



EXTERNAL VACANCY

The **OVERBERG DISTRICT MUNICIPALITY** has the following vacancy in the Directorate: Community Services, Department LED, Tourism and Resorts, to be filled permanently as soon as possible.

MANAGER: LED, TOURISM & RESORTS

Requirements: A relevant tertiary qualification, preferably a B Degree in Economic Development, Tourism or Facilities Management or equivalent. 8 Years or more relevant experience of which 2 years must be at a Supervisory Level in a public service context. Computer Literacy: MS Office. A Valid Code B driver's licence.

Other requirements: Project management and implementation, scheduling of work, resource planning and development facilitation. Compile and monitor operational programme budgets and capital budgets. Applicants must be literate in at least two of the three official languages of the Western Cape.

Responsibilities/ Duties: The incumbent is responsible to manage district Economic Development initiatives, Tourism development and promotion initiatives and Council's Resorts operations. The incumbent is responsible for all people management functions in the department. Co-ordinate and control all budgetary activities and financial performance to ensure effective and efficient service delivery within the budgetary constraints. Manage all the resort assets to its full potential in order to grow income derived. Develop long- and short-term infrastructure management and operational plans, to ensure the sustainability of the resorts as a tourism attraction. Ensure that all legislative and policy requirements are adhered to.

The competency level for this position is a level 4 as stipulated in Annexure A of the Municipal Staff Regulations Government Notice No. 890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies.

Core Competencies	Professional Competencies	Functional Competencies	Public Service Orientation Competencies	Personal Competencies	Management/ Leadership Competencies
<ul style="list-style-type: none"> Managing Work Planning and organizing Implementing projects and programmes 	<ul style="list-style-type: none"> Economic Development Tourism Promotion Facilities Management Project Management 	<ul style="list-style-type: none"> Interpersonal Relationships Communication Service Delivery Orientation 	<ul style="list-style-type: none"> Action orientation Resilience Change readiness Learning Orientation Problem Solving Accountability and Ethical Conduct 	<ul style="list-style-type: none"> Direction Setting Impact and Influence Coaching and Mentoring Team Orientation 	

Job related enquiries Ms M Boyce at (028 425 1157)

Salary: T-15* = R 551 796 – R 716 268 per annum plus the normal fringe benefits of a Local Authority.

***Please take note that this post is subject to TASK re-evaluation.**

Closing date: 22 May 2024

All applications must be submitted on the prescribed ODM application form, (found on www.odm.org.za) together with a detailed CV, certified copies of original qualifications, ID document and driver's licence, the names of three references from current and previous employers including their current e-mail addresses. All documents are to be returned to the Department: Human Resources, 26 Long Street, Bredasdorp 7280, for attention Ms Anita August or emailed to aaugust@odm.org.za. Incomplete and late applications and applications with no proof of requirements will not be processed or considered.

Please note:

- Overberg District Municipality is committed to Equal Opportunity. Candidates from designated groups, including those with disabilities, are encouraged to apply.
- It would be expected of candidates to be subjected to evaluations and that previous and current employers, as well as references, will be contacted. Verification will be done on qualifications, criminal and credit records.
- Overberg District Municipality complies with the Protection of Personal Information Act (POPIA), Act 4 of 2013. Applicants agree that their personal information may be recorded and processed by the Municipality.
- If no notification is received within 90 days, please regard your application as unsuccessful. The right not to make an appointment or to re-advertise is reserved by council.
- The permanent appointment includes the signing of an employment contract, declaration of interest and performance agreement.
- The appointed employee will be appointed on a minimum probationary period of three months and a maximum probationary period of twelve months.