



## EXTRACT FROM THE COUNCIL MINUTES HELD ON 28 JULY 2025

Item A88. 28.07.2025

### IDP/BUDGET/PMS TIME SCHEDULE OF KEY DEADLINES FOR 2026/2027 IDP REVIEW

GF Ruiters: Manager: IDP and Communications

(Ref.: 6/1/1/1 & 16/7)

#### PURPOSE

To present the IDP/Budget/PMS Time Schedule of Key Deadlines for period 2025/2026 to Council for adoption, in preparation for the 2026/2027 IDP Review and or Amendment, Budget and SDBIP.

#### BACKGROUND

Section 21(1)(b) of the Local Government: Municipal Finance Management Act (MFMA), 2003 (Act 56 of 2003) states that:

*The mayor of a municipality must at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for-*

- (i) the preparation, tabling and approval of the annual budget;*
- (ii) the annual review of the integrated development plan in terms of section 34 of the Municipal Systems Act.*

#### PROGRESS

The Time Schedule has been developed in alignment with the five-year District Integrated Development Plan (IDP) Framework and Process Plan, which was formally adopted by Council on 28 March 2022. Following the adoption of the Municipality's five-year IDP on 30 May 2022, significant changes in local circumstances may have emerged. As a result, the Municipality is legally required to undertake a review and, where necessary, an amendment of the adopted IDP.

This process is mandated in terms of Section 34 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), which outlines the legislative requirements for the periodic review of municipal IDPs to ensure their continued relevance and responsiveness to changing developmental needs. Such process is guided by section 34 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), which states:

*A municipal council-*

- (a) must review its integrated development plan-*
  - (i) annually in accordance with an assessment of its performance measurements in terms of section 4 i; and*
  - (ii) to the extent that changing circumstances so demand; and*
- (b) may amend its integrated development plan in accordance with a prescribed process.*

In compliance with the provisions of the Municipal Finance Management Act (MFMA), and following consultation with the Financial Services department, the Performance Management department, local municipalities within the Overberg District, and the Department of Local

Government, a comprehensive IDP/Budget/PMS Time Schedule of Key Deadlines for the 2025/2026 financial year has been developed. This schedule serves as a strategic planning tool to guide the preparation for the 2026/2027 Integrated Development Plan (IDP) Review and potential Amendment, as well as the formulation of the corresponding Budget and Service Delivery and Budget Implementation Plan (SDBIP).

The 2026/2027 IDP Review would serve as Council's Third Review of the 5-Year IDP.

It is hereby confirmed that the IDP/Budget/PMS Time Schedule of Key Deadlines was circulated and deliberated upon with the IDP Managers of local municipalities within the Overberg District. This engagement was undertaken to ensure both horizontal and vertical alignment of planning activities across Provincial, District, and Local spheres of government.

#### **LEGISLATIVE AND POLICY FRAMEWORK**

- Section 21(1)(b): Local Government: Municipal Finance Management Act, 2003
- Section 34: Local Government: Municipal Systems Act, 2000

#### **FINANCIAL IMPLICATIONS**

None

#### **ATTACHMENT**

IDP/Budget/PMS Time Schedule of Key Deadlines for preparation of 2026/2027 IDP Review and or Amendment.

**RESOLVED** : (Proposed by Ald. H Coetzee and seconded by Ald. J Nieuwoudt)

- 1) The IDP/Budget/PMS Time Schedule of Key Deadlines in preparation for the 2026/2027 IDP Review and or Amendment, Budget and SDBIP, was adopted.

**CERTIFIED A TRUE EXTRACT FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 28 JULY 2025.**



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**R BOSMAN**  
**MUNICIPAL MANAGER**