plan to WC Archives & Record Services.	Number of updated plans submitted per annum to WCARS.	2	0	0	N/A	2	0	N/A	1	1	G	1	1	G	1	1	G	1
TL19	Corporate Services	Percentage Capital budget actually spent on building maintenance capital projects by 30 June.	% of building maintenance capital budget actually spent on capital projects. (Actual spend on capital projects/total building capital budget).	80%	0%	0%	N/A	80%	0%	N/A	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A	0%
TL20	Corporate Services	Review and quarterly table ICT Remediation Plan to ICT Steering Committee.	Number of reviewed plans tabled per annum.	4	1	1	G	4	1	G	1	1	G	1	1	G	1	1	G	2
TL21	Finance	Measured financial viability in terms of the municipality's ability to meet it's service debt obligations by 30 June. (Debt coverage) (Reg)	The number of times the municipality was able to meet it's Debt obligation ((Total operating revenue received - operating grants)/debt service payments)).	7	0	0	N/A	7	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0
TL22	Finance	Measured financial viability in terms of the available cash to cover fixed operating expenditure by 30 June. (Cost coverage) (Reg)	Number of months cash were available to cover fixed operating expenditure (All available cash at a particular time + investments)/monthly fixed operating expenditures).	1.5	0	0	N/A	1.5	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0
TL23	Finance	Measured financial viability in terms of percentage outstanding service debtors by 30 June. (Service Debtors) (Reg)	% Outstanding service debtors per annum (Total outstanding service debtors/annual revenue received for services).	20%	0%	0%	N/A	20%	0%	N/A	0%	0%	N/A	0%	0%	N/A	0%	0%	N/A	0%
TL24	Finance	Report bi-annually to Council on the performance of service providers for quotations and tenders above R30000.	Number of reports submitted to Council per annum.	2	0	0	N/A	2	0	N/A	1	1	G	1	1	G	1	1	G	1
TL25	Finance	Invite service providers to register on the suppliers database by 30 June.	Invitation placed on ODM website and in external media.	1	0	0	N/A	1	0	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0
TL26	Community Services	Take domestic drinking water samples in towns and communities to monitor water quality.	Number of samples taken per annum.	1 056	264	268	G2	264	268	G2	264	264	G	264	264	G	264	264	G	528
TL27	Community Services	Take food samples to monitor the quality of Food to the FCD Act and legislative requirements.	Number of samples taken per annum.	576	144	147	G2	144	147	G2	144	144	G2	151	151	G2	151	151	G2	288

TL28	Community Services	Take water sample at Sewerage Final Outflow to monitor water quality.	Number of samples taken per annum.	284	71	69	0	69	0	69	0	69	0	138	0
TL29	Community Services	Report annually to the Community Services Portfolio Committee on the outcome of Karvyderskraal Landfill site adherence to the permit conditions.	Report submitted to the Community Portfolio Committee per annum.	1	0	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
TL30	Community Services	Submit feasibility study report for a crematorium at Karvyderskraal to Council.	Number of reports submitted per annum.	1	0	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
TL31	Community Services	Table Disaster Risk Management Plan review to Council by June.	Reviewed Disaster Risk Management plan tabled to Council.	1	0	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
TL32	Community Services	Table Disaster Management Framework review to Council by June.	Reviewed Disaster Management Framework tabled to Council.	1	0	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
TL33	Community Services	Upgrade roads to permanent surface by 30 June. (DR 1206)	Number of kilometres road upgraded per annum.	3,4	0	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
TL34	Community Services	Kilometres of gravel roads to be regravelled.	Number of kilometres road regravelled per annum.	42	11,5	6	R	8,69	G2	8,69	G2	8,69	G2	19	14,69
TL35	Community Services	Kilometres of gravel roads to be bladed.	Number of kilometres roads bladed per annum.	6 500	1 850	1 921,16	G2	1 550	1 691,60	G2	1 691,60	G2	3 400	3 652,76	G2
TL36	Community Services	Review the Regional Economic Development (RED) Strategy and table to Council by 30 June.	Reviewed RED Strategy tabled to Council.	1	0	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
TL37	Community Services	Submit feasibility study report on the resort function to Council.	Number of reports tabled per annum.	1	0	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A

Report generated on 15 January 2025 at 08:55.



## General summary: KPI's met within directorate (Top Layer)

### Expenditure per Vote (Ref. Table C3) – '000

- Vote 1 – Municipal Manager

Underspending due to Municipal Manager Executive as well as Performance management where a position was only filled during the second quarter.

5 KPI's were measured during the quarter of which 2 KPI's (TL5 & TL8) were extremely well met. The overperformance on TL8 was due to the outstanding action in the previous quarter that was rectified at the beginning of this quarter.

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YTD Budget: R8 020	Actual: R7 942	Variance: -1.0%
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- Vote 3 – Corporate Service

Underspending is predominantly due to employee vacancies in the Corporate Support section that one of which was filled during the second quarter. Underspending in the Committee, Records & Councillor support department could be mainly due to online meetings.

5 KPI's were measured during the quarter of which all were met.

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YTD Budget: R 11 120	Actual: R 10 119	Variance: -9.0%
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- Vote 4 – Finance

The directorate's expenditure is in line with the projected budget for the period to date.

1 KPI were measured and met.

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YTD Budget: R 12 447	Actual: R 12 463	Variance: 0.1%
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- Vote 5 – Community Services

5 KPI's were measure during the quarter.

The following findings for the directorate was identified:

Roads Services – 2 KPI's were set for the period, of which 2 KPI was well met during the quarter.

Municipal Health Services – 3 KPI's were measured. TL 28 was almost met during the quarter. 1 KPI (TL27) was well met due to additional samples that were taken on request from a private institution.

Underspending in the section is predominantly from current vacancies in the Municipal Health services department that needs to be filled. Roads services underspending results from the step approach to the increases as allowed by the bargaining council. Overall, all departments underspend for the period to date.

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YTD Budget: R 128 648	Actual: R125 333	Variance: -2.6%
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Conclusion

Overall, the YTD Operating Expenditure amounts to 51% of the annual budget.



# Western Cape Government

## 2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT (WC FMCG)

### NON-FINANCIAL QUARTERLY RETURN FORM

(OCTOBER – DECEMBER 2024)

Overberg District Municipality

#### Expenditure Summary

Project Description	Amount Transferred	Expenditure as at end December 2024	Balance	% Spent
Revenue Enhancement: Collaborator Enhancement	R 300 000.00	R 0	R 300 000.00	0%
<b>Total</b>	<b>R 300 000.00</b>	<b>R 0</b>	<b>R 300 000.00</b>	<b>0%</b>

**2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT  
(WC FMCG)**

**NON-FINANCIAL QUARTERLY RETURN FORM**

**(OCTOBER – DECEMBER 2024)**

**REVENUE ENHANCEMENT PROJECT**

Collaborator Enhancement for completeness of revenue.

**Planned activities and outputs to date**

<b>Inputs/Activities</b>	<b>Outputs</b>	<b>Performance Indicators</b>	<b>Delivery Date</b>	<b>Achieved (Y/N)</b>
Inspection fees from Building plans – TWK and Swellendam LM's	Install Citizen Portal development.	Extent current SLA	1/7/2024	Y
	Collab to develop workflow to report on revenue collected	Create separate revenue UKEY's for each LM to monitor results.	1/7/2024	N
		Additional revenue collected	30/9/2024	N
Inspection fees from Building plans Overstrand LM and CAM	Not connected to Collaborator Citizen Portal – Collab to develop workflow to obtain the information.	Create separate revenue UKEY's for each LM to monitor results. Use the information obtain through Collab workflow to send monthly bills.	1/7/2024	N
	Collab to develop workflow to report on revenue collected	Additional revenue collected.	30/9/2024	N
			31/12/2024	N
Fire accounts	Collab to develop workflow to ensure revenue completeness	Additional revenue collected	Revised 28/2/2025	
KWK Accounts	Collab to develop workflow to ensure revenue completeness	Additional revenue collected	28/2/2025	

*The above table must show the planned quarterly activities and outputs as captured in the implementation plan and whether they have been achieved.*

## **Challenges**

*If the activities and outputs, as per the implementation plan have not been achieved, challenges that contributed to non-achievement must be captured here.*

The Citizen's portal needs to be installed on ODM's website to enable the development of the building fees payments to be received from third parties. R80 000 was provided on the business plan for this.

## **Measures to address the challenges**

*Indicate the measures that will be taken or implemented to address the challenges highlighted above.*

An urgent workshop needs to be held with the Fire and Building sections of ODM, TWK and Swellendam to activate the workflow on Collaborator. Not necessary for Overstrand LM as they paid their building fees % owed to ODM in May 2024. The new CFO of CAM need to be informed of this project and how he can assist to get the building plan department to co-operate with ODM.

## **Projected expenditure at year end**

*With the challenges, if any, experienced and measures that will be taken to address such challenges you are expected to indicate expenditure that will be achieved by 30 June.*

Any amount not spent, will have to committed at least to enable roll-over to the next financial year.

## **Potential risk(s) and mitigation efforts**

*Indicate the potential risks that can affect the achievement of intended expenditure as capture above, including the risk severity. Indicate the measures will be taken to mitigate the risks identified.*

Acting CFO to discuss with ODM Management to prioritize the project.

## **Results**

*In addition to above stated progress against the project indicators, is the project on track to achieve the overall impact as defined within the implementation plan? Please provide evidence in support of any claims.*

Not yet



# Western Cape Government

## 2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT (WC FMCG)

### NON-FINANCIAL QUARTERLY RETURN FORM

(OCTOBER – DECEMBER 2024)

Overberg District Municipality

#### Expenditure Summary

Project Description	Amount Transferred	Expenditure as at end DECEMBER 2024	Balance	% Spent
Revenue Enhancement: Feasible study for the establishment of a crematorium	R 200 000.00	Actual = R0	R 200 000.00	0%
<b>Total</b>	<b>R 200 000.00</b>	<b>R0</b>	<b>R 200 000.00</b>	<b>0%</b>

**2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT  
(WC FMCG)**

**NON-FINANCIAL QUARTERLY RETURN FORM**

**(OCTOBER – DECEMBER 2024)**

**REVENUE ENHANCEMENT PROJECT**

**Feasible study for the establishment of a crematorium**

Planned activities and outputs to date

<b>Inputs/Activities</b>	<b>Outputs</b>	<b>Performance Indicators</b>	<b>Revised Delivery Dates</b>	<b>Achieved (Y/N)</b>
Phase 1 - Feasibility study	Compile specification for formal quotation	Bid specification. Advertisement on SCM website Readvertisement	31/7/2024 Aug/Sept 2024 Oct/Nov 2024	Y Y
Phase 1 - Feasibility study	Appoint consultant	Appointment letter	31/8/2024 Rev 31/12/2024 Revised 28/02/2025	N N
Phase 1 - Feasibility study	Facilitate/Host workshops	Dates and Minutes	30/11/2024 Rev 31/1/2025	N
Phase 1 - Feasibility study	Deliver report with recommendations	Final draft report	31/12/2025 Rev 28/2/2025	
Phase 1 - Feasibility study	Report to Council with recommendations	Item on Council Agenda	31/1/2025 Rev 31/3/2025	
Phase 2 - Request for (2025/26)	This will be determined by the report of the consultant and the resolution by	Cost to compile RFP specifications and possible revenue	31/3/2025 Rev 30/4/2025	



Inputs/Activities	Outputs	Performance Indicators	Revised Delivery Dates	Achieved (Y/N)
proposals	Council	streams		

The above table must show the planned quarterly activities and outputs as captured in the implementation plan and whether they have been achieved.

### Challenges

If the activities and outputs, as per the implementation plan have not been achieved, challenges that contributed to non-achievement must be captured here.

#### Tender 13 - 2024

The bid specification was approved on 31 July 2024 and the municipality when out in August 2024 with the tender advert which closed on Wednesday, 25 September 2024. A compulsory virtual briefing meeting was held on Friday, 06 September 2024 where the specifications / terms of reference pertaining this contract was discussed. Only bids from those who attended the briefing session will be considered.

The session was attended by various interested bidders; however, no tenders were received from these suppliers.

#### Tender 22-2024

Tenders were received for the above tender which needs to be evaluated during January 2025. Discussion needs to be had with SCM regarding the tenders as a phased approach needs to be had as the municipality will be receiving monies over more than one financial year.

### Measures to address the challenges

Indicate the measures that will be taken or implemented to address the challenges highlighted above.

#### Tender 22-2024

The tender will be readvertised (T22-2024): with closing date **25 November 2024** and the interested bidders that attended the previous briefing session, will be targeted.

### Projected expenditure at year end

With the challenges, if any, experienced and measures that will be taken to address such challenges you are expected to indicate expenditure that will be achieved by 30 June.

Overberg District municipality is expected to spend R250 000.00 (R200 000.00 Grant funding + R50 000.00 co-funding) by 30 June 2025

### Potential risk(s) and mitigation efforts

Indicate the potential risks that can affect the achievement of intended expenditure as capture above, including the risk severity. Indicate the measures will be taken to mitigate the risks identified.

If no interested supplier is appointed with the re advertisement, then the grant will have to requested to be roll-over.

### Results



*In addition to above stated progress against the project indicators, is the project on track to achieve the overall impact as defined within the implementation plan? Please provide evidence in support of any claims.*

Project is a delayed as no supplier was found in the first round on bidding. New tender will be advertised – see Tender 22-2024 on website [https://odm.org.za/download\\_tender/7869](https://odm.org.za/download_tender/7869)

Tender is in the committee process to be evaluated and adjudicated during the 3<sup>rd</sup> Quarter of the financial.



# Western Cape Government

## 2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT (WC FMCG)

### NON-FINANCIAL QUARTERLY RETURN FORM

(OCTOBER – DECEMBER 2024)

Overberg District Municipality

#### Expenditure Summary

Project Description	Amount Transferred	Expenditure as at end December 2024	Balance	% Spent
Feasibility Study & Business Plan for the Uilenkraalsmond Holiday Resort ownership restructuring.	R 750 000.00	R0	R750 000.00	0%
<b>Total</b>	<b>R 750 000.00</b>	<b>R0</b>	<b>R 750 000.00</b>	<b>0%</b>

**2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT  
(WC FMCG)**

**NON-FINANCIAL QUARTERLY RETURN FORM**

**(OCTOBER – DECEMBER 2024)**

**REVENUE ENHANCEMENT PROJECT**

**Feasibility Study & Business Plan for the Uilenkraalsmond Holiday Resort ownership restructuring.**

Planned activities and outputs to date:

<b>Inputs/Activities</b>	<b>Outputs</b>	<b>Performance Indicators</b>	<b>Revised Delivery Date</b>	<b>Achieved (Y/N)</b>
Feasibility study and business plan	Compile tender specifications.	Bid specification.	31/7/2024	Y
		Advertisement on SCM website	Aug/Sept 2024	Y
Feasibility study and business plan	Appoint a consultant.	Appointment letter	31/8/2024	N
			Revised 31/10/2024	N
			Revised 28/2/2025	
Feasibility study and business plan	Deliver report with recommendations	Final report draft	31/10/2024	
			Revised 28/2/2025	
Feasibility study and business plan	Report to Council with recommendations	Item on Council Agenda	30/11/2024	
			Revised 31/3/2025	
Feasibility study and business plan	Final Business plan	Letter to DPW	31/12/2024	
			Revised 31/5/2025	

*The above table must show the planned quarterly activities and outputs as captured in the implementation plan and whether they have been achieved.*

### **Challenges**

*If the activities and outputs, as per the implementation plan have not been achieved, challenges that contributed to non-achievement must be captured here.*

### **Tender 12 - 2024**

The bid specification was approved on 31 July 2024 and the municipality when out in August 2024 with the tender advert which closed on Wednesday, 25 September 2024. A compulsory virtual briefing meeting was held on Friday, 06 September 2024 where the specifications / terms of reference pertaining this contract was discussed. Only bids from those who attended the briefing session will be considered.

The session was attended by various interested bidders; from whom some bids were received. The technical evaluation of the bids had been done and BEC is scheduled to make a recommendation to the BAC on 29 October 2024. The aims is to do finalize the SCM process by the end of October 2024.

### **Measures to address the challenges**

*Indicate the measures that will be taken or implemented to address the challenges highlighted above.*

Should a successful bidder not be appointed, then the municipality will have to re advertise.

### **Projected expenditure at year end**

*With the challenges, if any, experienced and measures that will be taken to address such challenges you are expected to indicate expenditure that will be achieved by 30 June.*

Grant funding of R750 000.00 is to be fully expensed by 30 June 2025, subject to a successful bidder appointed.

### **Potential risk(s) and mitigation efforts**

*Indicate the potential risks that can affect the achievement of intended expenditure as capture above, including the risk severity. Indicate the measures will be taken to mitigate the risks identified.*

If the SCM process is delayed, the all the grant funding committed might not be spend before 30 June 2025 and a request for a roll over will have to be submitted.

### **Results**

*In addition to above stated progress against the project indicators, is the project on track to achieve the overall impact as defined within the implementation plan? Please provide evidence in support of any claims.*

The SCM process has not been completed resulting from a non-responsive bidder during the T12-2024 process. The specification was again set out by SCM and is to be advertised in Quarter 3.





# Western Cape Government

## 2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT (WC FMCG)

### NON-FINANCIAL QUARTERLY RETURN FORM

(OCTOBER – DECEMBER 2024)

Overberg District Municipality

#### Expenditure Summary

Project Description	Amount Transferred	Expenditure as at end DEC 2024	Balance	% Spent
Revenue Enhancement and Optimisation: Municipal Health Services	R 1 000 000.00	R 83 333.30	R 916 666.7	8.33%
<b>Total</b>	<b>R 1 000 000.00</b>	<b>R 83 333.3</b>	<b>R 1 000 000.00</b>	<b>8.33%</b>

**2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT  
(WC FMCG)**

**NON-FINANCIAL QUARTERLY RETURN FORM**

**(OCTOBER – DECEMBER 2024)**

**REVENUE ENHANCEMENT PROJECT**

Revenue Enhancement and Optimisation: Municipal Health Services

Planned activities and outputs to date

<b>Inputs/Activities</b>	<b>Outputs</b>	<b>Performance Indicators</b>	<b>Revised Delivery Date</b>	<b>Achieved (Y/N)</b>
<b>3 x Community Service EHP's</b>	<b>Recruitment and Appointment</b>	<b>One-year contracts concluded</b>	<b>1/7/ 2024</b>  <b>Revised 1/11/2024</b>	<b>Y</b>
<b>Team of EPWP Workers</b>	<b>Recruitment and Appointment</b>	<b>4 months contract ending 30/11/2024</b>	<b>1/7/ 2024</b>  <b>Revised 1/8/2024</b>	<b>Y</b>
<b>Registration of Premises</b>	<b>New registrations on data base</b>	<b>Target of additional 1536 premises registered</b>	<b>31/12/2025</b>  <b>Revised 31/3/2025</b>	<b>N</b>
<b>Registration of Premises</b>	<b>New registrations on data base</b>	<b>Total target of 3072 additional premises registered</b>	<b>30/6/ 2025</b>	
<b>Inspection of premises</b>	<b>Revenue from additional inspections</b>	<b>Target revenue of additional premises inspected</b>	<b>30/6/ 2025</b>	
<b>Inspection of premises</b>	<b>Revenue from additional inspections</b>	<b>Target revenue of additional premises inspected</b>	<b>30/6/2026</b>	

*The above table must show the planned quarterly activities and outputs as captured in the implementation plan and whether they have been achieved.*

**Challenges**

*If the activities and outputs, as per the implementation plan have not been achieved, challenges that contributed to non-achievement must be captured here.*

The 3 x Community Service EHP's was only appointed on 1 December 2024.

13 x EPWP workers however (to be financed from the co-funding) commenced with the project on 1 August 2024 with their contracts ending on 30 November whilst the CS EHP's who started on 1 December 2024 started the verification process.

### **Measures to address the challenges**

*Indicate the measures that will be taken or implemented to address the challenges highlighted above.*

The project team will endeavour to catch up the work to meet the revised timelines as indicated in the activity schedule above.

### **Projected expenditure at year end**

*With the challenges, if any, experienced and measures that will be taken to address such challenges you are expected to indicate expenditure that will be achieved by 30 June.*

R 583 333.30 is to be expensed by 30 June 2025 because of the Community Service EHP's only being appointed on 1 December 2024. Resulting in R416 666.70 being required to be rolled over to 2025/26.

### **Potential risk(s) and mitigation efforts**

*Indicate the potential risks that can affect the achievement of intended expenditure as capture above, including the risk severity. Indicate the measures will be taken to mitigate the risks identified.*

None.

### **Results**

*In addition to above stated progress against the project indicators, is the project on track to achieve the overall impact as defined within the implementation plan? Please provide evidence in support of any claims.*

None.



# Western Cape Government

## 2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT (WC FMCG)

### NON-FINANCIAL QUARTERLY RETURN FORM

(OCTOBER TO DECEMBER 2024)

Overberg District Municipality

#### Expenditure Summary

Project Description	Amount Transferred	Expenditure as at end of December 2024	Balance	% Spent
Financial System Migration towards Web & Automation/ New Financial System	R 866 355.00	Actual = R 225 227.16	R 641 127.84	26%
<b>Total</b>	<b>R 866 355.00</b>	<b>R 225 227.16</b>	<b>R 641 127.84</b>	<b>26%</b>



**2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT  
(WC FMCG)**

**NON-FINANCIAL QUARTERLY RETURN FORM  
(OCTOBER TO DECEMBER 2024)**

**FINANCIAL MANAGEMENT PROJECT**

Financial System Migration towards Web & Automation/ New Financial System.

Planned activities and outputs to date.

Inputs/Activities	Outputs	Performance Indicators	Delivery Date	Achieved (Y/N)
Leave system	Implement Payday leave system  Discontinue SAMRAS leave web system	COMAF received in 2021/22 Audit on leave provisions based on incorrect split between compulsory and non-compulsory leave balances from SAMRAS web version migrated from Classic version  Perform recalculation of leave provision for 2021/22 on Payday leave system on correct split compulsory and non-compulsory leave balances	1 March 2023	Y
			30 June 2023	Y
Document Management workflow and Archive system	Proper system control on document flow in the department and revenue enhancement and revenue completeness	Proper complete and accurate record keeping for audit processes.  Ensure revenue completeness of third-party billing systems integration.  Enhancement of revenue through collection of building plans inspection fees i.r.o. fire and health	1 April 2023  Will be covered by new revenue enhancement project.	Y  N/A  N/A
Due Diligence	Perform due diligence in terms of MFMA Circular 80 to comply to	Current SAMRAS Classic Financial System Solvem access IT Hardware	30 April 2024	In progress

Inputs/Activities	Outputs	Performance Indicators	Delivery Date	Achieved (Y/N)
	minimum business processes and system requirements	<p>requirements-migrated to new server. Awaiting National Treasury results on functionality review.</p> <p>SAMRAS Web based integrated modules as already implemented at other clients</p> <p>Decision which direction to proceed with (mSCOA Roadmap)</p> <p>Project team to visit Stellenbosch LM together with 7 other municipalities on the SAMRAS system planning to migrate to web version.</p> <p>Presentation on feedback to mSCOA Steercom, ITC Steercom Management, FARMCO &amp; APAC</p> <p>Finance team visit to WCDM</p> <p>WCDM team visit ODM</p>	<p>30 April 2025 (Revised)</p> <p>17 July 2023</p> <p>2 &amp; 3 Oct 2023</p> <p>9 &amp; 10 Oct 2023</p> <p>31 March 2024</p> <p>15&amp; 16 April 2024</p> <p>19&amp;20 September 2024</p>	<p></p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>
SCM Web Migration/New Financial System	Fully operational transacting functionality for entire SCM department	<p>Contract Management System flow</p> <p>Delegating authorization</p> <p>Live processing and order creation</p> <p>Interlink towards the Budget</p> <p>Bi-weekly Project meetings with Solvem</p>	<p>30 June 2024 (Phase 2)</p> <p>Planning for implementation</p> <p>Project plan</p> <p>30 April 2025 Revised (Resulting from the new Platinum system)</p>	<p>N/A</p> <p>Y</p> <p>Y</p> <p>N/A</p>
Expenditure Migration/New Financial System	Fully operational expenditure and creditor transacting department	<p>Integration with bank</p> <p>Creditor reports available</p> <p>Payments made from bank accurate and</p>	<p>30 June 2024 (Phase 2)</p> <p>Revised</p>	<p>N</p>

Inputs/Activities	Outputs	Performance Indicators	Delivery Date	Achieved (Y/N)
	Accurate reporting on creditor management	recognised on the system automatically Creditor management workflow from user departments until finalization of transaction request (Expenditure request electronic process)	30 June 2025	
Payroll Migration/New Payroll system (Pending outcome of leave Tender process)	Fully operational payroll that are automatically updated with SARS tables & requirements	<ul style="list-style-type: none"> <li>- Integrate with Expenditure module.</li> <li>- Integrate with HR &amp; Leave modules.</li> </ul> Integrate with Expenditure payments & Bank	30 June 2025 (Phase 3)	
Asset Management Migration/New Financial System	Accurate Final Asset Register Effective and efficient verification process	Automated update of asset register (verification) process Build in functionality for functions e.g., depreciation Accurate record keeping of assets Integrated system to SCM and purchase (acquisition) of assets	30 June 2025 (Phase 2)	
Modernization Billing/New Financial system	Accurate billing on web-system	Proper recognition on the financial system according to type of revenue recognized	30 June 2025 (Phase 3)	
HR Modules SAMRAS Web/New HR System Modules (Pending outcome of SCM Tender process)	Fully functional HR and leave system (currently on Payday and in SCM Tender process)	Performance-integrate with Ignite  All modules should align with new Staff regulations	30 June 2025 (Phase 3)	

The above table must show the planned quarterly activities and outputs as captured in the implementation plan and whether they have been achieved.

### Challenges

If the activities and outputs, as per the implementation plan have not been achieved, challenges that contributed to non-achievement must be captured here.

PAYDAY



The current Payday leave system contract was only valid until 30 June 2023. A SCM process initiated to invite tenders for a fully integrated leave, payroll, and HR system as from 1 July 2023. Unfortunately, the tender process could not be completed in time and the validity time expired. A deviation was approved to extend the Payday leave system contract until 31 December 2023, and a new tender process for the leave system only will now be advertised. Deviation extended until 30 June 2024 – Re tender as functional criteria evaluation was incomplete. Tender 25-2023/24 was allocated to Payday on 28 June 2024 and a 3-year SLA was signed with them which will expire on 30 June 2027.

#### COLLABORATOR

Development was done to implement the systems at TWK and Swellendam on the revised tariffs approved by Council for 2023/24

- To enhancement of revenue through collection of building plans inspection fees i.r.o. fire and health
- Training meeting need to be scheduled to discuss the portals developed for Theewaterskloof and Swellendam municipalities.
- Workshop solutions for building plans of Overstrand and Cape Agulhas LM's that are not working on the Collaborator portal.

Development must still be done once sufficient data had been collected.

- To ensure revenue completeness of third-party billing systems integration  
Workshop solutions for further development in workshops scheduled to be held before 30 June 2025

This project will be discontinued under this grant and transferred to the Revenue Enhancement grant allocated for 2024/25.

#### DUE DILIGENCE

A mSCOA steering committee was held on 17 July 2023 where the following recommendation were made:

- That the Senior Manager: Finance – W. Crafford, be appointed as the Project Manager for the migration project as well as two deputy Project Managers (SCM and IT)
- That Solvem conduct an assessment, readiness, risks, etc.
- That visits be scheduled to other municipalities already running the migration.
- That a meeting be held with Solvem – project plan and costing.

The next challenge was to conclude the due diligence to move forward with the web migration project.

Finance team performed exchange visits with West Coast DM during the 2023/24 financial year on lessons learned with migration.

The municipality was informed that the financial system will now change to Solvem Platinum. More information will follow.

#### **Measures to address the challenges.**

*Indicate the measures that will be taken or implemented to address the challenges highlighted above.*

#### PAYDAY

The Payroll and HR system will be held in abeyance pending the outcome of the due diligence and progress on the development of the SAMRAS web payroll system, which is



planned to be implemented at West Coast DM. (might be changed now with latest developments)

#### DUE DILIGENCE – FINANCIAL SYSTEM

A visit was facilitated by Overstrand LM to Stellenbosch LM together with several other municipalities who are also using SAMRAS and plan to migrate to the web version. These meetings/workshops are scheduled for 2 & 3 October 2023. A mSCOA steering committee had been scheduled for 9 October 2023 to provide feedback to Management on 10 October 2023, regarding the feedback of the due diligence visit. Now a new financial system will be presented during February 2025. Inzalo, PO mun and Solvem joined forces to create Solvem Platinum.

#### **Projected expenditure at year end**

*With the challenges, if any, experienced and measures that will be taken to address such challenges you are expected to indicate expenditure that will be achieved by 30 June.*

The previous grant allocated for 2023/24 was not fully spent by 30 June 2024 and was rolled over to 2024/25.

<b>Project Description</b>	<b>Amount Recommended by PT: 2024/25</b>	<b>Co funding ODM 2024/25</b>	<b>TOTAL 2024/25</b>
Financial System Migration towards Web & Automation	R 866 355.00	R1 011 721.00	R 1 878 076.00

#### **Potential risk(s) and mitigation efforts**

*Indicate the potential risks that can affect the achievement of intended expenditure as capture above, including the risk severity. Indicate the measures will be taken to mitigate the risks identified.*

Due to the current external audit process cycle, the project might be delayed and only implemented as from January 2024. Two biggest risks are the ensure that the IT infrastructure hardware and networks are on standard to be able to handle the expected volume transactions on the web and the planning regarding change management.

A planning meeting was held with Solvem, the service provider, on 21 November 2023. The ICT Hardware and network assessment information was provided to Solvem on 18 December 2023 and feedback is awaited in this regard. New server had to be procured and the migration was done successfully at the end of March 2024.

Currently all due diligence needs to be revisited with the new system.

#### **Results**

*In addition to above stated progress against the project indicators, is the project on track to achieve the overall impact as defined within the implementation plan? Please provide evidence in support of any claims.*

Yes, but some of the committed grant funding will have to be applied for roll-over if the live SCM & Expenditure implementation is delayed until July/August 2024. Assets and Payroll will be moved towards Phase 3 to be implemented by 30 June 2025.

## **REPORT TO MSCOA STEERCOM ON 26 SEPTEMBER 2024**

### **BACKGROUND**

ODM remains in the process to implement the SCM and expenditure modules on the web-based system. The system is currently on UAT (Testing phase).

### **CURRENT SITUATION**

ODM attended the user group SOLVEM's workshop in Cape Town, with all the other municipalities in the Western Cape using the financial system (SAMRAS). The way forward implementing the asset modules as well as continuing with the preparations and testing on the SCM and expenditure module was discussed.

SOLVEM also had to take note of concerns regarding the functionality and reporting matters identified by those municipalities that converted to the new modules, and areas of improvement.

The APAC of ODM requested a session where the service provider (SOLVEM) should attend their meeting and present to ODM on the way forwards, their progress on the 15 business processes and evaluations thereof based on National Treasury requirements.

SOLVEM also provided training to the SCM and "super users" as well as creditors department to familiarise themselves with the new system, as well as amending/adjusting the system to accommodate ODM's business processes.

### **WAY FORWARD**

- ODM's APAC will engage with Solvem on 26 November 2024.
- ODM will continue with training and setting up the testing platforms to be converted to the live system if everything is running optimally.
- Commence with the asset management module as per implementation plan provided by SOLVEM.
- SOLVEM is attending to SCM and Expenditure module concerns and faults on the system, especially related to reporting and bank reconciliations.

On the 11<sup>th</sup> of December during the final user group meeting of SOLVEM it was stated by SOLVEM that the current web system would be scrapped, and a new system (Platinum) would be brought in to replace it.

The presentation on the new system (platinum) will be taking place from the 11<sup>th</sup> to the 13<sup>th</sup> of February 2025 at Goudini Spa.



# Western Cape Government

## 2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT (WC FMCG)

### NON-FINANCIAL QUARTERLY RETURN FORM

01 OCTOBER 2024 TO 31 DECEMBER 2024

### PROGRESS ON PROJECT FUNDING ROLLED OVER

<b>Project Name</b>		Financial Capacity Building Grant	
<b>Project Development Objective</b>		To assist learners from a disadvantage grant	
<b>Project Performance Indicator(s) and Target(s) for quarter under review</b>		Target was 3 learners	
<b>Original Allocation (2024/25)</b>	<b>Amount rolled over (2023/24)</b>	<b>Amount spent for quarter ending xxx</b>	<b>% YTD</b>
R200 000	R0.00	R200 000	To be spend by end February 2025
<b>Progress to date</b>			
<i>There are 3 learners currently in their final year that are currently accommodated from the Financial Capacity Building Grant.</i>			

**2024/25 WESTERN CAPE FINANCIAL MANAGEMENT CAPABILITY GRANT  
(WC FMCG)**

**NON-FINANCIAL QUARTERLY RETURN FORM**

**01 OCTOBER 2024 TO 31 DECEMBER 2024**

**FINANCIAL MANAGEMENT PROJECT**

*Project name, brief project description as per implementation plan, inclusive of impact statement summary.*

**Planned activities and outputs to date**

<b>Inputs/Activities</b>	<b>Outputs</b>	<b>Performance Indicators</b>	<b>Delivery Date</b>	<b>Achieved (Y/N)</b>
Bursaries	Certification of the learners	Funding to be spend by end of February 2025	February 2025	N

*The above table must show the planned quarterly activities and outputs as captured in the implementation plan and whether they have been achieved.*

**Challenges**

*If the activities and outputs, as per the implementation plan have not been achieved, challenges that contributed to non-achievement must be captured here.*

**Action:** NONE

**Measures to address the challenges.**

*Indicate the measures that will be taken or implemented to address the challenges highlighted above.*

**Action:** NONE

**Projected expenditure at year end**

*With the challenges, if any, experienced and measures that will be taken to address such challenges you are expected to indicate expenditure that will be achieved by 30 June.*

**Action:** NONE

**Potential risk(s) and mitigation efforts**

*Indicate the potential risks that can affect the achievement of intended expenditure as capture above, including the risk severity. Indicate the measures will be taken to mitigate the risks identified.*



**Action:** THE POTENTIAL RISK IS WHEN STUDENTS DROP-OUT. THE RISK SEVERITY IS THAT STUDENTS WILL BE UNEMPLOYED AND NOT ABLE TO BE RECEIVED THE NECESSARY QUALIFICATIONS. TO HAVE REGULARLY QUARTERLY SESSIONS WITH STUDENTS.

**Results**

*In addition to above stated progress against the project indicators, is the project on track to achieve the overall impact as defined within the implementation plan? Please provide evidence in support of any claims.*

**Action:** Results for 2024 to be revealed.