



INTERNAL VACANCY

The **OVERBERG DISTRICT MUNICIPALITY** has the following vacancy in the Directorate: Community Services, Department Roads Services, to be filled permanently as soon as possible.

ARTISAN MECHANIC (1 X BREDASDORP)

Requirements: Trade Test Certificate in Diesel Mechanic; One (1) to Two (2) years' relevant experience required; Valid Code EC Driver's license with Public Driver's Permit (PDP); Experience in earthmoving machines, welding, spray-painting, electrical systems and repairs and maintenance of heavy construction machines will be an advantage.

Other Requirements: The incumbent must perform activities within the trade. Works independently and could supervise subordinates. Applicants must be literate in at least two of the three Official Languages of the Western Cape.

Responsibilities/ Duties: The incumbent is responsible for the maintenance and repair of all road construction machinery and equipment. Supervision and control over auxiliary personnel. Travelling to construction sites for repairs. Promoting and maintaining of interpersonal relationships and safety standards. Detect faults, diagnose and repair mechanical breakdowns. Ensure effective and efficient execution of tasks and activities. Ensure planned maintenance and work procedures are followed. Complete documentations, forms and checklists to ensure details of activities are accurately recorded and reported/ Report writing.

The competency level for this position is a level 2 as stipulated in Annexure A of the Municipal Staff Regulations Government Notice No. 890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies.

Core Professional Competencies	Functional Competencies	Public Service Orientation Competencies	Personal Competencies	Management/ Leadership Competencies
<ul style="list-style-type: none"> Managing work Problem solving Planning and organising Quality orientation 	<ul style="list-style-type: none"> Workplace Safety Discipline Specific skills 	<ul style="list-style-type: none"> Service delivery orientation Interpersonal relationships Communication Customer orientation and customer focus 	<ul style="list-style-type: none"> Action and outcome Orientation Resilience Accountability and Ethical conduct Learning orientation 	<ul style="list-style-type: none"> Direction setting Impact and influence Team orientation Coaching and mentoring

Job related enquiries: Mr J Smith (028 425 1157)

Salary: T-10= R 270 912 - R 351 636 per annum plus the normal fringe benefits of a Local Authority.

Closing date: 21 November 2023

All applications must be submitted on the prescribed ODM application form, (found on www.odm.org.za) together with a detailed CV, certified copies of original qualifications, ID document and driver's licence, the names of three references from current and previous employers including their current e-mail addresses. All documents are to be returned to the Department: Human Resources, 26 Long Street, Bredasdorp 7280, for attention Ms Anita August or emailed to aaugust@odm.org.za. Incomplete and late applications and applications with no proof of requirements will not be processed or considered.

Please note:

- Overberg District Municipality is committed to Equal Opportunity. Candidates from designated groups, are encouraged to apply.
- It would be expected of candidates to be subjected to evaluations and that previous and current employers, as well as references, will be contacted. Verification will be done on qualifications, criminal and credit records.
- Overberg District Municipality complies with the Protection of Personal Information Act (POPIA), Act 4 of 2013. Applicants agree that their personal information may be recorded and processed by the Municipality.
- If no notification is received within 90 days, please regard your application as unsuccessful. The right not to make an appointment or to re-advertise is reserved by council.
- The permanent appointment includes the signing of an employment contract, declaration of interest and performance agreement.
- The appointed employee will be appointed on a minimum probationary period of three months and a maximum probationary period of twelve months.