



## EXTERNAL VACANCY

The **OVERBERG DISTRICT MUNICIPALITY** has the following vacancies in the Directorate: Community Services, Department Roads Services, to be filled permanently as soon as possible.

### SPECIAL WORKMAN – CONCRETE WORKS (1 X CALEDON)

**Requirements:** Preferable proficiency certificate, Grade 11, or equivalent N2 Level certificate, 2-3 year's relevant experience in road maintenance and construction work. A Valid Code EC driver's licence with PDP. Applicant must be literate in at least two of the three official languages of the Western Cape.

**Other requirements:** Perform non-qualified artisan work.

**Responsibilities/ Duties:** The incumbent will be primarily responsible for performing concrete works during maintenance and construction work on roads.

The competency level for this position is a level 2 as stipulated in Annexure A of the Municipal Staff Regulations Government Notice No. 890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies.

Core Professional Competencies	Functional Competencies	Public Service Orientation Competencies	Personal Competencies	Management / Leadership Competencies
<ul style="list-style-type: none"><li>Managing Work</li><li>Problem Solving</li><li>Planning and Organising</li><li>Quality Orientation</li></ul>	<ul style="list-style-type: none"><li>Workplace Safety</li><li>Discipline Specific Skills</li></ul>	<ul style="list-style-type: none"><li>Service Delivery Orientation</li><li>Interpersonal relationships</li><li>Communication</li><li>Customer orientation and customer focus</li></ul>	<ul style="list-style-type: none"><li>Action Orientation</li><li>Resilience</li><li>Accountability and Ethical Conduct</li><li>Learning Orientation</li></ul>	<ul style="list-style-type: none"><li>Direction Setting</li><li>Impact and influence</li><li>Team Orientation</li><li>Coaching and mentoring</li></ul>

**Job related enquiries:** Mr A Van Eeden (028 425 1157)

**Salary:** T-7 = R 189 816 - R 246 384 per annum plus the normal fringe benefits of a Local Authority.

**Please Note:** Shortlisted candidates will be subjected to medical testing as per the Occupational Health & Safety Act (OHASA).

**Closing date: 14 June 2024**

All applications must be submitted on the prescribed ODM application form, (found on [www.odm.org.za](http://www.odm.org.za)) together with a detailed CV, certified copies of original qualifications, ID document and driver's licence, the names of three references from current and previous employers including their current e-mail addresses. All documents are to be returned by hand to the Department: Human Resources, 26 Long Street, Bredasdorp 7280, for attention Ms Anita August or emailed to [aagust@odm.org.za](mailto:aagust@odm.org.za). Incomplete and late applications and applications with no proof of requirements will not be processed or considered.

**Please note: Due to no Post Office in Bredasdorp, it is preferred that applications be delivered by hand or emailed.**

**Please note:**

- Overberg District Municipality is committed to Equal Opportunity. Candidates from designated groups, are encouraged to apply.
- It would be expected of candidates to be subjected to evaluations and that previous and current employers, as well as references, will be contacted. Verification will be done on qualifications, criminal and credit records.
- Overberg District Municipality complies with the Protection of Personal Information Act (POPIA), Act 4 of 2013. Applicants agree that their personal information may be recorded and processed by the Municipality.
- If no notification is received within 90 days, please regard your application as unsuccessful. The right not to make an appointment or to re-advertise is reserved by council.
- The permanent appointment includes the signing of an employment contract, declaration of interest and performance agreement.
- The appointed employee will be appointed on a minimum probationary period of three months and a maximum probationary period of twelve months.