

OVERBERG DISTRIKSMUNISIPALITEIT DISTRICT MUNICIPALITY UMASIPALA WESITHILI



MELD ASB/PLEASE QUOTE

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MEMORANDUM

To: Overberg District Municipality Council

From: Municipal Manger – Richard Bosman

Date: 18 February 2025

RE: PROPOSED IDP REVIEW & AMENDMENT FOR MARCH 2025

1. PURPOSE

This memorandum is submitted in terms of Section 34 of the Municipal Systems Act, (Act 32 of 2000), to propose the amendment of the 2022/23 – 2026/27 Integrated Development Plan (IDP) of Overberg District Municipality.

2. MOTIVATION

The amendment of the Overberg District Municipality's Integrated Development Plan (IDP) is necessitated by key structural, environmental, and developmental changes that impact the municipality's strategic direction and service delivery. The following factors highlight the need for this revision:

1. Organizational Restructuring and Departmental Impact

The municipality has undergone an internal restructuring process aimed at improving efficiency, optimizing resource allocation, and enhancing service delivery. This restructuring affects various departments, necessitating updates to the IDP to align with new operational frameworks, reporting structures, and departmental responsibilities. The amendment will ensure a seamless transition and improved coordination across all municipal functions.

2. Integration of a New Chapter on Climate Change

Recognizing the increasing impact of climate change on the Overberg region, a new chapter dedicated to climate resilience and sustainability is being introduced. This section will outline mitigation and adaptation strategies, risk assessments, and initiatives to ensure long-term environmental sustainability. It will also align with national and provincial climate action policies.

3. Alignment with Emerging Priorities and Legislative Updates

As new policies, regulations, and strategic frameworks emerge at the national and provincial levels, the IDP must be updated to remain compliant and relevant. This includes integrating new legislative requirements, funding opportunities, and policy directives that guide municipal governance and service provision.

4. Improved Stakeholder Engagement and Public Participation

The amendment process will also reflect insights from recent public participation initiatives, ensuring that the IDP remains inclusive, and stakeholder driven. This will enhance transparency, accountability, and the effectiveness of municipal planning. Future participatory mechanisms as per the draft public participation policy also finds expression in the IDP through the amendment process.

Considering these critical factors, the amendment of the IDP is essential to ensure that the Overberg District Municipality remains adaptive, forward-thinking, and capable of delivering on its mandate in an evolving governance and environmental landscape.

Municipal Systems Act no 32 of 2000

Section 25: Adoption of integrated development plans

(2) An integrated development plan adopted by a municipal council in terms of subsection (1) may be amended in terms of section 34 and remains in force until an integrated development plan is adopted by the next elected council.

Section 34: Annual review and amendment of integrated development plan

A municipal council-

(a) must review its integrated development plan-

(i) annually in accordance with an assessment of its performance measurements in terms of section 41; and

(ii) to the extent that changing circumstances so demand; and

(b) may amend its integrated development plan in accordance with a prescribed process.

Section 37: Regulations and guidelines

(1) The Minister may for the purposes of this Chapter make regulations or issue guidelines in terms of section 120 to provide for or to regulate the following matters:

(e) a process for the amendment of integrated development plans.

Under section 120, read with sections 37, 43 and 49, of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) the Local Government: Municipal Planning and Performance Management Regulations, 2001 determine the following:

Local Government: Municipal Planning and Performance Regulations, 2001

Section 3: Process for amending integrated development plans

(1) Only a member or committee of a municipal council may introduce a proposal for amending the municipality's integrated development plan in the council.

(2) Any proposal for amending a municipality's integrated development plan must be-

(a) accompanied by a memorandum setting out the reasons for the proposal; and

(b) aligned with the framework adopted in terms of section 27 of the Act.

(3) An amendment to a municipality's integrated development plan is adopted by a decision taken by a municipal council in accordance with the rules and orders of the council.

(4) No amendment to a municipality's integrated development plan may be adopted by the municipal council unless-

(a) all the members of the council have been given reasonable notice.

- (b) the proposed amendment has been published for public comment for a period of at least 21 days in a manner that allows the public an opportunity to make representations regarding the proposed amendment.
 - (c) the municipality, if it is a district municipality, has complied with sub-regulation (5); and
 - (d) the municipality, if it is a local municipality, has complied with sub-regulation (6)
- (5) A district municipality that considers an amendment to its integrated development plan must-
- (a) consult all the local municipalities in the district municipality on the proposed amendment; and
 - (b) take all comments submitted to it by the local municipalities in that area into account before it takes a final decision on the proposed amendment

Reasons for proposal to amend Integrated Development Plan in terms of Local Government: Municipal Planning and Performance Management regulations, 2001 section 3

Content below should be read together with the current Integrated Development Plan.

The following section sets out the areas where amendments will be made in terms of reviewed content, new content, or replacement and of previous or existing content. Reasons for said amendments have also been included.

Revision of content within each section/s

Chapter	Section	Revision	New / Updated content	Reason
	Foreword: Executive Mayor	Foreword to be updated	New forward by Executive Mayor	
	Overview by Municipal Manager	Overview to be updated	Overview by current MM	
	Document Flow in the development process	N/A	N/A	
Chapter 1	Executive Summary	Demographic data to be aligned with 2024/2025 MERO and 2024 SEP-LG. Changes in political leadership and administration. Revision of consultations and engagements held	To be updated	Annual update of municipal data and profile. Inauguration of new Speaker and councillors. Dates of consultations held in preparation of the review/amendment.
Chapter 2	State of the District	Exclusion of climate change from chapter to be a new chapter on its own.	Update and new content	New chapter dedicated to climate resilience and sustainability.

Alle korrespondensie moet aan die Munisipale Bestuurder gerig word.
All correspondence must be addressed to the Municipal Manager.

Chapter 3	Public Participation & IGR	Chapter to be updated with engagement held in preparation for review/amendment. New PP Policy to be adopted by council.	Update	
Chapter 4	Government Imperatives	N/A	N/A	
Chapter 5	Sector Alignment	Incorporate any changes to the JDMA Implementation. Sector Plan revision to be incorporated into the chapter	Update	Possible revision of sector plans of ODM and local municipalities
Chapter 6	Regional Economic Development & Tourism	Update information based on progress made.	Update	
Chapter 7	Spatial Planning	Updates as per the SDF Implementation Plan	Update	Chapter to be align with draft implementation plan
Chapter 8	Disaster Management	Inclusion of Social Services as per the restructuring process.	Update	Social Services to be one department with Disaster Management
Chapter 9	Financial Planning	Updates and new information for alignment with Adjustment Budget.	Update/Review	Chapter to be align with the Adjustment Budget.

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Chapter 10	Performance and Risk Management	Possible revision of Top Layer KPI's	Review	
Chapter 11	Development Strategies & Priorities	Amendment due to organisational restructuring	New and updated content	
Chapter 12	Project Footprint of Overberg Region	Revisit commitments, project status and funding. Possible new projects	New and updated content	Possible allocations for 2025/2026 Financial year
Chapter 13	Climate Change Response	New chapter	New chapters	Exclusion of climate change from chapter 2 to be a new chapter on its own. chapter dedicated to climate resilience and sustainability.

Alle korrespondensie moet aan die Munisipale Bestuurder gerig word.
All correspondence must be addressed to the Municipal Manager.

3. FINANCIAL IMPLICATIONS

None

4. RECOMMENDATION

That the Executive Mayor introduce the proposal to council, for the amendment of the 2022/23 – 2026/27 Integrated Development Plan.

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R BOSMAN
MUNICIPAL MANAGER

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None

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MUNICIPAL MANAGER