

OVERBERG DISTRICT MUNICIPALITY RISK MANAGEMENT SHARED SERVICE

Risk Management is delivered through a shared service function to municipalities in the Overberg Region. The municipalities involved are Overberg District Municipality, Cape Agulhas, Swellendam and Theewaterskloof.

CHIEF RISK OFFICER

5-year contract (with an option of permanency)

We are seeking to appoint a dynamic individual to manage the Risk Management shared service function for the municipalities in the Overberg Region. The position will be based at Overberg District Municipality head office in Bredasdorp.

Minimum Requirements: • A Degree in Commerce or related field of which risk management and/or auditing forms part • Three years' experience in risk management implementation • A valid code B driver's licence • Excellent communication skills in at least two of the three official languages of the Western Cape • Advanced computer literacy • Willingness to register for Municipal Minimum Competence Training • Own suitable vehicle.

Recommendation: Experience of local government processes.

Main Functions: Responsible for: • Lead and direct the development, strategy, implementation and maintenance of Risk Management • Continuously improve and co-ordinate on existing systems in terms of leading practice and legislative guidelines • Control and manage risk exposure of the municipalities, thus ensuring risk identification and appropriate risk responses • Implement the ERM strategy, policies, procedures and systems in terms of a change management plan, including communication, consultation and training • Ensure integrated risk management advice, liaison, co-ordination and consultation for the municipalities with other departments • Co-ordinate and monitor compliance with mitigation and remedial action commitments of municipal management • embed and drive the risk management culture across the municipalities • Formalise processes and procedures to ensure proper administration of Enterprise Risk Management (ERM) • Ensure compliance with the risk management activities, with appropriate reporting to the Risk Management Committee per municipality • Organising risk management roll-out methodology and techniques for evaluation, presentation and maintenance of strategy and operational risks workshops developing strategies, implementing and maintaining Enterprise Risk Management • Risk management planning, control and driving and generating value for the institutions through the Risk Management functions • Running the Risk Management for Shared Services and identify new risks facing the institution with responsibilities • Organizing Risk Management roll-out methodology and techniques for the evaluation, presentation and maintenance of strategy and operational risk workshops • Review analysis and reporting on fraud prevention efforts and support municipalities on preventative measures.

More information may be obtained by contacting Ms. M Dunn on 028 4251157.

Remuneration: We offer cost to company remuneration package of R600 000 per annum.

Closing date: 22 July 2019

Application forms are available at all ODM offices or can be requested from the Human Resources Department at 028 4251157 during office hours. Application form must be accompanied by a comprehensive CV. Completed application forms and CV with certified copies of required documents, are to be returned to the Human Resources Department, Private Bag X22, Bredasdorp 7280.

Please note: Original certified proof of your qualification/s and driver's licence (where applicable) is a requirement for selection and must be attached to your application. Candidates who do not submit all the supporting documentation as requested, will not be considered for this position. Please quote the position for which you are applying. Receipt of applications will not be acknowledged, and no supporting documentation will be returned. If you do not hear from us within 90 days after the closing date, please regard your application as unsuccessful. Canvassing will disqualify any candidate from being considered for appointment. We reserve the right not to make any appointments.

All Municipalities' participating in the Overberg Shared Services are Equal Opportunity Employers. Candidates from the designated groups are encouraged to apply.