



EXTRACT FROM THE COUNCIL MINUTES HELD ON 29 MAY 2025

Item A67. 29.05.2025

2025/2026 REVIEWED SYSTEM OF DELEGATIONS FOR OVERBERG DISTRICT MUNICIPALITY

RG Bosman: Municipal Manager

(Ref.: 4/5/1)

PURPOSE

To table the revised Consolidated System of Delegations of the Overberg District Municipality, to Council for approval.

BACKGROUND

In terms of Council's System of Delegations and the roles and responsibilities for the Overberg District Municipality, Council must give consent to the delegations to the Municipal Manager, Directors and sub delegates in terms of Systems of Delegations.

LEGAL IMPLICATIONS

Section 59 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) which regulates delegations by municipal councils, determines in sub-section (1), that municipal councils must develop a system of delegations that will, *inter alia*, maximize administrative and operational efficiency. Furthermore, in terms of section 38 of the Act, municipalities must administer its affairs in an economical, effective, efficient and accountable manner.

DELEGATION

In terms of section 59(1)(a) of the Systems Act, a municipal council may delegate appropriate powers to, *inter alia*, any of the municipality's political office-bearers, Councillor or staff members.

CONSULTATION

Consultation was conducted with all Directors and Departmental Managers on 16 May 2025 to ensure understanding and agreement. Various inputs were received for consideration. An attendance register was distributed for completion by everyone.

It is further confirmed that Department Human Resources has been consulted to ensure alignment with the Municipal Staff Establishment and associated job descriptions.

ATTACHMENTS


Annexure A: Overberg District Municipality System of Delegations 2025/2026

Annexure B: Consolidated Delegations and Sub Delegations Framework for Administration 2025/2026

RESOLVED: (Proposed by Ald. R Brinkhuys and seconded by Ald. H Coetzee)

- 1) Council grants its consent to the statutory conferred powers and duties as tabled in the reviewed 2025/2026 System of Delegations.
- 2) Council grants its consent to the 2025/2026 Overberg District Municipality Consolidated set of Delegations and Sub Delegations for Administration.
- 3) The roles and responsibilities of the political and administrative structures was approved.
- 4) Council note the statutory powers and functions directly obtained from legislation to the Municipal Manager, CFO, Directors, Managers, and relevant staff officials.

CERTIFIED A TRUE EXTRACT FROM THE MINUTES OF THE COUNCIL MEETING HELD ON 29 MAY 2025.



R BOSMAN
MUNICIPAL MANAGER