



INTERNAL VACANCY

The **OVERBERG DISTRICT MUNICIPALITY** has the following vacancies in the Directorate: Community Services, Department Roads Services, to be filled permanently as soon as possible.

(Only employees currently employed at the Overberg District Municipality may apply)

SUPERVISOR/DRIVER: MAINTENANCE TEAM (1 X BREDASDORP)

Requirements: Grade 10 or equivalent technical qualification. Minimum of 3 years' experience in road maintenance and construction work. Valid EC 1 Drivers Licence with PDP. Applicants must be literate in at least two of the three official languages of the Western Cape.

Other Requirements: The incumbent will be responsible for overseeing a small group of workers performing basic/ elementary functions. Performs the same work but leads the team. Works independently under general instruction. Operational supervisor drives a vehicle.

Responsibilities/ Duties: The incumbent is responsible to prepare and supervising specific roads maintenance worksites prior to commencing with roadwork activities to meet the Municipality's roads maintenance objectives. Perform specific functional tasks associated with the provision of operational administrative support to ensure a quality roads maintenance service delivery.

The competency level for this position is a level 2 as stipulated in Annexure A of the Municipal Staff Regulations Government Notice No. 890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies.

Core Professional Competencies	Public Service Orientation Competencies	Personal Competencies	Leadership Competencies
<ul style="list-style-type: none">• Problem Solving• Planning and organising• Organisational awareness• Discipline specific skills• People management• Task management• Workplace safety	<ul style="list-style-type: none">• Interpersonal relationships• Communication• Service Delivery orientation	<ul style="list-style-type: none">• Action Orientation• Resilience• Ethics and Accountability	<ul style="list-style-type: none">• Direction settings• Impact and Influence• Coaching and Mentoring• Team Orientation

Job related enquiries: Mr A Van Eeden (028 425 1157)

Salary: T-7 = R 189 816 - R 246 384 per annum plus the normal fringe benefits of a Local Authority.

Please Note: Shortlisted candidates will be subjected to medical testing as per the Occupational Health & Safety Act (OHASA).

Closing date: 23 August 2024

All applications must be submitted on the prescribed ODM application form, (found on www.odm.org.za) together with a detailed CV, certified copies of original qualifications, ID document and driver's licence, the names of three references from current and previous employers including their current e-mail addresses. All documents are to be returned by hand to the Department: Human Resources, 26 Long Street, Bredasdorp 7280, for attention Ms Anita August or emailed to august@odm.org.za. Incomplete and late applications and applications with no proof of requirements will not be processed or considered.

Please note:

1. Overberg District Municipality is committed to Equal Opportunity. Candidates from designated groups, are encouraged to apply.
2. It would be expected of candidates to be subjected to evaluations and that previous and current employers, as well as references, will be contacted. Verification will be done on qualifications, criminal and credit records.
3. Overberg District Municipality complies with the Protection of Personal Information Act (POPIA), Act 4 of 2013. Applicants agree that their personal information may be recorded and processed by the Municipality.
4. If no notification is received within 90 days, please regard your application as unsuccessful. The right not to make an appointment or to re-advertise is reserved by council.
5. The permanent appointment includes the signing of an employment contract, declaration of interest and performance agreement.
6. The appointed employee will be appointed on a minimum probationary period of three months and a maximum probationary period of twelve months.